

## **Recycling Solid Waste Disposal Committee Minutes-February 9, 2019**

### **Town of Brooklyn-Green County, WI-Recycling Committee**

**Committee Members Present:** Kevin Santulis, Russ Cichy **Guest:** Gordy Miller

The meeting of the Town of Brooklyn Recycling Committee was called to order at 11 AM at the Brooklyn Town Hall by Santulis. Santulis posted the agenda for public review on February 8, 2019 more than 24 hours prior to the meeting.

- Minutes of the October 2, 2018 meeting were reviewed. Move was made by Cichy to approve, second by Santulis. Motion carried and minutes approved.
- Action Plan items discussed
  - Santulis moved to nominate Gordy Miller to fill the seat vacated by Luke Richardson on the Committee. The motion is for Gordy to finish Luke's current term to expire in April of this year and to serve a three year full term after April. Second by Cichy. Motion carried.
  - Santulis reported that the primary attendant pay raise was communicated.
  - The Committee reviewed the 2018 budget to actual.
    - Cichy reported the original approved budget projected a deficit of \$1060 but the Center's actual operation achieved a \$1511.09 profit for 2018. This was partly due to revenue from our secondary attendant's recycling efforts.
    - Cichy noted we are seeing a steady increase in the amount of users at the center.
    - Even though we had three early closures in December and January, the committee decided this was primarily due to mechanical problems with compacting equipment and not due to overall volume. It was decided the committee did not need to accelerate the acquisition of two additional dumpsters that were planned in the budget for no earlier than July.
    - Santulis observed that the 2019 pricing increase from Pellitteri exceeded what we included in the budget but only by \$268 for the year for the current 5 dumpsters we use.
    - The committee discussed the possibility of charging for recycling as well as trash selection in the future if we ever projected a need for additional revenue. Concerns with this plan include the difficulty in developing an equitable fee structure considering the many different ways citizens deliver recycling to the center and ensuring we continue to incent Town residents to properly separate recyclables.
    - The Committee discussed the need to raise collection fees this year and decided an increase was not warranted at this time. The Committee noted that although there were some factors that might negatively impact the budget and the budget was currently projected at a small deficit, the Center made a profit

for at least 3 years in a row and, by state statute, should not be a profit center. With this in mind, it was decided not to change fee structures at this time.

- The Town was contacted by DNR for a potential Recycling Responsible Unit (RU) evaluation. Cichy forwarded the e-Cycle on site audit that was conducted in 2018 and asked if an RU evaluation was still necessary given the DNR recent visit. Santulis will follow up with DNR regarding the need for an RU review.
- Cichy reported on a Fire Department Inspection report conducted on January 13, 2019. The report included two findings.
  - The first stated the rear exit to the bay area must be kept clear of materials for ease of access in the event of a fire. Santulis will instruct the attendants on this requirement.
  - The second finding involved having access to an electrical outlet on the south wall just outside the office. Keeping this outlet clear in its present location would be difficult. Santulis moved that a recommendation be taken to the board to create a work order to move the outlet to a more accessible location and combine this work with the need for installation of exterior LED lighting previously proposed to the Board. The work order would be a not to exceed of \$500. Cichy seconded and the motion carried.
- Santulis has not yet ordered a new sign for the yard to clarify recycling rules due to some confusion on Pellitteri's publications on plastic bags. Santulis is seeking clarification from them on if plastic grocery bags should be included with recyclables.
- **Operations**
  - The Committee discussed the recent early closures and problems with the compacting equipment. The early closures in December were primarily due to the John Deere backhoe being inoperable due to the failure of the hydraulic pump. The early closure in January was due to the Case IH tractor, which was obtained to replace the John Deere, having fuel line problems. In all three events, additional man hours were provided at the Center but could not compensate for the lack of compaction.
  - Cichy moved the recommendation be made to the Board that the John Deere back hoe be sold and any profits from that sale be used to purchase a block heater for the Case IH tractor and possibly reserved for extension of the concrete pad when we add two new dumpsters. Santulis seconded and the motion carried.
  - The Town was contacted by a Minnesota firm seeking to replace Universal Recycling as our e-Waste and universal recyclable vendor. Santulis doubts they can compete in service or price with Universal but is contacting them to confirm.
  - Santulis will report to the Town Board on February 11.
- **Informational Items-none.**
- The next meeting is planned for Tuesday, April 2, 2019 at 1 PM.
- Santulis moved to adjourn, second by Cichy. Motion carried. Adjourned at 12:03 PM.