

**Town of Brooklyn, Green County – May 14, 2018 Board of Supervisors Meeting Minutes
(Not yet approved by the Town Board)**

The Board of Supervisors meeting was called to order at 8:00PM on Monday, May 14, 2018 at the Town Hall. In attendance were Chairman Garth Langhammer, Supervisors Jeff McNeely and Rex Tilley, Treasurer Russell Cichy and Clerk Amy Ross.

The clerk advised that the required meeting notice posting was completed.

The Pledge of Allegiance was shared.

Public Comment

- None

Minutes

- Motion by McNeely to approve meeting minutes from Regular meeting 04/09/2018, Special meetings 04/11/2018 and 04/17/2018, second by Tilley; motion carried.

Treasurer's report

- Cichy reported beginning checking account balance of \$254,447.65, receipts \$52,565.48, disbursements \$41,175.66, ending checking account balance of \$265,837.47. Money Market account balance \$307,308.21.
- Treasurer recommended transferring Benson Road bridge replacement money from Green County to the Highway Construction reserve. Motion by McNeely to transfer \$12,361.16 from checking to Highway Construction reserve, second by Tilley; motion carried.
- Treasurer advised UB&T has reduced the minimum balance requirement in the sweep clearing account from \$13,000 to \$500, the remaining balance will transfer to the regular checking account on which interest is received.

Clerk's financial report

- Ross reported both the Clerk and Treasurer agree on April 2018 reconciled accounts. Ending checking balance of \$265,837.47 and \$307,308.21 in the Money Market account. Motion by Tilley to accept both the Treasurer's financial report and the Clerk's financial report reconciliation as presented, seconded by McNeely; motion carried.
- Reviewed budget to actual.

Authorization to pay bills

- Motion by McNeely to pay the bills as presented in the amount of \$24,061.55, second by Tilley; motion carried.

Broadband

- Bug Tussell Site Development Specialist Samantha Mueller thanked John Marx for his work on the broadband grant that was awarded for the Town.
- Possible sight for the tower would be at the Recycle Center with an approximate area of 100' x 100'. Mueller will meet with Marx and Cichy at the Recycle Center to view possible site. The project is in very preliminary discussion. More discussion at next regular scheduled meeting.

Meet Candidates Interested in Possible Town Clerk Vacancy

- Two Town residents expressing interest in the possible vacancy of the Town Clerk position introduced themselves. A Special meeting will be held on Thursday, May 17 beginning at 7PM to interview candidates.

Fire/EMS District

- Meeting minutes filed for Albany, Brooklyn and Evansville.
- Brooklyn –
 - John Marx reported EMS out of service hours are up slightly even with paying EMT's. Most of the paid EMT's are not local and are looking for experience but there are few runs to go on to gain experience. The budgeted amount for EMT's did not get spent. They are looking at different ways to spend the budgeted amount with one idea that they should use the budgeted money towards paying down the ambulance debt. Marx argues against paying down the ambulance debt and the Town Board is in agreement with his position.
 - The audit is underway.

Recycling Committee

- Cichy reminded the Board summer hours begin the Saturday before Memorial Day (May 26th). A sign has been posted at the Recycle Center.
- Gravel was delivered.
- Controlled burn is scheduled for the first Tuesday in June, weather permitting.
- Recycling grant (\$5,319.17) received. The Town of Brooklyn is consistently the highest awarded town in Green County because of the excellence in their recycling program.

Highway Committee

- Brooklyn Albany Road bid award/discussion. Bids were received from Payne and Dolan, Rock Road, Wolf Paving and Tri County. Motion by McNeely to award the Brooklyn Albany Road reconstruction project for 2.51 miles, to Tri County paving in the amount of \$314,067 less \$21,420 shouldering work for a total of \$292,647, second by Tilley; motion carried.
- Motion by McNeely to award the shouldering for Brooklyn Albany Road reconstruction of 2.51 miles to Green County Highway in the amount of \$17,340, second by Tilley; motion carried.
- Langhammer will contact Green County Highway for price information on sealcoating and wedging selected roads.
- Langhammer will contact Fahrner Asphalt about last year's chip seal job and warranty.

Brooklyn Albany Road culvert replacement bid contract Green County

- Motion by Tilley to approve Green County Highway Department work order number 1302 for replacing an existing 71" x 47" culvert on Brooklyn Albany Road in the amount of \$13,700. Approve work order number 1301 to replace three existing culverts on Brooklyn Albany Road in the amount of \$12,300, second by McNeely; motion carried.

Parks

- Liberty Pole Hill Park
 - Cichy reported a new flag will be installed on May 15th.
 - Shirley Davis reported the citizens group will meet on May 18th.
- Veterans Memorial
 - Davis reported a Memorial Service will be held on May 28th.
 - Maggie May fundraising concert did not go very well but the silent auction did well.
 - New pavers will be installed and landscaping to be completed, by the Veterans group, in June.

Driveway Ordinance

- Motion by Langhammer to adopt ordinance # 1.3 Driveway Ordinance and accept the new Driveway Access Verification form, second by McNeely; motion carried.
- Motion by Langhammer to adopt resolution 05-14-2018A Resolution Amending Section 1.6 of Town of Brooklyn Ordinance # 2.4 Wisconsin Uniform Dwelling Code, second by Tilley; motion carried.

Driveways, field roads

- Motion by McNeely to approve John Oliver's driveway, Horan Road, as substantially complete. McNeely noted the slope in the right of way exceeds 5% grade and needs to be fixed. Deposit will be refunded when this is done, second by Tilley; motion carried.

Plan Commission

- None.

Discussion Highway Equipment

- Tabled to next regular scheduled meeting.

Resolution # 05-14-2018 Authorization/Approval to Borrow Funds to reconstruct Brooklyn Albany Road, Authorize Chairman and Clerk to sign Board of Commissioners of Public Lands loan application

- Tabled to next regular scheduled meeting.

Ordinance # 5.21 Appoint Citizen Alternates to 2018 Board of Review

- Motion by McNeely to adopt Ordinance # 5.21 Appoint Citizen Alternates to 2018 Board of Review, second by Tilley; motion carried.

Legislative Study Committee

- The Town of Brooklyn Board of Supervisors is in support of Town Treasurer, Russ Cichy, serving on the Legislative Council Study Committee on the Investment and Use of BCPL Trust Funds. This support also includes any form of reimbursement for mileage etc.

Memorandum of Understanding, traffic count compensation, lease agreement

- Motion by McNeely to accept the Equipment Lease Agreement provided by Steve Sackett for traffic count equipment in the amount of \$1, second by Tilley; motion carried.
- Motion by Langhammer to hire Steve Sackett and Barbara Sackett as part time employees at a rate of \$7.25/hr. for traffic count studies.

Chairman Report

- Notice to cut (remove) trees they planted in the Right of Way were sent to two residents asking them to move/remove such trees or they will be mowed off.

Informational items-

- WTA website services provider endorsement - The WTA is exclusively endorsing JB Systems for Town website services. This opportunity should be explored when it becomes available.

Adjournment

- Motion by Langhammer to adjourn, second by McNeely; motion carried.

Meeting adjourned at 10:14PM.

Respectfully submitted
Amy Ross, Clerk