

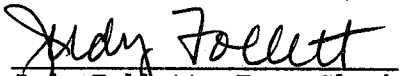
# TOWN OF BROOKLYN

400 Main Street  
Brooklyn, WI 53521  
455-6411

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, Jan. 10, 2000 at 7:30PM at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following matters:

1. Call to order
2. Notice of meeting
3. Minutes - 12/13/99
4. Possible action on balance of Payne & Dolan bill for work on King Rd.
5. Attendance at WTA District meetings
6. Christmas/New Years holiday pay for Town employee
7. Pay bills
8. Treasurer's report & Clerk's reconciliation
9. TRIP Grant update
10. Bridge damage reimbursement update
11. Report on omitted property - 1999 assessment/tax rolls
12. Election Report, if any
13. Recycling Report, if any
14. Evansville School Building liaison report, if any
15. Computer committee report
16. Safety Committee Report - Y2K in review, other
17. Driveway / Field road / Informational permits, if any
18. Planning Commission Report, Land divisions, if any, Report on Governor's Conference on Comprehensive Planning
19. 2000 work plan
20. Abandonment of section of town road
21. Adjournment

  
Judy Follett, Town Clerk

Posted: January 4, 2000

### January 10, 2000 Meeting Minutes

The January 2000 regular monthly meeting was held on Monday, January 10, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Three residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

**Minutes of December 13, 1999.** J. Scrivner had the following corrections: 1.) Note that it was a 'roll call vote' to go into closed session and 2.) Two spelling corrections. Motion by Herb Hanson to approve minutes with suggested corrections. Second by B. McNeely Carried unanimously.

**Payne & Dolan bill for work on King Road.** J. Scrivner read aloud the letter he wrote to Payne & Dolan and he also read the response from Payne & Dolan. Payne & Dolan has now stated that they would like to split the remaining amount. Scrivner talked to Attorney Kisiel who stated that a defense against a lawsuit would cost between \$500 and \$1,000 with no guarantee of winning. Discussion included the fact that the Town's original check could have been paid much earlier if P&D had acted earlier on the Town's concerns about the quality of the work.

Motion by H. Hanson that a check be cut for Payne & Dolan in the amount of the difference of their low bid and BR Amon's bid

for King Road, \$1022.05, and that a letter be sent by the Chairman using information discussed tonight and to inform Payne & Dolan that upon acceptance of the check, this bill will be considered to be paid in full. Second by B. McNeely. Carried unanimously.

**Attendance at WI Town's Assoc. district meeting.** J. Scrivner, H. Hanson, M. Ross, and J. Follett will attend on Friday, March 10, 2000. The total cost will be \$72.00. The meeting will include Board of Review training.

**Christmas and New Year's pay for Town employee.** Brian Smith will be given 24 hours of holiday leave time to be taken at a future time. Also, for this year, Brian's base pay remains at \$13.50 but a 3% raise plus \$.50/hr - previously going toward an IRA - will be put toward the retirement contribution. We will end the payments to the IRA (\$.50/hr) and begin payments into the Wis. Retirement System.

**Bills.** Motion by H. Hanson that bills numbered 3, 4, & 5 (to Brian Smith) be removed from the monthly list of bills and that they be issued when the pay is recomputed to reflect the new rate with retirement withholding. Second by B. McNeely. Carried unanimously. Motion by H. Hanson to have the balance of the bills be paid. Second by B. McNeely. Carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.** The ending balance in the checking account is \$459,455.39, this includes December tax collections of \$417,534.39. The balance in the state pool is \$20,673.80. B. McNeely made a motion to accept the Treasurer's Report and the Clerk's Reconciliation. Second by J. Scrivner. Carried unanimously.

**TRIP Grant update.** No update till payment to Payne & Dolan is finalized.

**Bridge damage reimbursement update.** J. Scrivner is working with the Wis. Dept. of Transportation.

**Omitted Property Report.** J. Scrivner reported that one tax bill showed no house or garage on the bill - with the assessor's help it was found that it was included on another tax bill. Each person paid their correct amount due.

**Election Report.** There will probably be no primary but Gwen Hay will call the County Clerk to confirm.

**Recycling Report.** No report.

**Evansville Schools Planning Report.** No report.

**Planning Commission Report.** Jim Kramer reported a five-acre parcel division in Section 15 on Hwy. 92 requested by Charles Staley. There is an existing driveway. One division remains. Planning Commission recommends approval. Motion by J. Scrivner to approve the division. Second by B. McNeely. Carried unanimously.

J. Scrivner & H. Hanson reported on the Governor's Conference (Jan. 6<sup>th</sup>). About 700 people attended and Scrivner thought that the conference was 'short on substance'. The budget bill included a 1.) Smart Growth Law by the year 2010. This included regulation of land divisions and zoning. Municipalities must have a master plan for land use. We have a start on this with our current land use plan. If a master plan is not developed then our Land Use Ordinance will no longer be in effect. 2.) Smart Growth Dividends. Scrivner noted that the Town of Brooklyn (along with most towns) would not be eligible for the dividends. There are many unresolved issues.

The conference did not resolve the situation where a town has a plan but uses county zoning as in the Town of Brooklyn.

At the Dec. meeting there were 2 land divisions approved (Wilson & Davis) where the CSM had to be corrected. This was done. The correct wording is now on the front of the CSM.

On January 26<sup>th</sup> there will be a variance hearing by the Green County Board of Adjustments regarding F. Covelli & C. Covelli, d/b/a Tomato Mountain for the construction of greenhouses in the setback area of County C. The greenhouses are to be 50 feet from the centerline of Co. C versus the code minimum of 75 feet. As this is not an agenda item the Board may not take a position. The Board will have a special meeting before the 26<sup>th</sup> to discuss this hearing.

**Computer Committee Report.** Discussion of the phone tree to be used.

**Safety Committee Report -** There is a new chief for the Evansville Fire District. Steve Miller will go to the Belleville EMS meeting on Jan. 11<sup>th</sup>. J. Scrivner will go to the Brooklyn Fire and EMS meeting on Jan. 12<sup>th</sup>.

**No Driveway or Field Road Permit Applications.**

**Year 2000 work plan.**

**Computer area enclosure** must be completed by the end of February. When completed the Hall may once again be available for rent. Motion by H. Hanson that J. Scrivner work with Brian Smith to plan/make an enclosure. Second by B. McNeely. Carried unanimously.

**Posting Boards** - initially we will build 2 boards - one for the Hall and one for the Recycling Center. They will be approximately 4' by 6'.

**Abandonment of section of Town Road.** Frei Road is .21 miles of gravel road that leads to a private drive.

1. Adjacent landowner may petition the Board.
2. Town Board may do a resolution to abandon a town road. There must be a public hearing and local residents must be personally notified of the hearing.

# TOWN OF BROOKLYN

400 Main Street  
Brooklyn, WI 53521  
455-6411

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, February 14, 2000 at 7:30PM at the Brooklyn Town Hall, Brooklyn, WI. To discuss and act on the following.

1. Call to order
2. Notice of meeting
3. Minutes – 1/10 & 1/17/2000
4. Payne & Dolan bill for work on King Road
5. Pay bills
6. Treasurer's report & Clerk's reconciliation
7. TRIP grant update
8. Bridge damage reimbursement update
9. Report on Board of Adjustment action RE: Variance for Covelli, dba Tomato Mt.
10. Mailbox / Road right of way issues
11. Election report, if any
12. Recycling Report, if any
13. Evansville School Building Committee liaison report, if any
14. Computer committee report, if any
15. Safety Committee Report, if any, changes to Brooklyn Fire/EMS Agreement
16. Driveway / Field road permits, informational applications, *Jim + Sue Egler, others, if any*
17. Planning Commission Report, Land divisions, if any *City E*
18. 2000 work plan
  - Roads including ditching and brush control
  - Facilities & equipment
19. Update on request to abandon section of town road
20. Use of Town Hall
21. Future issues
  - Possible adoption of Uniform Dwelling Code/Building Inspection
  - Burn Ban Ordinance
  - Town Insurance Program
  - Driveway Ordinance Enforcement
  - Choice of paper for courtesy publications of agenda
  - Sale of surplus property
22. Adjournment

*Posted Fri 2/11*

### February 14, 2000 Meeting Minutes

The February 2000 regular monthly meeting was held on Monday, February 14, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Four residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

**Minutes of January 10 & 17, 1999.** Motion by Herb Hanson to approve minutes from both meetings with correction of Covelli's name on 1/17 minutes. Second by B. McNeely. Carried unanimously.

**Payne & Dolan bill for work on King Road** J. Scrivner read aloud the letter he sent to Payne & Dolan Inc. regarding our check of \$1022.25 that was to be considered a final payment if cashed by them. Scrivner has talked to Wayne Zoeller of Payne & Dolan and Zoeller believes their bidding papers clearly showed the per unit pricing. The Board noted that Payne and Dolan has not accepted the invitation to come to talk to the Board at an open meeting.

**Bills.** Motion by H. Hanson that the clerk be authorized to contact Mobil Fleet Fueling for the purpose of raising the Town's credit limit from \$900 to \$2500. Second by B. McNeely. Carried unanimously.

Motion by H. Hanson to pay the bills presented with the addition of #35-Cox Law Office. Second by B. McNeely. Carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.** The ending balance in the checking account is \$230,158.49. The balance in the state pool is \$20,858.82. Motion by H. Hanson to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Carried unanimously.

**TRIP Grant update.** No update on regular TRIP grant till payment to Payne & Dolan is finalized.

**TRIP-D Grant.** The committee meets on March 2<sup>nd</sup>.

**Bridge damage reimbursement update.** J. Scrivner is working with the Wis. Dept. of Transportation.

Regarding the bridge reimbursement petition received from the County, H. Hanson made a motion that the Town Chairman be authorized to fill out the petition and submit to the County in a timely matter. Second by Bob McNeely. Carried unanimously.

**Report on Board of Adjustment action RE: Variance for Covelli, d.b.a. Tomato Mt.** Any building already built must have 10 feet taken off. The remaining buildings yet to be built must be in compliance with the setback law.

**Mailbox / Road right of way issues.** J. Scrivner believes the current ordinance is appropriate – if the town's snowplow hits a mailbox that is in compliance with the law, then we will repair or replace the mailbox. If flying snow damages a mailbox, we will not repair or replace. This is the same position that Green County follows. B. McNeely suggested that the ordinance state the U.S. postal regulations for mailboxes. J. Scrivner will talk to the town attorney and the Wis. Town's Assoc.

**Election Report.** Gwen Hay will schedule a March meeting for all election officials. The purpose of the meeting is to go over the current election laws.

**Recycling Report.** Alan Ferguson has found someone who will accept used tires in small lots and who will pay a premium for aluminum cans, gloss paper, and cardboard. Details are yet to be worked out. Also, if one purchases oil from Carter & Gruenewald, they may dispose of their used oil there.

**Evansville Schools Planning Report.** No report.

**Computer Committee Report.** Alan Ferguson and Jim Scrivner are working on a phone answering scrip. The new phone system will be activated after the next newsletter.

**Safety Committee Report.** Motion by J. Scrivner to approve the Brooklyn EMS per capita rate from \$12 to \$15. Second by H. Hanson. Carried unanimously.

**Driveway Permits.** Motion by H. Hanson to approve the driveway permit for Jim & Sue Egger, N7577 County Hwy. E, pending completion of application and payment of fee. Second by B. McNeely. Carried unanimously.

**Planning Commission Report.** No report.

**Year 2000 work plan.**

**Computer area enclosure** – Project has been started, J. Scrivner described the planned enclosure.

The work on the new chipper box and the posting boards will begin when the weather turns warmer.

**Abandonment of section of Town Road.** Frei Road is .21 miles of gravel road that leads to a private drive. The next move will come from B. Easterday.

**Use of Town Hall for County Function.** H. Hanson reported that Green County Human Services does not serve many people in the Village and Town of Brooklyn. In an effort to reach more people, the County would like to sponsor a potluck for seniors at the Town Hall. Motion by J. Scrivner that the Hall be available for use by Green County Human Services. Second by B. McNeely. Disc: An article will be put in the Town's newsletter if the date of the potluck is in April. Motion carried unanimously.

**Future Issues.**

Uniform Dwelling Code – No action till after the WTA District meeting.

Burn Ban Ordinance – Possible Annual Meeting topic.

Town Insurance Program – Clerk should get bids from several insurance companies.

Driveway Ordinance Enforcement – Have Attorney come to board meeting for discussion with Board.

Choice of paper for courtesy publication – Find out Brooklyn P.O. routes. Ask Trading Post if they can cover all Brooklyn routes.

Sale of surplus property – Annual Meeting topic

B. McNeely moved to adjourn the meeting at 9:20PM. Second by H. Hanson. Carried unanimously.

Respectfully submitted,

Judy Follett  
Town Clerk

***TOWN OF BROOKLYN, GREEN COUNTY, WI***

400 Main Street

Brooklyn, WI 53521

455-1722, 455-6411

**NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Wednesday, 29 March 2000 at 8:00PM at the Brooklyn Town Hall, Brooklyn, WI, to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes - 3/13/2000 meeting
4. Payne and Dolan bill for work on King Road
5. Pay bills
6. Newsletter update
7. 2000 Town Insurance program decision
8. Date for road tour
9. Inclusion of Town in Wisconsin Retirement Fund health insurance program
10. Adjournment

*Posted 3/26*

posted: *JL* March 2000, Jim Scrivner, Town Chairman 

**Town of Brooklyn**

**March 13, 2000 Meeting Minutes**

**Minutes approved by the Board**

The March 2000 regular monthly meeting was held on Monday, March 13, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Eileen Scrivner. Five residents and Rural Insurance Agent Roger Mahlkuch were also present.

The meeting was called to order by Chairman Scrivner at 7:30 p.m. The Public Notice was read by Chairman Scrivner. All joined in the Pledge of Allegiance. Eileen Scrivner volunteered to take the

minutes for the meeting. A moment of silence was observed for the Follett Family in this time of loss. Supervisor Hanson briefly commented on Town's communication to the Follett Family. There will probably be a need for a special meeting before the end of the month, so if there are some things not dealt with tonight, we have the ability to pick them up before the next regular meeting.

**Minutes of February 14, 2000.** Motion by Herb Hanson to approve minutes from the February 14 meeting as submitted. Second by Bob McNeely. Carried unanimously.

**Payne & Dolan bill for work on King Road.** J. Scrivner spoke with Wayne from Payne & Dolan. He is on vacation for two weeks but is willing to come to a Board meeting when he gets back.

**Bills.** Chairman Scrivner finalized the bill listing that Clerk Judy Follett had started. She did not have time cards for Brian, BJ and Steve for overtime so wages and deductions have been estimated and will be reconciled at a later date. He added in other late-arriving bills. \$750.00 has been budgeted for computer center and construction is almost completed. Treasurer Ross was informed of bill items to accompany some payments. Total amount of bills is \$32,464.05. After discussion of itemized bills, H. Hanson made a motion to pay the bills as presented. Second by B. McNeely. Carried unanimously.

**Treasurer's report/Clerk's Reconciliation.** Treasurer Ross reported that the checking account balance is \$211,242.68. The balance in the state pool is \$20,858.92 for a grand total of \$232,101.50. Nothing outstanding. No deposit in the state pool because there were two last month. Motion by J. Scrivner to accept the Treasurer's Report with the understanding that the Clerk's reconciliation will be done when the time is right. Second by H. Hanson. Carried unanimously.

**TRIP Grant Update.** H. Hanson spoke with Art Reise regarding the TRIP D grant and he informed Herb that the Town did not get the grant. Discussion followed regarding Mortenson Road upgrade needs. It was noted that rising oil prices may mean a 20 to 30 percent reduction in what the Town will be able to do in 2000.

**Bridge damage reimbursement update.** J. Scrivner stated the paperwork is in process, and the Dept. of Transportation will forward papers.

**Road clear zone-mailbox/road right of way update.** J. Scrivner stated the Town has an ordinance in place. We will put something in the Newsletter about road right-of-way as an initial notice, to use education to gain cooperation. He will also talk with the Town attorney about the more permanent mailboxes some residents are using (cemented in, etc) as these setups are not directly addressed in the existing ordinance.

**Election report.** Gwen Hay reported that election manuals were mailed to her and then they were distributed to the workers. Judy and Gwen set a training session for next Saturday to update election workers.

**GTE buried line report.** J. Scrivner reported he signed the GTE buried cable line authorization for the distance of the corner of Hwy 92 to Gwen Hay's driveway.

**Insurance program update.** J. Scrivner presented brief background that the Board had directed the Clerk to solicit proposals for the Town's insurance requesting companies reporting what they were willing to provide. Wausau and Rural Insurance submitted proposals. Sentry declined. Wisconsin County Mutual just sent paperwork. As J. Scrivner continues to have a residual tie to Rural Insurance Company, it was requested of Steve Miller, highly knowledgeable in insurance, to assist J. Scrivner in looking over the presented proposals. Steve agreed to do so. Roger Malhkuch, Rural Insurance Agent present at tonight's meeting, gave Board members an oral presentation and handouts on Rural's suggested coverage and proposal for the town without pricing. Discussion ensued on how to increase number of presented proposals for Town Insurance. April 1 is the renewal date for all except Workers Comp (mid June). Steve Miller suggested sending letters now requesting Insurance Companies send someone to come and look over the physical plant so they can give timely program proposals next year. H. Hanson and B. McNeely suggested that Steve and Jim consider the two presented proposals for this year's April 1 renewal date and these be discussed at the special meeting to be held later this month so some decision can be arrived at by April 1.

**Report on GreenCount Unit of WI Towns Association Meeting (2/23/2000).** Basically, it was a briefing on the new "Smart Growth Law." All supervisors and Pat McNeely of the Planning Commission attended. H. Hanson reported on Green County Zoning explaining how local town's input was important to variance and conditional use permit decisions at the Board of Adjustment.

**Report on WTA District meeting (3/10/2000).** Herb, Marie and Jim attended the meeting. The morning session was a quick legislative update. J. Scrivner has since called the Governor's office urging the signing of Assembly Bill 116. Stadelman and others spoke about the new uniform Building Code requirements. It was suggested that the Town get feedback from the citizens at the annual meeting. H. Hanson and J. Scrivner are now certified to sit on the Board of Review. Most of the changes cited were positive. There may be increased assessor charges because any changes of assessment, up or down must now be noticed to property owners. Boards of Review can now be two hours long and the time frame was broadened. Discussion regarding posting of Board of Review notices followed. Post Office may be a viable site. J. Scrivner reported that two outdoor posting sites will be built soon, one at the Town Hall and one at the Recycling Center as per budget.

**Town Board agenda items and Board member roles for 2000 Annual Town meeting set for Tuesday (4/11/2000).** Possible items for the Annual meeting: a.) State statute requires that the town needs authorization from the citizenry to dispose of town property. There will be a display of those items to be disposed of at the annual meeting and sealed bids will be used if approved by the electors. b.) Judy has initiated research on publication coverages as a decision is to be made on which paper should be used for courtesy notices. c.) Discussion on whether there is a desire to change Board compensation for the 2001 Board. d.) Burn ban ordinance. e.) Discussion on Smart Growth law. f.) Input on what approach the Town should take on building inspections. (Herb agreed to present Smart Growth and Jim agreed to present Building Inspection). The Town Newsletter should go out next week. Econoprint will do the entire package—print, fold, seal, address, stamp.

**Recycling Report.** Nothing to report.

**Evansville School Building Committee liaison report.** J. Scrivner attended the meeting last week. Someone from each town was present. A "21<sup>st</sup> Century Grant" is being looked at for after-school transportation and broader community use of school facilities. The District asked for a letter of support from the Town Board. They want to make their facilities available for the elderly as well, perhaps as a Senior Center in Evansville. H. Hanson stated Board needs more information to assure Evansville will not be fragmenting Green County-provided services regarding the elderly and meal sites, also on what type of grant they are applying for and whether different funding must be found after the 3 years.

**Computer committee report.** Alan Ferguson stated he is starting work on the land division data base. As computer is now locked in computer center he will need access.

**Safety Committee report.** Steve Miller gave update. Steve reported that the term of John Marx is up in June and he decided not to continue so the Safety Committee will need a new member. Steve requested that the information be put in the Newsletter so any interested town members could apply. In the meantime Gary Splitter will sit in. No meetings will be held until an agenda is arrived at after the annual meeting to see if the Town has anything for them to work on. The Belleville EMS purchased land for the new EMS shed and the amendment says the Town is now co-owners of a piece of land, 1.1 percent. J. Scrivner has faxed the Amendment to the town lawyer for perusal. Discussion also held regarding rolling money into building and equipment and the cost factor of speed signing the roads. S. Miller agreed to speak at the Annual Meeting. A. Ferguson suggested that the Burn Ban be called the Burn Control Ordinance instead. Discussion also held that Brooklyn EMS could raise the cap from \$12 to \$15. J. Scrivner reported he sent a letter urging user fees to keep per capita costs down.

**Driveway/fieldroad permits.** Town has received one application, from Paul and Sharon Rhiner. It is a contingent application, having not received a check yet. A 21' x 15' oval by 30' culvert is needed (per WIDOT). Discussion held to revisit the ordinance to go with more ovals. Motion by J. Scrivner to approve Rhiner application contingent upon receipt of fees. Second by B. McNeely. Carried unanimously. Update discussion held on Egglar driveway permit. We have delivered a culvert but we have not received a completed application.

**Planning Commission report, land divisions.** Jim Kramer gave update. No land divisions. Mr. Wilson is moving so a new representative will be needed. J. Kramer requested that new member request be a Newsletter item so any interested Town residents may apply. An interested resident Tim Bartelt has contacted J. Kramer. He also stated the terms of Dave Batker and Shirley Davis are ending and they are both willing to stay on the Commission. Motion made by H. Hanson that Dave Batker and Shirley Davis be appointed for another term, second by B. McNeely. Discussion that followed included J. Scrivner commenting that the Brooklyn Commission is operating correctly according to Smart Growth Law. Motion to appoint Dave Batker and Shirley Davis carried unanimously. J. Scrivner reported that two

conferences will be held later this month: Large Animal Facilities on 3/30 and Agricultural Land Use on 3/28 and that reservations need to be in by Friday, and that the transportation grant paperwork came.

**2000 Work plan - continued discussion.** Discussion brought up by B. McNeely regarding the use of salt on Town roads, that salt be regulated differently or perhaps new equipment may be needed. B. McNeely suggested that when a date is set to drive the roads it be set for a Saturday. Discussion held and it was decided a date to drive roads will be set at the next Board meeting. Brief update on the new computer enclosure and outdoor posting sites. J. Scrivner reported road shouldering equipment has been ordered for June delivery.

**Update on request to abandon section of town road.** J. Scrivner reported that he sent a copy of relevant statutes to Barney Easterday. Nothing further at this time.

**Future issues.**

Possible adoption of Uniform Dwelling Code/Building Inspection; Burn Control Ordinance; Driveway Ordinance Enforcement; Choice of paper for "informal" posting agendas

B. McNeely moved to adjourn the meeting at 9:30 p.m. Second by H. Hanson. Carried unanimously.

Respectfully submitted, Eileen Scrivner



# TOWN OF BROOKLYN

400 W. MAIN STREET  
BROOKLYN, WI

## NOTICE OF OPEN MEETING

NOTICE IS HEREBY GIVEN THAT THE TOWN BOARD OF SUPERVISORS OF THE TOWN OF BROOKLYN WILL MEET IN OPEN SESSION ON MONDAY, APRIL 10, 2000 AT 7:30 PM AT THE BROOKLYN TOWN HALL, BROOKLYN, WISCONSIN TO DISCUSS AND ACT ON THE FOLLOWING MATTERS:

1. CALL TO ORDER
2. NOTICE OF MEETING
3. RECESS OPEN MEETING FOR PURPOSE OF CONDUCTING A CLOSED SESSION
4. CLOSED SESSION TO CONFER WITH TOWN LEGAL COUNSEL REGARDING OUTSTANDING PAYNE AND DOLAN BILL (CLOSED SESSION UNDER AUTHORITY OF 19.85(1)(g) OF WIS. STATUTES)
5. RECONVENE IN OPEN SESSION
6. PAYNE & DOLAN BILL FOR WORK ON KING ROAD
7. PAY BILLS
8. TREASURER'S REPORT & CLERK'S RECONCILIATION
9. MINUTES - MARCH 13 & MARCH 29, 2000 MEETINGS
10. TRIP GRAND UPDATE - 1999 & 2000 VERSIONS
11. ELECTION REPORT - DISCUSSION OF STRATEGIES TO IMPROVE ELECTIONS
12. CREATE LIST OF SURPLUS PROPERTY POTENTIALLY FOR SALE IF APPROVED BY ANNUAL MEETING
13. REPORT ON MADISON METROPOLITAN SEWERAGE DISTRICT ACTIVITY IN THE TOWN



14. GRANT NEEDS INQUIRY FROM US REPRESENTATIVE PAUL RYAN
15. RECYCLING REPORT, IF ANY
16. EVANSVILLE SCHOOL BUILDING COMMITTEE LIAISON REPORT – REQUEST TO BE ON MAY AGENDA TO INFORM CITIZENS ABOUT UPCOMING BUILDING REFERENDUM
17. COMPUTER COMMITTEE REPORT, SHERIFF'S DEPT. USE OF COMPUTER
18. SAFETY COMMITTEE REPORT, IF ANY
19. DRIVEWAY/FIELD ROAD PERMITS, INFORMATIONAL APPLICATIONS, IF ANY
20. PLANNING COMMISSION REPORT, LAND DIVISIONS, IF ANY
21. ADJOURNMENT

*Judy Follett  
Town Clerk 4/8*

## April 10, 2000 Meeting Minutes

Not yet approved by the Board.

The April 2000 regular monthly meeting was held on Monday, April 10, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Town Attorney John Kisiel and four residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk.

Motion by Supr. H. Hanson to recess to closed session under Wisconsin Statute 19.85(1)(g) to confer with town attorney regarding outstanding Payne & Dolan bill. Second by Supr. B. McNeely. Vote: H. Hanson-Yes; J. Scrivner-Yes; & B. McNeely-Yes. Motion carries unanimously.

Motion by Supr. B. McNeely to reconvene to open session at 8:40 PM. Second by Supr. H. Hanson. Carried unanimously.

**Report on closed session:** The Board has instructed the town attorney to contact Payne & Dolan to enumerate the reasons for our position regarding the unpaid bill for gravel.

**Bills.** Motion by H. Hanson to approve payment of bills. Second by B. McNeely. Carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

Motion by H. Hanson to accept the March Clerk's reconciliation. Second by B. McNeely. Carried unanimously.

April report: The ending balance in the checking account is \$193,058.25. The balance in the state pool is \$20,948.89.

Motion by B. McNeely to accept the Treasurer's Report and the Clerk's Reconciliation. Second by H. Hanson. Carried unanimously.

**Minutes of March 13 & 29, 2000.** Motion by Herb Hanson to approve minutes from both meetings with correction of Zoellick's name on 3/29 minutes. Second by B. McNeely. Carried unanimously.

**TRIP Grant update.** We will see if we can collect on the grant before payment to Payne & Dolan is finalized.

**Election Report.** Chairman J. Scrivner reported some problems that occurred on Election Day: 1.) Boundary road problems, 2.) Non-compatible use of hall, 3.) Insufficient # of ballots, 4.) Voting machines are difficult to use (both by some voters and by election workers), 5.) Extraneous marks were put on a candidate list on one of the voting machines, and 6.) Quality of communications and relationship with the county clerk during elections. The Board has asked the clerk to give a report at the August meeting on a strategy to eliminate the above problems.

On May 23, 2000 Evansville School District will hold a special election on a building referendum. Town of Brooklyn voters will vote in Evansville. No poll workers from our town will be needed.

The Evansville School Building Committee has requested to be on the May agenda to inform...

amount as suggested by Wayne Zoeller of Payne & Dolan but the Board decided to pay Payne and Dolan only an additional \$1,022.25. This amount would have totaled what we would have paid the next low bidder.

Wayne Zoeller of Payne & Dolan then stated that he read the request for a bid as 'a bid on unit prices'. He stated that this is the way most municipalities request a bid. He said that the request did not state 'Lump sum Bid'.

J. Scrivner stated that he would like to go over all the documents again to see if what Payne & Dolan say makes sense.

**Newsletter update.** A town newsletter was sent out this week. Econoprint made the copies and also addressed the letters using our Access database.

**Town Insurance Program.** Steve Miller and Chairman J. Scrivner met to examine the bids submitted by Rural Insurance and Wausau Insurance. Scrivner reported that Wausau Insurance does not cover buildings and contents, certain equipment, or non-licensed vehicles. They also do not have an 'errors and omission' coverage. Workers Compensation would be the same under both companies – though the dividends would be different. It was decided to remain with Rural Insurance as they offer more full coverage. We currently have a \$250 deductible, this is one deductible for everything covered in the policy. There was discussion on keeping the \$250 deductible or going to a \$500 or \$1000 deductible. It was decided to keep the \$250 deductible.

Motion by Herb Hanson to go with the Rural Insurance Program for town coverage with the \$250 deductible and the premium to be paid of \$3,646. Second by B. McNeely. Motion carries with J. Scrivner abstaining due to his relationship with Rural Insurance.

Motion by H. Hanson that we continue the Umbrella policy with Rural Insurance for \$900. Second by B. McNeely. Motion carries with J. Scrivner abstaining.

Motion by H. Hanson that Brian Smith be instructed to inventory his personal tools used for Town work so that they may be covered under the Town's insurance policy. Second by B. McNeely. Carried unanimously.

**Bills.** The Rural insurance bills will be paid through the above motions. Other bills submitted by Chairman Jim Scrivner include the newsletter, keyboard drawer, 2 meeting registrations, & 1 padlock. Motion by H. Hanson to reimburse J. Scrivner \$408.74. Second by B. McNeely. Carries unanimously.

**Road inspection tour.** Thursday, April 27 at 4:00PM. Board will meet at the Town Hall.

**Wisconsin Retirement Fund Health Insurance Program.** Chairman J. Scrivner read aloud the formal resolution to join the health insurance program. July 1, 2000 is the effective date. Second by H. Hanson. Discussion: This is for one employee currently, but if a part-time employee would work a certain amount of hours they would become eligible for the insurance. (This is per the health insurance regulations – the town would have no say in the matter.) Resolution carries unanimously.

upcoming building referendum. Approximately 20 students from the Town attend Evansville schools. The Board asks that this group notify the Brooklyn residents living in the Evansville School District that they will be appearing at the meeting on May 8<sup>th</sup>.

**Surplus Property.** At the Annual Town Meeting to be held tomorrow evening, 4/11/00, the Board will ask for authority to sell surplus town property. At this time we have: Old computer and printer, desk, hutch, printer stand, bookcase, old adding machine, old blue books, and chairs.

**Madison Metropolitan Sewerage District.** Activity in the Town this year: Metrogro recycling program on 171 acres. This is a \$6,908.40 value.

**Grant needs inquiry from US Rep Paul Ryan.** J. Scrivner will combine responses so there will be just one from the Board.

**Recycling Report.** A year 2000 grant of \$6,486.25 will be received this June. If less than this amount is spent, we will be required to repay the amount not spent.

**Computer Committee Report.** The voice mail system will be live on 4/11/00.

**Green County Sheriff's Dept. use of our computer.** The use would be to connect to the Monroe main computer to check email and do reports. They would use a 'dial-back' system so there would be minimal long distance charges. Alan Ferguson recommends authorizing permission. The Board feels that being able to use the computer would give them more incentive to spend time in the Town. Motion by H. Hanson to allow the Green County Sheriff's Dept. the use of our computer to connect to their Monroe office and that they also be allowed access to the storage cabinet. Second by B. McNeely Discussion: Alan Ferguson will be at the Hall when the software is installed for the dialback system. Motion carried unanimously. J. Scrivner will write a letter to the Sheriff.

**Safety Committee Report.** No report.

**Driveway Permits.** Jim & Sue Egger, N7577 County Hwy. E, did move their driveway and paid the required fee. (Site was approved at a prior meeting.)

**Planning Commission Report.** One division for Paul Elmer on Elmer Road - 35.066 acres with 301 feet of frontage. Motion by J. Scrivner to approve division of land for Paul Elmer contingent on 1.) use of our ordinance's specific language on the front of the CSM and 2.) Adding on the CSM that no more divisions are allowed. Second by H. Hanson. Carried unanimously.

B. McNeely moved to adjourn the meeting at approximately 10:00PM. Second by J. Scrivner. Carried unanimously.

Respectfully submitted,

Judy Follett  
Town Clerk

**TOWN OF BROOKLYN**  
400 W. MAIN STREET  
BROOKLYN, WI

## **NOTICE OF OPEN MEETING**

NOTICE IS HEREBY GIVEN THAT THE TOWN BOARD OF SUPERVISORS OF THE TOWN OF BROOKLYN, GREEN COUNTY, WI WILL MEET IN OPEN SESSION ON THURSDAY, APRIL 27, 2000 AT 4:00 PM BEGINNING AT THE BROOKLYN TOWN HALL, BROOKLYN, WI TO DISCUSS AND ACT ON THE FOLLOWING MATTERS:

1. CALL TO ORDER
2. NOTICE OF MEETING
3. DRIVEWAY PERMIT APPLICATION - JERALD ELMER, KING ROAD
4. INSPECTION TOUR OF THE TOWN ROADS
5. ADJOURNMENT

  
Judy Follett, Town Clerk

Posted 4/22/00

### Minutes - Town of Brooklyn Board meeting - 4/27/2000

Chairman Scrivner called the meeting to order at 4:00PM at the Town Hall. The Notice was read. Attending in addition to Scrivner were supervisors Hanson and McNeely and Dallas Cecil and Jeff Weunschell from the Green County Highway Department.

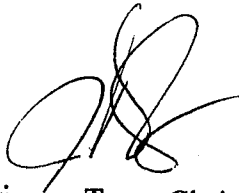
After a brief discussion of the approach to be taken, the above mentioned toured and inspected the Town roads until 7:30PM. Jeff agreed to input all information in a

spreadsheet and provide a disk and copies to the Town. A sign was posted on the Town Hall door advising that the Board was out on the inspection tour.

While on the tour, a driveway site for Jerald Elmer was inspected on the south side of King Road about 270 feet west of Smith Road. The proposed location lacked sufficient sight distance to the west. After some experimentation, motion by Hanson, second by McNeely to approve a driveway if the location was moved about 30 feet further west (centerline of driveway to be at the double core drilling holes in the center of the road) with no culvert required. Motion passed unanimously.

The Board directed Scrivner to set up a meeting for the week of May 1, 2000 to finalize the road work plan for 2000. It was anticipated that the data would be received from Jeff in time for the meeting.

Motion by McNeely, second by Hanson to adjourn at 7:35PM. Motion passed unanimously.



Minutes by Jim Scrivner, Town Chairman - 5/2/2000

### March 29, 2000 Meeting Minutes

*Special Meeting*

~~\_\_\_\_\_~~  
This special meeting was held on Wednesday, March 29, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Wayne Zoeller<sup>ick</sup> and Dan Zankowski from Payne & Dolan were also present.

The meeting was called to order by Chairman Scrivner at 8:00PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

**Payne & Dolan bill for work on King Road.** Chairman Jim Scrivner gave the history and current status of the work done by Payne and Dolan on 1.06 miles of King Road. The billing was \$8,458.08 more than the bid amount. This difference was in the amount of gravel needed for the shoulders of the road. J. Scrivner also stated that the Town has always operated on 'a bid is a bid' basis. At a previous meeting it was discussed if we should pay half of the 8K

B. McNeely moved to adjourn the meeting at 9:40PM. Second by H. Hanson. Carried unanimously.

Respectfully submitted,

Judy Follett  
Town Clerk

# Annual Town Meeting

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NOTICE IS HEREBY GIVEN That the Annual  
Town Meeting for the Town of BROOKLYN  
in the County of GREEN, State of  
Wisconsin, for the transaction of business as is  
by law required or permitted to be transacted at  
such meeting, will be held at BROOKLYN  
TOWN HALL in said town on  
TUESDAY April 11, ~~10~~ 2000  
at 8 o'clock P. M.  
Dated this 8<sup>th</sup> day of Apr, ~~10~~ 2000

Judy Fellett  
Town Clerk

**TOWN OF BROOKLYN ANNUAL REPORT  
FOR THE YEAR ENDING DECEMBER 31, 1999**

**CASH BALANCE ON HAND JAN. 1, 1999**

50,440 Checking Account  
10,000 State Treasurer's Pool Fund  
462,728 Advance tax collections (Dec. 98)  
523,168

} 60440

**RECEIPTS:**

**TAXES**

364,704 1998 Tax Roll Collections (Jan. 99)  
34,825 Tax Lottery Credit from State (April 99)  
121,745 Tax Lottery Credit from State (July 99)  
90,240 Tax Roll Settlement from County  
1,234 Dog Licenses Collected  
812 B'ville property tax refund (due to palpable error)  
213 Delinquent personal property paid  
417,534 Advance Tax Collections on 1999 Tax Roll  
1,031,307

**INTERGOVERNMENTAL REVENUES**

23,402 State Shared Revenue  
1,470 2% Fire Insurance Dues  
67,974 Highway Aid  
5,732 Recycling Grants  
1,597 DNR Payments-DNR Land/Mgd. Forest  
44 County Managed Forest/Woodland Tax  
982 Mortensen Rd Bridge Labor Refund  
4,000 County Matching Funds (Highway)  
105,201

**LICENSES / PERMITS**

225 Beer / Liquor / Cigarette / Bartenders  
2,150 Driveway / Land Divisions  
2,375

**PUBLIC CHARGES**

167 Culverts  
4,468 Recycling Center  
4,634

**MISC.**

10,560 Interest Income  
80,000 Bank Loan  
15 Copier use fees  
20 Hall rental  
3,990 1998 Tax bill overpymt by escrow agents  
0  
94,585

1,238,101 Total Receipts

**EXPENDITURES:**

**BOARD**

8,295 Board salaries, expenses, insurance  
1,245 Newspaper publications  
566 Copy machine maintenance agr.  
14,388 Clerk salary & expenses  
5,312 Treasurer salary & expenses  
1,445 Legal fees  
3,450 Assessor  
2,398 Gateway Computer /Printer /Scanner  
609 Elections  
7,095 Town Buildings  
159 Town General Insurance  
44,984

**PUBLIC SAFETY**

0 Law Enforcement  
34,798 Fire Protection  
7,880 EMS Protection  
1,470 2% Fire Dues  
44,148

**PUBLIC WORKS**

4,308 Equipment maintenance  
260,942 Highway Construction  
2,000 County matching funds paid  
1,040 IRA retirement fund for B. Smith  
7,286 Medical Insurance for B. Smith  
38,639 Highway Labor  
12,190 Highway Maintenance  
3,706 Highway Fuel  
12,021 Highway Salt  
338 Culverts/Drives  
3,581 80% Workman's Comp. & Umbrella Insurance  
346,051

**SANITATION**

3,331 Recycle Labor  
4,764 Pick-up by Green Valley Disposal  
129 Recycle Utilities  
14 Backhoe tire repair  
272 Insurance  
0 Misc. expenses  
8,509

**CAPITAL OUTLAY**

93 Grill guards for Truck  
465 Extended pruner (for Rhino mower)  
706 Radio for Truck  
1,264

**DEBT SERVICE**

9,814 St. Trust Fund(Principal: 9073.46 & Interest: 740)

**OTHER**

840 Planning Commission Expenses  
766 Park mowing  
3,990 Refund of 1998 Tax bill overpymts  
5,618

**AGENCY**

432,907 School Districts  
49,248 Technical Colleges  
187,328 County/State  
1,176 Dog Licenses  
28,348 Tax Lottery Credit (April 99)  
121,745 Tax Lottery Credit (July 99)  
820,751

1,281,140 Total Expenditures

**CASH BALANCE ON HAND DECEMBER 31, 1999**

41,921 Checking Account  
20,674 State Treasurer's Pool Fund  
417,534 Advance tax collections (Dec. 99) (Total Amount  
460,129

Pass Through

RECEIVABLES 19200 TRIP GRANT  
45-JFK WI  
GC  
DEFERALS 62595

\$80,000 Outstanding Debt  
FRENCH ROAD

# **TOWN OF BROOKLYN**

## **NEWSLETTER - SPRING 2000**

### **Year 2000 Annual Meeting**

The annual town meeting is scheduled for Tuesday, April 11, 2000 at 8:00PM at the Town Hall - Highway 92 on the west edge of the Village of Brooklyn. The date, time and location will be formally posted as required by law.

This is the one meeting where a formal agenda is not required because it is a forum for the electors of the town. However, there are a number of items that your town board would like input or action on:

- Authority to dispose of certain surplus property - computer and related equipment, chairs, computer desk, statute books, and possibly other items. All will be on display at the meeting.
- Choice of newspaper/shopper used for courtesy notices about meetings
- Board compensation (to go into effect for board members elected in April 2001). This is a carryover item.
- Town burn control ordinance - currently there is nothing addressing emergency conditions in our town.
- Continue discussion about Town picking up some costs related to signs at historical Oregon country school sites within the town. Info will be on display at the hall on election day, April 4<sup>th</sup>.

The Board will give a brief "state of the town" report including information on the new "Smart Growth" law, the new requirement for a building inspection process on new residential construction, both passed by the legislature last fall, and a report by the Safety Committee including discussion of lower speed limits and a noise nuisance ordinance.

This is your meeting so you are encouraged to come, and more importantly, to participate. All electors of the town are eligible to vote on issues put before the meeting.

### **Road Right-of-Way (ROW) Issues**

Mailboxes - Rural mailboxes pose a difficult dilemma. Potential conflicts arise between the US Postal Service specifications, the Town's need to effectively plow the roads and the need to have a safe "clear zone" adjacent to the traveled part of the road.

Each winter we hear from mailbox owners about damage incurred during the snow plowing process. In most cases investigation reveals that the box was damaged by thrown snow, not by contact with the plow itself.

After researching what other jurisdictions do (including the Green County Highway Department) as well as the language of an existing Town of Brooklyn ordinance, the Board has taken the position that it will accept responsibility for damage only when there is contact by the plow, and then only if the mailbox is more than 18" off the paved part of the road.

The requirement that the Town maintain a safe "clear zone" also relates to mailboxes. To minimize the chance of injury, mailboxes must be mounted so that if struck by a vehicle they will either swing out of the way or the post will bend over or break off. Basically, this means that any heavy, solid-mounted pipe, wood, concrete or stone pillared post bigger than a 4 x 4 or 4" diameter is unacceptable. Substantial bases of timbers, rock or other materials are also a real problem.

According to the Wisconsin DOT and our insurance carrier, should an injury occur, both the Town and the property owner are vulnerable to a claim for damages. Please correct any conditions that exist. If you have specific questions, feel free to contact any Board member.

Personal Property in the ROW - The Town has an ordinance that prohibits leaving equipment or items within the ROW. Further, burning of trash, etc is prohibited.

Trees and Brush - The Town's responsibility to maintain a safe "clear zone" applies to brush and trees growing in the ROW. Clearing the brush can conflict with the desire to maintain an esthetically pleasing look. As a landowner along a town road, any help you can give will mean less tax dollars being spent. We will try to honor requests to leave trees when it appears it can be done safely.

Ditches - Over the years a number of the roadside ditches have begun to fill in causing water control problems - sometimes flowing onto the road, sometimes onto adjacent private

property. We will be improving some ditches this summer and will be talking with adjacent landowners about cost sharing.

Please do not dump field stone in the ditches. Doing so creates a real hazard for our workers and shortens the life of our equipment.

During its Spring road tour, the Board will be looking for any of the conditions noted. If a problem is identified, you will be contacted and asked to correct the situation. Your cooperation and help will be most appreciated as we strive to maintain a safe and pleasing environment.

### 2000 Census

The census is almost upon us. None of us like intrusions into our personal lives so the temptation to not participate in the census is understandable.

However, as your Town Board we strongly encourage you to fully cooperate. We believe that the good that can come to the Town far outweighs any minor time commitment or exposure of personal information. Full participation will have a beneficial effect for the next 10 years. Thanks in advance.

### Spring Election

Remember to VOTE in the Spring election - Tuesday, April 4, 2000

### Committee Openings

There are openings on the Planning Commission and Safety Committee. If interested contact any Board member.



## Recycling

Keep up the good job of sorting your trash, paper, recycleables and aluminum and securing the stuff you bring to the center! Just a couple of points:

- Remember to tie your newspapers and magazines, even if they are in a paper bag. It makes things much easier and safer to handle.
- We are continuing to work on a source for car and light truck tires. Nothing to report now. Stay tuned!
- Summer hours will be back by popular demand. Watch for specific postings as to the start date, days, hours.

## Communications with the community

### Phone system

On April 11, 2000 we will activate a phone system designed to make timely town information available at the touch of a button. Simply calling the Town Hall number, 455-6411, will give you access to:

- Date, time, location and tentative agendas for upcoming town board and committee meetings (a supplement, not a substitute for required legal postings).
- A voice mailbox to leave messages about NON-emergency situations needing attention in the town.
- Summary minutes from meetings in the recent past.

- A directory of area elected and appointed officials
- Frequently sought information: land division, driveway permit information, etc.
- Special announcements

The Board extends its thanks to Alan Ferguson and Carol Byczek who as volunteers did much of the work putting the new computer and voice mail system in action for us.

### Posting boards

The board put money in the 2000 budget for 2 outdoor, weatherproof structures for legal postings. They will be erected in front of the Town Hall building and at the Recycling Center. They are intended to create better access to information no matter the time of day. They will replace the postings on the windows at the Town Hall and inside the Recycling Center. We will continue to post at the River Bends Tavern in Attica as well.

### Opportunities for older citizens

The Town Board has extended an invitation to the Green County Aging Committee to use the Town Hall facilities to better provide well deserved services to Town residents. Town Board supervisor and Green County Board member Herb Hanson raised the issue to the Town Board that the area is being under-served, due in part to lack of facilities and also to less than adequate communication about services available.

# April 11, 2000 Annual Town Meeting Minutes

The Annual Town Meeting was held on Tuesday, April 11, 2000 at the Town Hall in Brooklyn.

Twenty-nine residents attended the meeting.

The meeting was called to order by Town Chairman Jim Scrivner at 8:00PM. All joined in the Pledge of Allegiance.

Chairman Scrivner gave an overview of possible topics for tonight's meeting:

1. The new Smart Growth Law
2. Building Inspections
3. Town Safety Committee
4. Town Surplus property
5. Town Board Compensation
6. Newspaper for courtesy publication
7. Burn Control
8. Country school report – No report - Sharon George unable to attend meeting.

**Minutes from last year's annual town meeting:** Motion by Alan Ferguson to waive the reading aloud of the minutes. Second by Steve Miller. Carried unanimously.

Motion by Gil Hohnberger to accept the minutes from the 1999 Annual Town Meeting. Second by Roger Golemb. Motion carried unanimously.

**Town Financial Report:** Discussion: Reasons for computer purchase-Voicemail system, verbal minutes, meeting announcements, record land divisions, road inventory required as of 2001.

The reason for the dollar increase in public works is due to this Board's commitment to road maintenance.

Motion by Gil Hohnberger to accept the annual financial report. Second by Alan Ferguson. Motion carried unanimously.

**1999 in Review:** Report by Chairman Jim Scrivner.

Less regular roadwork done in 1999 due to May 16-17 storm damage. Damage included collapse of Gill Creek Bridge over Freidig Road.

New town hall sign lettering

New doors at the hall

New computer (along with a secured space for the PC)

Low point of year is an ongoing dispute with the road contractor for the work on King Road.

**Looking ahead:** Board of Review – There is a dispute on the use value assessment – This may mean a delay in scheduling the 'Open Book' and Board of Review. Open book change – A notice will be sent to a landowner for any changes in his assessment.

There is one opening on the Town's Safety Committee and one opening on the Town's Planning Commission.

**Smart Growth Law:** Report by Supervisor Herb Hanson. A new state law requires the Town to have a growth plan and to then pass an ordinance to carry out the plan. The two must be consistent with each other. We have 10 years to implement the new law. Supr. Hanson explained that the new law does not dictate local land-use policy but does provide for an essential framework for local decision making. The nine elements of the planning process are:

1. Issues and opportunities
2. Housing
3. Transportation
4. Utilities and community facilities
5. Agricultural, natural and cultural resources
6. Economic development
7. Intergovernmental cooperation
8. Land use
9. Implementation

Hanson went on to say that a town is not required to have a plan, but if they do not have a plan, then they may not have an ordinance.

**Building Inspections for 1 & 2 family residences:** Report by Chairman Jim Scrivner. By July 1, 2000, the Town must have a uniform dwelling code. There may be local enforcement, county enforcement, or a town may adopt a resolution to have no enforcement. Green County is not interested in taking on the enforcement issues for the town. If the Town does nothing, the State Dept. of Commerce will begin enforcement.

Scrivner said one option is to hire a building inspector and have a fee in place so that there is no cost to the Town. New residences built in the Town:

1998 8  
1997 10  
1996 12

On a voice vote, having inspections was more favorable than not having inspections.

**Safety Committee.** Report by Steve Miller. The Safety Committee started in 1995 and has 7 members. They discuss/study safety issues that come before the Town and then recommend action to the Town Board.

This year's topics include:

1. The Green County Communication System
2. Burning Ban
3. Town Road Safety

In 1997, the fire chiefs wanted a burning ban ordinance in the county. Fire fighting is difficult when there is a volunteer fire department; therefore the fire chiefs wanted a fire ban during dry conditions. Green County has enacted a ban but the Town of Brooklyn has not signed on to it.

Road Safety - To hire an engineering firm to study road safety from regulatory improvement to major structural improvements would cost from \$2000 to \$12,000.

Lowering speeds on Town Roads is not easy to do. Even if speeds were lowered, it can be difficult to enforce the speed limit.

At this time Alan Ferguson recognized the outstanding efforts of Brian Smith, the Town Board, and Green County personnel in their efforts during the rainstorm of May 16 & 17, 1999.

**Surplus Town Property.** Wis. Statute 60.10(2)(g) The Board would like town residents give them the authority to dispose of surplus property. We have some available at this time (all personal property). Motion by Gil Hohnberger to allow the Board to dispose of surplus real or personal property to a max of \$1000 total. Second by Jim Kramer. Discussion: Barney Easterday questioned as to why put a limit on it. Steve Miller stated that there should not be a limit, that the elected Board should have the needed authority. The requested authority would be for an ongoing basis. Motion by Bob Strous to amend the motion to eliminate the \$1000 limit, that the Board act in the best interest of the Town and that they have the authority to dispose of surplus property on a continuing basis. Second by Barney Easterday. Vote on motion as amended carried unanimously.

**Town Board Compensation.** Current salaries: Chair & Supervisors - \$1200 each; Treasurer - \$4,000; Clerk - \$12,500. \$25 per extra meeting. Mileage at IRS rate.

WTA 1998 survey for towns with populations of 801 to 1000:

	Low	High
Chair	\$250	\$6,600
Supervisor	\$150	\$3,950
Clerk	\$2,500	\$19,000
Treasurer	\$1,521	\$7,400

Salaries paid to surrounding villages and towns were reported. It was noted that town board salaries are higher than village board salaries. The Board, Treasurer, and Clerk salaries are 2.1% of total budget.

Motion by Steve Miller that the salaries for the next elected Board be:

Supervisor - Increase to \$2,000

Chair - Increase to \$2,500

Treasurer and Clerk remain unchanged and the per diem remains unchanged.

Second by Alan Ferguson. Discussion: Gil Hohnberger stated that this is a 66% raise for the supervisors and a 108% raise for the Chair. Gil remembers that the last raise was in 1995 but others were not sure it was at that time. The motion passes on a voice vote.

**Town Newspapers.** The official paper is the Brodhead paper. The courtesy publications of meeting agendas have been in the Great Dane for the past year but we have had a number of problems with that paper. Notices sent in on a timely basis do not always get published. We would like to change to the Trading Post. Steve Miller suggested a post card to those people who do not receive this shopper. Bob Strous would like an email of the agenda. Barney Easterday suggested that the Board make this decision on its own.

#### Misc. items.

The Town will receive a Recycling grant in June. Any money not spent must be returned. Suggested uses: Possible tire recycling this year; enlarge the area; get a tarp to cover the large dumpster.

Liberty Pole Park - Residents have documented the history of Liberty Pole Park. Ms. Raisbeck, a resident, is a member of the Wis. Historical Society and she will try to submit this document to the Historical Society.

Chairman Jim Scrivner said thank you to all the volunteers of the Town

Barney Easterday said thank you to the Chair, Supervisors, Clerk & Treasurer for their efforts and especially for their

# 2000 ANNUAL MEETING ATTENDANCE

(PLEASE PRINT)

NAME	ADDRESS
1 Bob + Pat McAleer (2)	W633 Elmer Rd
2 Bylman Harry	W1361 Zurich Rd.
3 Gwen Day	W 8952 Legler Rd
4 Jerome & Eunice Brunnet (2)	N-8105 Sandy Hook Rd.
5 Dave Batker	W701 Hwy 92
6 Gil Hohnberger	W1070 YARWOOD RD.
7 Karen Haxson	W 997 Hwy 92
8 ERB HANSON	W997 Hwy 92
9 JIM KRAMER	W 2298 Hwy 92
10 GLENN BREWER	W 723 CTY C
11 Randy Risch	N8607 Freidig
12 B. C. (EASTERDAY)	W2003 Alpine Rd
13 TILDA ERICKSON	W1003 YARWOOD
14 ALTON R. ERICKSON	W1003 YARWOOD RD.
15 ROGER S. COLEMBY	W1081 KING RT
16 Steven Miller	W1636 King Rd
17 ALAN FERGUSON	N8607 FREIDIG-ROAD
18 Robert Strous	W1350 King Rd.
19 Kirby Peach	W967 Yarwood Rd
20 Dawn Byczek	N7767 State Road 104
21 DARY Byczek	11
22 CAROL Byczek	11
23 Don Sanna	N8257 HWY 104
24 Eileen Scriver	N9094 Legler Rd.
25 Bruce Smith	N 8195 Sandy Hook Rd
26 Jim Scriver	N9094 Legler Rd.
27 Judy Follett	W1834 Mortensen Rd

Motion by Gil Hohnberger to adjourn the meeting at 10:25PM. Second by Dawn Byczek. Carried unanimously.

illett  
 Judy Folerk  
 Town C

Respectfully submitted,

29  
 JPP

Minutes - Town of Brooklyn Board meeting - 5/03/2000

Chairman Scrivner called the meeting to order at 7:02PM at the Town Hall. The Notice was read. Attending in addition to Scrivner were supervisors Hanson and McNeely and Town employee, Brian Smith.

Minutes of the 4/27/2000 meeting were reviewed. Motion by Hanson, second by McNeely to approve the minutes as presented. Motion carried unanimously.

The balance of the meeting consisted of a discussion and tentative prioritization of the road work for the Town for 2000. Sources relied upon were past data, the updated spreadsheet from Green County Highway general superintendent, Jeff Wueschell, the 2000 budget and personal observation. The tentative listing will be reviewed and finalized at the next meeting on 5/8/2000.

Motion by McNeely, second by Hanson to adjourn at 8:42PM. Motion carried unanimously.



Minutes by Jim Scrivner, Town Chairman - 5/4/2000

**TOWN OF BROOKLYN**

400 Main Street  
Brooklyn, WI 53521  
455-6411

**NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, June 12, 2000 at 7:30PM at the Brooklyn Town Hall, Brooklyn, WI. To discuss and act on the following:

**REVISED AGENDA**

1. Call to order
2. Notice of meeting
3. Minutes - 5/8/2000
4. "Reasonable Suspicious Training for Supervisors" at Meriter Hospital
5. Pay bills
6. Treasurer's report & Clerk's reconciliation
7. Bid Opening - Road projects - review bids, set schedule for final decisions
8. Bid Opening - Surplus property
9. TRIP grant update - 1999
10. Freidig Road Bridge reimbursement update
11. Discussion of conditional use permit of portable blacktop plant
12. Year 2000 Board of Review - final discussion
13. Liberty Pole Hill liability research
14. Report on Paser training
15. Report on meeting of Green County Unit of Wis. Towns Association

16. Albany School salting/plowing-report – future
17. Uniform Building Code/Building Inspection for Town of Brooklyn-decision
18. Election report, if any
19. Recycling Report, if any – update on expansion of space, improvements, summer hours
20. Computer committee report, if any
21. Safety Committee Report, if any – Belleville EMS agreement, Brooklyn Fire Dept. ISO rating
22. Driveway / Field road permits, informational applications-J. Konopacki, Sandy Hook Road; Rose Konopacki, Hwy. C; Deanna Elmer, Brooklyn-Albany Rd.; Others
23. Planning Commission Report, Land divisions, if any
24. Adjournment

*24 Liquor + Cigarette Licenses.*

*Judy Follett*  
 Judy Follett, Town clerk

Posted: 6-10-00

## May 8, 2000 Meeting Minutes

Not yet approved by the Board.

The May 2000 regular monthly meeting was held on Monday, May 8, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Six residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk.

**Payne & Dolan Inc. roadwork on King Road.** Payne & Dolan Inc. has informed Chairman Scrivner that the Town will be receiving a letter informing us that a credit will be issued to close out our account.

**Bills.** Motion by H. Hanson to approve payment of bills. Second by B. McNeely. Carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

Motion by H. Hanson to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Carried unanimously.

**Minutes of April 10 & May 3, 2000.** Motion by Herb Hanson to approve minutes from both meetings. Second by B. McNeely. Carried unanimously.

**TRIP Grant update.** The Town did not receive the TRIP-D grant. J. Scrivner is finalizing the King Road TRIP grant paperwork.

**Freidig Road Bridge Update.** Reimbursement status - J. Scrivner is working with the State of Wisconsin to finalize the paperwork.

**Board of Review.** Open Book will be held on Monday, June 5, 2000 from 4:00PM to 7:00PM.

The Board of Review will be held on Thursday, June 22, 2000 from 6:00PM to 8:00PM.

The Board of Review will consist of Jim Scrivner, Herb Hanson, Bob McNeely, & Judy Follett. Jim Scrivner and Herb Hanson have been certified to sit on the Board of Review.

**Equipment Purchase.** A fire safe has been purchased.

**Uniform Dwelling Code and Building Inspections.** Discussion: J. Scrivner reported that the Town of York has planned to do nothing. The Town of Exeter plans to have building inspections. The ordinance must be in place by July 1<sup>st</sup>, 2000 but the town does not need to have someone contracted yet.

**The Evansville School Building Committee.** Marcia Flood and Steve Parks presented information on the school building referendum to be voted on May 23, 2000. (Town of Brooklyn residents will vote in the city of Evansville.) Information has been printed on placemats that will be delivered to people's homes. Also, information is available at the Eager Library. (No Evansville School District residents were at the town meeting.)

**Review of Annual Meeting.** To Do List: Enlarge recycling center area; Fence at the Liberty Pole Park – J. Scrivner will check with the Town attorney concerning this issue.

**No Election Report.**

**No Recycling Report.**

**Computer Committee Report.** The Green County Sheriff's Dept. will get in touch with Alan Ferguson regarding the use of the Town's computer.

**Safety Committee Report.** Steve Miller reported that the Belleville Fire District had excess funds in 1999 but this year they had already used \$11,500 of their \$12,000 budget. The Belleville EMS is within budget.

Discussion then centered on the Belleville EMS building status. The 'backed into' cost is \$450,000 to \$660,000. The Town of Brooklyn percent is 1.1%.

J. Scrivner raised concerns over wording in the EMS contract's 1<sup>st</sup> Amendment (Clause 2) for the Fire & EMS Agreement. The way this is worded, under certain conditions (i.e. pullout of a member municipality) our share would be one-quarter of the buy-out amount, not 1.1% (our proportional share). The amendment was reviewed by Atty. Kisiel. There are approximately 17 people covered by Belleville.

Motion by J. Scrivner that he write a letter addressed to Bill O'Connor stating the problems he has with this amendment. Second by B. McNeely. Motion carries unanimously.

Alan Ferguson reported on the Evansville Fire District. The Evansville District has passed a resolution to recognize businesses that do not deduct the pay of volunteer firemen when they must respond to a call.

He also stated that the Evansville Fire Dept. is interested in some 2.3 to 2.5 acre parcels that will become available for sale within the next year or two.

**Driveway Permits.**

Randy Wienke – Amidon Road. Motion by H. Hanson to approve the driveway permit –no culvert required. Second by B. McNeely. Carried unanimously.

Frank Wise – Yarwood Road. Motion by H. Hanson to approve the driveway permit with a 24" culvert. Also at time of notification of approval, the other drive (field road) be dealt with. Second by B. McNeely. Carried unanimously.

**Planning Commission Report.** No land divisions. The commission is still looking for another member.

**Road Work.** The Board met on 4/27/00 to tour the town roads. Green County Road Commissioner Dallas Cecil and Road Superintendent Jeff Wunschel also rode along to help inspect and grade the roads. Roads were graded based upon the passer rating system and also using history and knowledge of the roads.

It was noted that road work costs will increase 15% from last year due to oil cost increases.

In preparing bids for publication, the specifications must state 'lump sum bid'. Each road must be bid separately.

Also, any deviation from the accepted bid must have a change order.

Roads for bid are:

PAVING:

Freidig Road 1.25 miles – Paving - King Road to Sandy Hook Road

Freidig Road Paving over the new Gill Creek Bridge

Specifications will be the same as last year.

PAVER PATCH:

All to be marked by Brian Smith.

Legler Road..... Hwy 92 to Mortensen Road

Legler Road..... Mortensen Road to Alpine

Benson Road..... King Road to Yarwood Road

Alpine Road..... Legler Road to McDermott residence – 1.11 miles

Freidig Road..... Hwy 92 to Mortensen Road

King Road..... Where marked – at transition of road paving

Brooklyn Albany Road... Krause Road to Hwy 104

SEAL COAT:

Amidon Road..... Full length of road

Legler Road..... Hwy 92 to Mortensen Road

Legler Road..... Mortensen Road to Alpine Road

Benson Road..... King Road to Yarwood

King Road..... Freidig Road to Hwy E

Zweifel Road..... Kelly Road to Hwy E

Alpine Road..... Legler Road to McDermott residence – 1.11 miles

Freidig Road..... Hwy 92 to Mortensen Road

King Road..... Freidig Road to Hwy E

King Road..... Just west of Benson Road to Hwy 104

Brooklyn Albany Road... Krause Road to Hwy 104

**CRACK FILL:**

Just oil to be used (not rubberized oil).

Elmer Road..... Hwy 104 to Smith Road

Elmer Road..... Smith Road to Hwy E

Motion by H. Hanson that the Clerk and Chairman prepare bid documents for publication and work with the town employee for marking as was discussed tonight. Second by B. McNeely. Carried unanimously.

MISC: The bridge on Behnke Road has been approved for cost sharing. This is a 2003 project.

Motion by J. Scrivner to add to the bills for payment: \$60 to Archie Lange – Hall rental refund, as they will not be using the hall. Second by H. Hanson. Carried unanimously.

B. McNeely moved to adjourn the meeting at approximately 10:30PM. Second by H. Hanson. Carried unanimously.

Respectfully submitted,

Judy Follett  
Town Clerk

**TOWN OF BROOKLYN**

400 Main Street  
Brooklyn, WI 53521

**NOTICE**

**2000 OPEN BOOK SESSION WITH THE ASSESSOR:**

MONDAY, JUNE 5, 2000

4:00PM to 7:00PM

**2000 BOARD OF REVIEW:**

THURSDAY, JUNE 22, 2000

6:00PM to 8:00PM

Completed Objection forms must be returned to the Town Clerk by Tuesday, June 20, 2000 in order to receive an appointment for the Board of Review.

Town Assessor: Gardiner Appraisal Services

Judy Follett, Town Clerk

**June 12, 2000 Meeting Minutes**

~~Not yet approved by the Board.~~

The June 2000 regular monthly meeting was held on Monday, June 12, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisor Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Approximately sixteen residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. Chairman Scrivner noted that a quorum was present even though Supervisor Hanson was not in attendance. The Public Notice was read by the Clerk.

Minutes of May 8, 2000. Motion by J. Scrivner to approve the minutes. Second by B. McNeely. Carried unanimously.



**'Reasonable Suspicion Training for Supervisors' at Meriter Hospital.** This training is required by the State Dept. of Transportation. J. Scrivner will attend.

**Bills.** Bills added during meeting: Cox Law Office \$105; Radius Stateline Comm. \$87.40; General Medical Labs \$40; Brian Smith-Health care reimbursement for June \$557.00; Loan Interest payment \$1660.02. Grand Total of bills: \$14,168.58. Motion by J. Scrivner to approve payment of bills. Second by B. McNeely. Carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$196,241.61

State Pool (Equipment Fund): \$21,149.66

Motion by B. McNeely to accept the Treasurer's Report and the Clerk's Reconciliation. Second by J. Scrivner. Carried unanimously.

**Bid Opening-Road Projects.** Bids were received from B.R. Amon, Payne & Dolan, Scott Construction, and Rock Road Co., and an estimate was received from Green Co. Highway. See attached detail.

**Bid Opening-Surplus Town property.** Winning bids were: Computer Desk-Robert Anderson \$35.00 and Computer and printer -Carol Byczek. Motion by B. McNeely to accept the bids. Second by J. Scrivner. Motion carried.

Motion by B. McNeely to make the credenza a permanent piece of Town Hall furniture. Second by J. Scrivner. Carried unanimously.

**TRIP Grant update-1999.** (King Road) The paperwork has been submitted to the State. The amount of this grant is \$19,200.

**Freidig Road Bridge Reimbursement Update.** Reimbursement status - J. Scrivner is working with the State of Wisconsin Dept. of Transportation to finalize the paperwork.

**Board of Review.** Open Book was held on Monday, June 5, 2000 from 4:00PM to 7:00PM. The Board of Review will be held on Thursday, June 22, 2000 from 6:00PM to 8:00PM. No objections have yet been filed with the clerk.

**Liberty Pole Hill Park.** Liability questions were given to the town attorney for review. The town must find out who built the fence that is there and on whose property it resides. Whoever built the fence must maintain it. The research may include a survey to determine property lines.

**Paser (Computer software) Training.** J. Scrivner and Brian Smith attended the training. This software is what we will use to rate town roads for maintenance.

**Green County Wis. Towns Association Meeting.** J. Scrivner attended this meeting on 5/24/00. Discussion included: Kettle Commission - this group of 33 people are looking at ways to make local government better and more efficient. There is concern that the commission has a strong urban and suburban bias.

Land Use - Smart Growth Law. Towns were advised not to spend money too quickly (i.e. not hire any consultants) as there are a number of flaws in the new law that need to be fine-tuned. It was suggested that towns work at gathering data for the next year to 18 months.

**Albany School District Salting & Plowing Report.** This concerns the salting and plowing of a resident's driveway if necessary for the safe passage of a school bus on snowy or icy days. J. Scrivner wrote a letter to the district letting them know that there was no bill due for the past school year. (This was due to the mild winter.) The School District of Albany replied with a note of thanks and to request the service for the 2000-01 school year. The vote will be tabled until July.

**Uniform Dwelling Code and Building Inspections.** Discussion: J. Scrivner reported that of the sixteen towns in Green County, twelve have taken action: 7 have adopted the Code; 5 have not adopted the code and do not plan to default to the State. The Town of Brooklyn is one of four still in the process of making a decision. A straw vote taken at the annual meeting advised the Town Board to adopt the code and have building inspections. J. Scrivner recommends inspections for new construction only (not home remodeling). He suggested that we have the town attorney write up an ordinance for us. Motion by J. Scrivner that we move forward with the inspection process. Second by B. McNeely. Discussion: Scrivner will contact the attorney. Motion carries unanimously.

**No election report.**

**Recycling Report.** Expansion of space – we must find out what land the Town owns before fixing up the site. There will be no extra money from the state recycling grant to pay for improvements.

### **No Computer Committee Report.**

### **Safety Committee Report.**

Belleville Fire & EMS Contract – the Town's concerns over the wording in the 1<sup>st</sup> Amendment (Clause 2) has been corrected. Scrivner, based on the Town attorney's recommendation, would like to see one additional correction – where the contract states 'current population' he would like it to state 'current population served'.

Belleville/Montrose/Exeter EMS: At a special meeting of the Belleville EMS on May 25, the EMS Chairman asked that the Town of Brooklyn withdraw from the EMS. There are 21 town residents covered by the Belleville EMS. Supr. H. Hanson, in a letter to the clerk, shared his concerns over this situation: He further states that if necessary he would like a copy of the meeting notice where Brooklyn's future was discussed (a certification of the posting); a copy of the minutes of the meeting; a list of attendees at the meeting; and a record of the vote on this issue. Steve Miller and Jim Scrivner will be attending the EMS meeting on June 13.

Steve Miller's term on the Safety Committee is up and he will not continue. Gary Splitter has stated that he will cover the Brooklyn and Belleville Fire & EMS districts. Alan Ferguson will be the interim chair of the committee. Motion by B. McNeely to reappoint Alan Ferguson to another 3-year term on the Safety Committee. Second by J. Scrivner. Carried unanimously.

J. Scrivner reported that the Brooklyn Fire District's ISO rating is unchanged.

### **Driveway Permits.**

John Konopacki – Sandy Hook Road. Motion by B. McNeely to approve the driveway permit – oval culvert equivalent to an 18" round culvert is required. Approval is contingent upon 1) Land is surveyed correctly and 2) Payment of permit. Second by J. Scrivner. Carried unanimously.

Rose Pajak – Highway C (existing field road). A culvert is already there – if it is not long enough it must be extended. Motion by J. Scrivner to approve the driveway permit contingent upon 1) Issuance of County approval, 2) Culvert must be brought up to Town ordinance standard, and 3) payment of permit. Second by B. McNeely. Carried unanimously.

Deanna Elmer – Krause Rd. and Brooklyn-Albany Road. This will be a drive to the shed. Discussion of this permit will be postponed until the July meeting.

**Planning Commission Report.** The Planning Commission recommends approval of 4 divisions by Tom Liebert. The survey map must be corrected to have a signature space on the front of the map. Also, the Board noted that driveways have not been approved and might be a problem due to sight and grade problems.

**Discussion of Conditional Use Permit of portable blacktop plant.** Payne and Dolan Inc. have requested a conditional use permit from the Green County Board of Adjustments for a portable blacktop plant. The hearing will be June 27<sup>th</sup>. Most residents attending tonight's meeting came to discuss this topic. Chairman Scrivner noted that the plant would only be installed if Payne & Dolan were awarded the bid for Hwy. 92 roadwork (repaving project). He also noted that the Town's Land Use Plan is silent on this subject. If granted a permit, the portable plant will be located at Kranig Excavating on County Hwy. E. Approximate hours of work would be 6:30 AM to 7:30 PM for 5 to 6 weeks (depending on weather conditions). The start date is late July or early August. Town residents would like a meeting with the DNR and Payne & Dolan, Inc. before the hearing so that they may have their questions answered.

### **Liquor and Cigarette License Applications.**

River Bends Tavern located at Hwy C and Hwy X in Attica. Owner: Ronald Miller. Premises description: All levels of 3 story building and yard. Cigarette License; Class B beer; and Class B Liquor. Operator licenses: Cheryl Miller, Carl DiMartino, Stafanie Long, Scott Miller, and Doris Miller. This application (and operator applications) is on hold due to the premise description that includes the yard. J. Scrivner will talk to the town attorney.

Brooklyn Sportsman Club located at W802 Amidon Road, Brooklyn. Agent: Janis Ringhand. Premises description: 1 room building with storage closet (30'x60' steel bldg.). Class B beer. Operator's licenses: Pamela Hady, Tammy Morton, and Dan Aeschliman. Motion by J. Scrivner to approve the Brooklyn Sportmans Club liquor application and operators license applications. Second by B. McNeely. Carried unanimously.

B. McNeely moved to adjourn the meeting at approximately 10:34PM. Second by J. Scrivner. Carried unanimously.

Respectfully submitted, Judy Follett

# TOWN OF BROOKLYN - 2000 ROAD WORK

## SUMMARY

PAVING TRIP Project	Miles	Green Co.	Amon	Payne & Dolan	Scott	Rock Road
Freidig Road King Road to Sandy Hook Road	1.25		103,560	81,797.30		91,575
<b>PAVING</b> Freidig Road over new Gill Creek Bridge		Need clarification 15,184	Incl. Wedge & overlay:92-King 11,934	19,930.35		1,565
<b>PAVER PATCH (Wedging)</b>						
Legler Road Hwy 92 to Mortensen Road	1.18	3,091	5,324	4,256.79		3,350
Legler Road Mortensen Road to Alpine Road	1.00	4,991	4,774	5,887.05		7,483
Benson Road King Road to Yarwood Road	0.50	11,150	12,944	19,623.50		12,706
Alpine Road Legler Road to McDermott residence	1.11	5,940	1,958	9,207.95		8,952
Freidig Road Hwy 92 to Mortensen Road	1.24	9,792	12,944	17,510.20		18,157
King Road Just west of Benson Road to Hwy 104	1.30	9,152	13,219	18,415.90		16,782
Brooklyn Albany Rd. West of Krause Road to Hwy 104	2.00	3,406	4,131	5,132.30		5,056
King Road Freidig Road to Hwy E		2,720	2,020	3,471.85		
<b>SEAL COAT</b>						
Specifications: AC Oil, at a rate of .35 gal/sq. yard & a 120 yd/mile cover of 3/8" pea gravel						
Amidon Road Full length of road	2.23	13,935	15,736		14,974	
Legler Road State Hwy 92 to Mortensen Road	1.18	7,330	7,623		7,924	
Legler Road Mortensen Road to Alpine Road	1.00	6,210	6,240		6,715	
Benson Road King Road to Yarwood Road	0.50		3,302		3,358	
Alpine Road Legler Road to McDermott residence	1.11	6,730	6,550		7,454	
King Road Freidig Road to Hwy E	1.71	10,185	10,395		11,483	
King Road Just west of Benson Road to Hwy 104	1.30	8,065	8,876		8,730	
Zweifel Road Kelly Road to County Hwy E	0.50	3,090	3,228		3,358	
Freidig Road Hwy 92 to Mortensen Road	1.24	7,070	11,547		8,327	
Brooklyn Albany Rd. West of Krause Road to Hwy 104	2.00	9,165	9,823		13,430	
<b>CRACK FILLING</b> (Routing, Cleaning, & Filling)						
Use of oil only - not rubberized oil.						
Elmer Road Hwy 104 to Smith Road						
Elmer Road Smith Road to Hwy E						

Minutes of meeting - Monday, 19 June 2000

~~not approved by the council~~

The meeting was called to order by Chairman Scrivner at 7:32PM. Also in attendance were Supervisors Herb Hanson and Bob McNeely and one resident.

The notice of the meeting was reviewed.

*Liquor/beer/cigarette license for Ronald Miller dba River Bends* - The amended license was presented by Chairman Scrivner. Motion by Scrivner, second by McNeely to issue the license. Motion carried unanimously.

*Operator's licenses for Cheryl J. Miller, Carl R. DiMartino, Stefani Long, Scott R. Miller and Doris M. Miller* - Motion by Scrivner, second by McNeely to issue the licenses. Motion carried unanimously.

**Road work 2000** - It was noted that after the bid opening on 6/12/2000, all data was compiled into spreadsheets by Clerk Follett and the spreadsheets and copies of bid submissions were provided to all supervisors. The total of all low bids was more than the year 2000 budget. There was discussion on priorities. The following decisions were made:

*TRIP project on Freidig Road* - Motion by Hanson, second by McNeely to award the project as noted below to Payne and Dolan for the lump sum amount of \$81,797.30 and contingent on Payne and Dolan providing a engineering report. Motion passed unanimously. It was noted that we did receive the signed award back from the Wisconsin DOT.

✓ *Paving over new Gill Creek bridge and wedging - Freidig Road from HWY 92 to King Rd*  
Motion by Hanson, second by McNeely to award this project to B. R. Amon in the amount of \$11,934. Motion passed unanimously.

*Wedging (paver patching) on listed roads* - Motion by Hanson, second by McNeely to award the wedging work as noted below to B. R. Amon in the amount of \$44,370. Motion passed unanimously.

Legler Road	Hwy 92 to Mortensen Road	1.18
Legler Road	Mortensen Road to Alpine Road	1.00
Alpine Road	Legler Road to McDermott residence	1.11
Freidig Road	Hwy 92 to Mortensen Road	1.24
King Road	Just west of Benson Road to Hwy 104	1.30
Brooklyn Albany Road	West of Krause Road to Hwy 104	2.00
<i>KING ROAD</i>	<i>FREIDIG RD TO HWY E</i>	

*Sealcoating on listed roads* - Motion by Hanson, second by McNeely to award the sealcoating work as noted below to the Green County Highway Department based on the estimate total of \$52,455. Motion passed unanimously.

✓ Amidon Road	Full length of road	2.23
✓ Legler Road	State Hwy 92 to Mortensen Road	1.18
✓ Legler Road	Mortensen Road to Alpine Road	1.00
✓ Alpine Road	Legler Road to McDermott residence	1.11

√King Road	Freidig Road to Hwy E	1.71
√King Road	Just west of Benson Road to Hwy 104	1.30

*Uniform Dwelling Code/Building Inspection Ordinance* - After review of the draft by Attorney Kisiel and insertion of the amount "\$3,500" in section 1.6, and the insertion of the date "October 1, 2000" in section 1.8, there was a motion by Hanson, second by McNeely to adopt the ordinance. Motion passed unanimously. It was noted that the Board still needs to add a penalty section to the ordinance and that a public hearing will be required before final adoption and full implementation. It was noted that the code does apply to alterations, remodeling etc. on dwellings built after 1980 with some exceptions and subject to the threshold in section 1.6 (\$3,500).

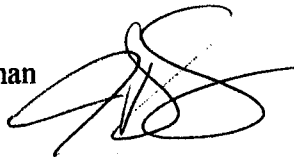
*Belleville EMS/Fire* - Scrivner reported on the progress on the new building for the EMS and the need for a joint meeting with the participating municipalities and the EMS Association to deal with the construction budget. The meeting is set for Monday, 26 June 2000 at the Belleville Village Hall. This will be posted.

Scrivner reported that the Association Board did adopt the change to the amendment such that the payout by remaining municipalities in the event a municipality leaves is proportional to population served rather than equal among remaining members. They also amended the basic fire agreement to reflect the same method.

There was brief discussion about what impact a casino built in the Town of Exeter would have on the Fire/EMS Association and by extension, on the Town of Brooklyn.

Motion by McNeely, second by Scrivner to adjourn. Motion carried unanimously. The meeting was adjourned at 9:35PM.

Minutes by Jim Scrivner, Town Chairman  
21 June 2000



Minutes - Town of Brooklyn Board meeting -6/26/2000  
~~not yet approved by the Town Board~~

Chairman Scrivner called the meeting to order at 9:21PM at the Belleville Village Hall. The notice of the meeting was acknowledged. Attending in addition to Scrivner were supervisors Hanson and McNeely. This was a joint meeting with the Belleville, Montrose and Exeter EMS Association Board, the participating municipalities, EMS personnel and the architectural firm hired by the Association to help with the proposed new EMS facility.

After a presentation of preliminary findings and a proposed budget by the architect, the Association Board approved a budget of \$600,000 for the project with land acquisition costs (\$25,038) excluded from the \$600,000 but with proceeds from the sale of the existing building and donated property owned by the Association to be available in addition to the \$600,000.

*Town Board action* - It was moved by Scrivner, seconded by Hanson that the Town of Brooklyn approve the budget as passed by the Association Board. After discussion with Gary Splitter, the Brooklyn representative on the Association Board, the motion passed unanimously.

On the Board's behalf. Splitter clarified the intent of the motion relative to the proceeds

from sale of property and also raised a concern about the building being built on 3 feet of fill, a concern that the architect addressed.

Motion by McNeely, second by Hanson to adjourn at 10:12PM. Motion passed unanimously.

Minutes by Jim Scrivner, Town Chairman - 6/28/2000

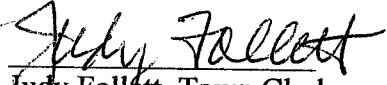
## TOWN OF BROOKLYN

400 W. MAIN STREET  
BROOKLYN, WI

### NOTICE OF OPEN MEETING

NOTICE IS HEREBY GIVEN THAT THE TOWN BOARD OF SUPERVISORS OF THE TOWN OF BROOKLYN WILL MEET IN OPEN SESSION ON MONDAY, JULY 10, 2000 AT 7:30 PM AT THE BROOKLYN TOWN HALL, BROOKLYN, WISCONSIN TO DISCUSS AND ACT ON THE FOLLOWING MATTERS:

1. CALL TO ORDER
2. NOTICE OF MEETING
3. MINUTES – JUNE 12, 19, & 26, 2000 MEETINGS
4. PAY BILLS
5. TREASURER'S REPORT & CLERK'S RECONCILIATION
6. BOARD OF REVIEW REPORT
7. REPORT ON "REASONABLE SUSPICION TRAINING" AT MERITER HOSPITAL
8. ROADS:
  - TRIP GRANT UPDATE – 1999
  - FREIDIG ROAD BRIDGE REIMBURSEMENT UPDATE
  - 2000 ROADWORK
  - BRUSH & TREE TRIMMING
9. ALBANY SCHOOL SALTING/PLOWING - FUTURE
10. RESOLUTION SETTING FEE STRUCTURE FOR "FENCE VIEWERS"
11. UNIFORM BUILDING CODE/BUILDING INSPECTION FOR TOWN OF BROOKLYN – IMPLEMENTATION ISSUES
12. ELECTION REPORT, IF ANY
13. RECYCLING REPORT, IF ANY
14. COMPUTER COMMITTEE REPORT, IF ANY
15. SAFETY COMMITTEE REPORT, IF ANY; BROOKLYN FIRE/EMS AGREEMENT CHANGES
16. DRIVEWAY/FIELD ROAD PERMITS, INFORMATIONAL APPLICATIONS
  - TOM LIEBERT (HORAN ROAD – COMMENTS BY CHAIRMAN)
  - JANET GOLDMAN (SANDY HOOK RD-DRIVE TO NEW RESIDENCE)
  - GARY SPLITTER (INFORMATIONAL APPL. – ALPINE ROAD)
  - DEANNA ELMER (EXTENSION TO SHED – BROOKLYN/ALBANY ROAD)
17. PLANNING COMMISSION REPORT, LAND DIVISIONS, IF ANY
18. ADJOURNMENT

  
Judy Follett, Town Clerk

Posted: 7/8/00

## July 10, 2000 Meeting Minutes

The July 2000 regular monthly meeting was held on Monday, July 10, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisor Herb Hanson, Supervisor Bob McNeely, and Clerk Judy Follett. Approximately five residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk.

**Minutes of June 12, 19, and 26, 2000.** Motion by H. Hanson to approve the minutes. Second by B. McNeely. Carried unanimously.

**Bills.** Motion by Herb Hanson to approve payment of bills totaling \$16,241.68. Second by B. McNeely. Discussion: Purchase of a new gravel spreader for \$3,970 was less than budgeted. Motion carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$183,733.05

State Pool (Equipment Fund): \$21,257.24

The Treasurer's report does not include \$20,218.29 of receipts received after completion of her report.

Motion by H. Hanson to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Carried unanimously.

**Board of Review Report.** The Board of Review was June 22<sup>nd</sup>. There was one inquiry as to how the system works. Also, there was one objection. Both the landowner and the assessor agreed to waive the 48-hour requirement for objections. It was discovered that the assessor had made an error in the square footage calculation of the house. A correction was made to the assessment. A determination notice was given to the landowner at this time. The Board of Review adjourned at 8:02 on June 22<sup>nd</sup>.

**Reasonable Suspicion Training for Supervisors' at Meriter Hospital.** This training is required for employers who supervise employees with a commercial driver's license (Federal requirement). J. Scrivner attended. Scrivner reported that the training was to recognize patterns of behavior for alcohol and drug abuse.

**TRIP Grant update-1999.** (King Road) The paperwork has been submitted to the State. The amount of this grant is \$19,200.

**Freidig Road Bridge Reimbursement Update.** The paperwork for the reimbursement has been submitted.

**2000 Roadwork.** Amon is working on wedging at this time.

B. McNeely suggested that the Town should buy markers for culverts that run parallel to the roadway. He stated that when the snowplow wing catches on these, it causes damage. Wing repair last winter was \$424. J. Scrivner will take care of this and the culverts will be marked before snow and frozen ground.

**Brush and Tree Trimming.** Roadside brush and tree trimming in the Town is done based on decisions made by Brian Smith. Brian was recently asked to stop trimming on Krause Road by a resident of that road. That resident has since written a letter to the Board asking the Town not to cut/trim the roadside near her home because she enjoys the wildlife and also for the aesthetic appeal of the road. The Board discussed this issue noting that the spring town newsletter went into this subject in some detail. The trimming was being done on Krause Road because the brush was hitting the mirror on the town truck. Chairman Scrivner recently drove on the road and he stated that the brush was hitting the antenna on his Tahoe. H. Hanson stated that the brush has to be cut back due to the Town's liability insurance. It was noted that trimming also needs to be done on Sandy Hook Road, Smith Road, Elmer Road, and Legler Road. The letter requested that residents be given a 2-week notice before trimming. The Board feels that we do not have the luxury of giving a two-week notice. A landowner may hire and pay for a professional arborist to trim back the trees and brush in front of their residence, but it must be cut back far enough to meet town standards. Brian Smith is in a 'holding pattern' at this time, but he will be busy shouldering the roads where wedging has been done. J. Scrivner will talk to the landowner in about 2-3 weeks time.

**Albany School District Salting & Plowing Report.** This concerns the salting and plowing of a resident's driveway when necessary for the safe passage of a school bus on snowy or icy days. J. Scrivner wrote a letter to the district letting them know that there was no bill due for the past school year. (This was due to the mild winter.) The School District of Albany replied with a note of thanks and to request the service for the 2000-01 school year. Motion by J. Scrivner to extend the salting and plowing at the McNeely farm next winter. Second by H. Hanson. Motion carried. Bob McNeely abstained from voting, as the location is his farm.

**Resolution setting fee structure for "Fence Viewers".** Fence viewers include at least 2 members of the Town Board. J. Scrivner presented a draft of Resolution #7-10-2000. Fees would be the then-current fee structure in effect for the Town Board members for per diem, mileage, and out-of-pocket expenses. Motion by H. Hanson to accept Resolution 7-10-2000. Second by B. McNeely. Carried unanimously.

**Uniform Dwelling Code and Building Inspections.** The effective date is October 1, 2000. We must hire someone to do the inspections. The clerk will update a letter written by Scrivner and send out to area inspectors.

**Election report.** The fall elections are September 12 and November 7.

**Recycling Report.** Gwen Hay gave the Board information on the next 'America Recycles Day'.

H. Hanson reported that there is a firm on the Beltline Highway that will take old tires (but not tractor tires). We would have to deliver the tires. This is not Pomp's. Pumps will pick up tires. Hanson will check out. The Town would like to have a tire-recycle day in the fall if it is economically feasible.

**No Computer Committee Report.**

**Safety Committee Report.** Alan Ferguson was reelected as President of the Evansville Fire District.

The Brooklyn Fire / EMS Agreement – additions to cover the succession to the Fire Chief and the EMS Director. Motion by J. Scrivner requesting the Board give him the power to execute the Brooklyn Fire/EMS agreement. Second by H. Hanson. Carried unanimously.

**Driveway Permits.**

Tom Liebert – Chairman Jim Scrivner gave Liebert an opinion letter regarding the driveway locations on Horan Road. Scrivner stated that these opinions were his and not those of the entire Board. Jim read the letter aloud.

Janet Goldman – Sandy Hook Road. Motion by H. Hanson to approve permit with an oval culvert equivalent to an 18" round culvert. Second by B. McNeely. Carried unanimously.

Gary Splitter – W1845 Alpine Road. Informational permit for additional rock.

Deanna Elmer – Krause Rd. and Brooklyn-Albany Road. This will be a drive to the shed. The shed is 150 feet from the house. They have always driven over the grass but would now like a gravel drive to the shed. Discussion: The ordinance addresses safety – drives must have clearance and be able to withstand the weight of fire trucks and ambulances. The shed is not a residence. Also, a gravel drive would be safer for fire trucks than grass. B. McNeely stated that this is similar to farms with drives to sheds where no permit or fee is required. No formal action taken but we will get an informational permit from the Elmers.

**Planning Commission Report by Jim Kramer.** No land divisions for approval. Cory Lien has requested preliminary information for a land division from Gary Lien on Alpine Road.

In June, J. Kramer attended a meeting in the Town of Washington in Green County to answer questions on our Land Division Ordinance. Washington will use our ordinance as the basis for their new land use ordinance. Kramer also gave them a copy of our driveway ordinance.

Kramer will work with Ekum regarding 35 copies of deeds never received by the Town. The cost will be \$9.50 each. But some lands have been deeded since we started using Ekum for our land searches and we should not have to pay extra for these. We have been using Ekum for approximately 5 years.

Green County Zoning Subdivision Application. H. Hanson reported on the forms that must be filled out and approved at the Town level. Hanson explained that subdivision is one home or multi-homes. These forms give Towns a look at what is being applied for at a County level in advance of County action. The 30-day time span for action may be difficult to adhere to. Hanson stated that this was the County's attempt to start listening to Towns.

B. McNeely moved to adjourn the meeting at 9:55PM. Second by H. Hanson. Carried unanimously.

Respectfully submitted,

Judy Follett  
Town Clerk



## TOWN OF BROOKLYN

400 Main Street  
Brooklyn, WI 53521  
455-6411

### NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, August 14, 2000 at 7:30PM at the Brooklyn Town Hall, Brooklyn, WI. To discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes - 7/10/2000
4. Pay bills
5. Treasurer's report & Clerk's reconciliation
6. Roads
  - TRIP Grant update - 1999
  - Freidig Road Bridge reimbursement update
  - 2000 Roadwork update
  - Roadside brush and tree trimming - priorities
7. Uniform Building Code/Building Inspection - Review proposals from interested inspection firms, discuss and act on penalty section of ordinance
8. Election report, if any
9. Recycling Report, if any
10. Computer committee report, if any
11. Safety Committee Report, if any
12. Driveway / Field road permits, informational applications, if any
13. Planning Commission Report, Land divisions, if any - Report on 8/9/2000 meeting at Town of Oregon - RE: Purchase and transfer of development rights
14. Newsletter items
15. Adjournment

  
Judy Follett, Town clerk

Posted: 8/5/00  
8/11/00

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#### August 14, 2000 Meeting Minutes

Not yet approved by the Town Board.

The August 2000 regular monthly meeting was held on Monday, August 14, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Three residents were present as well as Building Inspectors Bill Glenn and Richard Steele.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk. All

joined in the Pledge of Allegiance.

**Minutes of July 10, 2000.** Motion by H. Hanson to approve the minutes as amended by J. Scrivner. Second by B. McNeely. Motion carried unanimously.

**Bills.** Wisc. Towns Association Convention is the week of Oct. 15. J. Scrivner will attend on 10/16-17. The registration cost is \$55 – to be added to tonight's bills.

Clerk should call Green Valley Disposal Co. about price increase.

Motion by Herb Hanson to approve payment of bills as presented and amended totaling \$26,251.77. Second by B. McNeely. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$193,606.53 (This does not include TRIP Grant check of \$19,200.)

State Pool (Equipment Fund): \$21,481.49

Motion by H. Hanson to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely.

Motion carried unanimously.

**2000 Roadwork.**

The 1999 TRIP Grant of \$19,200 has been received.

Freidig Road Bridge Update: J. Scrivner is waiting for the invoice from BR Amon for this summer's paving over the bridge. Also, Scrivner has worked out the salary calculations to be included in the reimbursement request.

2000 Roadwork: Freidig Road has been paved. (There is one bump in the road due to too much asphalt being put into the hopper at one time.) Shouldering will be completed in one to two weeks.

All wedging and seal coating has been completed.

**Brush and Tree Trimming.** Tonight's discussion intended to set a policy statement regarding brush and tree trimming. (To include priorities and how to communicate what work is to be done.) The Town has 23 roads for which they are responsible. When calculating the two sides of each road, this amounts to 85.2 miles. Brian Smith rated the roads for the Board. The Board feels that the roads must be safe for people and vehicles. The liability for keeping the roads safe lies with the Town. Also, the trees and brush must not impede the town's mowing.

There are complaints from both sides of the issue – 1.) Residents who do not want the trimming done and 2.) Milk truck drivers and fire department officials who want more trimming done. At this point, the discussion was opened up to include residents attending the meeting, but no one offered any comments.

The Board suggested that they have a traffic professional come out to look at the roads and give us an official opinion. B. McNeely stated that the trouble started when we stopped spraying the roadsides – and spraying is one of the best solutions, but most Towns do not want to go this route.

The Town employee, Brian Smith, needs a clear direction from the Board on how to proceed.

The Board decided to assign this issue to the Safety Committee. Alan Ferguson, head of the Safety Committee, was in attendance at the meeting and agreed to look into the issue. Ferguson may consult with Town Attorney J. Kiesel if necessary.

*Green Co. Hwy Dept*

At this time, Brian Smith will trim any brush that is hitting vehicles. He will trim to ground level and should not leave any tree stumps. J. Scrivner will talk to Brian.

**August 5<sup>th</sup> storm damage.** Most of the tree loss occurred in the NW corner of the Town. On Monday, August 7, we had help clearing the trees from the Villages of Brooklyn and Albany, the Towns of Rutland and Oregon, and from the Brooklyn Fire Department. J. Scrivner sent thank you letters to each.

Approximately 60 dump truck loads were dumped in an area near Yarwood Road and County Hwy E (with the landowner's permission). J. Scrivner has applied for a burning permit from the DNR.

**Uniform Dwelling Code and Building Inspections.** We received three responses from our request for a building inspector. They were from Bill Glenn, Richard Steele, and Independent Inspections, LTD. Bill Glenn and Richard Steele were in attendance and gave short presentations on the way they would offer building inspections in the Town.

The Board noted that there is still the question of enforcement. The Town could enforce through the County Court, which meets every Monday. The County would need about 1 week lead time to add the Town of Brooklyn to the system.

The Board will study the proposals received and we will have a meeting next week to decide on the building inspection process that will be implemented. Also to be discussed at this meeting: A penalty section of the Uniform Dwelling Code and an ordinance creating a citation system.

**Election report.** There will be three people working at the September 12<sup>th</sup> primary.

Clerk Judy Follett discussed solutions to problems that sometimes occur during elections.

The Town should buy new maps after the census is complete.

Ward 1 & 2 boundaries will be explained before each appropriate election.

If we wish to have display materials, such as the information regarding the old schoolhouses in the Town, we will display them in the office area and electors may exit through the office door. (We will make a sign directing people to

the office.)

The head election inspector will check on the number of ballots available on an hourly basis.

Possible purchase of new (and easier to use) voting machines (cost \$60 to \$70 each).

Inspectors should check ballot inserts hourly. If any extraneous marks are found, inspectors should use white tape or whiteout correction fluid to conceal the marks or words and to make the ballot pages like new. If necessary, they may rewrite the candidate's name.

The county clerk was called and asked to have more patience with our election inspectors.

Motion by H. Hanson to approve authorizing the clerk to purchase 3 or 4 new voting machines. Second by B. McNeely. Motion carried unanimously.

**Recycling Report.** H. Hanson gave a report on tire recycling options. The Board would like to offer tire recycling to residents if economically feasible. The clerk will check to see if these costs can be included in the grant reimbursement and if the weight applies to the pounds per resident calculation.

	<u>Car/ Light Truck</u>	<u>Semi</u>	<u>Tractors</u>	<u>Pick up fee</u>
Pomp Tire	\$3.00/tire	\$6.50/tire	\$15.00/tire	\$15 / per load of 40 car tires
Broadway Tire	\$1.75/tire	\$7.00/tire	\$25.00/tire	No pick up offered
Comstock Tire	\$2-\$3 /tire	\$5.00/tire	\$25.00/tire	No pick up offered

A decision will be made in September and will be included in the Town Newsletter.

**Computer Committee Report.** A. Ferguson will delete the files off the old town computer this weekend.

**Safety Committee Report.** The Evansville Fire Dept. will be voting on a land purchase at their Sept. 5 meeting.

#### **Driveway Permits.**

Greg & Brenda DiMaggio –Mortensen Road. Second home on property. (They have been adequately informed that the property can not be split in the future.) Motion by J. Scrivner to approve permit with a 30' x 18" culvert. Second by H. Hanson. Discussion: J. Scrivner will write the DiMaggio's a letter stating that the land may not be divided at any time in the future. He will also note this on the permit. Scrivner amended his motion that the permit be approved contingent upon the warranty deed being changed to state that no further land division be allowed. Motion passed on two yes votes by J. Scrivner and H. Hanson. B. McNeely abstained from voting.

Dennis Childs –Highway C just off Hwy 104. A 36' by 24" culvert is required. Mr. Childs has purchased 3 duplexes and plans to connect them together to make a 6 unit building. (The Town has no control over this as zoning is controlled at the County level.) This is a permit for a common driveway on a 5-acre parcel. Chairman Scrivner stated that this is counter to our land use plan. In the 1960's, the Town assigned zoning to the County and we are not allowed to take it back. The Board is unhappy with this situation. Motion by J. Scrivner to approve the permit contingent on sight line approval. Second by B. McNeely. Motion carried unanimously.

Bartelt – Mortensen Road. Bartelt offered to wedge the road at the eastern end of his property. This would raise the road and therefore increase the sight lines at the proposed driveway site. A discussion concerning safety followed. The Board is willing to look into this and will discuss a policy regarding private road repair at a meeting later this month after receiving input from the Town Attorney.

#### **Planning Commission Report by Jim Kramer.**

Randy Wienke - 5.004 acres on Amidon Road. First of 4 divisions allowed. Planning Commission recommends approval. Motion by H. Hanson to approve the division. Second by B. McNeely. Motion carried unanimously.

Tom Liebert – 5 divisions on Horan Road. All lots meet ordinance criteria. The remaining 129 acres (covering 2 sides of the road) must be sold together and will not be allowed any splits. A deed restriction must be placed on these acres. Motion by J. Scrivner to approve all 5 divisions recommended by the Planning Commission but 2 parcels contingent on the signature space being moved to the front of the CSM and also a restriction must be placed on the remaining acreage – no more splits allowed. Second by H. Hanson. Motion carried unanimously.

Jim Kramer reported that Hank Wegwitz is receiving 4 tax bills on his property. The last CSM put the parcels back to the original two. Kramer called the County and they will correct for the 2001 billing.

A parcel for 2.5 acres is being sold on Smith Road. According to Kramer's records, there is no CSM for 2.5 acres that predates the ordinance. The Town Treasurer will check the tax rolls to see if it is a separate taxable parcel. If not, Kramer may call the town attorney for advice or to ask him to write a letter to the landowner.

**Purchase and Transfer of Development Rights.** J. Scrivner and Jim Kramer attended this meeting presented by Ed Minihan.

An example of this process:

A landowner wants to sell his land to a developer for \$500,000.  
A farmer is willing to buy the land for \$300,000.  
The town pays the owner \$200,000 to sell the land to the farmer for \$300,000.  
A deed restriction is placed on this land. The land may never be sold for development.

The idea is to protect farmland and limit development.  
The Town of Dunn has protected 1,000 acres by this process.

**Newsletter Items.** America Recycles Day; Building Inspection Process; Tire Recycling

**Misc.** Date for special meeting – Monday 8/21 at 7:30PM

B. McNeely moved to adjourn the meeting at 10:47PM. Second by H. Hanson. Motion carried unanimously.

Respectfully submitted,

Judy Follett  
Town Clerk

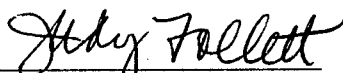
## **TOWN OF BROOKLYN**

400 Main Street  
Brooklyn, WI 53521  
455-6411

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, August 21, 2000 at 7:30PM at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following matters:

1. Call to order
2. Notice of meeting
3. Penalty section of Uniform Dwelling Code Ordinance
4. Building Inspection Process
5. Ordinance creating citation system
6. Public policy regarding private road repair
7. Fire District land purchase
8. Driveway Permits, if any
9. Adjournment

  
Judy Follett, Town Clerk

Posted: August 17, 2000

## August 21, 2000 Meeting Minutes

Not yet approved by the Town Board.

This August 2000 special meeting was held on Monday, August 21, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, and Clerk Judy Follett. Building Inspectors Bill Glenn and Richard Steele were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by Chairman Scrivner. All joined in the Pledge of Allegiance. (Clerk J. Follett arrived at 8:00PM.)

**Building Inspection Process.** Chairman Scrivner began the discussion explaining that the choosing of a building inspector is not subject to the bid process. We will look for an inspector whose services best fit the Town's needs. There followed a question and answer period between the Board and Building Inspectors Bill Glenn and Richard Steele.

The Town may adopt a fee schedule by resolution. J. Scrivner feels this would protect the Board and the Town's citizens. The Board expects the inspectors to be certified to do the work, to have general liability insurance and errors and omissions insurance. They must have workers compensation insurance if they have employees.

J. Scrivner and H. Hanson will call references for Glenn ~~and~~ Steele, and *Independent Inspections Inc.*, based on a uniform set of questions.

The ordinance needs to add a severability section, a hold-harmless section, a penalty section, and an appeal process.

J. Scrivner will have Town Attorney Kisiel finalize the ordinance.

**Ordinance creating a citation system for citation enforcement.** This is basically needed to enforce the building code but the Board may add other ordinances such as the driveway ordinance. It was suggested that we ask the building inspector to inspect driveways. J. Scrivner will get Attorney Kisiel's advice.

**Public policy regarding private road repair.** The Board asked the advice of Town Attorney Kisiel on the policy of a private party repairing Town roads. Kisiel does not believe this to be a good idea.

The Town Board reviewed Attorney Kisiel's written opinion and took no action.

**Evansville Fire District Proposed Land Purchase.** J. Scrivner attended the last Fire Department meeting. The land's assessed value is \$84,800 with the buildings stripped off. It would be 5-10 years before the FD would need to build. The land will be sold at public auction 'as is'.

Board concerns:

1. Find out what 'as is' means in this situation.
2. Current zoning
3. Bridge and creek running through property
4. Ground water and soil contamination
5. Asbestos in buildings
6. Inground tanks
7. 100 year flood plain

**MISC.** The Governor's Conference on Emergency Management is Sept. 26 & 27.

The work on Highway 92 will start on Sept. 5 and should end on Nov. 15.

J. Scrivner spent 3.5 hours on Saturday 8/19 talking to residents on Krause Road, Horan Road, and Smith Road regarding roadside brush cutting. A resident who is a forester has offered to provide consulting to the Safety Committee on this issue.

B. McNeely moved to adjourn the meeting at 9:30PM. Second by H. Hanson. Carried unanimously.

Respectfully submitted,

Judy Follett  
Town Clerk

**Minutes of Monday 8/28/2000 Town of Brooklyn Board Meeting**  
*not yet approved by the Board*

Chairman Scrivner called the meeting to order 5:30PM at the Town Hall. All supervisors were present. Chairman Scrivner read the Notice of Meeting.

**Building Inspection Services**

After review of materials provided by candidates and the results of reference checks by Scrivner and Hanson, it was moved by Hanson, seconded by McNeely that Independent Inspections, Ltd. of Waukesha, WI be awarded the contract for building inspection services subject to an in-person visit to their facilities by Chairman Scrivner and approval of contract language by Attorney Kiesel. Motion carried unanimously.

**Uniform Dwelling Code Ordinance**

The most recent draft was reviewed. It was agreed that the matter be set for public hearing and final action in September.

**Citation Enforcement Ordinance**

The most recent draft was reviewed. Scrivner provided an analysis of other Town Ordinances that have forfeiture-type penalties to see if they are candidates for inclusion. It appears some are, however, the language of those ordinances needs to be simplified. It was agreed that the matter be set for public hearing and final action in September and that it be initially limited to Dwelling Code violations.

**Driveway permit - Radtke**

Due to the nature of the terrain at the site, there was a motion made by Scrivner, seconded by Hanson, and passed unanimously to have the applicant come in with a plan for lowering the grade, if needed, and for controlling washing and run-off. The plan should be developed by someone with recognized expertise in the field.

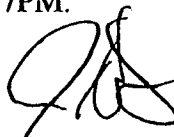
The meeting was recessed at 6:46PM on a motion by McNeely, second by Hanson and a unanimous vote.

The meeting was reconvened at the Evansville Fire Station at 7:05PM in conjunction with the Fire District Board and participating municipal boards. All Brooklyn supervisors were present.

In open session the Fire District Board reported its decision to not pursue purchase of the COOP property at the auction on 9/20/2000 due to the "as is" nature of the sale and the lack of information on environmental issues. A question and answer session followed.

No actions were taken and the Town Board meeting was adjourned on a motion by McNeely, second by Hanson and unanimous vote at 7:37PM.

Minutes by Jim Scrivner, Town Chairman 8/29/2000



# TOWN OF BROOKLYN

400 Main Street  
Brooklyn, WI 53521  
455-6411

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, Sept. 11, 2000 at 8:00PM or at the conclusion of the Public Hearings, whichever is later. The meeting will be at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following:

1. Call to Order
  2. Notice of Meeting
  3. Minutes - Aug. 14, 21, & 28 Meetings
  4. Pay bills
  5. Treasurer's Report & Clerk's Reconciliation
  6. Roads
    - Freidig Road Bridge reimbursement update
    - 2000 Roadwork Update
    - Roadside brush & tree trimming - update
  7. Uniform Building Code/Building Inspection - Adopt ordinance
  8. Finalize Building inspection agreement
  9. Fee Resolution for building inspection process - adopt resolution
  10. Rescind ordinance delegating responsibility to Green County Zoning for Administrative Permits
  11. Citation Enforcement - adopt ordinance
  12. Discussion/position regarding multi-family dwellings and the Green County Zoning Code
  13. Report on Green County Towns Assoc. Unit Meeting of 8/23/00
  14. Election Report, if any
  15. Recycling: Report & finalize plan for handling waste tires
  16. Computer committee report, if any
  17. Safety Committee Report, if any
  18. Driveway/Field road permits, Informational applications - Radke, Co. E, others, if any
  19. Planning Commission Report, Land divisions, if any - *NORIEK SETBACK VARIANCE REQUEST*
  20. Newsletter items
  21. Develop schedule for 2001 budget working meetings
  22. Adjournment
- CTY X*

Judy Follett, Town Clerk

*Judy Follett*  
*9/2/00*

*Amended*  
*9/10/2000*  
*2 PM*  
*JBK*

### September 11, 2000 Meeting Minutes

Not yet approved by the Town Board.

The September 2000 regular monthly meeting was held on Monday, September 11, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Three residents were also present.

The meeting was called to order by Chairman Scrivner at 8:00PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

**Safety Committee Report.** Alan Ferguson reported that Sharon Pinnow is interested in observing a few committee meetings – she will decide if she wants to join the committee at a later time.

A resident who is a forester will attend the next meeting.

Ferguson discussed the ground clean-up situation if the Evansville Fire Dept. purchases the Co-Op land.

**Minutes of August 14, 21, & 28, 2000.** Motion by H. Hanson to approve the minutes with addition for 8/14. Second by B. McNeely. Motion carried unanimously.

**Bills.** J. Scrivner stated that we will not pay Payne & Dolan Inc. for the roadwork until he has received an 'Engineering Letter'. This is needed to comply with the TRIP grant regulations.

Motion by Herb Hanson to approve payment of bills as presented, holding back the payment to Payne & Dolan until the engineering letter is received and J. Scrivner authorizes payment. Second by B. McNeely.

Discussion: J. Scrivner raised concerns about the sealcoating done by the County. It appears there are places where gravel did not adhere. At the centerline of the road, this may be overspray. Brian Smith will talk to the County Highway Dept.

Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$288,721.73

State Pool (Equipment Fund): \$21,481.49

Motion by H. Hanson to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely.

Motion carried unanimously.

**2000 Roadwork.**

Freidig Road Bridge Update: The total amount spent has been \$68,661.30. We will be reimbursed 75%.

We will also be reimbursed 75% for the \$3,800 spent on Brooklyn-Albany Road.

2000 Roadwork: All the work is complete. Brian Smith will check with the County about the sealcoating. When J. Scrivner receives the engineering Letter from Payne & Dolan, he will submit the 2000 TRIP grant paperwork. This grant is about \$13,000.

Brian Smith will rent the County's power broom to sweep the excess pea gravel off the roads.

**Brush and Tree Trimming.** J. Scrivner talked to residents on Horan, Krause, & Smith Roads about trimming.

**Adopt ordinance for Uniform Building Code / Building Inspection.** The ordinance was discussed at the Public Hearing earlier this evening. Motion by H. Hanson to adopt Ordinance # 9-11-2000A to be effective 10/1/00. Second by B. McNeely. Motion carries with yes vote by all.

**Independent Inspections Ltd.** will perform the building inspections. We will have a 6-month contract. Checks will be made out to Ind. Inspections and they will pay 10% to the Town.

**Fee Resolution for building inspection process.** Motion by H. Hanson to adopt Resolution 9-11-2000 for fee schedule. Second by B. McNeely. Discussion: An example: The fee for a 2400 sq. foot home with an attached 400 sq. foot garage would be approximately \$684.00. Motion carried unanimously.

Motion by J. Scrivner to rescind Ordinance #04-13-98B delegating responsibility to Green County Zoning for administrative permits – to be effective 10/1/00. Second by B. McNeely. Motion carried unanimously.

J. Scrivner will send a letter to Green County Zoning explaining the above.

**Adopt Ordinance for Citation Enforcement.** The ordinance was discussed at the Public Hearing earlier this evening. This ordinance will only include the Uniform Building Code/Building Inspection Ordinance at this time. Motion by H. Hanson to approve Ordinance 9-11-2000B. Roll call vote: Scrivner-Yes; Hanson-Yes; McNeely-Yes. Motion carried unanimously.

**Report on the Green County Towns Assoc. Unit Meeting** of 8/23/00 by J. Scrivner. Discussion included: Speeches by candidates up for election; Town surplus property; WTA hiring another lawyer ½ time; Town consolidations; Recall election procedures; Using shoppers for legal notices; Not hiring Board members for Town work; Farmland Preservation; Out of state wastes being hauled into WI; Status of Green Co. radio project.

**Discussion/position regarding multi-family dwellings and the Green County Zoning Code.** The Town is zoned agricultural and anything you may do in residential zoning you may do in agricultural zoning. Most villages have addressed this issue in their own zoning plans. J. Scrivner would like multi-family dwellings to go from a permitted



use to a conditional use. He will try to get backing from the other Towns in Green County. The issues that arise from multi-family dwellings are: traffic, police, fire department, EMS, recycling, schools, ground water, adjacent property values. The Board stated that they do not fit our 'Land Use Plan'. He has asked each Town to discuss this issue at their Sept. meeting and return the survey form that he gave them.

Motion by J. Scrivner that process should be started to amend the Green County Zoning Code to allow local input in advance of construction of multiple unit residential buildings in the Town and that they be a conditional rather than a permitted use. Second by B. McNeely. Motion Carried. H. Hanson abstained from voting as he will probably be voting on this issue at the County level.

**Election report.** There will be five people working at the September 12<sup>th</sup> primary.

**Recycling Report.** The recycling of tires was discussed. We will do nothing at this time, as there are too many issues to be resolved.

**Computer Committee Report.** No. Report.

**Driveway Permits.**

Mark Radtke, County Hwy. E. Motion by J. Scrivner to approve joint driveway permit contingent on the correction of the grade to be less than 13% and that if run-off problems do occur they must be corrected. No culvert required. Second by B. McNeely. Carried unanimously.

Tom & Nancy Cox, Kelly Road. Motion by H. Hanson to approve driveway permit. No culvert required. Carried unanimously.

Informational application received from B. McNeely, Elmer Road.

**Planning Commission Report by Jim Kramer.**

The Planning Commission recommends approval of land division by Ken & Beth Flood. Five acres on Kelly Road. Motion by H. Hanson to approve land division. Second by B. McNeely. Motion carried unanimously.

**Noriek – Request of setback variance for garage.** Mr. Noriek explained reasons why he is requesting a 60-ft. setback from County X rather than 75-ft. H. Hanson suggested they call Ray Francois, their County Board Representative.

J. Scrivner will send a letter to the Board of Adjustments stating that we defer the decision on the variance to the Green County Highway Department and that this 60' setback is not in conflict with our Land Use Plan.

**Newsletter Items.** America Recycles Day; Building Inspection Process; Tire Recycling if feasible, Calendar for remainder of the year.

**2001 Budget Schedule.** Budget should be complete by mid-November. Budget working meeting to be determined.

B. McNeely moved to adjourn the meeting at 10:30PM. Second by H. Hanson. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

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**TOWN OF BROOKLYN**

400 Main Street  
Brooklyn, WI 53521  
455-6411

**NOTICE OF PUBLIC HEARINGS**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will conduct a public hearing in open session on Monday, Sept. 11, 2000 at 7:00PM at the Brooklyn Town Hall, Brooklyn, WI to discuss the following matters:

1. UNIFORM DWELLING CODE / BUILDING INSPECTION ORDINANCE

2. CITATION ENFORCEMENT ORDINANCE

  
Judy Follett, Town Clerk

9/2/00

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**September 11, 2000 Public Hearing Minutes**

Not yet approved by the Town Board.

**Public Hearing to discuss:**

**Uniform Dwelling Code / Building Inspection Ordinance  
Citation Enforcement Ordinance**

This Public Hearing was held on Monday, September 11, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, and Clerk Judy Follett. One resident was present.

The hearing was called to order by Chairman Scrivner at 7:00PM. The Public Notice was read by J. Follett.

**Uniform Dwelling Code / Building Inspection Ordinance**

The Board discussed the final revisions to the ordinance. A penalty section and a severability section were added. Chairman Jim Scrivner stated that the Board had hired Independent Inspections Ltd. (IIL) to do the inspections. The Board analyzed the inspection information summary sheet written by Independent Inspections Ltd. After clarifications have been made with IIL, Scrivner will publish the summary sheet in the next Town newsletter, which will be sent out in the near future.

**Citation Enforcement Ordinance**

This ordinance creates a citation system for citation enforcement. This is needed to enforce the Uniform Dwelling Code / Building Inspection Ordinance. Other ordinances may be added in the future.

Section 3 of the proposed ordinance must be revised. Under Offense, the words 'dwelling code' must replace the word 'zoning'. Also, under Deposits and Costs, we must add '\$100 deposit plus current court costs'.

B. McNeely moved to close the Public Hearing at 7:50PM. Second by H. Hanson. Carried unanimously.

Respectfully submitted,

Judy Follett  
Town Clerk

# **TOWN OF BROOKLYN, GREEN COUNTY, WI**

400 Main Street

Brooklyn, WI 53521

455-1722, 455-6411

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Wednesday, 13 September 2000 at 6:30PM at the Evansville Fire District building, Evansville, WI (with the Fire District Board and the Boards of participating municipalities) to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Possible purchase of Union COOP land in the City of Evansville by the Fire District for future station site
4. **Closed Session** - Circumstances may dictate that the Board go into closed session as permitted under Wisconsin Statute 19.85(1)(e) . . . "deliberating or negotiating the purchasing of public property . . . whenever competitive or bargaining reasons require a closed session." (relative to agenda item #3)
5. Reconvene in open session
6. Adjournment

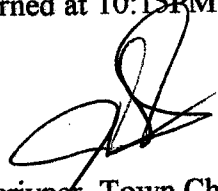
posted: 9 September 2000, Jim Scrivner, Town Chairman

### **Minutes of Monday 9/25/2000 Town of Brooklyn Board Meeting** *not yet approved by the Board*

Chairman Scrivner called the meeting to order at 10:00PM at the Belleville Fire Station. All supervisors were present. Chairman Scrivner read the Notice of Meeting. This was a joint meeting with the Belleville, Exeter, Montrose Fire Association Board and the affiliated municipal boards.

Upon the recommendation by Gary Splitter, Brooklyn representative on the Fire Association Board, there was a motion by Hanson to approve the 2001 proposed budget for the Fire Association with total operating expenditures at \$91,800.00 and the Brooklyn share being about 0.76 % or \$698.00 (subject to updated equalized valuation numbers). Second by McNeely. Motion carried unanimously,

Motion to adjourn by McNeely, second by Hanson. Motion carried unanimously. The meeting was adjourned at 10:15PM.



Minutes by Jim Scrivner, Town Chairman 9/29/2000

# TOWN OF BROOKLYN

400 Main Street  
Brooklyn, WI 53521  
455-6411

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, October 9, 2000 at 7:30PM at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following:

1. Call to Order
2. Notice of Meeting
3. Minutes - Sept. 11, 13, & 25 Meetings *- no m*
4. Pay bills
5. Treasurer's Report & Clerk's Reconciliation
6. Resolution commemorating Steve Grunnet
7. Roads  
    Freidig Road Bridge reimbursement update  
    2000 Roadwork Update
8. Update regarding multi-family dwellings & the Green Co. Zoning Code
9. Review of proposed revised penalty sections for Land Division Ordinance, Driveway/Fieldroad Ordinance, Holding Tank Ordinance, & Use of Right of Way Ordinance
10. Building Inspection Process - Update
11. Operator's licenses - River Bends Bar
12. Election Report
13. Recycling Report, if any
14. Computer committee report, if any
15. Safety Committee Report, if any
16. Driveway/Field road permits, Informational applications - if any
17. Planning Commission Report, Land divisions, if any; Report on "Smart Growth" meetings with Green County & Southwest Regional Plan Commission staff
18. Finalize schedule for 2001 budget working meetings, set date for Town Meeting to approve 2001 highway expenditures and levy
19. Adjournment

*Judy Follett*

Judy Follett, Town Clerk

Posted: 9/30/00

### October 9, 2000 Meeting Minutes

~~Minutes presented to the Town Board.~~

The October 2000 regular monthly meeting was held on Monday, October 9, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. The Grunnet family and three other residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

**Resolution commemorating Steve Grunnet.** Chairman Scrivner read aloud the resolution commemorating Steve as a lifelong resident of the Town and dedicated Town employee. The public posting board in front of the Town Hall has been dedicated to Steve's memory. Motion by H. Hanson to adopt the resolution. Second by B. McNeely. Carried unanimously.

**Minutes of September 11, & 25, 2000.** Motion by H. Hanson to approve the minutes for 9/11 & 25. Second by B. McNeely. Motion carried unanimously. There are no minutes for 9/13/00 - no meeting was called to order.

**Bills.** J. Scrivner reported that we received the engineering report from Payne & Dolan Inc. for the roadwork on Freidig Road and we have sent full payment. (Invoice was listed on August report.) Motion by Herb Hanson to approve payment of bills as presented, with the right to withdraw the payment of \$304 to Ekum Abstract after discussion with Jim Kramer. Second by J. Scrivner. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$90,384.64

State Pool (Equipment Fund): \$21,597.64

Motion by H. Hanson to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Motion carried unanimously.

**2000 Roadwork.**

Freidig Road Bridge Update: The total amount submitted for reimbursement: \$69,326.43. The state reimbursement should be 75%. The county should reimburse the Town for 50% of the remaining portion.

We should also be reimbursed 75% for the \$2,513.65 spent on Brooklyn-Albany Road. The county may not pay anything on this amount.

2000 Roadwork: Brian Smith talked to Jeff Wunschel concerning the sealcoating done by the county. The black that shows in the middle of the road is overspray.

The 2000 Trip Grant has been submitted.

**Update regarding multi-family dwellings and the Green County Zoning Code.** J. Scrivner has received 2 surveys back. These two stated that they believe the process should be started to amend the Green county Code to allow local input in advance of construction of multiple unit residential buildings in the Town and that they be a conditional rather than a permitted use.

J. Scrivner reported that there is a multi-family dwelling code. Jim's impression is that these buildings must meet the State of Wisconsin apartment code. Scrivner has emailed Charlotte Martin, the Green County State Building Inspector, giving her a report of the proposed development in our Town. He has not yet heard back from her.

**Review of proposed revised penalty sections for Town ordinances with no citation mechanism.** Chairman Scrivner distributed a packet from Attorney John Kisiel stating the proposed revisions. The Board will study these proposed changes and will discuss at next month's board meeting.

**No update on the Building Inspection Process.**

**Operators license.** Motion by J. Scrivner to approve the operator's license for Karen Gilden for River Bends Bar. Second by H. Hanson. Motion carried unanimously.

**Election report.** There were 96 voters at the primary. A notice asking for election workers was placed in the Town's newsletter.

**Recycling Report.** Gwen Hay reported on some general recycling news.

**Computer Committee Report.** No. Report.

**Safety Committee Report.** Alan Ferguson reported that the Evansville Fire levy for 2001 would be \$2,889.97.

Dallas Cecil met with the Safety Committee regarding roadside clearance information.

Chairman Scrivner will sign the new Evansville EMS contract. There are no significant changes.

The Belleville EMS meeting is Tuesday, 10/10.

Gary Splitter will attend the Brooklyn Fire/EMS meeting on Wednesday, 10/11.

**Driveway Permits.**

Steve Harvancik, Mortensen Road. Motion by H. Hanson to approve joint driveway permit. 18" x 30' oval culvert required. Second by B. McNeely. Carried unanimously. (Owner aware of grade issues.)

Inquiry from David Ross, attorney for Tim Bartelt, asking for a copy of Bartelt's driveway application. J. Scrivner replied stating that no formal application had ever been received and no fee had been paid.

**Planning Commission Report by Jim Kramer.** No land divisions for approval. J. Kramer reported that Ekum found 32 of the missing deeds. H. Hanson asked that the bill to Ekum for \$304 not be

paid until we receive an explanation from Ekum as to why these deeds were missed in their original searches. J. Scriver will write a letter to Ekum.

There is one opening on the Planning Commission. Bill Brown is interested.

J. Kramer is requesting that the Commission have an alternate member to call if a quorum is needed. J. Scriver will check on the laws regarding an alternate.

Each Board member attended the 'Smart Growth' meeting. Each stated that it was a good presentation. Towns were encouraged to begin planning now.

**2001 Budget Schedule.** The budget hearing will be the Monday before Thanksgiving. We will have a budget working session the week of Oct. 23<sup>rd</sup>.

**MISC.** MSA, while performing environmental studies for the State on Highway 92, may have found some possible contaminants in front of the old garage on Town property. Borings will be taken to check for migration to the right of way.

The Town's fax machine no longer works, it may not be economically feasible to have it fixed.

Radio Committee for Green County – an abandoned microwave site in Attica works well for Green County.

B. McNeely moved to adjourn the meeting at 9:45PM. Second by H. Hanson. Motion carried unanimously.

Respectfully submitted,

Judy Follett

Town Clerk

## Minutes of 10 October 2000 Brooklyn Town Board Meeting

~~not approved by the Board~~

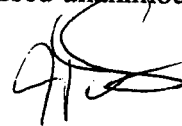
The meeting was called to order by Chairman Scriver at 10:33PM at the Belleville Village Hall. Supervisors Hanson and McNeely were present. This was a joint meeting with the Belleville, Montrose and Exeter EMS Association and the participating municipalities.

Notice of the meeting was acknowledged by Chairman Scriver.

Gary Splitter, Town of Brooklyn representative on the EMS Association Board, recommended approval of the proposed 2001 budget (\$75,500), Brooklyn portion of the levy(\$558.61) and special charge for the Brooklyn share of the new EMS building (approximately \$7,730.30). Motion by Hanson, second by McNeely to approve as recommended. Motion passed unanimously.

Motion by Hanson, second by McNeely to authorize the Chairman execute the 2001 EMS agreement as presented. Motion passed unanimously.

Motion by Hanson, second by Scriver to adjourn. Motion passed unanimously at 10:49PM.



Minutes respectfully submitted by Jim Scriver, Town Chairman - 14 October 2000

# **TOWN OF BROOKLYN, GREEN COUNTY, WI**

400 Main Street  
Brooklyn, WI 53521  
455-1722, 455-6411

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Saturday, 14 October 2000 at 11:30AM at the Town Hall, 400 Main St., Brooklyn, to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Driveway permit - Lynn Wall, Amidon Road
4. Petition for 2001 Green County Highway matching funds
5. Adjournment

posted: 13 October 2000, Jim Scrivner, Town Chairman

### **Minutes of 14 October 2000 Brooklyn Town Board Meeting**

~~Approved by the Board~~  
The meeting was called to order by Chairman Scrivner at 11:33AM at the Town Hall. Supervisor McNeely was present in person with Supervisor Hanson joining by telephone using the speaker system on the computer. The Wall family was also present in person.

Notice of the meeting was acknowledged by Chairman Scrivner.

After review and discussion, motion by McNeely, second by Scrivner to approve the driveway permit application from Patrick and Lynn Wall on Amidon Road with the diameter of the culvert to be determined by Brian Smith. The existing culvert, if less than 30' long but otherwise useable, must be extended to 30'. Motion passed unanimously.

Scrivner noted that the petition for 2001 Green County \$2000 matching funds is due by 10/31/2000. Board needs to identify the road(s) that will be subject of the petition. Decision will be made at 10/23/2000 meeting.

Motion by McNeely, second by Scrivner to adjourn. Motion passed at 11:46AM with Hanson having already signed off.

Minutes respectfully submitted by Jim Scrivner, Town Chairman - 14 October 2000



## TOWN OF BROOKLYN

400 Main Street  
Brooklyn, WI 53521  
455-6411

### NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, October 9, 2000 at 7:30PM at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following:

1. Call to Order
2. Notice of Meeting
3. Minutes - Sept. 11, 13, & 25 Meetings
4. Pay bills
5. Treasurer's Report & Clerk's Reconciliation
6. Resolution commemorating Steve Grunnet
7. Roads
  - Freidig Road Bridge reimbursement update
  - 2000 Roadwork Update
8. Update regarding multi-family dwellings & the Green Co. Zoning Code
9. Review of proposed revised penalty sections for Land Division Ordinance, Driveway/Fieldroad Ordinance, Holding Tank Ordinance, & Use of Right of Way Ordinance
10. Building Inspection Process - Update
11. Operator's licenses - River Bends Bar
12. Election Report
13. Recycling Report, if any
14. Computer committee report, if any
15. Safety Committee Report, if any
16. Driveway/Field road permits, Informational applications - if any
17. Planning Commission Report, Land divisions, if any; Report on "Smart Growth" meetings with Green County & Southwest Regional Plan Commission staff
18. Finalize schedule for 2001 budget working meetings, set date for Town Meeting to approve 2001 highway expenditures and levy
19. Adjournment

*Judy Follett*  
Judy Follett, Town Clerk

Posted: 9/30/00

*SAFETY Committee Meeting*  
*WED., OCT. 4, 2000 - TOWN HALL*  
*• ROADSIDE BRUSH TRIMMING*  
*• OPEN BURNING*



**TOWN OF BROOKLYN**

400 Main Street  
Brooklyn, WI 53521  
455-6411

**NOTICE OF OPEN MEETINGS**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, Oct. 23, 2000 and Thursday, October 26, 2000 at 6:00PM at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following matters:

Monday's Agenda:

- 1. 2001 County Matching Funds
- 2. 2001 Budget working Session
- 3. *ROADSIDE BRUSH POLICY*

*added  
10/21/2000*

Thursday's Agenda:

- 1. 2001 Budget Working Session

*Judy Follett*  
Judy Follett, Town Clerk

Posted: 10/14/00

October 23, 2000 Meeting Minutes

This meeting was held on Monday, October 23, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Clerk Judy Follett, Town employee Brian Smith and Safety Committee Chairman Alan Ferguson.

The meeting was called to order by Chairman Scrivner at 6:05 PM. The Public Notice was read by the Clerk.

Matching Funds for 2001 will be for roadwork (sealcoating) on:

- Elmer Road Entire length
- King Road Hwy E to West of Benson
- Benson Road King to Yarwood
- Zweifel Road Hwy E to Kelly

Roadside Brush Policy

The Town's Interim Policy has been to cut 14' in height and 2' from the edge of the road.

The standard set by MSA (Engineering firm) and District Council of the Green County Highway Dept. are to cut 10 feet from the edge of the pavement. This standard is based on road speeds of 40 miles per hour and under and 750 cars or less. Alan Ferguson believes we should go with this standard of 10 feet from the pavement. Brian Smith needs at

least 8 feet in order to use the wing to cut.

The consensus: Until the December regular town meeting, use the interim policy of 2 feet from the edge of the road on those roads where Jim Scrivner has talked to the landowners. On all other roads, cut 10 feet. If the landowner has no objection, cut to the fence line.

### 2001 Budget Working Session

Global View:

A revaluation of assessments must be done in 2001 or 2002. (2002 is the 5<sup>th</sup> year out of compliance.)

Belleville EMS shed (2001)

Brooklyn Fire Building

New ambulance in Brooklyn

Evansville Fire Building

Engineering Dollars – Road speed limits, clear zones, engineering issues

New town truck in a few years

Smart Growth Plan

2001 Needs per Brian Smith:

\$4100 Tires

\$4500 Lawn tractor

\$5000 Junior wing for 96 International

\$469 Chainsaw

\$10,000 Power Broom

After discussion, the power broom was taken off the list.

The next meeting to finalize the budget will be on Thursday, October 26, 2000 at 6:00 PM.

B. McNeely moved to adjourn the meeting at 8:40PM. Second by H. Hanson. Motion carried unanimously.

Respectfully submitted,

Judy Follett

Town Clerk

### October 26, 2000 Meeting Minutes

This meeting was held on Thursday, October 26, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, and Clerk Judy Follett.

The meeting was called to order by Chairman Scrivner at 6:10 PM. The Public Notice was read by the Clerk.

### 2001 Budget Working Session

The Recycling / Disposal Contract ends 12/31/2000. In 2001 we will stay with Green Valley Disposal on a month-to-month basis.

Brian Smith has prioritized his list of 2001 needs.

1. Garden Tractor
2. Chain Saw
3. Junior Wing

Capital Equipment: \$7,500.

After discussion, it was decided to purchase the chain saw (\$500) and the junior wing (\$5000).

\$2000 will be put in the budget to overhaul the old garden tractor or purchase a new one.

Office Equipment Purchase: Fax machine \$150.

Health insurance coverage for town employee B. Smith goes up \$84.70 / month next year.

Retirement rate goes down .6%

Start funds for the following:

2002 revaluation fund: \$9,000 (Total cost will be approximately \$16,000.)

Smart Growth Fund: \$8,000

Motion by H. Hanson to approve the proposed 2001 budget of \$582,937 expenditures and receipts. Adjustment may be made to the 2002 revaluation line if it is determined that either: 1.) The revaluation doubles as the full assessment cost for the year it is done and 2.) The revaluation may be done in 2001 if the same rules apply.

Second by B. McNeely. Motion carried unanimously.

B. McNeely moved to adjourn the meeting at 9:35PM. Second by H. Hanson. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

## ***TOWN OF BROOKLYN, GREEN COUNTY, WI***

400 Main Street

Brooklyn, WI 53521

455-1722, 455-6411

### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Wednesday, 1 November 2000 at 6:00PM at the Brooklyn Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Decision regarding 2000-2001 additional TRIP grant
4. Newsletter for 2001 budget
5. Adjournment

posted: 30 October 2000, Jim Scrivner, Town Chairman



Minutes of Wednesday 11/01/2000 Town of Brooklyn Board Meeting

Chairman Scrivner called the meeting to order at 6:00PM at the Town Hall. All supervisors were present. Chairman Scrivner read the Notice of Meeting and advised that all postings were done by 5:05PM on 10/31/2000.

### Additional TRIP grant

Discussion was held regarding additional 2000-2001 TRIP monies available as the result of the Town of Sylvester board decision to not accept the grant available to it. There is a possibility that the funds declined will be apportioned to the other successful applicants. It is also possible that either the WIDOT or the TRIP committee will require a new round of applications. There is a very tight timeline for this decision.

In light of the above and the priorities tentatively established for 2001 road construction in the Town of Brooklyn, there was a motion by Scrivner, second by McNeely to submit a TRIP project application for Mortensen Road from Highway 92 to just east of the Gill Creek Bridge (east of the Freidig Road intersection) - about 1.3 miles. The work would include adding 2 feet to the shoulders, adding 4" to the base, grinding and spreading the existing asphalt, repaving with 2" compacted asphalt, surface 20 feet wide with improvements to the ditchlines. The project estimated at \$85,072. The application will only be submitted if required. Motion passed unanimously.

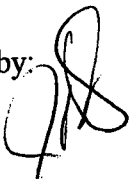
### Newsletter

Given the issues in the 2001 proposed budget and the need for citizen education and involvement in the decision process Scrivner proposed a special newsletter. The intent is to give people background information, the proposed budget, and the implications, so that they can be fully prepared for the public hearing and special Town meeting on Monday, November 20, 2000. Motion by Hanson, second by McNeely to direct Scrivner to do a newsletter. Motion passed unanimously.

Motion by McNeely, second by Hanson to adjourn. Motion passed unanimously at 6:30PM

minutes respectfully submitted by:

Jim Scrivner, Town Chairman



## **TOWN OF BROOKLYN**

400 Main Street  
Brooklyn, WI 53521  
455-6411

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, November 13, 2000 at 7:30PM at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following matters:

1. Call to order
2. Notice of meeting
3. Minutes - Oct. 9, 23, 26, and Nov. 1, 2000 + 10<sup>th</sup> + 14<sup>th</sup>
4. Pay Bills

5. Treasurer's Report / Clerk's Reconciliation
6. Roads
  - Freidig Road Bridge reimbursement update
  - 2000 Roadwork update
7. Update regarding multi-family dwellings and the Green County Zoning Code
8. Finalize revised penalty sections for Land Division Ordinance, Driveway/Fieldroad Ordinance, Holding Tank Ordinance, and Use of Road Right of Way Ordinance and clarifying language on Use of Road Right of Way Ordinance
9. Building Inspection Process – update
10. Report on Wisc. Towns Associations convention
11. Election Report
12. Recycling Report, if any
13. Computer Committee Report, if any
14. Safety Committee Report, if any
15. Driveway/Fieldroad Permits, Informational applications, if any
16. Planning Commission Report and Land Divisions, if any
17. Finalize plans for 2001 Budget Public Hearing and Special Town Meeting to approve 2001 highway expenditures and levy
18. Adjournment

  
 Judy Follett, Town Clerk

Posted: November 4, 2000

## November 13, 2000 Meeting Minutes

The November 2000 regular monthly meeting was held on Monday, November 13, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. A few residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

**Minutes of October 9, 10, 14, 23, 26, and November 1, 2000.** Motion by H. Hanson to approve the minutes. Second by B. McNeely. Motion carried unanimously.

**Bills.** J. Scrivner reported that the Oct. bill to Ekum Abstract for \$304 was not paid and the negotiation with Ekum is not final. Motion by H. Hanson to approve the bills as presented for \$27,635.04. Second by B. McNeely. Motion carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$91,503.00

State Pool (Equipment Fund): \$31,711.42

Motion by H. Hanson to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Motion carried unanimously.

### **2000 Roadwork.**

**Freidig Road:** An additional TRIP Grant of \$15,381 was awarded for the work done on Freidig Road this year. The funds became available when the Town of Sylvester turned down a grant. The Board worked quickly to apply for additional funds. The total amount is now \$29,046. We should receive the funds before year-end.

**Freidig Road Bridge and Brooklyn-Albany Road:** All paperwork has been submitted to the State. The total amount submitted for reimbursement: \$71,840.08. The state reimbursement should be 75%.

**Update regarding multi-family dwellings and the Green County Zoning Code.** J. Scrivner has received no additional surveys.

The multi unit dwelling that was to be built in the Town will now be 3 separate duplexes.

**Revised penalty sections for Town ordinances.**

Due Process Question: Board members may issue citations. If they do issue citations, they may not hear an appeal as part of the citation process. The appeal must be heard in circuit court.

Holding Tank Ordinance – Ready for a Public Hearing.

Right of Way Ordinance – Section 3 Mailbox - Changes must be made as to type of post & length in the ground. There will also be some wording changes.

Land Division Ordinance & Driveway Ordinance – No changes to ordinance, only addition of dollars for penalty.

A date for a public hearing will be arrange at a later time.

**Building Inspection Process.** We have received our first check for \$12.50. Two more inspections are being done at this time.

**WTA Convention.** J. Scrivner attended the WTA Convention in October. Scrivner stated that he is very impressed with the WTA director Rick Stadelman.

Various politicians addressed the convention. Also, topics covered included: New insurance endorsement, highway signage, effective public hearings, CAFO – Confined animal feed operations, Uniform Dwelling Code, the State/Local partnership commission, and Functional ‘financial consolidation’ for Towns.

**Election report.** There were 517 voters at the November election. This amounts to an 83% turnout. Gwen Hay reported that it got quite noisy at times in the hall, which made it difficult for the inspectors at the registration book. We will look into posting signs requesting those in line be quieter.

**Recycling Report.** Gwen Hay reported that she has not received any literature on the ‘America Recycles’ Day.

**Computer Committee Report.** Alan Ferguson reported that he has taken all our records off of the old computer.

**Safety Committee Report.** J. Scrivner and H. Hanson reported on the Green County Radio project. Scrivner will respond to a letter from the Radio committee stating that the Town would like to maintain a slot on the radio system and wants to continue with the County.

Gary Splitter reported on the status of the Brooklyn EMS. There is a problem with members leaving the EMS because they are disgruntled but the reasons are unclear. Some are not pleased with the leadership. There have been meetings between the EMS Board and the members lead by a facilitator. The EMS has stated that they do not like the ‘first responders’ from the Brooklyn Fire Dept. There are problems between the EMS and the Fire Department. Splitter stated that he thinks the leaders of each organization should be talking to each other about the problems, but that is not happening to date. The next EMS election is in December and the current officers will not be running again. Splitter also stated that we are usually getting our contracted coverage, but feels the coverage is more on a ‘whim’ basis rather than organized coverage. He also reported that there are no constructive debriefing sessions after a call.

Alan Ferguson reported that the City of Evansville will be staying with the Evansville Fire District. Ferguson plans to attend the next city-council meeting.

**Driveway Permits.**

Derald & Judith Jenness, Elmer Road. Motion by J. Scrivner to approve the driveway permit. No culvert required. Second by B. McNeely. Carried unanimously.

**Planning Commission Report by Jim Kramer.** No land divisions for approval.

**Public Hearing for the 2001 Budget.** A newsletter has been sent out explaining the proposed budget.

**MISC.** J. Scrivner received a call from Steven Eager of Union Bank and Trust wanting to find out if there are any Town regulations relating to a radio relay tower. They are interested in a tower so that their banks may communicate with each other. The site would be on private property located near Liberty Pole Park.

B. McNeely moved to adjourn the meeting at 10:09PM. Second by H. Hanson. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

# November 20, 2000 Minutes

## Public Hearing to discuss: Proposed 2001 Budget

This Public Hearing was held on Monday, November 20, 2000 at the Town Hall in Brooklyn. Sixteen people were in attendance.

The hearing was called to order by Chairman Jim Scrivner at 8:00PM. The Public Notice was read by Clerk J. Follett. All joined in the Pledge of Allegiance.

Chairman Jim Scrivner explained the budgeting process. He noted the newsletter that was sent out. Since the time the newsletter was sent out, a revised Dec. 31, 2000 cash balance has been estimated.

Scrivner reported that the Town portion of the 2000 budgeted levy (to be paid in 2001) goes down 3.16%. He also reported that the Town's total assessment has decreased 4.11%.

Scrivner displayed a Town map showing the history of roadwork in the 1990's. (Paver patching, sealcoating, and repaving) Future roadwork will probably include:

- 2001 East end of Mortensen Road
- 2002 West end of Mortensen Road
- 2003 Behnke Road (This is the same year the Behnke Rd. bridge work is scheduled to be done.)

Other future expenses may include:

Road safety engineering studies

Ditch Maintenance – This will create better shoulders and better road maintenance

Motion by Alan Ferguson to close the public hearing at 8:50PM. Second by Barney Easterday. Carried unanimously.

## Special Town Meeting of the Electors of the Town of Brooklyn

The Special Town Meeting was called to order by Jim Scrivner immediately following the public hearing.

Motion by Alan Ferguson to approve the total highway expenses of \$314,900 for the year 2001. Second by Gary Splitter. Motion carried unanimously.

Motion by Barney Easterday to adopt the tax levy of \$281,792. Second by Gary Splitter. Motion carried unanimously.

Motion by Alan Ferguson to adjourn the special town meeting at 8:55PM. Second by Pat McNeely. Motion carried unanimously.

## Town Board Meeting

This open meeting of the Town Board of Supervisors was called to order by Chairman Jim Scrivner at 9:05PM. Chairman Scrivner noted that the electors did approve the proposed levy and highway expenditures.

Motion by Herb Hanson to approve the 2001 Town Budget:

Beginning balance	\$123,755		
Revenues:	\$490,782		
Expenditures:	\$535,937		
Funds & Unreserved:	\$ 78,600	(Includes 2002 Revaluation Fund	\$ 9,000
		Smart Growth Fund	\$ 8,000
		Capital Equipment	\$41,600
		Unreserved	\$20,000)

Grand Total \$614,537

Second by Bob McNeely. Motion carried unanimously.

B. McNeely moved to adjourn at 9:09PM. Second by H. Hanson. Carried unanimously.

Respectfully submitted,

Judy Follett

Town Clerk

~~1999~~ 2001 BUDGET HEARING 11-20-00

Please sign in.

	<u>NAME</u>	<u>ADDRESS</u>	<u>RESIDENT?</u>
1	JUDY Follett	W1834 Mortensen Rd	Yes
2	Bob & Pat McNeely	W633 Elmer Rd.	Yes
3	Gwen Van	N8952 Sofer	yes
4	D.C. EASTERDAY	W2003 ALPINE RD	yes
5	Karen Hanson	N997 Hwy 92	yes
6	Eileen Scrivner	N9094 Legler Rd	yes
7	Marie Ross	W1223 City C	yes
8	See Miller	W1682 King Rd	yes
9	Carol Compshaw	W843 Arndson Rd	yes
10	Randy Risch	N8607 Freidig RD	Yes
11	Alan Hanson	N8607 Freidig RD	yes
12	Gary Suttis	W1845 Alpine Rd	Yes
13	Jackie Little	W1845 alpine Rd	yes
14	HERB HANSON	W997 Hwy 92	yes
15	Jim Scrivner	N9094 LEGLER RD.	YES

16 ppl



## TOWN OF BROOKLYN

400 Main Street  
Brooklyn, WI 53521  
455-6411

### NOTICE OF PUBLIC HEARING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, December 5, 2000 at 8:00PM at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following matters:

1. Call to order
2. Notice of Hearing
3. Discussion of 4 Ordinances – Revised penalty sections.  
Holding Tank Ordinance  
Right of Way Ordinance  
Land Division Ordinance  
Driveway Ordinance
4. Adjournment

### NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, December 5, 2000, immediately following the Public Hearing, at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following matters:

1. Call to order
2. Notice of Meeting
3. Driveway Permit Application – Corey Lien, Alpine Road
4. Consideration of the 4 Ordinances discussed at the Public Hearing
5. Liability concerns at Liberty Pole Hill Park
6. Tax Collectors Bond
7. *Adjournment*

Judy Follett, Town Clerk

Posted: 12/2/00



## December 5, 2000 Minutes

### Public Hearing to discuss: Revision of 4 Ordinances

This Public Hearing was held on Tuesday, December 5, 2000 at the Town Hall in Brooklyn. The only people in attendance were Chairman Jim Scrivner, Supervisors Herb Hanson & Bob McNeely and Clerk Judy Follett.

The hearing was called to order by Chairman Jim Scrivner at 8:05PM. The Public Notice was read by Clerk J. Follett.

The new penalty sections have been finalized for the following ordinances:

Holding Tank Ordinance  
Right-of-Way Ordinance  
Land Division Ordinance  
Driveway Ordinance

Authority and purpose statements have been added to Section 1 of the Right-of-Way Ordinance. The mailbox requirements have also been finalized.

There is still a question concerning existing out-of-compliance mailboxes and whether they must be grandfathered in or corrected.

The Public Hearing was closed at 8:20PM.

### Town Board Meeting

This open meeting of the Town Board of Supervisors was called to order by Chairman Jim Scrivner at 8:20PM. The Public Notice was read by Chairman Scrivner.

**Driveway Permit Application:** Corey Lien, Alpine Road. Using an existing field road. Motion by J. Scrivner to approve application contingent on land division approval, understanding that a 30' culvert is required, and payment of fee. Second by B. McNeely. Carried unanimously.

Consideration of 4 ordinances. This has been put on hold at this time so that we may codify the ordinances. This will save on the high newspaper publication fees. Motion by H. Hanson for the Chair to draft a codification ordinance (with Attorney J. Kisiel) for the December 11<sup>th</sup> meeting. Second by B. McNeely. Carried unanimously.

**Liability concerns at Liberty Pole Hill Park.** J. Scrivner stated that the working north face of the quarry is getting close to the park lot line. We had received a call from a concerned citizen regarding this fact. There is an earthen berm that is probably sufficient to stop only passenger car-type vehicles.

The Town is in good shape at this time in that it is not creating a hazard. Also in the late 80's, a recreational immunity law was passed that makes an owner immune from civil liability.

If the Town erected a fence this would impose a new level of duty. Town Attorney Kisiel recommended we not do this. Kisiel did recommend that we communicate our concerns to quarry owner Kranig.

Motion by H. Hanson that the Town Board go on record as a resolution and that Chairman J. Scrivner work with Attorney Kisiel to draft a letter to alert Kranig Excavating of the potential danger at his quarry and that this fact was brought to the Board's attention by a resident. Second by B. McNeely. Carried unanimously

**Tax Collections Bond.** The Clerk informed the Board that the bond had been ordered.

B. McNeely moved to adjourn at 9:00PM. Second by H. Hanson. Carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

# TOWN OF BROOKLYN

400 Main Street  
Brooklyn, WI 53521  
455-6411

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, December 11, 2000 at 7:30PM at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following:

1. Call to Order
2. Notice of Meeting
3. Closed session for purpose of employee performance review as permitted under Wisconsin Statutes
4. Reconvene in open session
5. Report of action(s), if any taken during closed session
6. Minutes - Nov. 13 & 20, Dec. 5 meetings
7. Pay bills
8. Treasurer's Report & Clerk's Reconciliation
9. Roads
  - Freidig Road Bridge reimbursement update
  - 2000 Roadwork Update
10. Update regarding multi-family dwellings & the Green Co. Zoning Code
11. Codification of ordinances
12. Changes of Citation Enforcement, Right-of-Way, Driveway and Holding Tank Ordinances
13. Building Inspection Process - Update
14. Report on Green County Unit Wi Towns Assoc. Meeting
15. Election Report, if any; Appointment of elections workers for 2001-2002 term
16. Recycling Report, if any
17. Computer committee report, if any
18. Safety Committee Report, if any
19. Driveway/Field road permits, Informational applications - if any
20. Planning Commission Report, Land divisions; Lien, Alpine Road
21. Adjournment

Judy Follett, Town Clerk



*Jim K.  
waiting for CSM*

### December 11, 2000 Meeting Minutes

~~Not yet approved by the Town Board.~~

The December 2000 regular monthly meeting was held on Monday, December 11, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisor Herb Hanson, Treasurer Marie Ross, and Clerk Judy Follett. Due to the severe weather, Bob McNeely will be available by telephone if necessary. One resident was also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

Due to the weather, items 3,4, and 5, relating to the Town employee performance review, will be deferred to a later time.

**Minutes of November 13 & 20, and December 5, 2000.** Motion by J. Scrivner to approve the minutes. Second by H. Hanson. Motion carried.

**Bills.** Motion by H. Hanson to approve the bills as presented for \$13,508.38. Second by J. Scrivner. Motion carried.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$115,277.27

State Pool (Equipment Fund): \$31,865.93

Motion by H. Hanson to accept the Treasurer's Report and the Clerk's Reconciliation. Second by J. Scrivner. Motion carried.

**2000 Roadwork.**

Freidig Road: The TRIP Grants of \$29,046 have been received.

Freidig Road Bridge and Brooklyn-Albany Road: All paperwork has been submitted to the State.

J. Scrivner stated that he has begun a list of problems that have arisen as a result of the resurfacing of Highway 92. Included in the list:

Near Herb Harvey's driveway, poles are out of the gravel shoulder causing a possibly dangerous situation.

The sight line at Legler Road and Highway 92 was not improved.

There are some field road accesses that are odd.

**Update regarding multi-family dwellings and the Green County Zoning Code.** No update. J. Scrivner has received no additional surveys.

**Codification of Town ordinances.** Not ready for tonight's meeting, as Attorney J. Kisiel was not available for help on this project.

**Building Inspection Process.** There is activity going on at this time. J. Scrivner is researching the fee charged to Mr. Wahl.

**Green County Unit WI Towns Assoc. Meeting.** J. Scrivner, H. Hanson, and B. McNeely attended. Discussion included the 'Local Road' reporting to be implemented Aug. 1, 2001. The first report will be due at the end of 2001. The reporting must be done in return for the highway aid received from the state. Also discussed: Kettle Commission Report; Green Co. Fire Chiefs want a countywide driveway ordinance; Radio project.

**Election report.** Motion by J. Scrivner to appoint the following Election Officials for the 2001-2002 term: Regulars – Gwen Hay, Elvina Patterson, Hattie Harry, Sandy Golemb, Lois Krojack, Wendy Bartelt. Alternates – Lee Meyer, Doris Cook. Second by H. Hanson. Motion Carried.

**Recycling Report.** No report.

**Computer Committee Report.** No report.

**Safety Committee Report.** J. Scrivner stated that the Belleville EMS must approve the parking lot agreement at their January meeting.

**Planning Commission Report by Jim Kramer.** The Planning Commission recommends approval of the land division for David and Phillip Mortensen. They have 3 available, this is the first division. Motion by J. Scrivner to approve the land division as proposed by the Planning Commission for Lot #1 on State Highway 92. Second by H. Hanson. Motion carried.

Land Division for Corey Lien – The Planning Commission is waiting for the certified survey map.

**Driveway Permits.**

Kyle Mortensen. Highway 92. Motion by J. Scrivner to approve the driveway permit, 30' by 18" culvert required. Second by H. Hanson. Motion carried.

H. Hanson moved to adjourn the meeting at 8:30PM. Second by J. Scrivner. Motion carried.

Respectfully submitted,  
Judy Follett  
Town Clerk

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, 19 December 2000 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Closed session for purpose of employee performance review as permitted under Wisconsin Statutes 19.85 (1) (c)
4. Reconvene in open session with report of action(s), if any, taken during closed session
5. Roads - Highway 92 issues
6. Codification of ordinances
7. Changes to Citation Enforcement, Right-of-way, Driveway and Holding tank ordinances
8. Parking Lot Agreement - Belleville Village and Fire Department
9. Assessor contract for 2001 & 2002
10. Land division, Lien, Alpine Road -
11. Adjournment

posted: 16 December 2000, Jim Scrivner, Town Chairman

### December 19, 2000 Meeting Minutes

Not yet approved by the Town Board.

This special meeting was held on Tuesday, December 19, 2000 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Town employee Brian Smith, and Clerk Judy Follett (arriving at 8:45).

The meeting was called to order by Chairman Scrivner at 7:30PM. The Chairman read the Public Notice.

The Board went into closed session for the purpose of Brian Smith's performance review as permitted under Wisconsin statutes 19.85(1)(c) on a motion by Hanson, second by McNeely, and a unanimous roll call vote.

The Board reconvened in open session at 8:45. Chairman Scrivner summarized the performance review by saying that the Board views Brian Smith's employment as a distinct asset to the Town. Brian's hourly salary was increased from \$13.50 to \$13.75. The Board also chose to absorb the increase of \$84.70 per month in the health insurance rate for 2001 and to take credit for the decrease of .6% in the Town's portion of the retirement rate. The Board indicated to Brian that future health insurance or retirement premium increases would be subject to discussion, not automatically picked up by the Town.

While in closed session, Corey Lien came in to ask the Board to approve his land division. He was told he must get Planning Commission Chairman Jim Kramer's approval before the Board can act on the land division. (The land division approval was the last item on the agenda for this meeting.)

#### **2000 Roadwork.**

Jim Scrivner will send a letter to the State of Wisconsin listing issues that have come about due to the resurfacing of State Highway 92. He will send a copy of the letter to Dallas Cecil, Green County Highway Commissioner.

Near Herb Harvey's driveway, electrical poles are now in the gravel shoulder causing a possibly dangerous situation. The sight lines at Legler Road and Sandy Hook Road in relation to Highway 92 were not markedly improved. Near Herb Hanson's home the highway was dropped about 1 foot; this has caused two driveways (W990 & W997) to be less safe than they were previous to the resurfacing.

Two field road accesses have appeared that were not there before the resurfacing, one needing a culvert to keep water water off the highway.

**Codification of Town ordinances.** The first step in this process is to pass a resolution. Then after passage of an ordinance, only a short newspaper publication is required. A general penalty section is required if you use this

process. Town Attorney John Kisiel is working with Jim Scrivner on this project.

**Parking Lot Agreement between the Belleville Village and Fire Department.** Motion by J. Scrivner for approval of the Town's representative to the Belleville Fire Dept, Gary Splitter, to communicate the Board's approval of the agreement. Second by B. McNeely. Motion carried unanimously.

**Assessor contract for 2001 & 2002.** The contract with Gardiner Appraisal Service is a 7% increase from the last two-year contract due to personnel and fuel increases. H. Hanson stated that the 7% increase is very steep. J. Scrivner stated that you could look at it as 3½% per year. Motion by H. Hanson that we accept and the Chair sign the contract with Greg Gardiner's firm for 2001 and 2002. Second by B. McNeely. Motion carried unanimously.

**Land Division for Corey Lien, Alpine Road** – Corey Lien and Jim Kramer arrived at 9:55. J. Kramer stated that this is a five-acre division off Gary Lien's farm (7 divisions remaining). J. Kramer recommends approval as the Planning Commission had previously approved the division but they were waiting for the certified survey map. Corey Lien had the CSM tonight. Motion by J. Scrivner to approve the land division for Corey Lien. Second by H. Hanson. Motion carried unanimously.

B. McNeely moved to adjourn the meeting at 10:05PM. Second by J. Scrivner. Motion carried.

Respectfully submitted,  
Judy Follett  
Town Clerk

The preliminary estimate of the January 1, 2000 population for the TOWN OF BROOKLYN in GREEN County is 897. This represents a change of 133 persons (17.409 percent) since the 1990 Census.

Wisconsin's total population is estimated at 5,309,996 which is a change of 418,227 persons and 8.55 percent.

	1990 Census Count	2000 Preliminary Estimate
1990 U.S. Census Count	764	
January 1 Estimate		897
Motor vehicles registered	562	727
Percent of vehicles in State	0.016	0.017
Income tax filers	478	599
Percent of filers in State	0.015	0.018
Filers plus dependents	693	835
Percent of Filers plus dependents in State	0.016	0.018
Income tax returns	301	389
Percent of income tax returns in State	0.014	0.017
Institutional Population	0	0

Approximately 623 of the estimated population for the TOWN OF BROOKLYN are of voting age. This approximation is a courtesy estimate which helps you comply with Wisconsin Statute 5.66 which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons over 18 to the preliminary January 1 estimate.



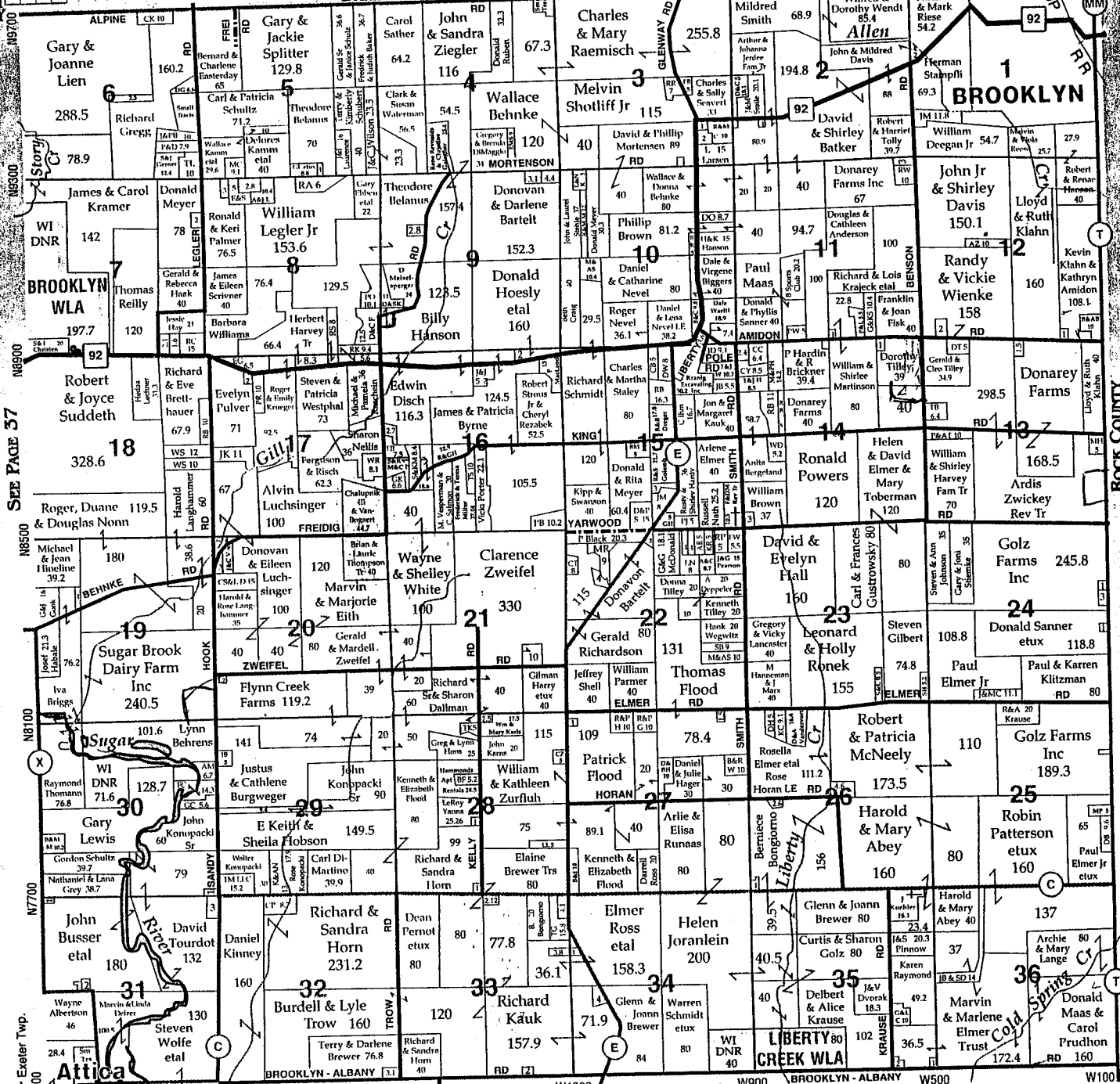
# Brooklyn



## T.4N. - R.8-9E.

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DANE COUNTY



SEE PAGE 37

SEE PAGE 31

Mt. Pleasant Twp. + Exeter Twp.

T.3N + T.4N