

**Town of Brooklyn, Green County, WI – Highway Committee
Meeting Minutes May 4, 2017**

The meeting was called to order at 4:33 PM on Thursday May 4, 2017 at the Town Hall. In attendance were Ted Belanus, David Hall, Hans Herweijer (chair) and Steve Sackett. The chair advised that the required meeting notice posting was completed.

Minutes of previous meetings

The minutes of the 5 April 2017 meeting were unanimously approved by voice vote on a motion by Hall, seconded by Sackett.

Benson Road reconstruction project

The main purpose of the meeting is the public opening and reading of the bids for the reconstruction of Benson Road, in response to the Town's request for proposal sent to prospective bidders on April 20. The committee discussed the procedures that will be followed for the opening, reading and review of the bids scheduled to start at 5:00 PM.

The meeting recessed at 4:45 PM and reconvened at 5:00 PM. Present at the meeting were representatives of the four companies submitting bids. Also present was board member Rex Tilley (until 5:30 PM).

At the closing time for submitting bids in response to the request for proposals for the reconstruction of Benson Road, four bids were received by the Town Clerk. Bids were opened in the order received and the requested information read out loud by committee member Belanus and recorded by the other members. A summary of the information is presented in the Table below. Respective company representatives were asked questions to eliminate any uncertainties, in particular regarding the specified asphalt mix. They were given the opportunity to further provided information regarding their bids.

One-pass paving:

<u>Company</u>	<u>Actual bid</u>	<u>Equalized bids</u>	<u>RAP/RAS (%)</u>
Payne & Dolan	\$130,584.50	\$133,249.43	20/0
Rock Road	\$139,794.90	\$139,595.50	25% total
Tri-County	\$151,529.50	\$148,963.61	21/1.5

Two-pass paving:

<u>Company</u>	<u>Actual bid</u>	<u>Equalized bids</u>	<u>RAS (%)</u>
Rock Road	\$144,540.90	\$144,350.83	25% total
Green County	\$148,318.52	\$159,862.80	24/0
Tri-County	\$152,793.10	\$150,200.00	21/1.5

Shouldering:

<u>Company</u>	<u>Actual bid</u>	<u>Equalized bids</u>
Green County	\$6,197.80	\$7,394.84
Rock Road	\$10,868.00	\$13,964.50
Payne & Dolan	\$13,332.75	\$13,805.81
Tri-County	\$18,450.00	\$13,012.38

Notes regarding the bids and the summary table:

1. The RFP asked for bids for one-pass and two-pass paving.
2. The RFP specifically stated that the shouldering work may be awarded separately from the other reconstruction work and is therefore shown separately in this summary.
3. Individual bids showed small differences in the estimated amounts of pulverization, asphalt and aggregate. In order to compare bids directly, an equalized bid was calculated using the provided unit pricing and the average estimated amount for each item. This is shown in the column labeled Equalized bids.
4. The amount of recycled asphalt pavement (RAP) and recycled asphalt shingles (RAS) material in the proposed mix is shown. Other mix specifications were also requested and presented.

The committee discussed and concluded the following:

1. Four bids were received (80% response rate).
2. The variations between lowest and highest estimated amounts were small, 5.2% for pulverization and relay, and 4.1% for HMA paving.
3. For bid item 8 (dense grade base, shouldering), the Green County Highway Department was much lower than the other three bids (\$6,197.80).
4. For combined bid items 5-7 (traffic control, pulverization and relay, and HMA paving), the lowest bid was submitted by Payne & Dolan for one-pass paving (\$130,584.50). The lowest bid for two-pass paving was by Rock Road (\$144,540.90). One-pass paving provides a better road surface, as it eliminates the center line joint. The negative is that during the paving procedure the road will be completely closed for 1-2 hours.
5. The Payne & Dolan bid specified HMA with no RAS. The inclusion of RAS is considered to lower the quality and longevity of the road surface. HMA with no RAS could be supplied by the other companies at additional cost.
6. Based on the above information the committee entertained a motion by Belanus, seconded by Sackett, to recommend the Town Board to assign a contract to Payne & Dolan for the pulverization, relay and paving work, and assign another contract to Green County Highway Department for shouldering work. The motion passed unanimously on a voice vote. Hans Herweijer will present the bid information and the recommendation to the Town Board at their meeting on May 8. It will be noted that the actual final cost may be slightly different, depending on the actual unit amounts recorded during the reconstruction project.

The meeting was adjourned at 6:05 PM on a motion by Hall that passed unanimously on a voice vote.

Respectfully submitted, Hans Herweijer.