

**Town of Brooklyn, Green County – July 09, 2018 Board of Supervisors Meeting Minutes
(Not yet approved by the Town Board)**

The Board of Supervisors meeting was called to order at 8:00PM on Monday, July 09, 2018 at the Town Hall. In attendance were Chairman Garth Langhammer, Supervisors Jeff McNeely and Rex Tilley, Treasurer Russell Cichy and Clerk Jeannie Welsh.

The clerk advised that the required meeting notice posting was completed.

The Pledge of Allegiance was shared.

Public Comment

- None

Minutes

- McNeely mentioned there was a mathematical error reported in the minutes of the June 11, 2018 regular meeting with regard to the Driveway Deposit Forfeitures. Motion by McNeely to amend the minutes under Driveways, field roads to change the amount from \$9,000.00 to 5 driveways @ \$1,500.00 each, for a total of \$7,500.00. Seconded by Tilley. Motion carried. Motion by McNeely to approve amended meeting minutes from Regular meeting of June 11, 2018, second by Tilley; motion carried.

Treasurer's report

- Cichy reported beginning checking account balance of \$236,857.11, receipts \$6481.07, disbursements \$50,265.54, ending checking account balance of \$193,072.64. Money Market account balance \$328,352.84. Interest earned of \$602.99. This also shows the transfer of the \$7500.00 Driveway Deposits from Checking to Highway account.

Clerk's financial report

- Welsh reported both Checking and Money Market bank statements for June 2018 are reconciled and agree with financial reports for that period. Clerk and Treasurer reports agree with June 2018 reconciled accounts. Motion by Tilley to accept both the Treasurer's financial report and the Clerk's financial report of reconciliation of revenue and expenses as presented, seconded by McNeely; motion carried.
- Reviewed budget to actual.

Authorization to pay bills

- Motion by McNeely to pay the bills as presented in the amount of \$40,966.88. Seconded by Tilley; motion carried.

Resolution for 2018 Budget Change

- Increasing Miscellaneous Revenue \$150,000.00 (borrowing) and \$50,000.00 (transfer from reserve).
- Increase in Highway Expense from \$417,457.00 to \$617,457.00.
- Motion by McNeely to adopt Resolution 07-09-2018; second by Tilley; motion carried

Broadband

- John Marx reported there will be an engineer from Bug Tussell meeting at the Recycle Center site on Wednesday morning. Russ Cichy will be there to meet with him to see if the sight works for them.

Fire/EMS District

- Meeting minutes filed for Albany, Brooklyn and Evansville.

Brooklyn – John Marx reported:

Audit has been completed and presented at the June meeting. All financials are ok for the last two years. A copy of the audit was filed with the town clerk.

- One suggestion was to adopt a Record Retention policy. John is working on that.
- Auditors recommend doing an audit yearly. This may be something to discuss as a budget item at the Joint Municipal Meeting in September.
- Auditors mentioned an “unrestricted net position” which is what has been referred to as an “unallocated reserve”. Right now, that figure is at about 100% of the budget. The auditor proposed a 16% net retained target. This should also be a budget item for discussion at the September Joint Municipal Meeting.
- The passing of Alton Erickson was mentioned. Funeral arrangements will be posted on their website.

Recycling Committee

- Due to increase in residents in the last two years, weekly deposits have gone up from \$350.00 to \$500.00. Due to the increased volume, there may be a need for a capital improvement to double the size of the pad (for more dumpsters) in the future.
- Planning an open burn, this Tuesday, if it's quiet.

Highway Committee

- Discussion to consider hiring Applied Pavement Technology to do an engineering study of the asphalt issue and dissatisfaction with last year's Fahrner Contract and warranty.
- Concern for the timing of the warranty, with respect to the dissatisfaction of the quality and possible substantial defects of the workmanship was expressed.
- Langhammer will contact the town attorney with regard to addressing the warranty with Fahrner before the expiration date.
- Any further action to hire Applied Pavement Technology was tabled for now.
- Tri-County has a tentative start date of July 23, 2018 for Brooklyn/Albany Road.
- Langhammer will contact Green County and inform them of this date, so culverts can go in before the Tri-County start date.

LRIP Grant Funds Transfer

- Application to transfer LRIP funds, approved at the June 11, 2018 regular town meeting from Benson Rd to Brooklyn/Albany Rd, were not eligible for transfer.
- According to a phone conversation between Jeannie Welsh and LRIP Program Manager, Lorrie Olson, these funds are eligible to transfer until 2021, however the application to transfer the funds must be received one year prior to that date (2020).
- Motion by Langhammer to rescind LRIP Grant Transfer from Benson Rd to Brooklyn/Albany Rd. as originally approved on 6/11/2018. Seconded by McNeely; motion carried.

Mortensen Road Tree Encroachment

- Resident has been given a 30-day notice to remove trees. Resident has communicated they understand if the trees have to be mowed before they can be moved in the fall, they will be mowed.

Parks

- Liberty Pole Hill Park
 - There has been some vandalism; the child seat was cut off the swing. A new one was ordered and has been installed.

Driveways, field roads

- None

Plan Commission

- Discussion on possible purchase/sale of approximately 52 acres of farm land located within the Town. Jim Kramer has some issues regarding certain deed restriction recorded on the lands with which he wishes to investigate at Green County Register of Deeds prior to the Buyer proceeding with closing.

Ordinance 2.4

- The question was brought to Chairman Langhammer, by the town building inspector, with regard to the scope of article 1.3 of the Ordinance. Specifically, with reference to the fee schedule and inspection of a single-family dwelling vs. a shed with electric and septic.
- Since the question was raised, Langhammer wanted to bring it to the attention of the board. This may be something for discussion at a later date.
- No changes or action needed at this time.

Chairman Report

- Possibility of a Just Fix It Resolution to consider for the future. This Resolution is meant to encourage the Governor to develop some sort of tax to help fix roads.

Alpine Road complaint update

- Delay in meeting with Green County Attorney due to scheduling conflicts. A meeting has been set for August 3, 2018 at 10:00a.m. with the Green County Attorney.

Town Hall Air Conditioning

- Extreme temperatures and humidity have caused a great deal of moisture in the town hall, resulting in slippery floors, mold and mildew as well as an increase in bugs. This has raised a concern for the equipment and records housed within the town hall, as well as the state of the building when being used for rental and elections.
- It was suggested getting more humidifiers and a couple window air conditioning units, one in the office and one in the main hall, would help with this problem. It was mentioned that this should be considered a maintenance expense. Langhammer stated he will look into possibly finding something.

Informational items-

- The Green County Sheriff Callout List was circulated and signed with town board contact numbers. Senior Resources, a governmental website that aids senior citizens with resource material asked to be added as a link on our town webpage. Congratulations to Ivy Horn, the new 2018-2019 Brooklyn Dairy Queen.

Adjournment

- Motion by McNeely to adjourn, second by Tilley; motion carried.

Meeting adjourned at 9:46PM.

Respectfully submitted
Jeannie Welsh, Clerk