

TOWN OF BROOKLYN

January 14, 2008 Meeting Minutes

Approved by the Town Board February 11, 2008

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 pm. on Monday, January 14, 2008 at the town hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes December 10, 2007: Motion by Davis to approve the minutes of December 10, 2007 Board meeting. Second by Rezabek. Motion carried unanimously.

Bills: Motion by Rezabek to approve/pay the bills as presented for \$755,727.57. Second by Davis. Motion carried unanimously.

Treasurer's report & Clerk's reconciliation:

Cash in Checking Account:	\$ 699,757.69
Equipment Fund:	73,325.46
Smart Growth Fund:	9,516.67
Brooklyn Fire Building Fund	84,121.31

Motion by Davis to accept the report. Second by Rezabek. Motion carried unanimously.

Town Budget to Actual expenses year to date report: Discussion on various categories of the actuals to year to date. Clerk commented the reports were preliminary for 2007, and that final reconciliations would occur later this week, with the goal of submitted the Town's tax form by the end of January (tax returns are due by March 31st)

Roadwork: Policy on salting roads. Belanus stated salt purchased from the County has increased to \$60/ton. We did get six loads thru December. Should have enough salt on hand for eight snow events. If icing occurs on the roads, that could be another issue. Secondary highways could be salted at intersections, curves and on hills only.

Consider resolution on snow emergency declaration WI Towns Association has suggested the board consider passing a emergency meeting notice provision declaring a snow emergency. The Board has decided not to pursue this.

Alliant Energy rebuilding power line thru Liberty Pole Park Alliant will be upgrading the power line from Dayton thru Brooklyn. The blue line will be pulled, and new poles with guy wires will be placed in the park. Rezabek questioned if the lines would be the same size, and if the poles would be similar or large steel poles. Belanus stated he doesn't have project details yet, and can't answer those questions. Rezabek stated she was

pleased they were using the existing right of way. Belanus stated project would start in early Spring. Motion by Davis to accept the Alliant project map as is, and have the guy wires for four posts coming into Liberty Pole Park. Second by Rezabek. Motion carried unanimously.

Elmer Road Bridge – Reminder that a public meeting will be held January 16th at 7:30 pm at the Town Hall

Recycling Committee: Co-Chair Jim Scrivner reported the Committee members have been present for the past two Saturdays at the Recycling Center to assist with the new process. Scrivner has contacted Pellitteri about repositioning the containers. Signage is going up. Needs Board guidance on: 1) Has stopped using the individual receipts as requested by the Auditor as it was too cumbersome, and most users of the Recycling Center didn't want the copies, so they were tossed out. At the last Committee meeting, decided to go to a simple log. A log sample was provided to the Board. Board members agreed with use of the log. 2) Has one application for the Recycling Assistant. Requests the Clerk to place a help wanted ad in the shopper. Board approves.

Fire/EMS District reports: Rezabek reported that Brooklyn Fire has passed a vote to purchase a new fire truck, and will finance the truck. No other fire/EMS reports were presented.

Attica Cemetery: No representatives present. Rezabek stated she would like to come up with a formula for the cemeteries. Determine how many plots are in the three cemeteries, then divide the total number of plots by the budgeted funds available. Davis asked if square footage would also be a fair comparison, and would the cemeteries still have to prove that they needed the assistance. Rezabek agreed, but emphasized a standard process would be the fairest way to allocate the available funds. Davis also stated a standard charge for plots could be considered in the policy.

Clerk request to Board to discuss need for ordinance for the destruction of obsolete records: A modification by the Town Attorney of Section IV of the WI Towns Association law forms were provided to the Board for an ordinance to destroy certain accounting, utility, and other town records. When the ordinance is in place, a separate resolution would be required to notify the State Historical Society – this notice gives the Historical Society 60 days prior to destruction to accept the records into the State Historical Society. Motion by Davis to adopt Ordinance 12-10-07. Second by Rezabek. Motion carried unanimously.

Driveway, field road permits: Jim and Debra Legler's driveway application was reviewed. Treasurer confirmed receipt of driveway fee and deposit. Getting approval on a single driveway from where the joint driveway comes to the house. (A joint driveway permit for this property was approved previously.) This is lot 2 off the joint driveway. Motion by Davis to grant the DCAF. Second by Rezabek. Motion carried unanimously.

Driveway/Field road compliance issues: Davis stated there are no compliance issues at this time.

Gardiner Appraisal contract: Rezabek stated Gardiner is expanding, and one Town was unable to complete their Board of Review until August, because Gardiner didn't get their revaluation done in a timely manner. A Green County Official has recommended that Brooklyn state a specific date of completion for the 2008 Board of Review. The contract for the revaluation was signed on August 14th,

2007. Per statute 70.47 (1), the Board of Review is to be held within 30 days period beginning on 2nd Monday in May. If the revaluation isn't complete by then, the Board of Review can be adjourned from time to time until business is completed. Belanus stated he will contact Gardiner to discuss concerns.

Presidential Primary is February 19th, 2008: Clerk stated the Election Officials are ready. The Town Patrolman will be requested to hoist the flag, check the buzzer, and some other pre-election checks to be certain all is in working order for the primary. Rezabek questioned if the election worker schedule will be determined soon. The Clerk will work with the Chief Election Inspector on the schedule.

Town Building Improvements: Windows - Belanus stated he recommends 2 permanents (non-operables) on the west elevations, then 2 slide-bys in the Town Hall area. Belanus will obtain quotes on the windows.

Planning Commission: Chairman Kramer reported that Dale Freidig has resigned from the Planning Commission. Kramer wants to thank Dale for his contributions to the Commission. Board directed Clerk to post opening for a Commission member on the web site and Town Bulletin Board.

Informational Items

None

Adjournment

Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,

Roseann Meixelsperger, Town Clerk

TOWN OF BROOKLYN

February 11, 2008 Meeting Minutes

Approved March 10, 2008 by the Town Board

The Board met at the Town Hall at 7:00 pm on Monday, February 11, 2008. Motion by Rezabek to convene the Board in closed session to discuss personnel matters. Second by Davis. Motion carried unanimously.

Closed session Board discussion. Motion by Davis to adjourn the closed session. Second by Rezabek. Motion carried unanimously.

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 pm. on Monday, February 11, 2008 at the town hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes January 14th, 2008. Motion by Davis to approve the minutes of January 14th, 2008 Board meeting. Second by Rezabek. Motion carried unanimously.

Bills. Motion by Rezabek to approve/pay the bills as presented for \$48,057.57. Second by Davis. Motion carried unanimously.

Treasurer's report & Clerk's reconciliation:

Cash in Checking Account:	\$ 417,414.76
Equipment Fund:	73,578.11
Smart Growth Fund:	9,549.46
Brooklyn Fire Building Fund	84,411.16

Motion by Davis to accept the report. Second by Rezabek. Motion carried unanimously.

Town Budget to Actual expenses year to date report. Discussion on various categories of the actuals to year to date and prior year comparisons

Roadwork: Truck and Equipment maintenance issues due to heavy snow storms.

Temporary halt on plowing private driveways due to road snowplowing demands

Salt supply is dwindling due to heavy usage with the recent storms. County is spreading cinders. Continuing restricted use of salt to curves, hills, intersections, and other priority areas. We continue sharing our salt shed with the Village, and they share their endloader with the Town.

Recycling Committee No representatives present. Board discussed some signage still

needed. Applications for Recycling Assistant have been received and will be submitted to the committee.

Fire/EMS District reports. Jim Topel stated Evansville land purchase was approved. The Chief is looking at financing. Estimates budget for Towns would be increased 3 cents per thousand.

Attica Cemetery – No representatives present.

Driveway, field road permits: No applications received.

Driveway/Field road compliance issues – Davis stated there are no compliance issues at this time.

Ordinance # 02-11-2008 To Appoint Alternate Members For Board of Review Alternate 1 – Herb Hanson, Alternate 2 – Jim Topel, Alternate 3 – Melinda Carr, Alternate 4 – Amy Ross, and Alternate 5 – Judy Follett. Motion by Rezabek to adopt Ordinance # 02-11-2008. Second by Davis. Motion carried unanimously.

Employee Policies Chair has gathered sample policies from some neighboring communities to start the process of documenting and formulating Town personnel policies. Discussion on vacation, overtime, holidays, sick time, and Board to consider snow plow policy vs. other times of the year policy.

Presidential Primary is February 19th, 2008. Clerk stated the Election equipment was pre-tested on Saturday, and will have a public test on Wednesday, February 13th. Election Officials schedule has been set and distributed. The Town Patrolman will be requested to hoist the flag, check the buzzer, have the snow and ice removed or under control and some other checks to be certain all is in working order for the primary.

Town Building Improvements Belanus started work on new bulletin boards. Signage is being researched by Rezabek, but is on hold for right now. Windows - Quote received by Belanus in the amount of approximately \$2,500 to tear out current windows, install double-hung windows with shutters. This includes labor and materials. Belanus will obtain more quotes for comparison.

Planning Commission: Chairman Kramer reported that there was not a Commission quorum present to conduct their meeting.

Informational Items None

Adjournment Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,
Roseann Meixelsperger
Clerk, Town of Brooklyn

TOWN OF BROOKLYN

March 10, 2008 Meeting Minutes

Approved by the Town Board April 14th, 2008

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, March 10, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes February 11th, 2008: Motion by Rezabek to approve the minutes of February 11th, 2008 Board meeting. Second by Davis. Motion carried unanimously.

Bills: Discussion by Board that of the total bills presented in the amount of \$450,429.99, a total of \$423,455.50 was for tax settlements. Motion by Rezabek to approve/pay the bills as presented for \$450,429.99. Second by Davis. Motion carried unanimously.

Treasurer's report & Clerk's reconciliation:

Cash in Checking Account:	\$ 199,711.80
Equipment Fund:	73,785.15
Smart Growth Fund:	9,576.33
Brooklyn Fire Building Fund	84,648.68

Motion by Rezabek to accept the report. Second by Davis. Motion carried unanimously.

Town Budget to Actual expenses year to date report and tax return:

Discussion on various categories of the actual current year to date and prior year comparisons. Town annual Tax return was submitted prior to due date (3/31) per Clerk.

Roadwork: Discussion by Board that Spring thawing is revealing some road issues. Due to heavy demand for snow plowing this Winter on the highway budget, road repairs may be affected.

Recycling Committee: Operations Report submitted to Town Board by Chair Bob Strous and Committee Member Jim Scrivner. Attention was drawn to number of users of the Recycling Center, and other analytical data such as number of trash bags, tires, appliances, and other items turned in to the Recycling Center. Board commented they appreciate the format of all this good information.

Update on Recycling Center Assistant position. Interviews have been conducted, resulting in up to three candidates who will be recommended next

month for Board second interviews. Background checks, driving records, etc. are being conducted. Committee recommends the Board hire two Assistants, as this position is on call for possibly only six or seven times in a year. Availability on short notice should be spread out over two individuals. The Committee will contact the Chair to set the Board interview meetings.

Site work in light of extraordinary pressure on budget – Committee questioned Board's agreement to proceed with the work set for the Recycling Center in 2008. Board members unanimously stated they want the Committee to proceed as budgeted.

Draft intergovernmental agreement and related matters – update on the Village of Brooklyn agreement. The Village is receiving this draft also at their Board meeting tonight. Sharing recycling services will provide for better services for the collective community. Grant sharing of expenses and revenues is part of this agreement.

Cooperative "Clean Sweep" initiative – County will have this on the May agenda.

Plastic compactor – modify to handle aluminum cans is up for discussion.

Fire/EMS District reports: Jim Topel reported that Evansville Fire will bid out proposals for the financing of the new station with a budgeted total of \$2,000,000. Increase to taxpayers will be a \$0.30/thousand equalized value increase. For example, a homeowner with a \$200,000 home would pay approximately \$60 for the new fire station.

Rezabek reported for John Marx, our Town Brooklyn Fire representative who was unavailable for this meeting, that Brooklyn Fire is considering bids on a new fire truck. Motion was tabled for further consideration of the bids at their last meeting.

Cemeteries: Draft ordinance from WI Towns Association was reviewed by the Board. Jim Topel stated that our Planning Commission had discussed this issue, and had learned that the County has some guidance that would require a Conditional Use Permit to get a proper cemetery with perpetual care per the State of WI statutes.

Driveway, field road permits: Jim Hale has a driveway application. Motion by Davis to approve DCAF for driveway on Legler Rd with the requirement for an 18" x 30' long arched culvert with end walls. Second by Rezabek. Motion carried unanimously.

Dave Karnes has a joint driveway application. Motion by Davis to approve DCAF for driveway. Second by Rezabek. Motion carried unanimously.

Jim and Debra Legler are requesting driveway approval as substantially complete. Motion by Davis to approve a driveway permit as substantially complete off of Hwy 92. Second by Rezabek. Motion carried unanimously.

Driveway/Field road compliance issues: Davis stated there are no compliance issues at this time.

Employee Policies: Full time and part time drafts of employee contracts were presented to the Board by the Chair. Board discussion on drafts.

Spring Election is April 1st, 2008: Clerk stated the Election equipment will have a public testing on Monday, March 24th. Polls will be open from 7:00 AM to 8:00 PM.

Election Officials meeting is on March 19th, to review the Presidential Primary and plan for the Spring Election, as well as review various election issues.

New polling signs are being created from Clerks' donated materials, but will have some minor costs for paint and vinyl letters and numbers, cost no greater than \$50.

Town Building Improvements: Chair is working on three new bulletin boards to replace the current deteriorating bulletin boards.

Windows – Board is pursuing additional quotes to tear out current windows, and install four double-hung and two single slider windows with shutters.

Planning Commission: Chairman Kramer reported that their new member applicant will be interviewed in April.

Prime land preservation ordinance will be the new name for the land fragmentation ordinance, which is near finalization. In essence, no divisions on prime land will be granted if there is other land available for division, such as woodlands or lesser lands.

Rezabek requested why our web site doesn't have the land use planning documents available for citizens. Clerk has current packet of documents from Planning, and will have them posted to the web site this month.

Informational Items: Annual Meeting will be scheduled for April 9th at 8 PM. For the first meeting of the Board of Review in Spring, need to post at 4 sites.

Adjournment: Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously.

TOWN OF BROOKLYN

April 7, 2008 Meeting Minutes

Approved by the Town Board May 12, 2008

The special meeting of the Town Board of Supervisors was called to order at 7:00 PM on Monday, April 7, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr.. The Chairman read the open meeting notice.

On a unanimous roll call vote the Town Board recessed at 7:05PM to go into closed session pursuant to WI statute 19.85(1)(c) to interview job applicants and discuss other Town personnel matters.

The Town Board reconvened in open session at 8:25 PM.

Adjournment

Motion by Rezabek to adjourn. Second by Davis. Motion carried unanimously.

TOWN OF BROOKLYN

April 9, 2008 Annual Meeting Minutes

Approved by the Town Board April 15, 2009

The Annual Town meeting was held on Wednesday, April 9, 2008 at the Town Hall in Brooklyn.

7 residents attended the meeting

Town Chair Ted Belanus called the meeting to order at 8:00 PM. All joined in the Pledge of Allegiance.

Minutes from last year's annual town meeting:

Motion by Robert Strous to approve the minutes from April 10, 2007. Second by John Davis, Jr.

Motion carried with 7 yes votes, 0 no votes, no one abstaining.

Town Overview by chairman Ted Belanus:

Belanus reviewed the Budget Comparison 2007 to 2008. Our levy in 2007 was \$316,251. The levy in 2008 is \$324,500. Total revenues in 2008 were budgeted at \$498,923 as compared to \$484,027 in 2007. Taxes were held, revenues up.

General Government – The Assessor budget was increased due to the revaluation that is occurring this year. Revaluations occur approximately every five (5) years.

Town Buildings – Budgeted roughly \$5,000 less for this year. New bulletin boards have been added. Main improvements will be the windows and shutters for energy efficiency. In 2007, porch was added, and a concrete apron was poured for the Town Garage.

Highways – Due to heavy rains last year, and heavy snow fall in the winter, the roads have been worn. There have been overruns in labor and materials, such as salt. There is another TRIP grant to pave Sandy Hook that will help us in 2008.

Sanitation – A major policy difference in the budget this year is centered around a capital investment for our Recycling Center. By end of Summer, per the plans reviewed from the Recycling Committee, the Recycling Center will be significantly improved. For example, a berm will be created that will improve the wind break at the Center. Question from a citizen regarding would state funds be available to assist with the funding of these improvements. Bob Strous, Recycling Committee Chair, responded that there is not any State funding available for this project. Strous further explained the berm and other capital improvements that will be implemented at the Recycling Center. Belanus provided Shirley Davis with the detailed project drawings. Discussion followed on specifics of the plan.

Parks – Budget remains the same as last year. Citizen Shirley Davis asked about the impact of the Kraenig excavating chain link fence. Supervisor Rezabek discussed the past history of the lot line and the public right of way, the safety aspect of the rocks in front of the fence, and that the understanding is that the fence is on Kraenig's property line. Belanus confirmed this understanding. Alliant Energy is placing new power poles in this area, and they have an easement to do this in the Liberty Pole Park area.

Town Cemeteries – Belanus stated continuing \$1,000 budget commitment. None of this funding was

spent in 2007.

Brooklyn Fire Building Fund – Eliminated the \$30,000 set aside for this fund, and are now drawing on it to pay the amounts as due. Supervisor Rezabek stated that Evansville Fire has purchased their land, and will be building a new Fire Building.

Town of Brooklyn Annual Report for the Year ending 12/31/2007 Motion by Shirley Davis to approve the Annual Report. Second by Bob Strous. Motion carried unanimously.

TOWN OF BROOKLYN

April 14, 2008 Meeting Minutes

Approved by the Town Board May 12, 2008

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, April 14, 2008 at the town hall. In attendance were Chairman Ted Belanus, John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. Absent - Supervisor Cheryl Rezabek. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes March 10th, 2008: Motion by Davis to approve the minutes from March 10th, 2008 with the exception that on page 3, delete “and to refund the \$1,500 driveway deposit received in January, 2008.” Second by Belanus. Motion carried unanimously.

Bills: After Board review, Board directed Clerk to subtract \$1,500 driveway deposit, and to subtract \$1,701.30 from Green County Highway Commission from the bills submitted for payment. Motion by Davis to approve the bills as presented with stated modifications for \$93,455.99. Second by Belanus. Motion carried unanimously.

Treasurer’s Report and Clerk’s Reconciliation.

Cash in Checking Account:	\$212,882.97
Equipment Fund:	73,980.14
Smart Growth Fund:	9,601.64
Brooklyn Fire Building Fund:	84,648.68
Total:	\$381,337.13

Motion by Davis to accept the report. Second by Belanus. Motion carried unanimously.

Town Budget to Actual Expenses Year To Date financial report: Review of financials. Discussion

Roadwork: Belanus stated the Town Board Road Tour potential dates are May 5th, 7th, or 8th.

Driveways, field road permits (if any): David Karns: Property is off of Hwy 104/CTY C. Motion by Davis to grant David Karns a driveway permit, approving as substantially complete. Second by Belanus. Motion carried unanimously.

Town of Brooklyn Recycling Center: Davis moved to grant a Driveway Construction authorization Form (DCAF) to the Town of Brooklyn Recycling Center at N 8790 Benson Road, and also moved to waive deposit and fee.

Second by Belanus. Motion carried unanimously.

James and Cheryl Hale. Davis moved to grant a driveway permit as substantially complete. Chair also agreed to sign the Driveway/Access Verification Certification, Green County, Wisconsin form. Second by Belanus. Motion carried unanimously.

Duane and Lori Yaun. Davis moved to grant a driveway permit as substantially complete. Second by Belanus. Motion carried unanimously.

Recycling Committee: Recycling Summary Report as of 04/05/08 was presented by Jim Scrivner. Due to weather, the center's revenue is as expected.

Site work – Upgrades to outdoor areas. A draft of the new layout was provided to the Board, showing the new lot (gravel) and new exit. This lot will pitch to the North East for drainage. A berm along the road is shown as a screen in front of the recycling center. The existing fence will come out and be moved further back on the lot. There is a chance that Scrivner will get about 100 feet of fencing donated, and other fencing donations are anticipated to keep costs down. Brian Smith will deliver the gravel out that an excavator will level on the site. The site work will be put out to bid. Board directed Clerk to work with Recycling Committee on the bid process.

General clean up on site. Due to snow, haven't had opportunity to do much clean up in the site. When the Recycling Assistants are hired, this may be a good job for them.

Assistants Board interviewed candidates, and selected their top two candidates. Belanus stated they have not made job offers, but will give their recommendations to the Recycling Committee to make the job offers. Belanus stated there were three (3) candidates, David Elmer, John Franklin, and Alvin Mikkelson. Motion by Belanus that Candidates as prioritized by Town Board will be hired by the Recycling Committee. Second by Davis. Motion carried unanimously. After offers and acceptance, Chair will meet with new Assistants during their orientation.

Intergovernmental agreement By and Between Village of Brooklyn and Town of Brooklyn: Chair read the waste oil, appliance and other large item recycling cooperation agreement aloud. Motion by Davis to accept the intergovernmental agreement between the Village of Brooklyn and the Town of Brooklyn. Second by Belanus. Motion carried unanimously.

Fire EMS District Reports: Brooklyn Fire - John Marx reported that Brooklyn met and had 3 vendors bidding on the pumper truck. The truck committee spent the next couple of months trying to standardize the bids. All 3 vendors brought in a piece of their equipment for demo purposes. Selected Pierce, the lowest bid with the highest quality of the 3 vendors. The

initial bid was \$524,400, after negotiations, final bid is \$467,200.

Belanus questioned what the town's share would be – Marx replied approximately 33% of the cost. Davis asked if the sale of the old pumper truck would occur and offset the cost of the new pumper truck. Marx will check into this and get back to the Town Board.

Belleville EMS annexed Town of Primrose March 1st, 2008. Motion by Belanus to approve the annexation of the Town of Primrose. Second by Davis. Motion carried unanimously.

Driveway, Field road Compliance issues (if any). None

Employee policies Full time and part time Employee Policies were reviewed by the Board. In the part time employee policies, add Christmas to the holidays. Add paragraph stating “all vehicle operators will be required on an annual basis to present a valid WI driver's license and/or CDL.” Motion by Davis to accept both full time and part time employee policies with stated modifications. Second by Belanus. Motion carried unanimously.

Cemeteries Belanus stated he spoke with Green County regarding cemeteries. Green County stated there would be enforcement on burials outside of a cemetery. Any private burial would require a conditional use permit. A copy of the Green County ordinance was provided to the Board.

Board of Review Assessment roll will not be completed until end of Summer. First BOR session must be held annually with 30-day period beginning 2nd Monday of May. The Board selected May 13th at 7:00 p.m. at the Town Hall as the date to convene the Board of Review and then adjourn to a later date. Open Book will also not occur until later date – Clerk directed to notice Town of the Open Book and Board of Review dates.

FEMA Snow Removal Assistance for the period of Feb. 5th thru Feb. 7th – FEMA representative will meet with the Clerk and Town Patrolman on Wednesday, April 16th, to review the submitted labor, materials, and equipment funding requests for this period. FEMA is accepting snow emergency funding requests for a 48 hour period March 5th thru the 7th.

Alcohol Fees: Current charges for license renewals were reviewed in comparison to state statutes. Increases in fees will be delayed until the Ordinance can be amended. Billing for newspaper publication of notice of application for the licenses will be sent out to the applicants for reimbursement to the Town. Clerk will be sending out applications this week, and will include a note to the applicants.

Planning Commission: Chairman Kramer presented the Primeland Preservation ordinance, Animal Units Ordinance, and additions to the Land Division Ordinance. These additions to the Land Division Ordinance spell out that only a single family home goes on each parcel. Davis questioned the Animal Units Ordinance. Kramer stated that the new Smart Growth Plan doesn't have any guidance on the animal units, and this ordinance states the Towns' guidelines. Belanus stated these ordinances will be on the agenda for May's Town Board meeting.

The Planning Commission interviewed prospective member, Melinda Carr, this evening. The Commission has received a letter today from another new applicant.

Town Building improvements: Window bids from three (3) vendors were reviewed. Motion from Davis to accept the bid from Glass Authorities in the amount of \$2,447.00. Energy efficiency is the goal - windows will be double hung, and shutters will be in place. Second by Belanus. Motion carried unanimously.

Adjournment

Motion by Davis to adjourn. Second by Belanus. Motion carried unanimously.

TOWN OF BROOKLYN

May 8, 2008 Meeting Minutes

Approved by the Town Board May 12, 2008

The special meeting of the Town Board of Supervisors was called to order at 7:00 PM on Thursday, May 8th, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr.. The Chairman read the open meeting notice.

The Town Board with the Town Patrolman then left the Town Hall to perform the Town Board Road Tour.

The Town Board reconvened at the Town Hall in open session at 8:30 PM.

Adjournment

Motion by Rezabek to adjourn. Second by Davis. Motion carried unanimously.

TOWN OF BROOKLYN

May 12, 2008 Meeting Minutes

Approved by the Town Board June 9, 2008

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, May 12, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes. Motion by Davis to approve the minutes from April 7th, April 14th, and May 8th, 2008 with the exception that in the April 14th minutes Fire report section change “Davis” to “Marx” Second by Rezabek. Motion carried unanimously.

Bills. After discussion - Motion by Rezabek to approve/pay the bills as presented for \$17,582.15. Second by Davis. Motion carried unanimously.

Treasurer’s Report and Clerk’s Reconciliation.

Cash in Checking Account	\$133,462.77
Equipment Fund	74,145.88
Smart Growth Fund	9,623.15
Brooklyn Fire Building Fund	85,062.52
Total	\$302,294.32

Motion by Davis to accept the report. Second by Rezabek. Motion carried unanimously.

Town Budget to Actual year to date financial report: Review of financials. Clerk is directed to reclassify \$1,000 of fuel from Highway to Recycling Center for the fuel used to keep the Center plowed. Road Construction - Elmer Rd. Bridge will cost @\$3,000. Green County Hwy Commission provided an estimate for Sandy Hook Rd. of \$20,200 to put in seven culverts. Of this total - \$6,000 is for a cap of asphalt patch. Discussion on substituting gravel for the asphalt. After these expenses, \$111,500 is available for road construction.

Road Report: The Town Board Road Tour was on May 8th.

Priority 1. Horan Rd. estimate wedging \$3,000 and seal coating \$20,400

Priority 2. King Rd. HWY 104 West 1.25 miles estimate patch and wedging \$15,000

Priority 3. Alpine Rd. East side estimate Seal Coat \$16,800

Priority 4. Legler Rd. estimate patching/wedging \$15,000

Priority 5. Mortensen Rd. East side, Freidig Rd. off Sandy Hook and Zweifel Rd. estimate patching \$9,000

Priority 6 Amidon Rd. patch and some crack seal moderate wedging estimate \$5,000

Priority 7 Trowl Rd. 1 mile seal coat estimate \$10,200

Priority 8. Brooklyn-Albany Rd CTY Rd E West 1.1 mile estimate \$11,220 Seal Coat and patching \$5,000 Total estimate \$16,220

Letter received from Barney Easterday on safety aspects of the intersection of Legler Rd. with HWY 92 due to obstructed view. Clerk directed to draft a letter for Chair signature to WI DOT.

Driveways, field road permits (if any) None

Recycling Center: Jim Scrivner presented the Statistical Recycling Summary. Revenue is up. Site work – Upgrades to outdoor areas. Bids were mailed out last Wednesday to contractors, Notice of Request for Bid will be posted this week, and ads will be running for bids this week in both the Evansville Review and Hometown Herald. Bid opening will be on 5/28. Committee will give bids to Board on 6/9 with their recommendations.

Assistants – Both new Assistants were on site from 8 AM to Noon last Saturday. Next weekend they will alternate mornings and afternoons. The following weekends each will take a full day with the Manager observing.

Grants –Ag Hazmat federal grant program available. Board directed Clerk to scan a copy of the article in the WI Towns Association May publication to the Recycling Committee

Fire EMS District Reports – Jim Topel of Evansville Community Fire District reported they have a \$1.9M secured loan for 5 years at 4%. Building will start in the next month, with estimated completion in Fall or early Winter. Total Budget was \$2.3 M, reserves kept the loan requirement down.

Driveway, Field road Compliance issues (if any). None

Employee policies: Full time and part time Employee Policies were reviewed.

Cemeteries: Cathy Bergeweger presented Attica Cemeterys' 2007 annual report, along with an overview of the three cemeteries in the Town of Brooklyn - Jug Prairie, Peace Church, and Attica Cemetery. Board discussion of veteran burial care fund at the County, perhaps \$5/grave site. Davis questioned the financial statement, stating the interest on the CD doesn't calculate to % stated on the report. Report is difficult to determine what funds are available for perpetual care, stone repair, and other items. What are restricted funds (i.e. perpetual care) – the CD's? Request the statements be prepared in standard financial statements that clearly show a financial need. Bergeweger will comply.

Board of Review. Assessment roll will not be completed until end of Summer. May 13th at 7:00 p.m. at the Town Hall is the date to convene and then adjourn to a later date. Open Book will not occur until later date – Clerk directed to notice Town of the Open Book dates when they are known.

FEMA Snow Removal – The Town submitted a snow emergency funding request to FEMAs. Green County Emergency Management met with the Clerk on May 1st, and accepted additional administrative dollar requests. Estimate to receive approximately \$7,800 from this claim.

Planning Commision. Chairman Kramer stated the Commission will be requesting an amendment to the Plan Commission Ordinance timing of term appointments from June to April to comply with State Statutes. The Alternate position will also be eliminated, as there is no statutory authority to appoint alternates.

Both Chairman Kramer and Burdell Trow are up for reappointment.

Don Batker was interviewed tonight for the open seat on the Planning Commission. The Commission voted on the two candidates interviewed and are recommending the Board appoint Don Batker to the Planning Commission.

Green County Zoning update. Chairman will pursue purchasing a copy from Green County.

Animal Unit Ordinance – Board determined this was unenforceable after discussion with Green County Zoning. Green County has adopted the State Large Farm Site Law. The Town can be no more restrictive than the County.

Single Family Home Definition – Rather than define this, to enforce it, will have to create a new separate ordinance, with a form that a citizen would sign stating they were building a single family home. The Town could also forbid a Building Inspection of a multiple-family home.

Prime Land Preservation – Current plan states that prime land and wood land will be protected. The ordinance will be revised to include wood land.

Resolution and Notice to State Historical Society of Intent to Destroy Records. Clerk has sent letter to State Historical Society on the aged accounting records discussed in previous months to comply with the 60 day notice requirement. Historical Society has stated they are not interested in these records. Motion by Rezabek to adopt the resolution. Second by Davis. Resolution signed by Chair.

Noxious Weed Notice on destruction of Canada thistle, leafy spurge, and field bindweed (Creeping Jenny). Notices have been posted and published. Discussion.

Town Building improvements. Finished last of the posting boards which is now at the Recycling Center. Windows were contracted out in April.

Informational Items: Board of Review will meet May 13th at 7PM.

Adjournment

Motion by Rezabek adjourn. Second by Davis. Motion carried unanimously.

TOWN OF BROOKLYN, GREEN COUNTY, WI
400 MAIN STREET, BROOKLYN, WI 53521
PHONE: 608-455-6411



May 28, 2008

Wisconsin Department of Transportation
4802 Sheboygan Avenue
P. O. Box 7910
Madison WI 53707-7910

Subject: Intersection safety

Dear Sir or Madam:

At our May 12th Town Board meeting, a letter was received from one of our citizens on the safety aspects of the intersection of Legler Road with State HWY 92 due to obstructed view.

We are requesting that an inspection of this intersection be performed, so that we may address the concerns at a future Town Board meeting.

Sincerely,

Roseann Meixelsperger
Clerk

TOWN OF BROOKLYN

June 4, 2008 Special Meeting Minutes

Approved by the Town Board July 14, 2008

The special meeting of the Town Board of Supervisors was called to order at 6:00 PM on Wednesday, June 4, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisor Cheryl Rezabek and Clerk Roseann Meixelsperger. Absent were Supervisor John Davis, Jr. and Treasurer Amy Ross. The Clerk read the open meeting notice.

Road Work Bid Opening Sealed bids were opened from the following contractors:

Fahrner Asphalt, Bartelt Asphalt, Scott Construction, Payne & Dolan, Stateline Paving & Sealcoating, and the Green County Highway Department. Bids were for Wedging, Crack Sealing, and Sealcoating as specified by the Town Board notice of bid on the following town roads:

Amidon Road

Alpine Road

Brooklyn-Albany Rd.

Freidig Road

Horan Road

King Road

Legler Road

Mortensen Road

Trowl Road

Zweifel Road

Informational Items: None

Adjournment: Motion by Rezabek adjourn. Second by Belanus. Motion carried unanimously. Meeting was adjourned at 6:45 PM

TOWN OF BROOKLYN

June 9, 2008 Meeting Minutes

Approved by the Town Board July 14, 2008

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, June 9, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes. Motion by Rezabek to approve the minutes from May 12th, 2008. Second by Davis. Motion carried unanimously.

Bills. Motion by Davis to approve/pay the bills as presented for \$21,817.33. Second by Rezabek. Motion carried unanimously.

Treasurer's Report and Clerk's Reconciliation.

Cash in Checking Account	\$124,681.08
Equipment Fund	74,288.75
Smart Growth Fund	9,641.69
Brooklyn Fire Building Fund	85,226.43

Total **\$293,837.95**

Motion by Rezabek to accept the report. Second by Davis. Motion carried unanimously.

Town Budget to Actual year to date financial report: Review of financials.

Discussion of revaluation process – Clerk directed to request a monthly progress report with the monthly revaluation billing from our Assessors, Gardiner Appraisal.

Road Report: Several bids for roadwork were reviewed by the Board. After deliberations and considering the road work priorities and budget impact, some roads will not be repaired this year.

Motion by Rezabek to award the contract to Green County Hwy Dept for:

Horan Rd. Paver patch areas as marked \$4,293 and sealcoat \$18,845

King Rd. HWY 104 West 1.25 miles Paver patch areas as marked \$13,035

Legler Rd. Paver patch areas as marked \$34,676

Mortensen Rd. East Paver patch areas as marked \$5,883

Freidig Rd. off Sandy Hook Paver patch areas as marked \$4,717

Contract to be awarded to Stateline for:

Zweifel Rd. Paver patch areas as marked \$7,446

If Stateline rejects the award, contract will be awarded to Green County for \$7,950.

Second by Davis to award contracts as stated for a total of \$88,895. Motion carried unanimously.

Signage Smith Road blind child sign should be removed as the child no longer lives there per the father of the child. Motion by Davis to remove the blind child sign off of Smith Rd. Second by

Rezabek. Motion carried unanimously.

Driveways, field road permits (if any) Scott Winkes driveway is totally complete per Road Inspector. Motion by Davis to grant the \$1,500 refund to Scott Winkes on HWY 92. Second by Rezabek. Motion carried unanimously.

David Karnes on CTY C extension of a joint driveway is totally complete per Road Inspector. Motion by Davis to grant the \$1,500 refund to David Karnes on CTY C. Second by Rezabek. Motion carried unanimously.

Recycling Center: Chairman Bob Strous presented the report.

Bid Opening for Site Work – Richard Alme Construction Company was the only bid received. Discussion on the work to be done by Alme or the Town was clarified. Work is expected to be completed no later than the end of July. Not to exceed bid of \$8,930 was received, however, due to the clarifications during the bid discussion, Committee decided to recommend an hourly rate on the work. Board questioned the equipment to be used on the project by Alme, and the response was satisfactory. Motion by Rezabek to approve the Recycling Committee recommendation to hire Alme Construction Company based on hourly rates. Second by Davis. Motion carried unanimously. Chair signed the agreement.

Assistants – Request the Assistants help with the site prep prior to excavator site work. Approval by Board without motions, as this is within the Committee's authority.

Port a Potty was provided gratis for our Recycling Center by K & B Service, Brooklyn. Many thanks!

Green County Clean Sweep Planning Group Jim Scrivner will attend this meeting as our Town's representative on June 11th in Monroe. The Board has directed the committee to investigate options for a possible future ordinance restricting or limiting curbside pickup in the Town. Options could include requiring a bond in case of "littering" or road damage. Some questions on the Clean Sweep include:
What does it take to be a host site?
Could we partner with Albany or Exeter (or both) to have a host site closer to Brooklyn?
What outreach do they plan? How will this be advertised? Are we responsible for promoting this event in our town? What will be eligible for drop off? What limitations? What cost if any to citizens? What about pharmaceuticals? If the host site is a distance, can we accumulate materials and transport them for the citizens (gas prices may limit willingness to travel)?

Fire EMS District Reports – Village of Albany sent a letter to Chair. Meeting requested June 25th at 7 PM to discuss hiring full time Fire and EMT employees, as Ogden Manufacturing will be closing down and Fire and EMS will lose volunteers.

Driveway, Field road Compliance issues (if any). King Road residents who built a big shed in the back - their side road was to be temporary. Side road now has gravel on it, without a culvert. Davis will check on this issue June 10th and report back to the Board in July.

Cemeteries No representatives present.

Planning Commission.

Resolution 06-09-08 to reappoint Chairman Kramer and Burdell Trow. This resolution will be held for the July Town Board meeting.

Resolution 06-09-08A to appoint Don Batker for the open seat on the Planning Commission. Motion by Rezabek to adopt the resolution for Don Batker to complete Dale Freidig's term. Second by Davis. Motion carried unanimously.

Animal Unit Ordinance – Commission researched with Town of Oregon on their process. Per Oregon, any parcel under 35 acres that is not with an A-1 exclusive animal zoning has a guideline/recommendation of one animal per acre. There is not an ordinance to enforce this. The Town could create a resolution with this guideline.

Prime Land Preservation – Current plan states that prime land and wood land will be protected. The ordinance will be revised to include wood land. Farmland Preservation Program will be researched as there may be an added tax benefit to residents. Kramer noted that the Town of Dunn steers development away from prime farm land.

Liquor License Renewals Brooklyn Sportsman Club (Class B beer). Motion by Davis to approve the Class B Beer license and three Operators' licenses. Second by Rezabek. Motion carried unanimously. Ronald Miller d/b/a River Bends (Class B Beer and liquor). Application was not considered as it was incomplete, and he is not in compliance with Ordinance 06-11-2007. Clerk is directed to notify authorities his license was not approved.

Town Building improvements Windows came in last week, and should be installed prior to the July meeting.

Informational Items Rezabek is working on a Town Newsletter, and expects to have it ready by July.

Adjournment Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously. Meeting adjourned at 10:25 PM.

TOWN OF BROOKLYN

July 14, 2008 Meeting Minutes

Approved by the Town Board August 11, 2008

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30pm on Monday, June 9, 2008 at the town hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes. Motion by Rezabek to approve the minutes from June 4 and June 9, 2008. Second by Davis. Motion carried unanimously.

Bills. Motion by Davis to approve/pay the bills as presented for \$31,148.15. Second by Rezabek. Motion carried unanimously.

Status of Town Revaluation by Assessor, impact on Board of Review and Open Book meeting dates. Letter received from Gardiner Appraisal that approximately 70% of the Town revaluation is complete. A list of owners who have cancelled appointments, not showed up, or refused entry was provided to the Board.

Treasurer's Report and Clerk's Reconciliation.

Cash in Checking Account	\$123,477.58
Equipment Fund	74,424.32
Smart Growth Fund	9,659.28
Brooklyn Fire Building Fund	85,381.96

Total **\$292,943.14**

Motion by Rezabek to accept the report. Second by Davis. Motion carried unanimously.

Town Budget to Actual year to date financial report: Review of financials.

Discussion of various categories.

Road Report: Stateline advised the Town Patrolman that their costs have increased substantially. The Board will discuss the work on Zweifel Road with Green County and the Town Chair will make a determination on Tuesday, 7/15. Recent storms have caused shoulder problems on various town roads. Gravel has been ordered, and the Town Patrolman will be filling in shoulders and clearing debris.

Driveways, field road permits (if any) None

Recycling Center: Jim Scrivner presented the Recycling Summary report. First six months statistics were provided. Revenue is up \$700 compared to last year, and weekly average is up by over \$25/week. Committee attributes this to a combination of Waste Management dropping service resulting in the Center picking up that activity, and people are coming less often but with more waste and recyclables to save gas.

Facilities Upgrade – Richard Alme's grading bid with about ½ of the budgeted amount.

Donation of privacy fencing from VITA PLUS has been received – will use the 4’ high fence in the front of the Center, and 6-8’ fence around the rest of the Center. At auction, also purchased 200’ of chain link fence for \$100. Need to purchase gates. Some left over telephone posts from the Alliant Energy project will be used for gate posts. Board endorsed Committee’s request to purchase some shrubs to provide a wind break by the front berm. A chain for moving/lifting will also be purchased. Upgrade is progressing on schedule and for less cost than anticipated.

Initiatives – Solid waste/recycling ordinance. Board brought up historical issues with prior waste haulers who allowed debris to fall off their vehicles into the ditches. Another issue was false representation that the hauler is endorsed by the Town, such as having town logo on their vehicles. Committee will keep the ordinance work on their agenda.

Cooperative venture with the Village is going well on oil recycling. Employee training is ongoing. Welcome packet and expanded literature is being developed. HAZ MAT Clean Sweep with Green County in May, 2009 is going forward, with the Town Hall being used as one of the satellite areas. The Clean Sweep should not cost the Town anything; the County will bear the cost. The plastic compactor will be sold or given away.

Fire EMS District Reports – Albany Fire Dept. and EMS meeting was attended by Burdell Trow, our representative for Albany. Albany will go to referendum for funding of paid personnel due to lack of volunteers. Belleville may be changing to payment for services vs. membership. They’ve just agreed to purchase a new fire truck. Board discussion on merits of membership where you have some say vs. contract services.

Driveway, Field road Compliance issues (if any). Dick Buescher on King Road has proof that the gravel driveway without a culvert had been in existence before the house was even built. The Board viewed various photos and maps of the driveway on the land, and agreed that the field access road is grandfathered in. The Board politely requests Buescher to put in a culvert in the future to prevent water from going on the public road.

Cemeteries None

Planning Commission. Chairman Kramer stated the Commission is working on an animal unit guideline vs. ordinance. Single family housing is also being worked on. A citizen with an 8.5 acre parcel contacted Kramer requesting a variance to split her parcel due to hardship, but she did not appear tonight to formalize that request. Kramer stated there are over 95 parcels less than 35 acres in the Town.

Resolution 06-09-08 to reappoint Chairman Kramer and Burdell Trow as members for a three year term. Motion by Rezabek to approve this resolution. Second by Davis. Motion carried unanimously.

Prime Land Preservation – Current plan states that prime land and wood land will be protected. Draft of ordinance reviewed by the Board. Wood land, wet land, and prime land definitions were discussed. Suggestion that wood land be placed in a separate ordinance. Wet land also has to be researched for regulation compliance to government documents. Kramer spoke with an authority who stated there has never been a change in soil definitions; they are the same classifications for every County in the State. Revised draft ordinance per Board revisions will be reviewed and worked on again next month.

Liquor License Renewals Ronald Miller d/b/a River Bends (Class B Beer and liquor) appeared to request his liquor license. The Board stated that as Miller is delinquent on his property taxes and personal property taxes Miller is in violation of the Town ordinance 06-11-2007 Licensees/Permittees Required to pay Local Taxes, Assessments and Claims and cannot be considered for license renewal until he clears up his delinquent taxes. Miller stated he feels this is personal, and that he should have sued the Town about two years ago, and is going to contact an attorney. Miller also stated the Clerk had told him his license would not be a problem when he had stopped in at the Town Hall last week Wednesday. The Clerk completely disagreed with Miller's comment. Miller than stated that the Chair had a couple of years ago told Miller that he could not drive on the Chair's road. The Chair denied any recollection of such a statement. Miller stated he feels the Chair is trying to set the Board against him. Supervisor Davis stated that the Chair had nothing to do with this issue, that Miller is in violation of the ordinance and cannot have his license considered at this time. The Chair reminded Miller that two years ago he had been on site at River Bends during the health inspection to be of help to Miller in obtaining his license at that time. Miller stated he now has electrical problems at River Bends and currently is not open for business. Clerk provided the contact information for Independent Inspections to Miller at his request for the electrical inspection and a copy of Ordinance 06-11-2007. Miller again stated he would be in contact with an attorney.

Town Building improvements Windows and shutters are installed, and some positive comments have been received. During installation of the windows, contractor noted the insulation is minimal. The contractor put some fill in, but the Town will need to plan for future insulation. Rezabek commented that Alliant Energy could front the project, at a very low interest loan for future budgeting consideration.

Informational Items A delinquent culvert bill will be referred to the Town Attorney for collection. Research keeping no greater than \$100,000 (FDIC insured amount) in the Bank of Brooklyn – possibly setting up short term CD's or moving some money into another bank. IRS increased mileage reimbursement rate to \$0.585/mile from 7/1 through 12/31/08. Board of Review optional ordinance information from 2007 Wisconsin ACT 86 was discussed and reviewed.

Adjournment Motion by Rezabek to adjourn. Second by Davis. Motion carried unanimously. Meeting adjourned at 10:45 PM.

TOWN OF BROOKLYN

August 11, 2008 Meeting Minutes

Approved by the Town Board September 8, 2008

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, August 11, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes. Clerk directed to change name in Driveway, Field road Compliance issues from Fischer to Buescher. Motion by Davis to approve the minutes from July 14th, 2008. Second by Rezabek. Motion carried unanimously. .

Bills. Motion by Davis to approve/pay the bills as presented for \$42,564.48. Second by Rezabek. Motion carried unanimously.

Status of Town Revaluation by Assessor, impact on Board of Review and Open Book meeting dates. Gardiner Appraisal Assessor was at a Supervisor's home this evening. Greg Gardiner stated to Clerk that the Assessment Roll would be delivered to the Town in August. Board of Review will meet and reconvene to a later date on August 13th at 7:00 PM. Tentative Open Book September 3rd, Board of Review September 17th, both meetings at 7:00 PM.

Treasurer's Report and Clerk's Reconciliation.

Cash in Checking Account	\$121,388.44
Equipment Fund	74,564.87
Smart Growth Fund	9,677.52
Brooklyn Fire Building Fund	85,543.20

Total **\$291,174.03**

Motion by Rezabek to accept the report. Second by Davis. Motion carried unanimously.

Town Budget to Actual year to date financial report: Review of financials.

Discussion of various categories.

Road Report: Stateline declined the bid for Zweifel Road. Green County will perform the work. May have to reasphalt the culvert that goes into Zweifel Road. The Town Patrolman has been filling in shoulders and clearing debris from the recent flooding.

Driveways, field road permits (if any) None

Recycling Center: Telephone poles are now set in concrete, and the corner posts are in place. Committee is working on directions for people to use the oil disposal facility. All of our printing and other related recycling costs are reimbursable thru the Recycling Grant, including the oil disposal costs.

Fire EMS District Reports – Notice received by Chair that Belleville will purchase a new fire pumper. \$3,064 is Town of Brooklyn's share for this fire pumper purchase.

Driveway, Field road Compliance issues (if any). None.

Cemeteries None

Planning Commission. Three members were sworn in by the Clerk as Plan Commission members; Don Batker, Jim Kramer, and Burdell Trow.

Planning Chair, Jim Kramer, asked if the Board had a Notary. The Town does not. The Commission is working on an affidavit.

Realtor inquiry on property split on 11.26 acres located North of Jug Prairie Cemetery, that has two houses on it. Current ordinance states one residence per property.

Another inquiry was received on the number of dogs allowed per property to be used as an animal rescue. Chair referred inquiry to Green County Zoning. May require a conditional use permit.

Prime Land Preservation – Draft of ordinance was reviewed by the Board. Revisions were made, and will be reviewed at the next Board meeting with town soil maps.

Timing of appointments ordinance revision will be reviewed at the next Board meeting.

Town Building improvements Town sign will be welded by the Chair and tentatively completed in September.

Informational Items Form letter needed for violations of noxious weed control. Next March, will set agenda in April to appoint by May 15th a Weed Commissioner. Clerk attended 8/1st meeting by FEMA in Monroe for Flood Disaster relief. Clerk submitted application for relief funds. Supervisor Rezabek will be absent at the October meeting.

Adjournment Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously. Meeting adjourned at 9:07 PM.

TOWN OF BROOKLYN

September 8, 2008 Meeting Minutes

Approved by the Town Board October 13, 2008

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, September 8, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes. Motion by Rezabek to approve the minutes from August 11, 2008 with the spelling correction in the second paragraph. Second by Davis. Motion carried unanimously.

Bills. Board directs Clerk to request minutes of the Belleville Fire meeting approving the pumper truck in the amount of \$3,064.00 for the Town of Brooklyn prior to releasing check to Belleville Fire. Motion by Rezabek to approve/pay the bills as presented for \$83,262.08. Second by Davis. Motion carried unanimously.

Status of Town Revaluation by Assessor, impact on Board of Review and Open Book meeting dates. Gardiner Appraisal delivered the roll to the Clerk last week. Open Books are scheduled for September 10th and September 11th. Board of Review will reconvene on October 1st.

Treasurer's Report and Clerk's Reconciliation.

Cash in Checking Account	\$185,962.75
Equipment Fund	74,707.94
Smart Growth Fund	9,696.09
Brooklyn Fire Building Fund	85,707.33
Total	\$356,074.11

Motion by Davis to accept the report. Second by Rezabek. Motion carried unanimously.

Town Budget to Actual year to date financial report: Review of financials.

Discussion of various categories.

Road Report: Board reviewed actual charges to bid charges on year to date roadwork. To date Green County Highway Commission charges are less than their estimates. Zweifel Road is physically completed, but the billing hasn't yet been received.

Driveways, field road permits (if any) None

Recycling Center: Rezabek stated that donated fencing was taken down by Committee members Scrivner, Strous, and Recycling Center Assistant John Franklin and hauled over to our Recycling Center. Consideration is being given to recycling fluorescent bulbs thru the State of WI contract. There is only one other Township that is using this program.

Fire EMS District Reports – John Marx was present to report on **Brooklyn Fire Dept** as our Town's representative.

Fire Dues – The 2% fire dues are being handled differently by various communities that the Brooklyn Fire Dept. supports. Two municipalities are incorrectly deducting the fire dues they pay from their budgeted share of fire protection expense. Under s. 101.575, Stat., Wisconsin municipalities using fire safety services which substantially comply with certain statutes are entitled to their proportionate share of monies collected through the Fire Department Dues Program, under s. 101.573 and 601.93, Stats. Town Board asked Marx to continue pursuing collection of the fire dues from the two municipalities who did not pay it. Marx stated he was the only one who voted to collect the funds from those two municipalities.

Audit – First year audit was clearly needed, as we had the USDA loan which required the audit. USDA has stated Brooklyn needs a management report, supported by financial statements rather than an audit this year. The Audit contract is for a three year period which will be reviewed at the upcoming meeting, and Marx is requesting the Board direct him how to weigh in on this issue. The Board feels there is merit in having an audit for the next two years, as much has been gained by the first years' audit. One of the items brought up in the audit is a law that authorizes municipalities (City, Villages and Towns) to in turn authorize an employee of the Fire/EMS to handle funds that are donated money.

Fire Truck update – fire truck is being built and they are expecting delivery in November. The old fire truck will be sold and the money applied toward the purchase of the new truck.

Albany – Discussion of hiring three full time Fire/EMT's.

Belleville – See note on fire truck \$3,064 payment described in Bills to Pay.

Evansville – Jim Topel reported the new Fire Building is going up right now. If all goes well, sometime in November everything should be complete and Fire will take ownership. Have a new proposed budget that has come out. Anticipated building payment at this point in time is \$150,500 per year. Evansville will use some of their User Fees to offset some of the costs. Request citizens keep their driveways clear and open for Fire access. Board replied the driveway ordinance will ensure compliance with their needs, except possibly for some driveways that predate the driveway ordinance effective date.

Driveway, Field road Compliance issues (if any). None.

Cemeteries None

Planning Commission. Animal Units Resolution was drafted by Jim Topel and provided to the Board for review. Chairman Kramer stated this is a guideline for number of animal units per acre. Board questioned enforcement. Kramer stated that if a complaint was received, because we live under Green County Zoning, they would become involved and provide enforcement. Board questioned how this new resolution would be communicated to people.

Prime Land Preservation – Draft four of the ordinance was reviewed by the Board. Revisions were made, and will be reviewed at the next Board meeting with town maps. Green County soil maps will be used to determine if the property has prime farmland. Various scenarios were discussed that could be analyzed with the mapping technology.

Timing of appointments ordinance revision will be reviewed at the next Board meeting.

Town Building improvements Town sign will be welded by the Chair and tentatively completed in September. Clerk asked Board to consider cipher coded deadbolts in the budget process for 2009, vs. key locks, as a security measure.

Informational Items Flood Disaster Relief Clerk submitted a request for \$12,071.48 to FEMA on 8/29. FDIC Insurance – Board members' had a concern with all of our Town's checking account funds residing in the Bank of Brooklyn, would the FDIC \$100,000 cover our funds in the worst case scenario? Clerk met with Brooklyn Community Bank representatives, and reported that as municipality the Town's funds are covered up to \$5 million, so there is no urgent need to change banks for insurance purposes. Independent Inspections has assigned Mary Dussling as our new building inspector. Mary's cell phone number is 608-444-3372. Rural Mutual, our insurance carrier, advised us that a Farm Bureau membership is required for those who participate in their town program at a cost of \$45 - \$55 per year. Rural will pay the cost for the 9/1/2008 to 9/1/2009 membership year due to short notification. WTA Health plans packets were distributed to the Board. WI Towns Association survey questions were asked of the Board, and the Clerk was directed to complete the on line survey.

Weed Control Green County Sample Notice to Landowner or Occupant to Destroy Noxious Weeds was provided to the Board by Town Highway Employee Bjarne Mikkelsen.

Adjournment Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously. Meeting adjourned at 9:07 PM.

TOWN OF BROOKLYN

September 29, 2008 Special Meeting Minutes

Approved by the Town Board October 21, 2008

The special meeting of the Town Board of Supervisors was called to order at 8:00 PM on Monday, September 29th, 2008 at the Belleville Village Hall in Belleville WI. In attendance were Chairman Ted Belanus, and Supervisor John Davis, Jr.. Absent were Treasurer Amy Ross, Clerk Roseann Meixelsperger, and Supervisor Cheryl Rezabek. The Chair read the open meeting notice.

Chair called the meeting to order at 8:00 PM. Motion by Davis to accept the 2009 Belleville Fire Budget. Second by Belanus. Roll call vote on Belleville Fire 2009 Budget. Two ayes. Motion Carried unanimously.

Adjournment Motion by Belanus to adjourn. Second by Davis. Motion carried unanimously. Meeting adjourned.

TOWN OF BROOKLYN

October 13, 2008 Meeting Minutes

Approved by the Town Board October 21, 2008

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, September 8, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisor John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. Absent was Supervisor Cheryl Rezabek. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes. Motion by Davis to approve the minutes from September 8, 2008. Second by Belanus. Motion carried unanimously. .

Bills. Motion by Davis to approve/pay the bills as presented for \$83,859.29. Second by Belanus. Motion carried unanimously.

Treasurer's Report and Clerk's Reconciliation.

Cash in Checking Account	\$104,157.05
Equipment Fund	74,842.05
Smart Growth Fund	9,713.50
Brooklyn Fire Building Fund	85,861.19

Total **\$274,573.79**

Motion by Davis to accept the report. Second by Belanus. Motion carried unanimously.

Town Budget to Actual year to date financial report: Review of financials.

Discussion of various categories.

Road Report: Asphalt still needed on Sandy Hook Rd. over the culverts.

Driveways, field road permits (if any) None

Recycling Center: Jim Scrivner provided a Recycling Committee report to the Board. Averaging about 49 users per week.

Punch sheet of work done on Recycling Center provided to the Board

Waste Oil Recycling pamphlet for our joint venture with the Village was circulated, and extra copies will be available to all at the Town Hall and Recycling Center.

Recycling Grant for 2009 has been submitted to the DNR requesting \$23,080.

Budget for 2009 – Committee recommends the Board consider \$5,000/year for 3 years to provide for equipment replacement at the Center.

Flourescent bulbs and high intensity bulbs are being considered for acceptance at the center without charge. Looking into a special container to collect these bulbs containing mercury and other chemicals in a safe container, and not commingled with other recycling items.

The Committee will provide an Election Day info table.

The Committee will provide an insert to be mailed with our property tax bills.

Fire EMS District Reports – Board will attend Belleville EMS annual meeting on Tuesday, October 14th.

Driveway, Field road Compliance issues (if any). None.

Cemeteries None

Planning Commission.

Prime Land Preservation – Draft six of the ordinance was reviewed by the Board. Revisions were made, and will be reviewed at the next Board meeting Discussion that Section 6, Paragraph B (1) may be referenced to the driveway approval process for enforcement. May need to add two more pieces of paper to the driveway approval process – signed single family home policy statement and approved prime land approval from the planning commission. Board will work on a resolution for the Single Family Home Policy Statement at the next Board meeting.

Ordinance No. 08-11-03 Town of Brooklyn Plan Commission Ordinance Timing of appointments ordinance revisions were be reviewed at the next Board meeting.

Jim Miller driveway relocation Request to move the property line that has the current joint driveway to lie exclusively on one lot vs. being on two lots. This was a joint driveway prior to the Town of Brooklyn's joint driveway ordinance, and there is a private agreement between the parties using the driveway. If they move the lot line and affect the joint driveway, they will have to comply with the Town of Brooklyn's current joint driveway ordinance. The Town Chair will contact the new owners and Jim Miller to discuss and report to the Board at the November meeting.

Town Budget for 2009 – Tuesday, October 21st at 7:00 pm the Board will meet to work on the budget.

Town Building improvements Town of Brooklyn sign is up. Flags are being researched for the building during elections and other events. Motion by Davis to purchase 10 yards of the bunting, 2 of the flag drops, and 4 of the fans, coming to roughly \$83, with freight, up to \$100. Second by Belanus. Motion carried unanimously.

Informational Items Town culvert has not been paid by one citizen. Letter has been sent to the citizen that the payment must be received by Oct 15th or the charge will be assessed on the tax bill. There will be a board motion on the same at a future meeting.

Adjournment Motion by Davis to adjourn. Second by Belanus. Motion carried unanimously. Meeting adjourned at 9:40 PM.

TOWN OF BROOKLYN

October 14, 2008 Special Meeting Minutes

Approved by the Town Board October 28, 2008

The special meeting of the Town Board of Supervisors was called to order at 8:00 PM on Tuesday, October 14th, 2008 at the Belleville Area Emergency Medical Services Building located at 480 River Street, Belleville WI. In attendance were Chairman Ted Belanus, and Supervisor John Davis, Jr.. Absent were Treasurer Amy Ross, Clerk Roseann Meixelsperger, and Supervisor Cheryl Rezabek. The Chair read the open meeting notice.

Chair called the meeting to order at 8:00 PM. Motion by Davis to accept the budget. Second by Belanus. Motion Carried unanimously.

Adjournment Motion by Davis to adjourn. Second by Belanus. Motion carried unanimously. Meeting adjourned.

TOWN OF BROOKLYN

October 21, 2008 Special Meeting Minutes

Approved by the Town Board October 28, 2008

The special meeting of the Town Board of Supervisors was called to order at 7:00 PM on Tuesday, October 21st, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisor John Davis, Jr., and Clerk Roseann Meixelsperger. Absent were Supervisor Cheryl Rezabek and Treasurer Amy Ross. The Clerk read the open meeting notice.

Minutes. Motion by Davis to approve the minutes from September 29, 2008 at the Belleville Village Hall for Belleville Fire 2009 budget. Second by Belanus. Motion carried unanimously. .

Minutes Motion by Davis to approve the minutes from the October 14th Belleville EMS 2009 budget meeting. Second by Belanus. Motion carried unanimously.

Collection issue and referral of Town Bill as a special assessment. Culvert bill in the amount of \$506.70. Resident is requesting to pay \$429.62. Town Attorney recommended the Board's focus should be on Status 66.0627 (2) "...the governing body of a city, village or town may impose a special charge against real property for current services rendered by allocation all or part of the cost of the service to the property served....." Motion by Davis to instruct the Clerk to inform the County Treasurer that this special charge has not been paid by October 15th, 2008 and that we move to have \$506.70 added to resident's property taxes. Second by Belanus. Roll call vote taken resulting in two ayes. Motion carried unanimously.

Town Budget to Actual year to date financial report: Review of 2009 budget categories.

Discussion of various categories. Compared to prior years, considered future priorities.

Adjournment Motion by Davis to adjourn. Second by Belanus. Motion carried unanimously. Meeting adjourned at 9:00 PM.

TOWN OF BROOKLYN

October 28, 2008 Special Meeting Minutes

Approved by the Town Board December 8, 2008

The special meeting of the Town Board of Supervisors was called to order at 7:00 PM on Tuesday, October 28th, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisor John Davis, Jr., and Clerk Roseann Meixelsperger. Absent were Supervisor Cheryl Rezabek and Treasurer Amy Ross. The Clerk read the open meeting notice.

Minutes. Motion by Davis to approve the minutes from October 14th, 2008. Second by Belanus. Motion carried unanimously.

Purchase of New Treasurer's program and laptop. Treasurer presented specific software for her position. \$350/annual charge that includes updates. This software also handles dog licensing, and is the same program used by Green County Treasurer's office. Board requests the Treasurer approach Green County with requesting a volume purchase agreement. Clerk is also directed to research the State Purchasing Procurement to determine if the program is available. Jay Mauer & Associates jmauer@new.rr.com. Software purchase tabled for further research at the regular November 10th Board meeting.

Motion by Davis that a used laptop from the SWAP shop will be purchased for the Treasurer's use. Second by Belanus. Motion carried unanimously.

Town Budget to Actual year to date financial report: Review of 2009 budget categories.

Discussion of various categories. Compared to prior years, considered future priorities.

Adjournment Motion by Davis to adjourn. Second by Belanus. Motion carried unanimously. Meeting adjourned at 8:30 PM.

TOWN OF BROOKLYN

November 10, 2008 Meeting Minutes

Approved by the Town Board December 8, 2008

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, November 10, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes. Motion by Davis to approve the minutes from October 13, 2008. Second by Belanus. Motion carried unanimously. Minutes from October 28th, 2008 special meeting are tabled and will be acted upon in December.

Bills. Motion by Davis to approve/pay the bills as presented for \$23,473.53. Second by Rezabek. Motion carried unanimously.

Treasurer's Report and Clerk's Reconciliation.

Cash in Checking Account	\$ 42,344.71
Equipment Fund	74,962.46
Smart Growth Fund	9,729.13
Brooklyn Fire Building Fund	85,999.32

Total **\$213,035.62**

Motion by Davis to accept the report. Second by Belanus. Motion carried unanimously.

Town Budget 2009: Review and update various budget line items. Adjustments were made to present a balanced budget to the Town at the Budget Hearing on November 17th, 2008 at the Town Hall at 7 PM.

Road Report: Two more loads of salt were purchased from Green County in anticipation of winter.

Driveways, field road permits (if any) None

Recycling Center None

Fire EMS District Reports None

Driveway, Field road Compliance issues (if any). None.

Cemeteries None

Planning Commission.

Prime Land Preservation – Draft seven of the ordinance was reviewed by the Board. Revisions were made, and will be reviewed at the next Board meeting Discussion that wording from “land division

involves Prime Land” to “improvements” has been implemented.

Single Family Home Policy Discussion that a deed restriction will state single family home. Inspections will not be provided for multiple family dwellings. Driveway permits will also be another point of contact to determine a single family dwelling.

WI Towns is conducting a Working Lands proposal seminar in December on Farmland Preservation Program Changes that the Board encouraged the Planning Chair and Planning Commission Members to attend. Informational materials on the seminar were provided to the Chair.

Ordinance No. 08-11-03 Town of Brooklyn Plan Commission Ordinance Timing of member appointments revisions were reviewed. Section 11. Under Chairperson, change wording to “the Planning Commission shall elect by open vote or secret ballot a Chairperson”. Page 3 – Add after Section XII, add #2 “Draft ordinances and develop programs to implement and enforce the Town’s Comprehensive Plan.” Add #3 The Plan Commission would review.....” Supervisor Rezabek will work with the Clerk on the suggested revisions prior to the December 8th meeting.

Jim Miller lot line relocation_No appearance by Mr. Miller at the Town Board Meeting.
No action taken.

Elections Post Board members contact information on the three official posting sites: Town Hall, Recycling Center, and Attica Garage. Contact information is already on the web site. Need to add a contact section to the Town telephone recording. The Clerk will post Clerks hours as “Wednesday evening by appointment”, as has been the practice of the Town Clerks for the past several years.

Informational Items Energy Seminar is being conducted by WI Towns Association that the Board is encouraged to attend. Treasurer’s software and laptop purchase discussed at the October 28th special meeting was again raised by the Treasurer. Green County Treasurer is unable to secure volume discounts from the provider of the software. Clerk stated the software is not available from State Purchasing Procurement, as it is a County specific program. Further research on the software will continue with Supervisor Rezabek and the Treasurer reviewing the program and reporting back to the Board in December. Treasurer will go forward with purchase of used laptop per approval at the October 28th special meeting.

Adjournment Motion by Davis to adjourn. Second by Belanus. Motion carried unanimously. Meeting adjourned at 10:10 PM.

TOWN OF BROOKLYN

November 17, 2008 Public Budget Hearing

Approved by the Town Board December 8, 2008

The Public Hearing on the Proposed 2009 Budget was called to order at 7:00 PM on Tuesday, November 17, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors John Davis, Jr. and Cheryl Rezabek, Treasurer Amy Ross, Clerk Roseann Meixelsperger and Citizens Judy Belanus and Robert Straus, Jr.. The Clerk read the open meeting notice.

Proposed 2009 Budget Hearing

Current Year 2008 Review:

Town Chair Belanus detailed the revenues and expenditures for the fiscal year 2008 budget and estimated Actual revenues and expenditures year to date.

Key Revenue points: State Shared Revenues have not yet been received and interest income was down. The Recycling Center revenues are up. Total Revenue budget is \$501,339 - projected revenues for the year ending 2008 are \$484,113.

Key Expenditure points:

Highway budget of \$302,300 was set at the public hearing in November, 2007.

- a. Fuel was budgeted at \$10,000 - estimate expense of \$21,283 by year end.
- b. Salt was budgeted at 25,000 - estimate actual expense to be \$39,283.
- c. Highway construction was budgeted at \$165,000. Due to the overages after the severe winter and soaring fuel costs, the Board reduced road construction projects - expect an actual expense of \$121,773.
- d. Hwy Labor and Health Insurance was budgeted at \$66,000 - expect to have an actual expense of \$75,189.

Bottom line for the Highway was a budget of \$302,300, and expected total actual expense is \$300,203.

Sanitation was budgeted at \$39,300, and the expected actual year-end expense is \$24,667. The construction and projects at the Recycling Center were less costly than budgeted.

Total Expenses budgeted \$556,345, estimated actual \$547,941.

2009 Budget

Total taxes for our Town are budgeted at \$324,500, which is under the allowable levy set by the State of \$324,606.

Intergovernmental Revenue: Recycling Grant budgeted at \$20,000, Green County budgeted at \$8,000; FEMA Emergency Relief from the Floods \$15,000 are highlights. Total budgeted all categories \$158,313.

Licenses and Permits: Lowered this budget from 2008 to \$5,550.00.

Public Charges: Budgeted the same as 2008 \$11,000

Miscellaneous Revenues: Interest Income budgeted lower due to low rates at \$10,000. **New item is the Transfer in from the Fire Fund** of \$15,000 to cover the Brooklyn Fire Building.

Total budgeted Revenue is \$527,863

Expenditures:

Total General Government in 2008 was budgeted at \$79,650, in 2009 \$60,000.

Key decrease: Assessor has completed the revaluation, so budget was reduced to \$6,000 from a budget in 2008 of \$27,000.

Public Safety: \$103,795 budgeted in 2008, in 2009 budget will be \$105,000

Highway:

- a) \$302,300 total budgeted in 2008. 2009 budget is a total of \$309,763.
- b) Fuel and Salt were both increased from \$10,000 to \$23,000; Salt budget in 2008 was \$25,000, for 2009 \$30,000.
- c) Hwy. Construction: Big project is repavement, finish off Sandy Hook Rd., and start the Elmer Rd. Bridge.
- d) Equipment Maintenance will stay the same at \$10,000.

Total 2008 budget \$309,763

Sanitation: Capitol Improvements are complete, except for some small details on fencing posts, etc. Breaking out fuel and the Recycling Tractor set aside fund as separate items for 2009

Parks and Recreation: Same as 2008 = \$800

Planning: Planning Commission has been reduced to \$1,000 for 2009.

Other Financing Uses: Biggest change is reduction in driveway deposit refunds from \$7,500 to \$3,000.

Approval of the total 2009 highway expenditures pursuant to sec. 82.03(2) of the Wis. Statutes:

Motion by Robert Strous, Jr. to accept the proposed highway budget in the amount of \$309,763.
Second by Cheryl Rezabek. Motion carried unanimously.

Adoption of the 2008 Town Tax Levy to be paid in 2009 pursuant to Sec. 60.10 (1)(a) of Wis. Statutes:

Motion by Robert Strous, Jr. to adopt the 2008 Town Tax Levy to be paid in 2009 in the amount of \$324,500. Second by Cheryl Rezabek. Motion carried unanimously.

Adjournment: Motion to adjourn by Amy Ross. Second by Cheryl Rezabek. Meeting adjourned at 8:15 pm.

TOWN OF BROOKLYN

November 17, 2008 Special Meeting Minutes to Adopt the 2009 Town Budget

Approved by the Town Board December 8, 2008

The open session on the Proposed 2009 Budget was called to order at 8:15 PM on Tuesday, November 17, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisor John Davis, Jr. and Cheryl Rezabek, Treasurer Amy Ross, Clerk Roseann Meixelsperger . The Clerk read the open meeting notice.

Motion by Rezabek to adopt the 2009 Town budget in the amount of \$527,863 each for revenues and expenditures. Second by Davis. Motion carried unanimously.

Adjournment Motion by Davis to adjourn. Second by Belanus. Motion carried unanimously. Meeting adjourned at 8:20 PM.

TOWN OF BROOKLYN

December 8, 2008 Meeting Minutes

Approved by the Town Board January 12, 2009

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, December 8, 2008 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek, Treasurer Amy Ross, and Clerk Roseann Meixelsperger. Absent was Supervisor John Davis, Jr.. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

Minutes. Motion by Belanus to approve the minutes from October 28, November 10, and November 17, 2008. Second by Rezabek. Motion carried unanimously.

Bills. Motion by Belanus to approve/pay the bills as presented for \$35,161.35. Second by Rezabek. Motion carried unanimously.

Treasurer's Report and Clerk's Reconciliation.

Cash in Checking Account	\$ 42,721.52
Equipment Fund	75,063.90
Smart Growth Fund	9,742.30
Brooklyn Fire Building Fund	86,115.70

Total **\$213,643.42**

Motion by Rezabek to accept the report. Second by Belanus. Motion carried unanimously.

Town Budget 2009: Review and update various budget line items. Motion by Belanus to order the Treasurer to transfer \$17,000 into the Equipment Replacement Fund. Second by Rezabek. Motion carried unanimously.

Treasurer's Software and Printer: Clerk stated positive reviews on software from Clerk/Treasurer's comments at a Clerk meeting in Green County. Supervisor Rezabek contacted the vendor for the Treasurers' software, and stated how software is usually purchased as a one time charge license vs. paying an annual fee, which this vendor offers as the only choice. The vendor stated an annual fee is their only option. Rezabek stated the vendor also indicated there were numerous updates to their software, and they were very service oriented. Motion by Rezabek to purchase the Treasurer's software for \$350/year. Second by Belanus. Motion carried unanimously. Treasurer stated she purchased her own printer from her budget line item, so it needs no discussion.

Assessor Contract: Motion by Rezabek to approve the new contract for 2009 in the amount of \$5,424.00 per annum. Second by Belanus. Motion carried unanimously.

Road Report: Bridge inspection report from Green County Highway Commissioner was reviewed. Chair spoke with Town Patrolman about the use of salt. Due to icing on the road today with the winter storm warning, salt was placed on our Town Roads.

Driveways, field road permits (if any): None

Recycling Center: Recycling brochure that will be mailed with the tax bill was provided for review. UW Extension letter on Agriculture Plastic Recycling – there are no longer any vendors available in this area that will take agriculture plastics for recycling.

Fire EMS District Reports: Evansville EMS contract is identical to one signed last year, except the term is from January 1, 2009 thru December 31, 2009. No dollar amount was stated. The Board will not sign the agreement until there is a dollar amount attached. Rezabek requested they report to Town of Brooklyn number of runs and the fees collected for Town of Brooklyn residents. Chair will contact the EMS Director for this information.

Driveway, Field road Compliance issues (if any): None.

Cemeteries: None

Planning Commission.

Resolution # 2008-8 regarding efforts to control the number of animal units per acre on farms was presented to the Board for review.

Working lands Seminar– Rezabek and Belanus will attend the seminar on the 18th in Fort Atkinson. The Board invited members of the Planning Commission to attend if interested and available – all present declined. Clerk will register Belanus and Rezabek.

Ordinance No. 08-11-03 Town of Brooklyn Plan Commission Ordinance Timing of member appointments revisions and type of function were reviewed. Board tentatively approves the final draft. Plan Commission was given copies of the final draft to review.

Jim Miller lot line relocation No appearance by Mr. Miller at the Town Board Meeting. No action taken.

Elections Clerk stated the a reminder was received from the Government Accountability Board stating the municipal clerk must be available at the Town Hall on statutory election deadlines. Upcoming dates - Tuesday, January 6, 2009 at 5:00 pm for filing nomination papers. Other dates: The Thursday before an election at 5:00 pm to receive absentee ballot applications. On the day before an election until 5:00 pm, an elector may vote by absentee ballot, or register to vote.

Town Building improvements: None

Informational Items: Treasurer provided draft of Town of Brooklyn News that will be inserted in the property tax bills and available to residents of our Town with good information on contacts, dog licenses, fire department reminder, snowplow vs. mailbox, etc. Clerk stated that property taxes were reviewed for any Open Book and/or Board of Review changes, approved and sent to the County Treasurer prior to deadline, including one special assessment charge for the delinquent culvert billing per our October 2008 minutes.

Adjournment Motion by Rezabek to adjourn. Second by Davis. Motion carried unanimously.

Meeting adjourned at 8:50 PM.