

## **Town of Brooklyn, Green County – November 12, 2018 Board of Supervisors Meeting Minutes APPROVED.**

The Board of Supervisors meeting was called to order at 8:00PM on Monday, November 12, 2018 at the Town Hall. In attendance were Chairman Garth Langhammer, Supervisors Jeff McNeely and Rex Tilley, Treasurer Russell Cichy and Clerk Jeannie Welsh.

The clerk advised that the required meeting notice posting was completed.

The Pledge of Allegiance was shared.

### **Public Comment**

- Abby Kreibs introduced herself and informed the board of her interest in running for Supervisor #2 at the Spring 2019 Election.

### **Minutes**

- Motion by McNeely to approve Minutes of 10/08/2018 Regular meeting (with modifications of Planning Committee section) and the 10/25//2018 Special Meeting of the Town Board. Second by Tilley; motion carried.

### **Treasurer's report**

- Treasurer Cichy reported beginning checking account balance of \$114,027.62, receipts \$31,922.86; disbursements \$55,667.29; ending checking account balance of \$90,283.19. Money Market account balance as of the end of October \$331,071.72. Interest earned for October in the amount of \$710.95. Board concurred with repaying BCPL road reconstruction loan effective January 15, 2019. Clerk was instructed to send BCPL Notice of Intent to repay loan and request a 01-15-19 payoff amount.

### **Clerk's financial report**

- Welsh reported both Checking and Money Market bank statements for October 2018 are reconciled and agree with financial reports for that period. Clerk and Treasurer reports agree with October 2018 reconciled accounts. Motion by Tilley to accept both the Treasurer's financial report and the Clerk's financial report of reconciliation of revenue and expenses as presented, seconded by McNeely; motion carried.
- Reviewed budget to actual.

### **Authorization to pay bills**

- Motion by McNeely to approve payment of bills as presented in the amount of \$36,585.86. Seconded by Tilley; motion carried.

### **Broadband - Tower Proposal**

- Discussion of the results of the public hearing regarding the tower site proposal. Langhammer and McNeely agreed that all the feedback from the meeting was positive, with the exception of one resident, who only felt they were unsure how good of coverage they would have.
- Discussion of the tower lease proposal of a 305ft tower with guide wires, wrapped around fence of the recycle center.
- Motion by Langhammer that the board was in favor of pursuing the lease proposal for an internet tower at the recycle center. Second by McNeely; motion carried.
- Motion by McNeely, the town incorporates into the lease the \$250/mo, 3% per annum and repairing the fence; with those included in the lease and at the Chairman's discretion, the town should sign the lease with Bug Tussel Wireless. Second by Tilley; motion carried.

### **Recycling Committee**

- Cichy reported on the DNR E-Waste Inspection. The Town passed with flying colors. Suggestions made by the DNR will be implemented.

### **Fire/EMS District**

- Meeting minutes filed for Albany, Brooklyn and Evansville.
- Evansville EMS contract for 2019 was reviewed and signed.
- John Marx reported on Brooklyn Fire District. Reported on current status of Cash Balance discovered to be higher than originally thought. This will be discussed in greater detail in future meetings.
- Selection process of the chiefs and the role the Fire District Board plays in that process are being discussed.
- Some brief discussion on combining the two entities – Fire and EMS.
- Secretary, Joanne Norman will be retiring after the 1<sup>st</sup> of the year. Applications are being accepted until November 15<sup>th</sup>. Hope to have a decision made by the December meeting.

### **Highway Committee**

- Met in open session last week. The committee has been reviewing traffic counting results. Eleven out of nineteen roads have been completed. The findings show the busier roads are up 20%.
- The traffic counters will continue counting until there is snow on the roads.

### **Tractor Discussion/Action**

- The Case tractor's transmission has been repaired. However, not everything was fixed. Enough to get it running. Other repairs may still be needed in the spring.
- John Deere rental is no longer needed and is being returned.
- Discussion regarding information about current John Deere leasing options and advantages obtained from a John Deere representative at the WTA convention.

### **Friends of Town of Brooklyn Parks**

- Nothing to report at this time

### **Driveways, Field Roads**

- Nelson/Alpine Rd., waiting for total completion – no action at this time.
- Behnke/Hwy 92, Driveway Permit paperwork has been submitted. Since it is on a state road, the state does the site review and determines where the driveway is to be located. Although it is located across from the intersection of Mortensen Rd., it was an existing field road and the state is requiring this location must be used.
- Motion by McNeely to approve a driveway permit for Robert Behnke on Hwy 92 at Mortensen Rd. with a variance to the town ordinance in regard to being within 100ft of an intersection. The Wisconsin DOT dictates its location which preempts the town ordinance, in this situation. Second by Tilley; motion carried.
- Discussion regarding the town driveway ordinance and misunderstanding with current building inspector wanting to be able to issue building permits prior to the town signing off on the driveway. It was suggested the town needs to have a conversation with the inspector to clarify the town's position and the inspector needs to adhere to the ordinance.

### **Plan Commission**

- Update on Freidig Rd.

### **Freidig/Legler Land/Hwy 92 Parcel Issues Discussion**

- Freidig Rd. issue. The town attorney has advised that this issue is out of the town's hands. It is up to the landowners to work it out with each other to remove the deed restriction.
- The town attorney may be reviewing the Legler Rd. land issue.

### **Chairman Report**

- Langhammer informed the board that Second Supervisor Rex Tilley has filed the Notification of Non-Candidacy form with the Town Clerk for the upcoming Spring 2019 Election.

### **Chairman Report (continued)**

- Candidacy paperwork packets were distributed to board members and other attendees interested in running for office at the Spring 2019 Election. The timeline of deadlines for submitting the paperwork was discussed.
- Cichy reported on information obtained at the WTA Convention. Some things that were discussed were, Conditional Use Permits, Fire and EMS fees (different ways of structuring user fees) and the new WTA website.

### **Alpine Road complaint update**

- The property owner was present at the meeting but had nothing to share with the board.
- Langhammer commented that at this point, all the town can do is wait until the property owner applies for a permit with the county.
- Langhammer shared that the town hall had been rented for a group of citizens concerned with the ongoing issues. However, clarified that this was not a town sanctioned meeting and was unsure if it was open to the public. This was a private rental event.

### **Newsletter**

- Current version of the 2018 Newsletter was approved for distribution with the tax bills.

### **Informational Items**

- The Town Referendum - "Shall the office of town clerk, in the Town of Brooklyn, be changed from elected to appointed by the town board" - on the November 6, 2018 fall election ballot was defeated 228/406. The town clerk will remain an elected position.
- Treasurer Cichy is planning to appoint a deputy treasurer to have for backup when the treasurer is unavailable. When such deputy treasurer is performing the duties of the office of the treasurer in the absence of the treasurer, deputy treasurer compensation shall be the responsibility of the treasurer.
- McNeely reminded the board he may be absent at the December regular meeting, due to the impending arrival of his newborn child.

### **Adjournment**

- Motion by McNeely to adjourn, second by Tilley; motion carried. Meeting was adjourned at 10:02 p.m.

Respectfully submitted  
Jeannie Welsh, Clerk