

**Town of Brooklyn, Green County – January 14, 2019 Board of Supervisors Meeting Minutes
(Approved by the Town Board)**

The Board of Supervisors meeting was called to order at 8:00PM on Monday, January 14, 2019 at the Town Hall. In attendance were Chairman Garth Langhammer, Supervisors Jeff McNeely and Rex Tilley, Treasurer Russell Cichy and Clerk Jeannie Welsh.

The clerk advised that the required meeting notice posting was completed.

The Pledge of Allegiance was shared.

Public Comment

- Nothing at this time.

Minutes

- Motion by McNeely to approve Minutes of 12/10/2018 Regular meeting and 12/17/2018 Special Meeting of the Town Board. Second by Tilley; motion carried.

Treasurer's report

- Treasurer Cichy reported beginning checking account balance of \$65,300.76, receipts \$766,658.32; disbursements \$28,594.55; ending checking account balance of \$803,364.53. Money Market account balance as of the end of December \$332,570.40. Interest earned for December in the amount of \$774.86.

Clerk's financial report

- Welsh reported both Checking and Money Market bank statements for December 2018 are reconciled and agree with financial reports for that period. Clerk and Treasurer reports agree with December 2018 reconciled accounts. Motion by Tilley to accept both the Treasurer's financial report and the Clerk's financial report of reconciliation of revenue and expenses as presented, seconded by McNeely; motion carried.
- Reviewed budget to actual.

Authorization to pay bills

- Motion by McNeely to approve payment of bills as presented. The Town of Brooklyn portion being \$202,657.18 (with the majority of that being the BCPL loan for Road Reconstruction payment); also including tax repatriations for Green County, all school districts, Blackhawk Tech and MATC in the amount of \$1,170,013.54 bringing the grand total amount of bills to be paid of \$1,372,670.72. Seconded by Tilley; motion carried.

Broadband - Tower Proposal

- Nothing to report at this time.

Fire/EMS District

- John Marx submitted an email as his report notifying the board of the new Fire Chief, Mason Barber, who was sworn in on Dec. 19, 2018 and a brief introduction. Dan Dean was re-appointed as the EMS Director. John also provided an agenda for the upcoming January 16th Fire District meeting.

Recycle Committee

- The Recycle Center had to close the gates early the last two Saturdays due to equipment failure, high volume and the dumpsters being filled to capacity.
- Different Town equipment has been brought in to handle compacting more efficiently and fewer breakdowns.

Highway Committee

- Nothing to report at this time.

Green County WTA Bylaws –

- Copies of the Bylaws were reviewed and discussed. Motion by McNeely to approve the Green County Unit of the Wisconsin Towns Association Bylaw changes; second by Tilley; motion carried.

Tractor Discussion/Action

- Advantages and disadvantages of renting vs. purchasing a new tractor we discussed. Supervisor McNeely presented several different options and pricing he obtained from different dealers and what would be available as a best option for the Town. Cichy provided different financing scenarios.
- Motion by McNeely to enter into a general rental tractor agreement with John Deere to rent a 6130R Tractor for \$19.00/hr with a 620R hydraulic loader attachment for an additional \$2.00/hr with a minimum annual rent of \$7500 per year for up to 350 of meter hour usage. Second by Tilley; motion carried.

Driveways, Field Roads

- Nothing to report at this time.

Chairman Report

- Discussion regarding the forfeiture of deposits for Town Hall rental, due to cancellation of rental. It was determined if rental of the hall is cancelled less than 7 days prior to the date of the event, the Town will not refund the deposit. Clerk was instructed to add the deposit forfeiture language to the Hall Rental contract.
- Employee salary increases – Based upon employee evaluations, McNeely reported that the raises being recommended by the Town Board are to be verified by Town Treasurer that they are adequately provided for in the 2019 Approved Budget. Treasurer reported proposed pay raises are within parameters set forth in the 2019 Budget.
- Motion by McNeely to increase salaries of Town employees, to the Patrolman \$24.35/hr base pay; for part-time snowplow drivers to \$19.90/hr and the Lead Attendant at the Recycling Center to \$12.50/hr.; Second by Tilley; motion carried.

Informational Items

- Town Web Design Upgrade was tabled for four months, after there is a new Town Board and new Clerk in place.
- A Right of Way Ordinance was discussed. Cichy shared this was an important topic at the WTA convention last Fall. It was suggested to put it on the Agenda for the next month's Regular Town Meeting

Recess at 9:06pm.

Reconvened at 9:36p.m.

Planning Committee

- Planning Committee Chairman Jim Kramer recommended approval of a Town Review of Application requiring a Public Hearing of the Conditional Use Permit for an Events Barn for weddings and other events for Duane and Kristen Byrne on King Road. Motion by McNeely agreeing with the recommendation of the Planning Committee to move forward the Byrne's Conditional Use Permit application on to the Green County Board of Adjustments. Second by Tilley; motion carried.

Adjournment

- Motion by Langhammer to adjourn, second by McNeely; motion carried. Meeting was adjourned at 10:02 p.m.

Respectfully submitted
Jeannie Welsh, Clerk