

**Town of Brooklyn, Green County – September 11, 2017 Board of Supervisors Meeting Minutes** (Approved by the Town Board)

The Board of Supervisors meeting was called to order at 8:00PM on Monday, September 11, 2017 at the Town Hall. In attendance were Chairman Garth Langhammer, Supervisors Jeff McNeely and Rex Tilley, Treasurer Russell Cichy and Clerk Amy Ross.

The clerk advised that the required meeting notice posting was completed.

Everyone stood for the Pledge of Allegiance.

**Public Comment**

- None

**Minutes**

- Motion by McNeely to approve meeting minutes from 08/14/2017 regular meeting and 08/31/2017 special meeting, second by Tilley; motion carried.

**Treasurer's report**

- Reported that both Clerk and Treasurer agree on August 2017 reconciled numbers. Beginning checking account balance of \$253,620.15 receipts \$154,818.51 disbursements \$21,587.65, ending checking account balance of \$386,851.01. Money Market account balance \$274,075.06.

**Clerk's financial report**

- Clerk reconciled the August 2017 books with Treasurer for an ending checking balance of \$253,620.15 and \$274,075.06 in the Money Market account. This matches the Treasurer's report. Motion by Tilley to accept both the Treasurer's financial report and the Clerk's financial report reconciliation, seconded by McNeely; motion carried.
- Reviewed budget to actual.

**Salt Shed**

- Salt shed re-roof complete by Boley remodeling. Final bill received \$5,850 per contract. Approved payment as part of Bills to be Paid.
- The Village of Brooklyn is not interested in using a salt/sand mixture for winter maintenance but is open to discussion of sharing a building for equipment storage.

**Authorization to pay bills**

- Motion by McNeely to pay the bills as presented in the amount of \$159,728.51 second by Tilley; motion carried.

**Recycling Committee**

- Recycling Committee Chairman Kevin Santulis reported the committee investigated using Pellitteri for metals recycling and found no advantage. Will continue with All Metals of Madison  Posting board at the Recycling Center is broken, the Committee will repair.
- 4H Mighty Mites conducted a battery sort project. Sorting batteries saves about \$.40 per pound disposal fee
- Town website has been updated. Requested space in the upcoming Newsletter for public education.
- Submitted a proposed 2018 budget. Bag tipping fees to remain at \$3 for 2018
- Committee will purchase 18" x 24" sign to be posted "No trespassing This property is protected by video surveillance Illegal dumping will be prosecuted"

**Fire/EMS District- reports**

- Meeting minutes were received and filed for Brooklyn Fire & EMS District and Evansville Fire District.
- Albany Fire Department 2018 budget received.
- Belleville Fire and EMS restructuring – no action
- Brooklyn

- o John Marx reviewed 2018 proposed budget. Joint budget approval meeting to be held on Wednesday, September 13<sup>th</sup> at 6PM at the fire station.
- o Marx attended City of Evansville Public Safety meeting to continue discussion of dispatch protocol with Evansville EMS regarding Brooklyn responding to some of the northern sections of the Evansville EMS area when Evansville is not available. Marx was advised that the Dane County Communications center recommends keeping protocol as it is now due to how the call would be transferred from the Rock County dispatch center to Dane County dispatch center in order to notify Brooklyn. The Communications center feels that Footville would be faster to respond. Marx noted the distance of Footville is 15 miles, Brooklyn is 5 miles.

### **Speed limit reduction on some town roads**

- Need to have a road study from an Engineering firm prior to any proposed changes. Tilley will look into cost of study. Table for next regular meeting.
- Green County Development continues to work on broadband through a wireless company.

### **Broadband**

- John Marx reported the area Frontier manager advised him that the (455) exchange is currently scheduled to begin work on their broadband project around April of 2018 and finish approximately November 2018.

### **Highway Committee**

- Hans Herweijer, Highway Committee Chairman reported. Benson Road bridge replacement and road reconstruction have been completed. The Green County Highway Department needs to finish shoulder work. Highway committee recommended payment of the Payne and Dolan bill of \$131,643.46.
- Committee recommended the town acquire a traffic counting system. No action taken at this time.
- Committee is working on gathering more information from contractors about Cold In Place Recycling (CIR) which is a grind and relay 3-4" of old asphalt, followed by chip seal or asphalt overlay. Requires good road base and sufficient asphalt depth. This may be a cost savings to the town.
- Committee recommends coring and structural evaluation (culverts and ditching) on Brooklyn Albany Road, Alpine Road, King Road and Smith Road.
- Recommendations for provisional road maintenance plan over the next several years includes: 2018 full reconstruction of one section of Brooklyn Albany Road (1.24 miles), Cold In Place Recycling of Alpine Road (1.1 mile), seal coating and crack filling of various road segments (4-8miles). 2019 full reconstruction of one section of Brooklyn Albany Road (1.27 miles), Cold In Place Recycling of two sections of Smith Road (1.0 mile), seal coating and crack filling of various road segments (4-8 miles). 2020 full reconstruction of one section of King Road (1.04 miles), Cold In Place Recycling of two sections of Smith Road (1.5 miles), seal coating and crack filling of various road segments (4-8 miles).
- McNeely met the new Green County Highway Commissioner, Chris Narveson, at the last Wisconsin Towns Association Unit meeting.
- TRIP grant applications are due soon.

### **Driveways, field roads**

- Motion by McNeely to sign the Green County Driveway Verification Form for Steve and Patti Westphal on State Road 92, second by Tilley, motion carried.
- McNeely will check the Tim Klitzman driveway on Elmer Road on Tuesday, September 12, 2017, the one year anniversary of the driveway permit, and report to the Board next month.

### **Plan Commission**

- With Board approval, Jim Kramer contacted the town Attorney about a land contract question. The issue has been resolved.
- Planning Commission accepted the resignation of Bernard Easterday. The Commission is seeking a new member to complete the remainder of his term.

## **Parks**

- Request received to increase Veterans Memorial Park from \$150,000 to \$200,000. The Board will revisit the request after the Town receives possession of the monument.
- Sealant will be put on the picnic tables at Liberty Pole Hill Park in the Spring.

## **Temporary “Class B” License**

- Motion by McNeely to grant a Temporary “Class B” license for September 17, 2017 to FairShare CSA Coalition at Winterfell Acres, W1912 Mortensen Road, Brooklyn, second by Tilley; motion carried.

## **Assessor**

- Motion by Langhammer to terminate current contract between the Town of Brooklyn and Gardiner Appraisal Service LLC at midnight on December 31<sup>st</sup>, 2017. The Board welcomes them to submit a bid on a new contract, second by McNeely; motion carried. Clerk will mail termination notice to Appraiser.
- Motion by McNeely to mail out Assessor RFP’s by October 1<sup>st</sup>, 2017 after review from town Attorney, second by Tilley; motion carried.

## **Possible purchase of Village of Brooklyn pay loader**

- No action.

## **2018 Budget**

- Preliminary budget discussion.
- Special budget working session scheduled for Monday, September 18<sup>th</sup> at 7:30PM.

## **October regular meeting date**

- No action. Meeting date and time is Monday, October 9, 2017 at 8PM as usual.

## **Green County Tax Collection Agreement**

- Motion by McNeely to sign the Tax Collection Agreement between Green County Treasurer and the Town of Brooklyn, second by Tilley; motion carried.

## **Dog License Fees**

- Current dog licenses are \$11 for unaltered and \$6 for spayed or neutered with 99 licensed issues this last year. Motion by McNeely to increase Dog License Fees to \$8.00 each for spayed/neutered and \$13.00 each for unaltered dogs, second by Tilley; motion carried.

## **Dog License Contract renewal**

- Motion by McNeely to renew the J.Mauel dog licensing software contract in the amount of \$150, second by Tilley; motion carried.

## **Newsletter**

- Reviewed last years’ newsletter and updates were suggested. Ross will continue to work on newsletter for distribution with tax bills.

## **Informational items**

- Received letter and request for \$1,000 2018 operational financial support from Attica Cemetery.
- Received the 2016 Annual Sheriff’s Office Report.

## **Adjournment**

- Motion by McNeely to adjourn, second by Tilley; motion carried.

Meeting adjourned at 10:45PM

Respectfully submitted  
Amy Ross, Clerk

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