

## **Town of Brooklyn, Green County – July 8, 2019 Board of Supervisors Meeting Minutes (Approved by the Town Board)**

The Board of Supervisors meeting was called to order at 8:00PM on Monday, July 8, 2019 at the Town Hall. In attendance were Chairman Garth Langhammer, Supervisors Jeff McNeely and Abigail Kriebs, Treasurer Russell Cichy and Clerk Chris Gallagher.

The clerk advised that the required meeting notice posting was completed on Friday July 5.

The Pledge of Allegiance was shared.

### **Public Comment**

- Nothing at this time.

### **Minutes**

- Motion by McNeely to approve amended Minutes of 06/10/2019 Regular meeting; seconded by Kriebs; motion carried.

### **Treasurer's report**

- Treasurer Cichy reported beginning checking account balance of \$113,398.64, receipts \$16,757.96; disbursements \$19,602.76; ending checking account balance of \$110,553.84. The Money Market account balance as of the end of June \$329,870.69 with interest earned for June in the amount of \$803.29.

### **Clerk's financial report**

- Gallagher reported both Checking and Money Market bank statements for June 2019 are reconciled and agree with financial reports for that period. Clerk and Treasurer reports agree with June 2019 reconciled accounts. Motion by Kriebs to accept both the Treasurer's financial report and the Clerk's financial report of reconciliation of revenue and expenses as presented; seconded by McNeely; motion carried.
- Reviewed budget to actual. Highway equipment maintenance is overbudget as is Highway Workers Comp and & Employer Liability Insurance. Clerk to look into policy to determine if there is an issue.

### **Authorization to pay bills**

- McNeely made a motion to accept bills to be paid in the amount of \$65,517.73; seconded by Kriebs; motion carried.

### **Fire/EMS District**

- Written reports were submitted by various Fire & EMS Services and reviewed independently.
- John Marx reported for Brooklyn Fire and EMS. A merger of Fire and EMS is still under discussion. It has come to the Brooklyn Fire & EMS District Board's attention that there is currently a large cash balance on hand and they are discussing what should be done with it. The Town Board's recommendation would be to remove the amount over the 30% reserve for each department from the checking account and invest in Money Market or CD, possibly earmarked for fire truck purchase. Marx requested a Board member to attend Brooklyn Fire meetings on July 17 and August 21 as he will be unavailable; Kriebs or McNeely will attend in his place. Also, the joint Municipal meeting is scheduled for 630 pm, September 18, 2019.

### **Recycling Committee**

- Construction on Bug Tussel tower should be in starting in August and be operational by end of October.
- Cichy presented information regarding renewable energy programs from Alliant Energy, We Energies and WI Power & Light. One in particular is a Customer Hosted Renewables program where the energy company rents land, particularly over closed landfills, for solar arrays. The Town may be interested in pursuing as they have a closed landfill east of the transfer station. Marx and Cichy to investigate further.
- Cichy also reported that the Town sold the John Deere Model 710 C Backhoe for \$11,800.00 to Peterson & Co., of Springfield, MN. Partial proceeds of sale are to be used to pay for the recently completed electrical upgrades at Recycling Center and for a storage container; both mandated by the fire inspection earlier in year. Excess may go into Highway Equipment Maintenance.

- After discussion on what type of storage would be best for tires, oil etc. Langhammer made a motion to approve \$4000 for site preparation and purchase of 20' shipping container for Recycling Center storage; Kriebs seconded; motion carried.

### **Highway Committee**

- Bartelt's made improvements on Yarwood road near their quarry entrance which improved the wash-out areas. Town's plan on graveling this portion will continue.

### **Right of Way Policy**

- Kriebs made a motion to adopt an enhanced and expanded Ordinance #1.2 Regulation of activities within the Town of Brooklyn Roads Rights-of-Way. The Ordinance establishes a procedure for permitting construction and utility installation in the Town's right-of-way, monitors restoration of the condition of the right-of-way, and outlines legal redress for issues that arise from construction in the right-of-way. The full text of Ordinance 1.2 may be obtained at the town clerk's office at 400 W. Main St. in Brooklyn, or through the Town's website: townofbrooklyn.org. McNeely seconded; motion carried.
- Kriebs made a motion to adopt newly created Ordinance #1.6 Regulation of Manure Piping along Town Roads and Rights-of-Way. The Ordinance establishes a procedure for permitting installation of manure pipelines in the Town's right-of-way. The full text of Ordinance #1.6 may be obtained at the Town clerk's office, 400 W. Main St., Brooklyn, or through the Town's website: townofbrooklyn.org. McNeely seconded; motion carried

### **Driveways, Field Roads**

- Nothing to report at this time.

### **Planning Committee**

- Nothing to report at this time.

### **Town Patrol/plow vehicle discussion**

- Local Towns have reported that there is a two-year backlog on delivery of Patrol vehicles so discussion needs to start soon regarding Town's next truck purchase. McNeely to work with Patrolman on list of specifications and pricing in preparation for upcoming budget discussion.

### **Chairman Report**

- Excess of levy limit discussion. Due to recent State budget it is becoming apparent that Town may need to ask for excess of levy. Cichy to email information regarding previous year's expenses/revenues to Board prior to August meeting to assist with decision.

### **Alcohol policy for Town Hall Rentals**

- Discussion regarding current policy for allowing alcohol at private events held at Town Hall. The Village of Brooklyn requires paid security guard and large deposit. There is some concern regarding damage to Hall facilities and/or Memorial if parties inadequately supervised. No action at this time.

### **Fireworks permits**

- Clerk to post permit form on website.

### **Friends of Parks**

- Nothing to report at this time.

### **Informational Items**

Langhammer mentioned that a Conditional Use Permit hearing application for a shooting range on Alpine Road was received.

### **Adjournment**

- Motion by McNeely to adjourn; seconded by Kriebs; motion carried. Meeting was adjourned at 9:35 p.m.

Respectfully submitted  
Chris Gallagher, Clerk