

## **Town of Brooklyn, Green County – February 11, 2019 Board of Supervisors Meeting Minutes (Approved by the Town Board)**

The Board of Supervisors meeting was called to order at 8:00PM on Monday, February 11, 2019 at the Town Hall. In attendance were Chairman Garth Langhammer, Supervisors Jeff McNeely and Rex Tilley, Treasurer Russell Cichy and Clerk Jeannie Welsh.

The clerk advised that the required meeting notice posting was completed.

The Pledge of Allegiance was shared.

### **Public Comment**

- Nothing at this time.

### **Minutes**

- Motion by McNeely to approve Minutes of 01/14/2019 Regular meeting and 01/14/2019 Special Meeting of the Town Board. Second by Tilley; motion carried.

### **Treasurer's report**

- Treasurer Cichy reported beginning checking account balance of \$803,364.53, receipts \$1,018,729.43; disbursements \$1,369,117.46; ending checking account balance of \$452,976.50. Money Market account balance as of the end of January \$333,372.85. Interest earned for January in the amount of \$802.45.
- Treasurer Cichy recommended the old invoice generated from the neighbor's fence dispute should be written off and closed out, as previously advised by the town attorney. Motion by McNeely to write-off the fence viewing invoice (Invoice # 1283) in the amount of \$130.26, dated 10/10/2016 and deem it as uncollectable. Tilley seconded; motion carried.
- Treasurer Cichy recommended \$1200.00 be added to the bills to be paid this month, for the Annual Fee paid to Attica Cemetery.
- Cichy informed the Board that UB&T Bank was purchased by State Bank of Crossplains and wanted to make the Board aware of the change to see if there was any concern among the Board. When asked, Cichy conveyed that as long as the bank continues with the service the town has received, for the cost the bank is providing it to us, he was satisfied with remaining with the same bank; from a Treasurer's prospective.
- Cichy proposed we transfer \$7,500 from the Equipment Fund Reserve, as previously approved in the budget, to the regular checking account. McNeely moved to transfer \$7500.00 from the Money Market-Equipment Fund to the checking account to adequately pay for the John Deere Tractor Lease, effective this pay period. Second by Tilley; motion carried.

### **Clerk's financial report**

- Welsh reported both Checking and Money Market bank statements for January 2019 are reconciled and agree with financial reports for that period. Clerk and Treasurer reports agree with January 2019 reconciled accounts. Motion by Tilley to accept both the Treasurer's financial report and the Clerk's financial report of reconciliation of revenue and expenses as presented, seconded by McNeely; motion carried.
- Reviewed budget to actual. Salt usage for the year so far was discussed. High amounts of snow and ice this year have utilized a large portion of the contracted amount already.

### **Authorization to pay bills**

- McNeely made a motion to accept bills to be paid in the amount of \$86,189.04 (which includes the \$1200.00 to Attica Cemetery). Second by Tilley; motion carried.

### **Broadband - Tower Proposal**

- The Application for zoning from Bug Tussel has been submitted to Green County and a copy of the application filed was forwarded to the Town Clerk.

## **Fire/EMS District –**

### **Belleville**

- Steve Miller reported for Belleville Fire and EMS. The new agreement is now in place and Belleville Fire and EMS is now a district. Fire and EMS are run separately but still controlled by the board.
- One thing that will probably be on the agenda for next year will be asking for a new Tender Truck. The Town of Brooklyn's portion would be .6%.

### **Brooklyn**

- John Marx reported for Brooklyn Fire and EMS. The new Fire Chief, Mason Barber has been sworn in. He is also on active duty with Evansville Fire and Stoughton Fire. Chief Barber was voted in by the Fire Staff.
- A new District Secretary/Treasurer has been hired; Sarah Andrisovec is to take over for Joanne Van Norman who has retired and will be phasing out in the transition.
- Marx shared a printout summary of calls for 2018.
- The department is reviewing their records retention policy and have been working with the state Public Records Board. He will continue to share more information as he gets it.

## **Recycle Committee**

- Kevin Santulis reported that Luke Richardson stepped down at the end of the year. The committee has recruited Gordy Miller to take Luke's position. The Recycle Committee recommended the Town Board approve Gordy Miller to serve out the remainder of Luke's term which expires in April; but also to serve the consecutive 3-year term, which would end in 2022.
- Motion by Chairman Langhammer to accept Gordy Miller to fill out the remainder of Luke's term with the addition of 3 years beyond that for the Recycle Committee. Second by McNeely; motion carried
- Santulis addressed the early closures in December and January due to compaction issues – lacking compaction equipment. He shared that the backhoe is not working. The committee recommends selling the backhoe.
- Motion by McNeely to make minimum repairs to get the John Deere backhoe in condition to sell. Second by Tilley; motion carried.
- Santulis also shared that the Recycle Center had a Fire Inspection where two items came up to be addressed. 1) The storage of barrels by the rear door. The employees have been instructed to move them away from that area and discontinue storing them there. 2) The location of an electrical outlet needs to be changed.
- Motion by McNeely to approve a workorder for adding outdoor lighting to the yard and electrical work for the Recycle Center, not to exceed \$500. Second by Tilley; motion carried.
- Santulis gave a summary for 2018. The committee had budgeted for a deficit of \$1060. The Recycle Center actually made a profit of \$1,511.09. Santulis credits this to the staff and Thor's best effort in seeking alternate recycling to bring in cash and also cost containment.
- Pellitteri has implemented a 5% increase in their rates effective 01-01-2019.

## **Highway Committee**

- The Road Tour date has been set for Wednesday, April 3, 2019 at 9:00 a.m. It will start at the Town Hall.

## **Right of Way Policy**

- Abby Kriebs presented a packet of different Right of Way ordinances and a summary of research she compiled regarding the permitting process for Right of Way.
- Abby shared the various information she gathered for some of the surrounding entities and what their Right of Way policies are.
- McNeely referred the Town of Brooklyn Right of Way Ordinance. He agrees that the town should update the policy and consider implementing the permitting process.
- Abby was asked to also check with Green County on their Right of Way requirements.

**Driveways, Field Roads**

- Nothing to report at this time.

**Planning Committee**

- Jim Kramer reported that Eric Grace and Pat McNeely's terms will be up for renewal. Kramer anticipates both will be renewing their terms. The Planning Committee recommended the board approve Eric Grace and Pat McNeely for 3-year terms. He shared they will need to be sworn in before the April meeting.
- Motion by Tilley to approve Eric Grace and Pat McNeely for a 3-year term on the Planning Committee. Second by Langhammer; Jeff McNeely abstained; motion carried.

**WTA District Meeting**

- McNeely moved to approve registration for any current candidate, as well as current board member who wishes to attend the WTA District Meeting in Barnevald on March 8, 2019. Tilley seconded; motion carried.

**WTA Annual Convention (Oct. 2019) Kalahari Resort**

- Motion by Langhammer that the board agrees to send the Town Treasurer and up to 1 other board member to the WTA 2019 Annual Convention at the Kalahari Resort for base expenses. Second by McNeely; motion carried.

**Chairman Report**

- Reminder of the Annual Meeting of the Electors is April 16, 2019.
- Steve Sackett and his wife were not setup properly in the system last year, although the proper paperwork was completed. The clerk was instructed to go ahead and set them up in the payroll system.

**Informational Items**

- Snow plowing/road conditions status was discussed with all the snow and icy weather. Breakdowns and a couple trucks in the ditch but Brian and his crew are doing a great job dealing with it.
- Selling the "Oshkosh" truck needs to be put on the agenda for next month.

**Adjournment**

- Motion by McNeely to adjourn, second by Tilley; motion carried. Meeting was adjourned at 9:20 p.m.

Respectfully submitted  
Jeannie Welsh, Clerk