

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, January 13, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of 12/09/02 Town Board meeting
4. Attendance at upcoming District meetings
5. Pay bills
6. Treasurer's report and clerk's reconciliation
7. Roads -
  - a) update re: Behnke Road bridge project
  - b) update re: Mortensen Road project and review of 12/12 public meeting
  - c) updates: sign and driveway/fieldroad inventory projects and weekly inspection reports from Brian Smith
8. Update re: fund raising for country school sign project
9. Work on Job Description for Brian Smith
10. 2003 Assessor contract
11. Recycling Report - Waste Management direct solicitation for "curbside" pickup
12. Safety Report - Representative reports (if any), discussion re: sewer/water extension for proposed lot for Brooklyn Fire/EMS facility
13. Elections - update
14. Driveway, fieldroad permits - a. applications, if any, b. review of draft changes to process and ordinance language, c. report on outstanding issues
15. Planning Commission - a. Commission Report, b. Land divisions (if any),
16. Informational (*non-action*) items, if any
17. Public comment on non-agenda matters, if any (*No action can be taken by the Board*)
18. Adjournment

Note: The Board, at its discretion, may take public input on any agenda item.

### Upcoming date:

*1/16/03 Joint Municipality Meeting - time and place to be announced*

*Judy Follett*

1-4-03

## Town of Brooklyn

### January 13, 2003 Meeting Minutes

The January 2003 regular monthly meeting was held on Monday, January 13, 2003 at the Town Hall in Brooklyn. Chairman Scrivner called the meeting to order at 7:30PM. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross and Clerk Judy Follett. Several residents were also present.

Chairman Scrivner called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

Minutes of December 9, 2002. Motion by H. Hanson to approve the minutes. Second by B. McNeely. Motion carried unanimously.

**Bills.** Motion by H. Hanson to approve the bills presented (with the addition WTA registration fee) for \$563,391.76. Second by B. McNeely. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$393,927.52	
State Pool - Equipment Fund:	\$ 44,292.43	
Smart Growth Fund:	\$ 8,152.43	
Revaluation Fund:	\$ 0.00	Grand Total: 446,372.38

Note: Dec. tax collections: \$688,576.42 (includes dogs / escrow overpayments). January settlements: \$531,338.85  
Motion by H. Hanson to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely.  
Motion carried unanimously.

**Roads.**

**Behnke Road Bridge Project.**

A box culvert will be installed. The construction bid opening will be 4/8/03. The DOT will award the bid. Approximate cost: \$193,000.  
Rural curb and gutter will be installed to save resident's trees. This is not part of the bridge project, but part of the road reconstruction.  
Green County will be working on Highways X and D this year. As a result, they may have a very favorable estimate for repaving Behnke Road. Special TRIP rules apply.

**Mortensen Road.** The public informational meeting was held on December 12th. Issues: Right-of-way acquisitions and the replacement of some driveway culverts.

With the consent of the new owner, the brush at the corner of Mortensen Road and Legler Road has been cleaned up.

**Update on the Sign & Driveway Inspection:** The current maps used by Brian Smith are too small – bigger ones will need to be used for the driveway, culvert, and sign placement project.

**Country School Signs project.** The signs were put up on November 12<sup>th</sup>. Sharon George has returned \$253.88 to the Town. \$886.12 must still be raised for repayment to the Town. A notice will be put in the next newsletter.

**Job Description for Patrolman Brian Smith.** Chairman Scrivner has drafted a proposal. Brian has evaluated it and added his comments. The Board is also working on an updated performance evaluation form. The Board plans to have this project completed by the March meeting.

**Assessor Contract.** No change from last year's maintenance contract. Gardiner's has agreed to a Board of Review by June 15, 2003. The insurance clause is an issue. The Town has requested the assessor provide a Certificate of Insurance and carry Errors and Omissions Insurance. Gardiner has stated that he does not provide Errors and Omissions Insurance for any client. The Board questioned if they should add the assessor to the Town insurance coverage. J. Scrivner is checking out the Town's options.

**Recycling Report.** Cumulative average revenue is \$140.41 per week. The Board discussed the Waste Management 'curbside' pick up solicitation received by many in the Town. The concern is whether we will receive the recycling collection information from them. In order to receive the DNR grant money, we must attain their specified amounts of recycle material per our population.

**Safety Committee.** Evansville Fire Department 2003 Budget is \$211,425. The Town portion is \$2,682.99. Motion by H. Hanson to approve the Evansville fire budget. Second by B. McNeely. Motion carried unanimously.

**Brooklyn Fire Department:** Gary Splitter, Town representative to the BFD, and Kendall Schneider, Chair of Town of Union Board reported on the Village of Brooklyn's decision to include the Brooklyn Town Hall lot and the proposed Fire Dept. site into the Village's 'Urban Service Area'. (It was noted that there is a triangular lot on the west side of the town hall that is not owned by the Town of Brooklyn.) There will be no cost to the Town for this.  
Village water/sewer extension for proposed fire department property: The village will require extension to the west end of the Town lot before crossing Highway 92 to reach the proposed site for the Brooklyn Fire Department building. Per Village ordinance, the Town will be charged for this extension (along with the Fire Department) on a per foot basis.

**Elections.** The primary election will be February 18, 2003. The clerk will order 150 ballots.

**Driveway Permits.**

Roger & Michelle Engelhart, Smith road. Culvert not required in the right-of-way (one will probably be needed closer to building site). Motion by H. Hanson to approve application. Second by B. McNeely. Motion carried unanimously.

Randy Wienke, Benson Road. Culvert not required in the right-of-way. Motion by B. McNeely to approve application. Second by H. Hanson. Motion carried unanimously.

Hans Herweijer. Mortensen Road. Reapplication of permit approved January 2001. \$25 fee. It was noted that the reconstruction of Mortensen Road would not adversely affect them. Motion by H. Hanson to approve reapplication. Second by B. McNeely. Motion carried unanimously.

Tom Liebert. Horan Road. Received a field road access permit in August 2001 -- now wants this to be a driveway. (Closing on this property in approximately 10 days.) No additional time or expense required on the part of the Board. Motion by Jim Scrivner to amend permit from field road to driveway at \$25 fee. Second by H. Hanson. Discussion: Usually there is a \$200 charge to upgrade from a field road to a driveway -- but most field roads are pre-ordinance and were never approved by the Board, and therefore if converted to a driveway, must be inspected by the Board. Vote on motion: 2 ayes (Scrivner and Hanson), 1 nay (McNeely).

Jeff Dvorak. Krause Road. This drive is now up to grade requirements.

Vickie Porter. King Road. Permit reissued 8/24/01. J. Scrivner will ask neighbor for permission to cut more brush. He will also check the grade on the driveway.

Outstanding Issues:

Jerry Elmer. Access to horse barn -- permit issued on King Road. Barn is being accessed from field access on Smith Road.

Paul Elmer. Elmer Road.

**Planning Commission Report by Jim Kramer.**

Land Division by Randy Wienke. This is his last land division allowed. 5.37 acres on Benson Road. Planning commission recommends approval. Motion by B. McNeely. Second by H. Hanson. Motion carries unanimously.

**Driveway Ordinance process / language.** Update of ordinance (to be completed by April). Issues:

Field road versus driveway when no building plans are imminent

Minimum lot width for driveway

Scope-Section 2: Upgrade (all or only up to spur); What is enough to trigger the need for a new permit

Sight distances -- where measured from -- to

Culvert maximum length -- Should there be one

Section 10 -- Which penalty to use

H. Hanson suggested Board have resident Mark Vesperman give his opinion on the ordinance.

**Non-action items.**

J. Scrivner has typed up a list of 2003 meeting dates.

Jan. 16 -- 7pm -- Joint municipality meeting at the Village Hall

Purchase of new truck -- make decision before the April election.

B. McNeely moved to adjourn at 10:16pm. Second by H. Hanson. Motion carried unanimously.

Respectfully submitted, Judy Follett, Town Clerk

## **TOWN OF BROOKLYN**

### **NOTICE OF OPEN MEETING**

#### ■ **BROOKLYN AREA JOINT MUNICIPALITY MEETING**

Date: January 16, 2003 7:00pm

Location: Village of Brooklyn Hall  
102 N. Rutland Avenue

Board members from the Towns of Brooklyn, Rutland, Oregon, and Union and the Village of Brooklyn will meet in open session to further discuss ways in which municipalities many cooperate with each other to reduce expenses.

Update from each community.  
Set next meeting date and location.

A majority of the Board members from the above municipalities may be in attendance at this meeting to gather information on matters over which they may be acting in their official capacity

- A 2<sup>nd</sup> agenda item for Town of Brooklyn only:
  - New Truck Purchase

1-14-03

Judy Fallett  
Town Clerk

**Minutes of Town of Brooklyn Board Meeting  
16 January 2003 (not yet approved)**

The meeting was called to order by Chairman Scrivner at 8:55PM at the Village of Brooklyn Hall at the conclusion of a joint municipality meeting.

Chairman Scrivner acknowledged the posting. Cheryl Rezabek, candidate for Town Board Supervisor and Brian Smith, Town employee were present.

**Joint municipality meeting**

No Board actions, discussion or decisions occurred

**Truck Purchase**

Vendor specifications were reviewed and compared to specifications used by Green County Highway Department for patrol trucks. No major variances were noted. Budget numbers were reviewed. The capital equipment line has \$67,000 - a net number for the vehicle purchase. Assuming a \$15,000 trade or outright sale of the truck being replaced (1986 International), the amount budgeted for the fully equipped truck is \$82,000.

*Motion by Hanson, second by McNeely to purchase a 2003 model 7400 International chassis as specified and bid by "Trucks, Inc. of Monroe for \$49,800. Motion passed unanimously.*

*Motion by Hanson, second by McNeely to purchase the complete equipment package, installed, as specified and bid by Madison Truck Equipment of Madison for \$31,900. Motion passed unanimously.*

Note: The total purchase price, complete with all equipment installed is \$81,700.

The Village of Brooklyn has expressed a desire to purchase the 1986 truck complete. The Board authorized Chairman Scrivner to pursue the sale on an expedited basis with a price range of \$16,000 ask to \$14,000 take so that alternatives can be sought if a deal can not be struck with the Village.

Motion by McNeely, second by Hanson to adjourn. Motion passed unanimously at 9:36PM.

Respectfully submitted:

Jim Scrivner, Town Chairman 1/17/03

### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, January 20, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Final decision on Assessor Contract for 2003
4. Closed session as permitted under WI statute section 19.85(1)(e) which states in part: " . . . deliberating or negotiating the purchasing of public properties. . . or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

The agenda items are:

- a. determining value and negotiating points re: sale of 1986 patrol truck
- b. purchase of land for right of way on Mortensen Road project
5. Reconvene in open session
6. Informational (*non-action*) items, if any
7. Public comment on non-agenda items, if any (*No action can be taken by the Board*)
8. Adjournment

Note: The Board, at its discretion, may take public input on any agenda item.

Posted by: *Judy Follett*

date: *1-18-03*

#### **Meeting minutes - Town of Brooklyn Board of Supervisors 20 January 2003 (*not yet approved by the Board*)**

Chairman Scrivner called the meeting to order at 7:30PM. All supervisors were present. The posting was acknowledged by Scrivner. There were no citizens present.

#### **2003 Assessor Contract**

Execution of the previously approved 2003 agreement had been delayed by Scrivner upon learning that Gardiner did not have E & O insurance and that adding it would add \$2000-\$3000 to the price of the contract for fairly limited coverages. Rural Mutual is not willing to add Gardiner for his Brooklyn work. The Board's cost/benefit analysis lead to a decision to self-insure the exposure.

*Motion by Scrivner, second by McNeely to go forward without E & O insurance for the assessor's work but to continue with the 6/15/03 deadline for the Board of Review.*

**Motion carried unanimously.**

### Closed session

Pursuant to the posting and based on the provisions of WI statute 19.85(1)(e) the Board went into closed session on *Motion by Scrivner, second by McNeely* with a **unanimous roll call vote**. Topics to be considered were:

1. determining value and negotiating points re: sale of 1986 patrol truck
2. purchase of land for right of way on Mortensen Road project

*Note: Minutes of the closed session will be made available upon conclusion of the transactions listed.*

### Open session

The Board reconvened in open session on a *motion by McNeely, second by Hanson*. **Motion carried unanimously.**

### Adjournment

*Motion by McNeely, second by Hanson* to adjourn. **Motion carried unanimously.** Meeting was adjourned at 8:03PM

Minutes prepared and respectfully submitted by:

Jim Scrivner, Town Chairman - 1/22/03

### **Meeting minutes - Town of Brooklyn Board of Supervisors**

**20 January 2003 - CLOSED SESSION** (~~not yet approved by the Board~~)

Chairman Scrivner called the closed session to order at 7:37PM. Only the 3 supervisors were present.

Pursuant to the posting and based on the provisions of WI statute 19.85(1)(e) the Board went into closed session based on a *Motion by Scrivner, second by McNeely* with a **unanimous roll call vote**. Topics to be considered were:

1. determining value and negotiating points re: sale of 1986 patrol truck
2. purchase of land for right of way on Mortensen Road project

### Sale of truck

Scrivner reported that he is scheduled to meet with the Village of Brooklyn Public Works Committee on Tuesday, 28 January 2003 at 6:30PM at the Village Sewer Plant. The purpose will be to arrive at an agreement for the Village purchase of the truck. The committee recommends to the Village Board which has final decision authority. Moneys were reportedly set aside in the 2003 Village budget.

The Board reiterated its prior instructions to Scrivner - asking price \$16,000, minimum taking price \$14,000 without coming back to the Board. Scrivner should have a list of features and benefits of this truck including service/maintenance by Brian Smith.

### ROW acquisition

The discussion involved purchase of .39 acres for the Mortensen Road project from Christine Gallagher and Rene Reynolds as described in the plans prepared by MSA. Scrivner distributed a copy of his research relative to other recent fractional up to 2 acre ROW purchases in the area (copy attached and incorporated by reference). In addition to the purchase, the Town will be responsible for any survey, recording and title insurance costs. *Motion by Hanson, second by McNeely* to authorize Scrivner to make an offer to

the owners at \$2000 per acre (\$780) with a maximum purchase price of \$3000 per acre (\$1170) without coming back to the Board. **Motion carried unanimously.**

It was agreed that Scrivner share a copy of his research with the owners.

Other business

None

The Board reconvened in open session on a *motion by McNeely, second by Hanson.*  
**Motion carried unanimously at 8:01PM.**

Minutes prepared and respectfully submitted by:

Jim Scrivner, Town Chairman - 1/22/03

**NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, February 10, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of 12/12/02, 1/13/03, 1/16/03 & 1/20/03 Town Board meetings
4. Report on Joint Municipality Meeting (1/16/03)
5. Pay bills
6. Treasurer's report and clerk's reconciliation
7. Roads -
  - a) update re: Behnke Road bridge project
  - b) update re: Mortensen Road project, final plan approval
  - c) updates: sign and driveway/fieldroad inventory projects and weekly inspection reports from Brian Smith
  - d) discussion regarding sealcoating aggregates
8. Update re: fund raising for country school sign project
9. Finalize Job Description for Brian Smith
10. Update on sale of 1989 International truck and new truck purchase
11. 2003 Assessor contract - update
12. Recycling Report, if any, upgrades (drain oil and tires)
13. Safety Report - Representative reports (if any),
14. Elections - update *see, Elvira, Gwen, Mattie*
15. Driveway, fieldroad permits - a. applications, if any, b. finalize draft changes to process and ordinance language, c. report on outstanding issues
16. Update on County-wide Comprehensive Planning grant application
17. Planning Commission - a. Commission Report, b. Land divisions (if any),
18. Newsletter items
19. Informational (*non-action*) items, if any
20. Public comment on non-agenda matters, if any (*No action can be taken by the Board*)
21. Adjournment

Note: The Board, at its discretion, may take public input on any agenda item.

**Upcoming dates:**

Primary election - 2/18/03

Bid opening for Mortensen Road project - February 24 or 25 - to be announced

Public Hearing on changes to driveway ordinance - March 2003 - to be announced

March Board Meeting - 2/10/03

*Judy Follett*  
2-1-03

**Town of Brooklyn**

**February 10, 2003 Meeting Minutes**

Not yet approved by the Board.

The February 2003 regular monthly meeting was held on Monday, February 10, 2003 at the Town Hall in Brooklyn. Chairman Scrivner called the meeting to order at 7:30PM. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross and Clerk Judy Follett. A few residents were also present.

Chairman Scrivner called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Minutes of December 12, 2002, January 13, 16, & 20, 2003.** Motion by H. Hanson to approve the minutes. Second by B. McNeely. Motion carried unanimously.

**Joint Municipality Meeting on January 16<sup>th</sup>.** Police coverage: The Village of Brooklyn questioned if the Towns were interested in hiring police protection. (The Towns are not interested in this.) Cable TV Internet Access: A cable company will be invited to the next joint meeting.

**Bills.** Motion by H. Hanson to approve the bills presented for \$18,248.19. Second by B. McNeely. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Cheating Account: 722 672	\$155,015.10	
State Pool - Equipment Fund:	\$ 54,352.28	
Smart Growth Fund:	\$ 8,161.98	Grand Total: 796,187.42

Note: Total tax collections: \$1,047,012.99 (includes dogs / escrow overpayments).  
Motion by H. Hanson to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Motion carried unanimously.

**Roads.**

**Behnke Road Bridge Project.** No update.

**Mortensen Road.** MSA Plan: 1.) Plans available at the Town Hall. 2.) Page 100-1. The minimum wage scale is established by the State. There will be no competing amongst the bidders on labor. 3.) Page 200-7 The bids are done on units - it will not be a lump sum bid. 4.) Page 500-7 Chairman will sign, but use the Clerk's address. 5.) Appendix B, page 5-11: The 'department' is the Town of Brooklyn.  
3<sup>rd</sup> page in on plans - upper right: Width of road does not meet our ordinance.  
Motion by H. Hanson to approve the plans as submitted with notations that have already been communicated to MSA. Second by Bob McNeely. Motion carried unanimously.

Land to be purchased for Mortensen Road reconstruction: Chairman Scrivner met with property owners C. Gallagher and R. Reynolds and has arrived at a price. Not documents signed yet. During title search by Ekum Abstract some problems in land ownership were realized. People are working to correct the problem.

Project estimate: Right of Way land purchase	\$980	
Letter Search	\$50	
Title Insurance	\$175	Subtotal \$1,205
Plan Development	\$12,520.85	
Construction Supervision	\$ 9,902.97	Subtotal \$22,423.82
Construction Estimate	\$341,969	Total \$365,597.82 (Best estimate)

The TRIP-D grant: \$373,286.



Motion by J. Scrivner to accept the agreement from MSA for construction observation on Mortensen Road project. Second by B. McNeely. Motion carried unanimously.

**Inventory of driveways/field roads/signs.** The map purchased from the county is too small. Brian Smith will use plain 8.5 x 11 sheets of paper. The Board would like this project completed by the March meeting.

**Misc.**

Complaint from resident on sealcoating aggregates causing cracked windshields. Chairman Scrivner noted that the Town is within the industry standards.

<b>Country School Signs project.</b>	Town Loan to project:	\$ 1140.00
	Payback to date	- 253.88
	Tree credit (DOT)	- 300.00
	Remainder due Town	586.12

**Job Description for Patrolman Brian Smith.** Possible additional responsibility – Recycling Center. New job title was also discussed – ‘Public Works Lead Person’.

**1989 International Truck.** Sale to Village of Brooklyn. (The Town Board agreed to a sale price of \$14,000 to \$16,000.) Chairman J. Scrivner attended the 1/28/03 Village Public Works meeting. While Scrivner was in attendance, the Public Works Commission made a (second) motion to bring the possible purchase of the Town truck to the Village Board for an amount up to \$16,000. At this point, Scrivner left the meeting. When the minutes of the meeting were posted, a different motion was stated – for a lower amount. Because of this, Scrivner went to the Village President and made an offer of \$14,000 for the truck. If this offer is accepted, Scrivner suggests that the Village be given the truck immediately and not wait until the town’s new truck arrives.

Motion by H. Hanson to give the Village immediate possession of the 1989 International Truck if the Town’s offer is accepted and to continue town business with our 1 remaining truck unless there are unusual circumstances. Second by B. McNeely. Motion carried unanimously.

**Assessor Contract.** The assessor has not yet returned the signed addendum but everything should be okay.

**Recycling Report.** Cumulative average revenue is \$125.33 per week.

**Safety Committee.** Evansville Fire Department Run charge is now \$340.

**Elections.** The primary election will be February 18, 2003.

**Planning Commission Report by Jim Kramer:** One land division – Darrell Ross & Elmer Ross. County E. 10 acres. This is the 3<sup>rd</sup> division of 5. Planning Commission recommends approval. Motion by H. Hanson to approve. Second by B. McNeely. Motion carried unanimously.

**Driveway Permits.**

Brett Cox, King Road. (Pending closing.) 18”x30’ culvert required. Motion by B. McNeely to approve permit. Town must receive verification that the grade is not over 13%. Second by H. Hanson. Motion carried unanimously.

**Driveway Ordinance process / language.** Update of ordinance. The Board discussed final issues to be resolved. Will be on agenda for 2/24 meeting to finalize. Public Hearing will be March 10, 2003 at 7:00pm.

**Newsletter items:**

Publish before the April 1<sup>st</sup> election; EMS volunteers; School signs; Recycling Center – tie papers; Recycle with Town even if have home trash pickup; Planning Commission openings.

**Non-action items.**

Jon Erpenbach listening sessions in nearby communities.  
March 12, 2003 ‘Town’ Day at the Capital.

B. McNeely moved to adjourn at 10:15pm. Second by J. Scrivner. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

# TOWN OF BROOKLYN

400 Main Street  
Brooklyn, WI 53521  
455-6411

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, February 24, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Mortensen Road bid opening
4. Driveway / Fieldroad ordinance
5. 2003-2004 Town Insurance program
6. Adjournment

*Judy Follett*  
*2/22/04*

## Town of Brooklyn

### February 24, 2003 Meeting Minutes

Not yet approved by the Board.

This special meeting was held on Monday, February 24, 2003 at the Town Hall in Brooklyn.

Chairman Scrivner called the meeting to order at 7:30PM. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Clerk Judy Follett, Patroiman Brian Smith, Mike Statz of MSA, and representatives of eight road construction companies.

Chairman Scrivner called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Mortensen Road Bid Opening.** The following bids were received:

Road Road	\$268,597.58
Thieding	235,966.04
Hoffman	262,748.30
RG Huston	314,645.00
Blackhawk	323,957.00
Hammersley Stone	306,818.35
Payne & Dolan	270,802.94
Meise	242,512.20

Thieding is apparent low bidder, but MSA will check bids for specifications and math calculations.

**Driveway Ordinance.** The final decisions were made for proposed revised ordinance. Public Hearing is March 10 at 7:00pm.

**Town Insurance.** The Board has decided to not ask for proposals from various insurance companies this year.

B. McNeely moved to adjourn at 8:15pm. Second by H. Hanson. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

*Letter sent to all bidders*

Contractor	Bid	
Rock Road	268,597.58	(4)
Thieding	235,906.04	(1)
Hoffman	262,748.30	(2)
RG Huston	314,645.00	(7)
Black Hawk	323,957.00	(8)
Hammerly Stone	306,818.35	(6)
Payne + Dolan	270,802.94	(5)
Meise	242,512.20	(2)

## NOTICE OF PUBLIC HEARING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, March 10, 2003 at 7:00PM at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following:

1. Call to order
2. Notice of Hearing
3. Driveway Ordinance
4. Adjournment

Judy Follett, Town Clerk  
Posted: 2/22/03  
Published: 2/26/03 & 3/05/03

### Town of Brooklyn

March 10, 2003 Public Hearing Minutes.

Not yet approved by the Board.

*DRIVEWAY ORDINANCE*

This Public Hearing was held on Monday, March 10, 2003 at the Town Hall in Brooklyn.

In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross and Clerk Judy Follett. Several residents were also present.

Chairman Scrivner called the hearing to order at 7:00PM. The Clerk read the Public Notice. The notice was published on February 26 and March 5, 2003. It was posted on Feb. 22, 2003.

Chairman Scrivner stated the changes/clarifications made to the ordinance.

There are 20 to 25 permit applications per year.

H. Hanson discussed issues regarding joint driveways.

No comment from the floor.

Chariman Scrivner closed the hearing at 7:28pm.

Respectfully submitted,  
Judy Follett, Town Clerk

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session at the Town Hall on Monday, March 10, 2003 immediately following the public hearing set for 7:00pm to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of 2/10 & 2/24/03 Town Board meetings
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Roads -
  - a) update re: Behnke Road bridge project
  - b) update re: Mortensen Road project
  - c) process for Behnke Road reconstruction
  - d) updates: sign and driveway/fieldroad inventory projects and weekly inspection reports from Brian Smith
7. Report on Green County Unit WI Towns Association meeting
8. Information on pending appeal of Board of Review decision
9. 2003 Weed Commissioner
10. Recycling Report, if any, upgrades (drain oil and tires), battery disposal
11. Safety Report - Representative reports (if any), action on change to Evansville Fire Fees
12. Elections - update
13. Driveway, fieldroad permits - a. applications, if any, b. adopt amended ordinance c. report on outstanding issues
14. Planning Commission - a. Commission Report, b. Land divisions (if any),
15. Permit for oversize vehicle on Glenway Road
16. Newsletter items - last call
17. Plan for Annual meeting
18. Informational (*non-action*) items, if any
19. Public comment on non-agenda matters, if any (*No action can be taken by the Board*)
20. Adjournment

Note: The Board, at its discretion, may take public input on any agenda item.  
posted:

### **Upcoming dates:**

Public Hearing on changes to driveway ordinance - 7:00PM, 3/10/03

General election - 4/1/03

Town Annual Meeting - 4/8/03

April Board Meeting - 4/14/03

## **Town of Brooklyn**

### **March 10, 2003 Meeting Minutes**

Not yet approved by the Board.

The March 2003 regular monthly meeting was held on Monday, March 10, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross and Clerk Judy Follett. Several residents were also present.

Chairman Scrivner called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Minutes of February 10 and 24, 2003.** Motion by H. Hanson to approve the minutes. Second by B. McNeely. Motion carried unanimously. (Minutes of a previous closed session are not yet ready to be disclosed.)

**Bills.** Motion by H. Hanson to approve the bills presented for \$359,533.83. Second by B. McNeely. Motion carried

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$390,017.03  
State Pool - Equipment Fund: \$ 54,412.99  
Smart Growth Fund: \$ 8,171.10  
Grand Total: 452,601.12

Revised Treasurer's Report to reflect receipt of highway aids & sale of truck: \$486,898.19.

Note: Total tax collections: \$1,042,590.66

Motion by H. Hanson to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely.

Motion carried unanimously.

**Roads.**

**Behnke Road Bridge Project.** Bid opening is April 8<sup>th</sup>. (The Town is not involved in bid opening.)

**Mortensen Road.** Problem with right-of-way purchase of .39 acres – owners do not have clear title. Good bids were received at bid opening on Feb. 24. Bids are good for 60 days. The Board hopes that the right-of-way title problems will have been solved by that time. Obstructions (i.e. planters, concrete culverts) are being discussed with the landowners. Decisions about mailboxes during construction will be made at a later date.

**Behnke Road.** There is a \$17,000 trip grant available for repaving.

**Inventory of driveways/field roads/signs.** This project is near completion.

**Green County Unit of Wis. Towns Association.** Keith Engwell discussed 'Disaster Mitigation Planning'. You must have a plan to be considered for federal relief money.

**Pending Board of Review Decision – James and Sarah Schliem.** Hearing is set for March 26, 2003 at 10:30am. The Town Board has hired an attorney to represent them at the hearing.

**2003 Weed Commissioner.** This county level position has been eliminated. The town must now address these issues.

**Recycling Report.** Due to losing our pickup source, battery disposal will no longer be available at the center. The center was vandalized again last week, probably Tuesday night. Windows were broken once again.

**Safety Committee.** Evansville Fire Department Motion by J. Scrivner to adopt resolution #3-10-03 to reflect the run charge change from \$300 to \$340. Second by B. McNeely. Carried unanimously. The Belleville Fire Department will look at adopting a fire response fee.

Residents are reminded to call your local fire department if you're doing a controlled burn. This will save you the response fee if someone would call if your fire.)

**Elections.** The Spring election will be April 1, 2003.

**Driveway Permits.**

Wallisch. Horan Road. No culvert required. Motion by J. Scrivner to approve. Second by B. McNeely. Motion carried unanimously.

**Driveway Ordinance.** Motion by B. McNeely to adopt Driveway Ordinance #03-10-03. Second by J. Scrivner. Motion carried unanimously.

**Permit for oversized vehicle on Glenway Road.** Vehicle to move house will travel on Glenway Road to Hwy. 92. The mover, Dennis Childs, explained that the house has been split into 3 pieces and is no longer overweight.

**Newsletter items:**

Controlled burning; EMS volunteers; School signs; Recycling Center – tie papers; Recycle with Town even if have home trash pickup; Planning Commission openings. Introductions to candidates running for town offices will not be included in the newsletter.

**Annual Meeting** will be on April 8, 2003 at 8:00pm. Current chairman Jim Scrivner will preside over the meeting.

**Non-action items.** Planning commission training will be held on April 10<sup>th</sup>.

Jim Scrivner completed a DOT opinion survey.

This Wednesday is Town Day at the Capital.

March 27<sup>th</sup> Hoffman Construction will hold a Highway 92 pre-construction meeting.

The assessor contract is now signed and the Board of Review will be held by June 15, 2003.

There will probably be another meeting this month. Issues: Road inventory; sign inventory; Mortensen Road bid letting; closed meeting minutes; Behnke Road to-do-list.

5 minute recess while waiting for the Planning Commission Report.

**Planning Commission Report by Jim Kramer:** No land divisions. Kramer reported on a landowner's questions for dividing his property. Scrivner explained to the landowner that the town ordinance has no provision for a variance.

B. McNeely moved to adjourn at 9:22pm. Second by H. Hanson. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

**NOTICE OF SPRING ELECTION  
TOWN OF BROOKLYN  
APRIL 1, 2003**

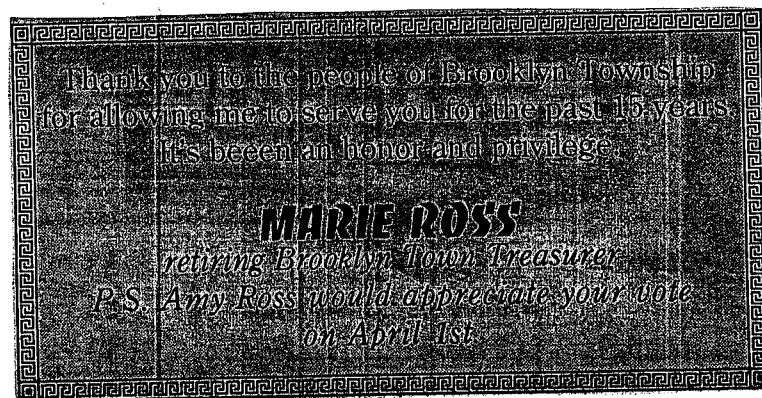
NOTICE IS HEREBY GIVEN that at an election to be held in the Town of Brooklyn, Green County, on Tuesday, April 1, 2003, the following offices are to be elected to succeed the present incumbents listed. The term for all offices is for two years beginning Tuesday, April 8, 2003.

<u>Office</u>	<u>Incumbent</u>
Town Board Chairperson	Jim Scrivner
Town Board Supervisor #1	Herb Hanson
Town Board Supervisor #2	Bob McNeely
Town Clerk	Judy Follett
Town Treasurer	Marie Ross

NOTICE IS FURTHER GIVEN, that the first day to circulate nomination papers is December 1, 2002, and the final day for filing nomination papers is 5:00 PM on Tuesday, January 7, 2003.

NOTICE IS FURTHER GIVEN, that if a primary is necessary, the primary election will be held on Tuesday, February 18, 2003.

Done in the Town of Brooklyn on November 20, 2002.  
Judy Follett, Town Clerk



Please VOTE April 1<sup>st</sup> at the Brooklyn

~~John Davis~~  
Town Hall!

We would appreciate your support  
Vote for:

John Davis

**Herb Hanson**  
**Cheryl Rezabek**  
**John H. Davis, Jr.**

**Town Board Chair**  
**Town Board Supervisor #1**  
**Town Board Supervisor #2**

### Here's why...

For ten years, Brooklyn voters have elected a slate of candidates pledged to protect Brooklyn's Land Division Ordinance. It is this ordinance which keeps Brooklyn looking beautiful, while our neighboring towns become a jigsaw puzzle of unsightly subdivisions. The proof of this can be seen by simply driving Hwy 92 to Belleville.

It is IMPORTANT to remember that a majority vote of the Town Board originally created our ordinance; a majority vote could also alter or revoke the ordinance. These candidates are committed to protect it in a reasonable and responsible manner.

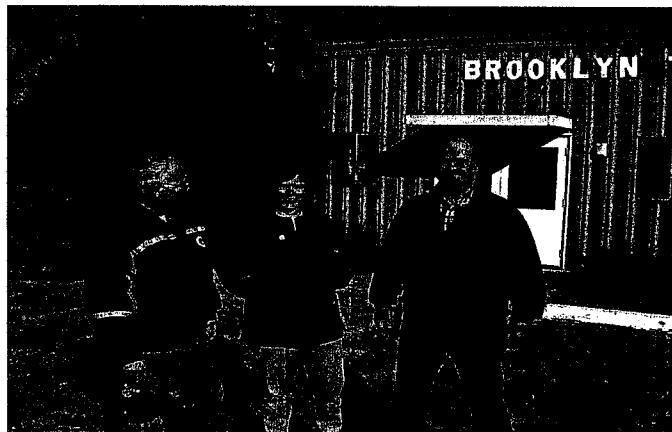
Now, other Green County towns are asking for our input in helping them formulate similar ordinances. The same is true of our driveway ordinance.

In the next several years, Brooklyn will have to revisit its own plan, due to the state comprehensive planning law known as Smart Growth. If this planning process is not completed within the next three years, Brooklyn will not be permitted to have any land use ordinances which includes both our land division and driveway ordinances. That is why it is IMPORTANT that the new board is committed to our ordinances.

These candidates are also committed to continuing the maintenance and improvement of town roads. This summer the West half of Mortensen Road is scheduled to be rebuilt. Half of the money for this project comes from a special State of WI grant. Not one town in Green County has previously received or applied for this funding. Our Town Board was persistent and progressive enough to apply and re-apply for this funding and was awarded almost \$200,000 in matching funds to redo this road. That means it doesn't come out of our local tax levy. No doubt, other Green County towns will now try to follow Brooklyn's lead.

Herb, Cheryl and John bring a wide variety of experience to the voters of the Town of Brooklyn. The differences in their respective life paths make them the right blend at the right time to deal with the substantive issues that will be facing our town's government. These issues include: comprehensive planning, uncertainties relating to state aids, segregated funding of road aids and the erosion of town lands by annexations of adjacent villages. Life and town government have become increasingly complex and demanding over the past decade. Herb, Cheryl and John recognize that and are prepared to take on the task.

They ask for your support and your vote on April 1, 2003



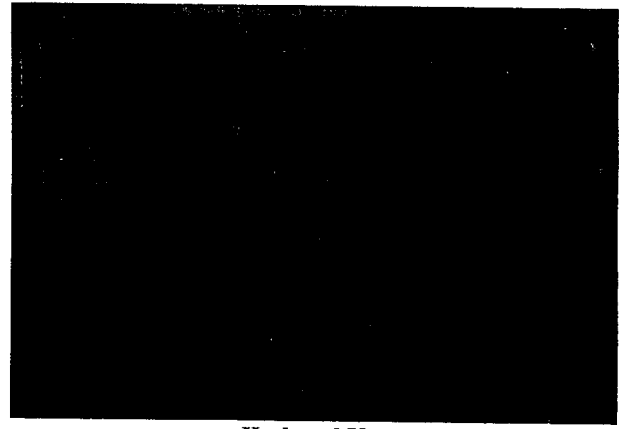
Authorized and paid for by Herb Hanson, Cheryl Rezabek and John H. Davis, Jr.  
Brooklyn, WI 53521

## Herb Hanson

Candidate for Town Board Chair  
W997 HWY 92, Brooklyn, WI  
455-6778

- Town of Brooklyn Resident with my wife Karen since 1975
- Retired police lieutenant
- 8 years experience as Brooklyn Town Board Supervisor dealing with annual budgets, ordinance development, comprehensive planning issues, liaison with Green County government.
  - The only non town board chairman on the Town Road Improvement Program (TRIP) and chair of this county-wide committee.
- 5 years as Green County Board supervisor, presently 2<sup>nd</sup> Vice Chair of the County Board
  - Vice chair of Human Services and Zoning Committees;
  - Chair of the Green County Aging Committee;
  - Secretary of the Green County Highway Committee;
  - Board of Directors and Executive Committee for Age Advantage (a 25 county organization mandated by State and Federal law;); Chair of its finance committee.

It has been eight years since I first gained your support to be elected to the Brooklyn Town Board. This year, the current Town Board Chair and Second Supervisor have opted not to seek re-election. If I also chose not to run, an entirely new board would be sworn in and have no first hand knowledge of the history and pending issues. I believe that the residents of Brooklyn have fought hard to become a leading town in Green County. They should not find themselves in the position of having an entirely new board dealing with very real, major issues, without any voting institutional memory. That is why I am asking your support for another term on the Town Board.



Herb and Karen

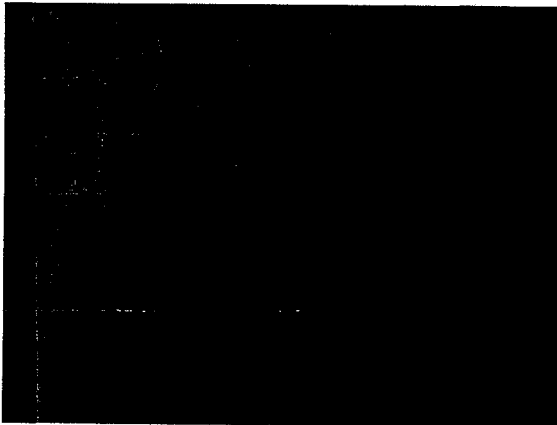
## Cheryl Rezabek

Candidate for Town Board Supervisor #1  
W1350 King Road, Brooklyn, WI  
455-1617

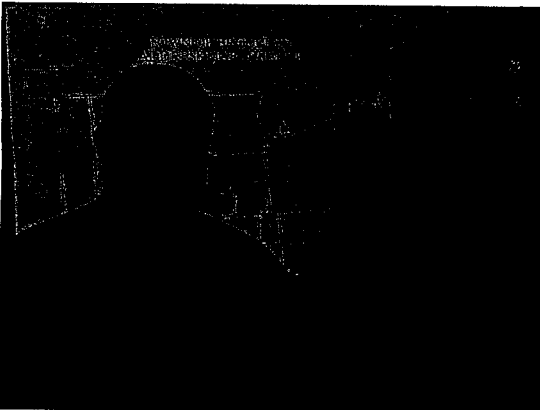
I believe all residents of the town should get involved with their local government so now is my opportunity to represent you. If elected I will:

1. Ensure that the safety and services of the town continue especially in a time of tight budgets.
2. Develop new ways to communicate the business of the town to you through the county's existing websites.
3. Balance the towns' growth and development while preserving the town's rural character, values and natural resources.

I grew up in Oregon and graduated from UW-Madison in 1984. I am on the Town's Election Board. I am a lifetime member of the Brooklyn Sportsman's Club and play in the Bell Choir at Brooklyn's Community Methodist Church. I worked for the DNR for 20 years as a Forest Health Specialist, Resource Planner and Field Supervisor for foresters, wildlife biologists and state parks. I currently manage the Focus on Energy program for the Wisconsin Division of Energy. Bob and I have lived in the town for 8 years. We live in the "solar and wind powered" house. We offer information about these clean energy technologies. Over 300 people have toured our home.



Cheryl and Bob



John and Shirley

## John H. Davis, Jr.

Candidate for Town Board Supervisor #2  
N9132 Benson Road, Brooklyn, WI  
455-2022

- I am a 51 year old, life long farmer.
- I have lived in the Town of Brooklyn since 1962.
- Vietnam era, Air National Guard veteran
- Shirley and I have been married for 28 years.
- We have three grown children. Currently I farm with my wife and two sons.
- To supplement my farm income, I have become a rural mail carrier RR#1, Brooklyn.

As a life long farmer I recognize the need for land use planning and the importance of looking at all sides of this issue. Shirley has been active with the Town of Brooklyn's Planning Committee and kept me informed on many of the current issues.



# **TOWN OF BROOKLYN NEWSLETTER - MARCH 2003**

## **Elections**

Tuesday, April 1<sup>st</sup> is election day. Polls are open at the **Town Hall** on the west end of Main St. (Highway 92) in the Village of Brooklyn from 8:00AM to 8:00PM. If you are not able to get to the polls, contact Judy Follett, Town Clerk, to receive an absentee ballot. The ballot needs to be returned by the close of the polls. Judy may be reached at 455-2709.

Candidates for Town Board seats are:

### **Chairman**

Bjarne (B.J.) Mikkelsen = 862-1140  
Herb Hanson = 455-6778

### **1<sup>st</sup> Supervisor**

Cheryl Rezabek = 455-1617

### **2<sup>nd</sup> Supervisor**

Curt Golz = 882-4609  
John Davis = 455-2022

### **Clerk**

Judy Follett = 455-2709

### **Treasurer**

Roseann Meixelsperger = 455-1622  
Amy Ross = 882-5316

Check out what the candidates stand for and see as our future and then on April 1.

**Get out and VOTE**

## **"Help Wanted"**

*Brooklyn EMS* is always looking for interested persons willing to make a commitment of time and energy to their community. The monetary pay is not great but the rewards are many! No experience is needed. Top-notch training is provided. More information is available from any member of the EMS.

The *Town of Brooklyn Planning Commission* has an opening. This involves a 3 year appointment and meetings once a month (2<sup>nd</sup> Monday evening) as a matter of routine. There will be a flurry of additional activity involving the Planning Commission as the comprehensive planning process (Smart Growth) gets into high gear. See the related article elsewhere in this newsletter. Contact Jim Kramer, Planning Commission Chairman, at 424-6280 for more information or to express your interest.

## **Recycling**

We have lost our source for disposing of old batteries. Please do not bring them in.

Newspapers etc. - **TIE THE BUNDLES** - even if in bags. Tied bundles facilitate handling and help to ensure that the stuff doesn't blow around in transit.

For those residents using a private hauler - please consider bringing your **recyclable** items to the center on a periodic basis. We receive grant \$ based on tonnage, thus offsetting the property tax.

### Outdoor burning

Fire season is upon us. Please conduct your outdoor burns with care. Supervise your burn barrel.

If you plan to burn brush, a call to your fire chief notifying him of the burn can eliminate confusion and unnecessary call-outs. If you live in the area served by the Evansville Fire District, a call by a well-intentioned passerby can result in a service charge of over \$300 to you, even if you did not call and service was not needed.

### Country school signs

All country school sites within the Town have been identified and marked with signs. A history book has been assembled. Donations are still needed to cover the cost of this non-governmentally sponsored project. Contact Sharon George, 455-2739, if you would like to help out. Any amount would be appreciated.

### Driveway/fieldroad Ordinance

After much discussion at board meetings over a number of months and a public hearing, the Board has made some changes to this ordinance. For the most part, it applies to new construction. However, substantial changes to the configuration of an existing driveway or to the buildings served may trigger coverage. Please contact a member of the Town Board before proceeding with new construction or changes.

### Comprehensive Planning Process

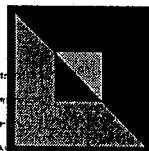
The Town of Brooklyn along with 14 other towns, Green County and a number of cities and villages within Green County have been notified of a major grant award to help fund the cost of this process (also known as "Smart Growth"). By design, this process will involve a great deal of participation by local residents and land owners. When called upon, be prepared to share your thoughts as we shape a vision for the future.

### Election Results

Herb Hanson defeated  
Bjarne Mickelson  
192-95  
for chairman

John H Davis Jr  
defeated Curt L. Holz  
158-123 - 2nd supervisor

Amy Rose defeated  
Roseann Meixelsperger  
141-136 - Treasurer



**Roseann Meixelsperger**  
Candidate for Treasurer  
Brooklyn Township



**Roseann Meixelsperger**

**Bio:** Married to Dan, one son - Tony. Township resident since 1985.

N9085 Freidig Road  
Brooklyn WI 53521

**Qualifications:** Accounting B.S. degree from Edgewood College—Graduated 1989.

Phone: 608-455-1622  
Fax: 608-455-8441  
Email: rameixe@aol.com

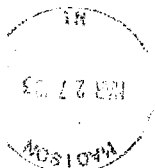
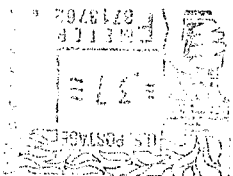
**Experience:** Over 20 years in accounting

Please vote April 1st  
Brooklyn Township Hall  
Polls are open from  
8:00am to 8:00pm

**Commitment:** Served on Brooklyn Planning Commission from 1995 to 1997.

Office is located in Brooklyn Township for my company named ACT LLC, providing accounting related services.

*Bringing Bottom-Line Accountability to the Treasurer position serving the Brooklyn Township Community*



## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open sessions on Wednesday, March 26, 2003 at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following:

### Agenda:

1. Smart Growth Contract
2. Driveway Permits, if any
3. Driveway / Fieldroad Permit Application update
4. Board of Review Appeal
5. Mortensen Road Project
6. Road & Sign Inventory
7. Behnke Road to-do list
8. Closed meeting minutes
9. Adjournment

8:00 pm

Judy Follett  
Town Clerk

3/25/03

### Town of Brooklyn

#### March 26, 2003 Meeting Minutes

Not yet approved by the Board.

This special meeting was held on Wednesday, March 26, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scriver, Supervisors Herb Hanson and Bob McNeely, and Clerk Judy Follett. Chairman Scriver called the meeting to order at 8:07PM. The Clerk read the Public Notice

**The Smart Growth Planning Agreement and Contract.** The Town of Brooklyn is responsible for \$4800. The cost of the entire project is \$560,000. Motion by H. Hanson to go along with the Smart Growth Planning Process Agreement and Contract. Second by B. McNeely. Motion carried unanimously.

**Driveway Application Update.** The new driveway ordinance is in effect as of 3/20/03. Motion by J. Scriver to adopt the March 2003 update of the Driveway Application Permit. Second by B. McNeely. Motion carried unanimously.

**Driveway Permit.** Dennis Childs – Highway C. Extension of the existing driveway to an additional dwelling. \$200 fee. Motion by J. Scriver to approve. Second by H. Hanson. Motion carried unanimously.

**Board of Review Appeal – James and Sarah Schliem.** Hearing - March 26, 2003 at 10:30am. The Town Board has hired an attorney to represent them at the hearing. The Judge wants to listen to the tape. The quality of the tape is very poor. The clerk will ask resident Bob Abella if he can enhance the tape quality. Motion by H. Hanson for clerk to report back to Board if the cost will be more than \$300. Second by J. Scriver. Carried unanimously.

**Mortensen Road.** Two of four easements are taken care of. Gallagher/Reynolds right of way issue: J. Scriver will call attorney's office for follow-up. Scriver offered to continue with this process even when the Board changes.

**Road Sign Inventory.** No update.

**Behnke Road to-do list.** J. Scriver will put together a list for the new Board.

**Closed Meeting Minutes – Jan. 20, 2003.**

Motion by H. Hanson to approve the minutes relating to the sale of the truck. Second by B. McNeely. Motion carried unanimously.

Motion by H. Hanson to approve the January 20, 2003 closed meeting minutes regarding right-of-way acquisition but for the minutes to remain sealed until the transaction is complete. Second by B. McNeely. Carried unanimously.

Motion by B. McNeely to adjourn at 9:54pm. Second by J. Scrivner. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **Town of Brooklyn**

### **April 8, 2003 Annual Meeting Minutes**

NOT YET APPROVED BY THE TOWN

The Annual Town Meeting was held on Tuesday, April 8, 2003 at the Town Hall in Brooklyn.

Fourteen residents attended the meeting.

Outgoing Town Chairman Jim Scrivner called the meeting to order at 8:00PM. All joined in the Pledge of Allegiance.

Introduction of new town board and treasurer:

Chair: Herb Hanson  
1<sup>st</sup> Supervisor: Cheryl Rezabek  
2<sup>nd</sup> Supervisor: John Davis  
Treasurer: Amy Ross

**Minutes from last year's annual town meeting:** Motion to waive the reading aloud of the minutes. Second. Motion carried unanimously.  
Motion to accept the minutes from the 2002 Annual Town Meeting. Second. Motion carried unanimously.

**Town Financial Report:** Motion to accept the annual financial report. Second. Motion carried unanimously.

#### **State of the Town Overview:**

Sixteen land divisions in 2002.

Twenty-seven driveway/fieldroad permits were approved in 2002.

Thirteen new fire numbers issued by Green County.

Building permits issued by Green County:

1 Greenhouse; 9 Pole sheds; 10 Houses; 15 Additions; 4 Barns; 3 Garages

A number of joint municipal meetings have been held with the Towns of Brooklyn, Oregon, Rutland, and Union, and the Village of Brooklyn. Some topics discussed include: Joint bidding, equipment sharing, recycling, smart growth, Brooklyn Fire and EMS plans.

The revaluation of property in the Town was completed and the Board of Review was held in November, 2002.

A revised Driveway/Fieldroad ordinance was passed in March 2003.

The town sold a grader for \$2760.

Three newsletters were sent to residents.

#### **Plans for 2003:**

**Mortensen Road:** Reconstruction of west end – the town received a TRIP-D award of \$373,286. The actual to be paid would be 48.6% of the actual cost of the project. The estimated cost is \$341,969.

**Behnke Road and Bridge.** A TRIP award of \$17,471 was received for the roadwork. The bridge is a federal bridge project. Federal money pays for 80% of the replacement.

**Comprehensive Planning:** The town joined with other Green County municipalities in a grant to work with the Southwest Regional Planning Commission. The cost to the town will be \$4800. The cost of the entire project is \$560,000.

The 1989 International truck was sold to the Village of Brooklyn for \$14,000.

Long term plans:  
 Brooklyn Fire/EMS building plans  
 State Shared Revenue

Motion to adjourn the meeting . Second. Motion carried unanimously.

Respectfully submitted,  
 Judy Follett  
 Town Clerk

	Name	Address	Resident
1	Judy Follett	W1834 Mortenson	Yes
2	Glen Day	N 8952 Bepler Rd	"
3	Robert Strous	W1350 King Rd	"
4	CHERYL REZABEK	W1350 KING Rd	Yes
5	John Davis Jr	N9132 Benson Rd	yes
6	Shirley Davis	N9132 Benson Rd	yes
7	Karen Hanson	N997 Hwy 92	yes
8	Randy Risch	N8607 Freidly RD	yes
9	James Topel	N7767 Hwy 104	yes
10	Amy Ross	w1249 Hwy C	yes
+12	Bobo Patricia	w633 Elmer Rd.	yes
13	Herb Hansen	W997 Hwy 92	"
14	+ Jim SCRIVNER (JF)		Attending

**TOWN OF BROOKLYN ANNUAL REPORT  
 FOR THE YEAR ENDING DECEMBER 31, 2003**

**CASH BALANCE ON HAND JAN. 1, 2003**

237,556.92	Checking Account
54,292.43	Equipment Fund
8,152.43	Smart Growth Fund
<u>688,576.42</u>	Advance tax collections (Dec. 2002)
<u>988,578.20</u>	

**RECEIPTS:**

**TAXES**

354,473.09 2002 Tax Roll Collections (Jan. 03) (less overpymts.)

**EXPENDITURES:**

**BOARD**

15,913.85	Board salaries, expenses, insurance
14,494.06	Clerk salary & expenses
5,388.03	Treasurer salary & expenses
1,256.50	Legal fees
5,333.50	Assessor
1,492.94	Elections
<u>3,262.56</u>	Town Buildings
47,141.44	

**PUBLIC SAFETY**

43,338.45	Fire Protection
11,525.83	EMS Protection
2,364.16	2% Fire Dues
<u>400.00</u>	Building Inspector Expenses
57,628.44	

1,057.00 Dog Licenses  
 27,950.92 Tax Lottery Credit from State (April 03)  
 117,013.83 Tax Credit from State (July 03)  
 90,096.91 August Tax Roll Settlement from County  
404,559.49 Dec. 2003 Tax Collections (includes dogs)  
 995,151.24

**INTERGOVERNMENTAL REVENUES**

24,712.23 State Shared Revenue  
 2,364.16 2% Fire Insurance Dues  
 5.00 Computer Aid  
 77,726.75 Highway Aid  
 6,479.12 Recycling Grant  
 651.22 DNR Payments-DNR Land  
 70.88 Managed Forest Law (88.60-17.72)  
 1,212.05 MFL Withdrawal Tax (1515.06-303.01)  
 1,357.18 Ag Use Penalty Collection  
 4,000.00 County Matching Funds (Highway)  
134.70 Bridge Construction Aid  
 118,713.29

**LICENSES / PERMITS**

215.00 Beer / Liquor / Cigarette / Bartenders  
 5,094.06 Driveway / Land Divisions / Culverts  
2,601.43 Building Inspection Fee  
 7,910.49

**PUBLIC CHARGES**

6,990.81 Recycling Center  
 6,990.81

**MISC.**

4,946.07 Interest Income  
 14,000.00 Sale of Truck  
 180.00 Hall rental  
 175.00 Donations  
 253.88 Country School Signs  
 263.00 Reimbursement to Town (deed work)  
 250.00 Sykes Constr. - chipping Mortensen Rd.  
 14.00 Misc: \$1.00 overpymt & Fire Levy Correction  
 53.66 Tax overpymts. Not paid back  
2,852.82 Tax overpymts. By escrow agents  
 22,988.43

1,151,754.26 Total Receipts

**PUBLIC WORKS**

8,433.57 Equipment maintenance  
 425,951.35 Highway Construction  
 2,000.00 County matching funds paid  
 1,843.31 Retirement (paid by the Town) - B. Smith  
 48,275.10 Highway Labor/Medical Insurance  
 9,620.10 Highway Maintenance  
 5,552.35 Highway Fuel  
 24,219.24 Highway Salt  
 3,586.94 Culverts/Drives  
4,775.40 Workman's Comp. & Operating Insurance  
 534,257.36

**SANITATION**

3,330.64 Recycle Labor  
7,158.62 Recycle Other Expenses  
 10,489.26

**CAPITAL OUTLAY**

81,738.00 2004 Truck

**DEBT SERVICE**

0.00

**OTHER**

2,520.75 Planning Commission Expenses  
 545.79 Park mowing  
 4.00 Refund of dog license fee  
2,852.82 Refund of 2003 Tax bill overpymts  
 5,923.36

**AGENCY**

531,290.07 School Districts  
 71,452.93 Technical Colleges  
 391,593.17 County/State  
1,016.00 Dog Licenses  
 995,352.17

1,732,530.03 Total Expenditures

**CASH BALANCE ON HAND DECEMBER 31, 2003**

(5,031.16) Checking Account  
 26.12 Equipment Fund  
 8,247.98 Smart Growth Fund  
 404,288.49 Advance tax collections  
271.00 Advance Dog License Collections  
407,802.43

*NO OUTSTANDING DEBT*

**NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, April 14, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

*Revised*

1. Call to order
2. Notice of meeting
3. Chairman's vision re: conduct of business
4. Board organizational matters, duties, assignments
5. Minutes of 3/10 and 3/26 Town Board meetings
6. Pay bills
7. Treasurer's report and clerk's reconciliation

8. Roads -
  - a) Behnke Road bridge project
  - b) Mortensen Road project
  - c) Behnke Road reconstruction project
  - d) Balance of 2003 road work, road tour
  - e) PASER WARE - use, training
9. Status report on new truck
10. Report on Green County Plan Commission Training (4/10)
11. Local Government Day
12. Spring WTA District Meetings
13. Kick off meeting re: comprehensive planning with Green County - 4/16
14. Pending appeal of Board of Review decision
15. Set date for 2003 Open Book and Board of Review
16. Recycling Report, if any,
17. Safety Report - Representative reports (if any), District Board Appointments
18. Election Report - 4/1 general election
19. Driveway, fieldroad permits - a. applications, if any, b. report on outstanding issues
20. Planning Commission - a. Commission Report, b. Land divisions (if any), c. Input on Conditional Use Permit request of Randy Risch and Alan Ferguson at N8607 Freidig Road
21. Follow up on items from Annual meeting, if any
22. Informational (*non-action*) items, if any
23. Public comment on non-agenda matters, if any (*No action can be taken by the Board*)
24. Adjournment

Note: The Board, at its discretion, may take public input on any agenda item.

4-8-03

## **Town of Brooklyn Board Minutes of meeting - 14 April 2003**

~~(not yet approved by the Board)~~

The meeting was called to order by Chairman Hanson at 7:30PM. Supervisors Cheryl Rezabek and John Davis and Treasurer Amy Ross were present. Minutes were taken by Jim Scrivner in the absence of the clerk, Judy Follett. A number of citizens and guests were present.

The Notice of the meeting was read by Scrivner. All present joined in the Pledge of Allegiance to the flag.

### **Chairman's vision and Board organizational matters**

Chairman Hanson handed out a 4 page document identifying key dates, issues facing the Board, and general organizational and operational items. Discussion followed on many of the topics. There was consensus on:

- Continuing regular Board meetings the 2<sup>nd</sup> Monday of the month - 7:30PM
- Treasurer Ross researching and reporting back at the May meeting regarding an RFP for a financial audit of the Town's records and procedures. Rezabek to assist.
- Continuing the discussion at the May meeting regarding the type, timing and detail of materials in advance of meetings. Lead time for review and reflection are important.

### **Minutes of 10 March and 26 March 2003 Board meetings**

*Motion by Hanson, second by Rezabek to approve the minutes as presented. Motion carried unanimously.*

### **Attendance at WI Towns Assn. Spring district meetings**

*Motion by Rezabek, second by Davis to authorize all Board members to attend and the Treasurer to enroll and pay for same. Motion carried unanimously. 3 to 4 will attend.*

### **Bills**

The bills were reviewed and explained by Chairman Hanson and Scrivner. *Motion by Rezabek, second by Davis to approve the payment of the bills as presented with the addition of item #46 - fees up to the amount of \$188 for the WTA Spring District Meetings - total payments up to \$55194.76. Motion carried unanimously.*

### **Treasurer's report/Clerk's reconciliation**

The report was handed out. Due to the absence of the clerk and this being the first meeting for the Treasurer, detailed review and action on this item was tabled until the May meeting on a *motion by Hanson, second by Davis, carried unanimously.*

### **Roads**

At the request of Chairman Hanson, former Town Chairman Jim Scrivner gave a briefing on the various pending road projects and the process for the balance of 2003.

- Behnke Road bridge - Bids were opened 4/8/03 at WI DOT. The low bid was \$120,000 by Sykes Construction. Estimated cost was \$150,000. The supervising engineer during construction will be a firm from Middleton called EarthTech.
- Mortensen Road project - Scrivner handed out and reviewed in detail a project "To Do List".
- Behnke Road re-construction project - Scrivner handed out and reviewed in detail a project "To Do List".
- After this briefing, there was a *motion by Davis, second by Rezabek* to appoint Scrivner as the Board's agent to facilitate the completion of the aforementioned projects. *Motion carried unanimously.*
- The Board set the annual spring road inspection tour for Thursday, 17 April 2003 at 5:00pm starting at the Town Hall. Chairman Hanson will post. Employee Brian Smith will assist on the tour.
- PASER road evaluation system - Brian Smith knows how the basic evaluation system works and will receive assistance from Scrivner on how to use and update the software.

### **New truck**

The new truck will reportedly be available for delivery the end of April 2003. The Village of Brooklyn has purchased and taken possession of the 1989 truck.

### **Plan Commission Training - 10 April 2003**

All supervisors and some members of the Planning Commission attended this program in Monroe put on by Extension and others. The Board recognizes that an early priority will be to create and populate a statutorily defined "Plan Commission" given the current



Planning Commission is constituted under a town ordinance that is not consistent with statutory requirements for a Plan Commission.

**Local Government Day - 14 April 2003 - hosted by Green County Highway Dept**  
Chairman Hanson and Brian Smith attended. Education was provided regarding sign reflectivity and the importance of signage and current inventories. Estimated road construction costs for 2003 were reported.

**Comprehensive Planning kick off meeting - 16 April 2003**

Board members plan to attend this County, Southwestern Wisconsin Regional Planning Commission sponsored event. A grant plan and timetable are expected to be laid out.

**Pending Board of Review appeal**

No change in status since last meeting. After a discussion of the limitations of the recording system used for the last Board of Review and for regular Board meetings, there was a *motion by Hanson, second by Rezabek* to have Hanson work with a local resident to develop a specs and a cost estimate for an omni-directional microphone and CD burner as peripherals to the computer to maximize its capacity. *Motion carried unanimously.*

**Dates for 2003 Open Book and Board of Review**

The dates are:

- Open Book - Wednesday, 30 April 2003 - 5:00PM to 7:00PM
- Board of Review - Monday, 19 May 2003 - 6:00PM to close (minimum 2 hours)

Regarding certification training for Board of Review members (Town Board members and alternates, if any) there was a *motion by Davis, second by Rezabek* to authorize attendance at upcoming training with costs to be paid by attendees and reimbursed by the Town. *Motion carried unanimously.*

**Recycling report**

The Sheriff's Department continues to work on the various vandalism incidents that have occurred at the center.

**Safety Report**

Chairman Hanson talked about the history and nature of our relationships with the various providers serving the Town. He noted that the Town has ownership positions as follows:

Belleville - both Fire and EMS

Brooklyn - both Fire and EMS

Evansville - Fire only

Albany - none

On that basis, *motion by Hanson, second by Davis* to appoint Town representatives to the District Boards as follows:

Belleville Fire and EMS - Garth Langhammer

Brooklyn Fire and EMS - Gary Splitter

Evansville Fire - Alan Ferguson

Albany - no one

*Motion carried unanimously.* Alternates will be named at a later date.

**Election report -**

- April 2003 general election - There were 292 voters.
- Old punch card devices need to be disposed of.

### Planning Commission

- There were no land division requests brought forth by the Commission
- Current members are interested in the Board's perspective on their role in the upcoming Comprehensive Planning process versus some other body and the nature of their charge. The Board sees this unfolding soon and will communicate
- Vacancies - Shirley Davis - term expiring, Ted Belanus - term expiring, and Dave Batker - moving from the town mid-term. Davis and Belanus are interested in continuing. Others interested should send intro letter to Chairman Hanson
- Consistent with the enabling ordinance, the Commission elected its leadership as follows:
  - ◊ Chairman - Jim Kramer
  - ◊ Vice Chair - Shirley Davis
  - ◊ Secretary - Pat McNeely
- The Planning Commission had heard from landowners Randy Risch and Alan Ferguson regarding the upcoming Conditional Use Permit hearing before the Green County Board of Adjustment on 1 May 2003. This is for a proposed landscape business to be run on their property by a Scott Gear. On the basis of their description, the Planning Commission found the proposed use to be consistent with the Town's land use plan inasmuch as it is a form of agriculture and there was to be no retail sales and minimal traffic.

The Town Board took direct input from Mr. Risch and from Bill Roberts, neighbor directly to the east. Based on all the information presented, *motion by Rezabek, second by Davis* directing that Chairman Hanson represent the Town's position on this application as follows:

- Report that the proposed activity appears consistent with the Town's Land Use Plan
- Convey the Board's concerns with respect to truck traffic on the town road, hours of operation, storage aesthetics, and number of on-site employees and anything else that might arise based on applicant Gear's presentation or responses at the Board of Adjustment meeting.

*Motion carried unanimously.*

### Annual meeting follow up

There was nothing requiring follow up.

### Informational items

Chairman Hanson reported that he would be signing off on several Verizon construction permits.

### Public comment

Glen Curless inquired regarding his driveway permit application. He was advised to work with Chairman Hanson inasmuch as the ordinance and application form had changed since his last formal contact.

Keith Rosslien requested that a new Certified Survey Map he had be signed by the Chairman and Clerk. He was advised that they would not sign since the transactions depicted were exempt and did not require Board approval. He also requested that the Chairman sign off on 2 Green County Highway driveway permits on County C. He was advised that the sign-off would be done at the time his Town of Brooklyn permits were issued. He was given a copy of the ordinance and told to be in touch with Chairman Hanson.

Both were advised that their applications could be expedited at upcoming meetings including one on 17 April 2003 if their completed paperwork was returned in time.

**Adjournment**

*Motion by Rezahek, second by Davis to adjourn. Motion carried unanimously at 11:32PM.*

Minutes respectfully prepared and submitted by:

Jim Scrivner

**TOWN OF BROOKLYN, GREEN COUNTY, WI**

400 Main Street  
Brooklyn, WI 535321  
608-455-6778

**NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session at 5:00PM on Thursday, April 17, 2003 at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following:

AGENDA:

1. Consider Driveway Permit applications and driveway site inspections, if any.
2. Conduct an inspection tour to assess, evaluate and discuss the condition of Town Roads.
3. Adjournment

Herbert Hanson  
Town Chair

DATE 4/15/03

2a. Consider Right of Way issues for Mortenson RD Project.

2b. Consider Replacement of District Representative to Evansville Fire

**TOWN OF BROOKLYN**

**APRIL 17, 2003**

A special meeting of the Town of Brooklyn Board of Supervisors was called to order at 5:00P by Chair Hanson. In attendance were 1<sup>st</sup> Supervisor C. Rezahek. 2<sup>nd</sup> Supervisor J. Davis. Town Employee B. Smith

and Jim Scrivner. The notice of open meeting was read with specific notation given to the timely posting on Tuesday April 15, 2003 at the Brooklyn Town Hall, Town of Brooklyn Recycling Center and in the Riverbends Tavern.

Regarding items #1 (driveway permits) & 2b (replacement of fire district representative) on the agenda, both items were withdrawn from the agenda by the chair as these issues had been either resolved without the need for Board involvement or unnecessary.

Jim Scrivner briefed the Board on the status of ROW issues involving Reynolds/Gallagher and the Waterman's. He provided two options to make it possible to accept a bid on the Mortenson Rd. project by the April 26<sup>th</sup> deadline date. The position of the Town Board was that the current owners and the former owners are responsible for resolving the error in the deed. However, to facilitate the corrections in a manner to make the ROW site acquisition timely to the Mortenson Rd. construction project the following motions were made:

Authorize Jim Scrivner to spend up to \$600. on an attorney to obtain a Deed of Correction to meet the time line to accept the bid. M/s/p Rezabek/Davis.

In the event that a Deed of Correction cannot be obtained:

Authorize Jim Scrivner to spend up to \$1000. on an attorney to attempt to enter in to an agreed upon contract between the interested parties to meet the time line to accept the bids. M/s/p Rezabek/Davis

In advance of the tour of the Town's roads, Jim Scrivner provided the Board members with a brief overview of the PASER assessment system and tool.

Jim Scrivner provided an overview of the PASER system for assessing and rating the roadways.

The Town Board and B. Smith toured the Town's roads. The data compiled from this tour will be inserted into the PASER program to help the board make upcoming decisions pertaining to road maintenance and repairs.

Motion to adjourn at 8:05PM. M/s/p Rezabek/Davis

Respectfully submitted: Herb Hanson, Town Chair

## **NOTICE OF OPEN MEETINGS**

### **TOWN BOARD**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Thursday, April 24, 2003 at 8:00 P.M. at the Town Hall of the Town of Brooklyn to discuss and act on the following:

1. Right of way purchase for Mortensen Road & report from J. Scrivner on same
2. Driveway application permits – specifically Curless
3. Action on Land Division request from Curless & Kenneth Flood (Buyer/Seller)

### **Town of Brooklyn**

#### **April 24, 2003 Meeting Minutes**

This special meeting was held on Thursday, April 24, 2003 at the Town Hall in Brooklyn.

In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett. Chairman Hanson called the meeting to order at 8:00pm. The Clerk read the Public Notice

#### **Mortensen Road.**

Jim Scrivner reported that he had a signed agreement for the right-of-way purchase; he also reported that a deed of correction had been completed on the Reynolds/Gallagher property.

The Town has a 30-day extension on the lowest construction bid for the reconstruction of Mortensen Road.

Motion by C. Rezabek to accept the bid from Thieding Construction of Loganville for \$235,966.04 contingent on completion of the paperwork. Second by J. Davis. Motion carried.

if the clerk must do this. Motion carried unanimously.

**Land Division.**

Division for Kenneth Flood. Setback lot on County Highway C. The Planning Commission recommends approval. Motion by C. Rezabek to approve the land division. Second by J. Davis. Motion carried unanimously.

**Driveway Application.**

Glen and Judy Curlless – County Highway C. (They have an approved County permit.) 24x30 culvert with endwalls required. Motion by H. Hanson to approve contingent upon receiving certification that the grade does not exceed 13%. Second by C. Rezabek. Motion carried unanimously.

Motion by C. Rezabek to adjourn at 8:47pm. Second by J. Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **OPEN BOOK AND BOARD OF REVIEW**

**OPEN BOOK:**    Wednesday, April 30, 2003  
5:00pm to 7:00pm

Notice is hereby given that the **BOARD OF REVIEW** for the Town of Brooklyn shall hold its first meeting on Monday, May 19, 2003 from 6:00pm until adjournment (minimum of 2 hours) at the Brooklyn Town Hall, 400 Main Street, Brooklyn, WI.

Please be advised of the following requirements to appear before the Board of Review and procedural requirements if appearing before the Board:

No person shall be allowed before the Board of Review, to testify to the Board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view such property.

After the first meeting of the Board of Review and before the final adjournment, no person who is scheduled to appear before the board of review may contact, or provide information to, a member of the board about that person's objection except at a session of the Board.

No person may appear before the Board of Review, testify to the Board by telephone or contest the amount of any assessment unless, at least 48 hours before the first meeting of the Board or at least 48 hours before the objection is heard if the objection is allowed because the person has been granted a waiver of the 48-hour notice of an intent to file a written objection by appearing before the Board during the first two hours of the meeting and showing good cause for failure to meet the 48-hour notice requirement and files a written objection, that the person provides to the clerk of the Board of Review notice as to whether the person will ask for removal of any board members and if so which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

No person may appear before the board of review, testify to the Board by telephone or object to a valuation, if that valuation was made by the assessor or the objector using the income method of valuation, unless the person supplies to the assessor all of the information about income and expenses, as specified in the manual under s.73.03 (2a) of Wis. Statutes, that the assessor requests. The municipality or county shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under

inspection and copying under s. 19.35(1) of Wis. Statutes

The Board shall hear upon oath, by telephone, all ill or disabled persons who present to the Board a letter from a physician, surgeon or osteopath that confirms their illness or disability. No other persons may testify by telephone.

Judy Follett, Town Clerk

## Local municipalities receive aid money

Local municipalities recently received their quarterly share of transportation aids from the state.

This year local governments will receive approximately \$386.2 million from the state transportation fund—about 28 percent of the fuel taxes and registration fees deposited into the fund—to build and maintain local bridges and roads.

"A quality transportation system is

vital to support jobs and economic development and these aids are important to help municipalities maintain their local roads and streets," Governor Doyle said.

Communities also receive state Transportation Fund revenues for public transit, elderly and disabled transportation, and airport and harbor development from WisDOT. State and federal funds will also be allocated for specific highway and bridge construction projects.

General transportation aids help defray the costs of constructing, maintaining, and operating roads and streets under local jurisdiction.

Local municipalities received:

- Town of Dunn — \$29,492.00
- Town of Oregon — \$24,194.93
- Village of Oregon — \$78,975.01
- Town of Rutland — \$20,973.81
- Town of Brooklyn — \$19,431.68
- Village of Brooklyn — \$10,143.23

### NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, May 12, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Adjourn as a Town Board and convene as a committee of the whole in a Joint Meeting with the Town of Brooklyn Planning Commission and Sarah Burgert from the Univ. of Wisconsin Extension to discuss specific issues involving Comprehensive Planning, Statutory provisions for creating a Planning Commission, etc. Adjourn as a meeting of the whole.
4. Reconvene as a Town Board in open session.
5. Minutes of 4/14, 4/17, and 4/24 Town Board meetings *1/22/03 minutes reviewed*
6. Pay bills
7. Treasurer's report and clerk's reconciliation (2 months)
8. Roads -
  - a) Mortensen Road project
  - b) Behnke Road projects
  - c) Re-inspection of Elmer Road Bridge
  - d) Town Board road tour and potential 2003 roadwork
9. Recycling Report & Issues, including summer hours
10. Safety Report - Representative reports (if any)
11. Reports on cost/procedures involved in an audit of Town's financial records
12. Driveway, fieldroad permits - applications- Kleyfoth; Stamm; Schultz; others
13. Planning Commission - a. Commission Report, b. Land divisions (if any)
14. Reports on training sessions: Wisc. Towns Assoc.; UW Extension Board of Review; UW Extension Parliamentary Procedures; Comprehensive Planning Training in Monroe.
15. Green County Highway call down list
16. Treasurer's Duties-continuation from April meeting
17. Clerk's duties
18. Assessing Employee Hazards-Mandated
19. Town Board structure
20. Report on sound recording system for the Town Hall
21. Concerns of the Board

22. Informational (*non-action*) items, if any
23. Public comment on non-agenda matters, if any (*No action can be taken by the Board*)
24. Adjournment

Note: The Board, at its discretion, may take public input (limit of 5 minutes) on any agenda item.

Judy Follett, Town Clerk

*Judy Follett*  
5/10/03

## **Town of Brooklyn**

### **May 12, 2003 Meeting Minutes**

Not yet approved by the Board.

The May 2003 regular monthly meeting was held on Monday, May 12, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross and Clerk Judy Follett. Jim Scrivner, Brian Smith and several other residents were also present.

Chairman Hanson called the meeting to order at 7:30PM. The Clerk read the Public Notice.

**Minutes of April 14, 17 and 24, 2003.** Motion by C. Rezabek to approve the minutes. Second by J. Davis. Motion carried unanimously.

**Minutes of closed session on January 22, 2003.** Motion by H. Hanson to approve. Second by C. Rezabek. Motion carried unanimously.

**Bills.** The bill for the new truck to be added to tonight's bills. Also add 2 Board of Review training sessions. Motion by J. Davis to approve the bills for \$100,476.36. Second by C. Rezabek. Motion carried unanimously.

#### **Treasurer's Report and Clerk's Reconciliation.**

Motion by Rezabek to accept the April Treasurer's Report & Clerk's Reconciliation. Second by Davis. Carried unanimously.

May report:

Cash in Checking Account:	\$392,405.00	
State Pool - Equipment Fund:	\$ 54583.70	
Smart Growth Fund:	\$ 8,196.73	Grand Total: 455,185.43

Motion by Davis to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously. Note: Equipment funds will be moved to the checking account for payment of truck.

Motion by Rezabek to adjourn as a Town Board and convene as a committee of the whole with the Planning Commission and Sarah Burgert from the UW Extension to discuss specific issues involving Comprehensive Planning and Statutory provisions for creating a Planning Commission. Second by Davis. Motion carried unanimously.

Town has a contract with the Southwest Regional Planning Commission.  
'Kickoff' in April 2003.

June, 2003 – Public participation training (Town Board must adopt public participation plan.)

Survey has been sent to landowners – Results will be summarized over the summer.

Fall 2003 – Develop a 'vision'. Later decisions will be based on this vision.

2004 – Addressing the 9 elements of comprehensive planning (ironing out of the details).

2005 – Work goes back to the Regional Planning Commission for the implementation of the Plan (ordinances etc.)

2006 – Public awareness and final adoption of the plan.

Timeline for a Statutory Planning Commission is the end of this summer. Size of Planning Commission: 5-7 ppl.  
Per Burgert, a member of the Town Board does not need to sit on the Planning Commission.

\*Chairman Herb Hanson stated for the record the good job done by the Planning Commission and the good relationship between the Town Board and the Planning Commission.

Motion by Rezabek to adjourn as a committee of the whole and reconvene as a Town Board in open session. Second by John Davis. Motion carried unanimously.

## **Roads.**

**Mortensen Road.** Report by Jim Scrivner: Right-of-way has been purchased (not yet recorded). Scrivner has kept the required negotiation diary on the right-of-way. Chair Hanson has received from MSA the 'Notice of Award' to James Thieding of Loganville in the amount of \$255,966.04. We are on a 30-day extension with Thieding. June 2, 2003 is the preconstruction planning meeting. A notice of what to expect during construction will be sent to residents along the road. Mailboxes will be moved to either Freidig Road or Legler Road or mail may be picked up at the post office. Scrivner and Brian Smith will advise emergency units after the schedule has been set.

**Behnke Road.** There is a \$17,000 trip grant available for repaving. Notice for bid needs 2 insertions in paper. Three cross culverts must be replaced. Scrivner suggests the Town hire the County for the culvert work and not include this in the TRIP bid. Ditch cleaning also necessary.

TRIP work: 465 linear feet of curb and gutter; 0.97 miles of base and paving. Bid would be for a lump sum with unit cost information provided. Time and material for undercutting also needed.

Motion by Hanson to have Green County replace the Behnke Road cross culverts identified in the scope of work documents presented by Jim Scrivner and to also do the ditch cleaning. Second by Rezabek. Motion carried unanimously.

Some private culverts also need to be replaced. (Maximum of 4.) Question of who will pay for this work. Scrivner and Brian Smith will get hard facts to present to Board before any decisions are made.

Motion by Rezabek to authorize the bid for Behnke Road based on the scope of work for the curb and gutter and the base and paving project requiring a lump sum bid for the work and to include time and materials for undercutting if it is required. The notice of bid to be published on May 21 and 28 with bid opening to be on June 5 at 5:00pm with the bid award to be on June 9. Second by Davis. Motion carried unanimously.

Motion by Hanson to retain MSA at a cost of \$200 to develop an estimate of the work on Behnke Road in accordance with TRIP rules. Second by Davis. Motion carried unanimously.

Motion by Hanson to forward bidding documents to Green County to give them an opportunity to give an estimate on the Behnke Road work. Second by Rezabek. Motion carried unanimously.

**Tour of Town Roads.** The Board directed Brian Smith to drill cores on Smith Road. Possible overlay on Smith Road, between Elmer Road and Yarwood Road.

Motion by Davis to request bids for crack filling on Legler, Alpine, and Amidon Roads using the Town's specifications. Second by Rezabek. Motion carried unanimously.

**Elmer Road Bridge Inspection.** Motion by Rezabek to direct the County to inspect the Elmer Road Bridge (P-66, 1.4 mi W of CTH E) to comply with DOT. Second by Davis. Motion carried unanimously.

**Recycling Report.** Motion by Davis to set summer hours: Saturdays 9am to 2pm; Tuesdays 6pm to 8pm. These hours will be in effect from the 1<sup>st</sup> Saturday in June through the 1<sup>st</sup> Saturday in September. Second by Rezabek. Motion carried unanimously.

**Safety Committee.** Evansville Fire Department Alan Ferguson reported that the district has purchased a new tanker truck. The Evansville district is planning a meeting with all owning municipalities to discuss a property purchase.

**Audit of financial records.** Rezabek, Ross, and Follett will meet to discuss issues and give recommendations at the June meeting.

## **Driveway Permits.**

Jeff Kleyfoth. Benson Road. Original permit issued to Robert Tolly. Motion by Davis to amend the driveway permit to move the access to a new location as indicated on the drawing, with grades as required by the ordinance. Davis stated that Mr. Tolly agrees with the amendment. (Permit still under Tolly's name.) Second by Rezabek. Motion carried unanimously.

\*Motion by Rezabek to extend tonight's meeting past 10:30pm. Second by Davis. Motion carried unanimously.

Jodeen and Steve Stamm. Elmer Road. No action taken. Stamm's must come in to explain driveway application.

Jim Scrivner. Legler Road. New culvert. Motion by Davis to clean ditch line with the County's equipment (length to be determined by B. Smith) and to set in new culvert as part of the ditch work. Second by Rezabek. Motion carried unanimously.

## **Planning Commission.** No Land divisions.

Chairman Hanson directed the current Planning Commission to continue as a Planning Commission and to represent the Town of Brooklyn in the Comprehensive Planning Process with Green County, the SW Regional Planning Commission, and any other group that is associated with that process until the official passage of the new ordinance.



Jim Kramer reported to Hanson that he has the requested land use verbiage that Hanson wants to take to the County. He will fax/mail a copy to Hanson after it is typed.

**Green County Call Down List:** Brian Smith, BJ Mikkelson, Herb Hanson, John Davis, Cheryl Rezabek

**Treasurer's and Clerk's duties:** Ross and Follett should list responsibilities & bring to June meeting.

**Town Board Structure** – No update.

**Sound system.** New accessory for tape recorder microphone has been purchased. Tests show it works well.

**Concerns of Board.** High cost of open meeting publications: Hanson would like to minimize; Rezabek wants full publication as it is today.

**Non-action items.** 5/15 Joint Municipality Meeting; 5/19 Board of Review; 5/28 WTA Green County Mtg.

Davis moved to adjourn at 11:28pm. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **NOTICE OF OPEN MEETING**

### **Joint Municipality Meeting**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Thursday, May 15, 2003 at 7:00pm at the Oregon Town Hall, 1138 Union Road to discuss and act on the following:

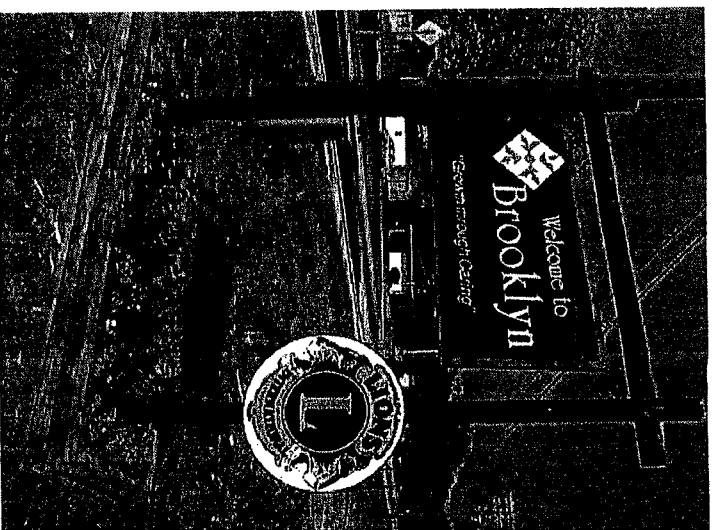
1. Call to order
2. Minutes of previous meeting
3. Appearance of Tim Vowell, Vice President of "Government Relations" at Charter Communications
4. Other items of interest
5. Future meeting dates and issues
6. Adjournment

Judy Follett  
Town Clerk

*Judy Follett*  
5/10/03



## TOWN OF BROOKLYN



**"The world's leading recycling company of post-consumer materials offers you a convenient approach to your home recycling and garbage disposal requirements."**

**Waste Management**  
2418 W Badger Rd  
Madison, WI 53713  
Phone: 455-3007

### Recycling Materials & Preparation

The following guidelines should be used when preparing your recyclables for collection.

- ⊕ **Mixed Paper:** Mixed paper includes magazines, catalogs, phone books, books, file folders, notebooks, construction paper, cardboard (cereal, chip, cake and cookie boxes) and junk mail. Be sure to remove any plastic or cellophane inserts that may be in cereal boxes, etc. All mixed paper should be placed in a separate brown paper grocery bag. The bags are also recycled.
- ⊕ **Newspaper:** Inserts are okay. Place newspaper in a separate brown paper grocery bag.
- ⊕ **Corrugated Cardboard:** Remove liners. No wax or plastic coated cardboard. Collapse boxes and put under your 18-gallon recycling bin.
- ⊕ **Metal Cans, Glass Bottles and Plastic Bottles:** Remove all tops and rinse clean. Place **LOOSE** in your 18-gallon recycling bin. Recycle **ONLY** plastic bottles with a narrow neck that had a pourable content (except oil bottles). No ice cream pails, margarine tubs, or styrofoam products. Please do not use plastic bags.

New "One-Pass" technology allows one collection vehicle to service refuse and recycling. The truck body keeps garbage, paper, and non-paper recyclables separated.

## WHY RECYCLE?

It makes sense. A greener earth and cleaner air are two sound reasons to recycle. For example-

- ♻️ 1 ton of recycled paper saves 17 trees
- ♻️ 10 pounds of recycled plastic bottles saves the energy equivalent of 200 gallons of gasoline
- ♻️ 1 aluminum can saves enough energy to light a 100-watt light bulb for 3½ hours
- ♻️ 1 ton of recycled glass saves the energy equivalent of 10 gallons of gasoline

## WEEKLY CURBSIDE RECYCLING & REFUSE COLLECTION SERVICE

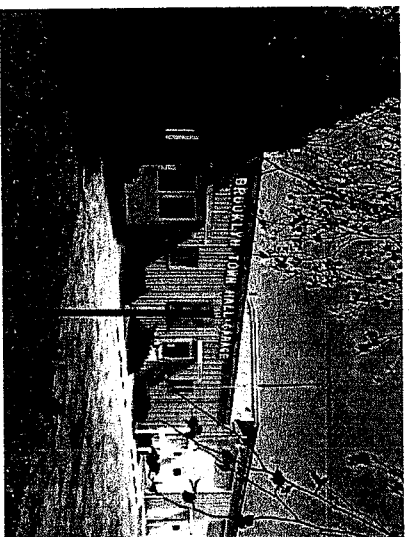
Waste Management provides the most convenient and comprehensive refuse & recycling collection service available on the market today! We provide a once-per-week collection of refuse and recyclables from your home using modern and clean vehicles from our shop and offices which are located in Madison at 2418 W Badger Rd.



**Once-a-Week Collection of Both Garbage & Recyclables With One Truck-** We are the only company to provide once-per-week collection of garbage and recyclables in the Town of Brooklyn using one truck. With our exclusive "One-Pass" equipment you are assured that not only do we provide once-a-week service on the same day for both garbage and recyclables we are also at your house at the same time since we collect garbage and recyclables on the same truck in different compartments.

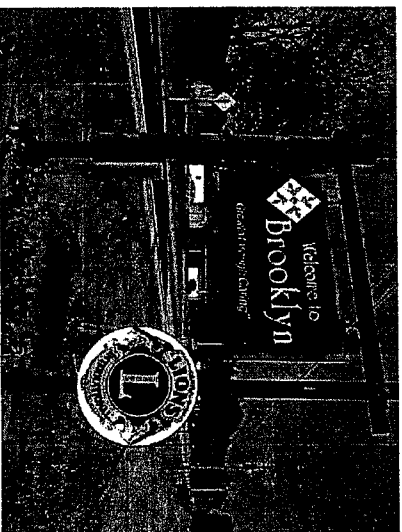
**Free Use of Three (3) Different Sized Carts-** All of our customers in the Town of Brooklyn are

provided with the use of three different sized carts which are made of heavy-duty plastic with attached lid and wheels for your convenience. A cart makes trash disposal really clean and easy--you just roll it out to the curb, the lid keeps the odors in and the animals out. We have found that a lot of our customers like the 64-gallon cart size. Senior citizens and working spouses, however, really appreciate the economics of the 35-gallon cart size while larger families like the ease of use of the 96-gallon cart size. Regardless of size, we know you will appreciate their convenience and clean appearance. In addition, these carts which we manufacture contain a minimum of 20% of the post-consumer plastic that is collected by our Company from homes just like yours.



**Comprehensive & Convenient to Use Recycling-** Waste Management offers the most comprehensive recycling program in the Town of Brooklyn. The items which can be recycled and their preparation are included on the back of this brochure. We also collect recyclables on a commingled basis which

means that you can place all of your glass, plastic and metal containers together in your 18-gallon recycling bin. When your recycling bin is full, simply set it next to your garbage cart on your normal weekly collection day. Commingled collection gives you an opportunity to easily recycle material which means you could save money if you can reduce the size of your garbage cart.



**Professional Employees and Safe Equipment-** All of our uniformed drivers wear reflective clothing for safety and are professionally trained to safely handle their equipment. The radio dispatched trucks



we operate have also been equipped with the most advanced safety systems in the industry. For instance, our tailgate mounted video cameras let the driver view the area behind his truck, ensuring safe backing. This is critically important in residential neighborhoods where children are present!

**Please take the time to give us a call at 455-3007 so we can provide you with a competitive price for our convenient and comprehensive collection service.**

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Thursday, June 5, 2003 at 5:00pm at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following:

1. Open / review roadwork bids
2. Adjournment

Judy Follett  
Town Clerk

*Judy Follett*  
6/31/03

### Town of Brooklyn

#### June 5, 2003 Meeting Minutes

Not yet approved by the Board.

This special June 2003 meeting was held on Thursday, June 5, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Clerk Judy Follett, Patrolman Brian Smith, and Jim Scrivner.

Chairman Hanson called the meeting to order at 5:00PM. The Clerk read the Public Notice.

#### **Open / Review Roadwork Bids.**

##### Behnke Road:

Payne & Dolan:	Paving	\$85,430
	Curb & Gutter	<u>\$ 7,535</u>
		\$92,965

MSA Estimate of Cost: Total \$97,450 This amount includes curb & gutter & allocated amounts.

Jim Scrivner will contact MSA for clarification of amounts on asphalt tonnage, contingency amounts, and immobilization allocations. At that time we will know if we can look at the Green Co. Highway estimate for paving.

#### Crackfill on Legler Road, Alpine Road, and Amidon Road.

Bartelt Enterprises: \$12,889.50 Alligatored areas will not be cracksealed.

Crack Filling Service, Corp.	Rout & Seal	\$12,750
	Spot Seal	<u>\$11,250</u>
		\$24,000

Road bid awards will be made at Monday's regular monthly meeting – 6/9/03.

Rezabek moved to adjourn at 6:04pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, June 9, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of 5/12 & 6/5 Town Board meetings
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Roads -
  - a) 2003 Road work bid awards
  - b) Behnke Road projects
  - c) Mortensen Road project
7. Review draft of ordinance for creation of Planning Commission
8. Recycling Report & Issues
9. Safety Report - Representative reports (if any)
10. Reports on cost/procedures involved in an audit of Town's financial records
11. Driveway, fieldroad permits
12. Planning Commission - a. Commission Report, b. Land divisions (if any)
13. Treasurer / Clerk Job Responsibilities
14. Town Board Structure
15. Assessing Employee Hazards-Mandated
16. Liquor Licenses / Operators Licenses – review & issuance
17. Cigarette License Application – review & issuance
18. Concerns of the Board
19. Informational (*non-action*) items, if any
20. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett  
Town Clerk

*Judy Follett*  
5/31/03

### Town of Brooklyn

#### June 9, 2003 Meeting Minutes

Not yet approved by the Board.

The June 2003 regular monthly meeting was held on Monday, June 9, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross and Clerk Judy Follett. Several residents were also present.

Chairman Hanson called the meeting to order at 7:30PM. The Clerk read the Public Notice.

**Minutes of May 12, 2003.** Motion by C. Rezabek to approve. Second by J. Davis. Motion carried unanimously.  
**Minutes of June 5, 2003.** Motion by J. Davis to approve. Second by C. Rezabek. Motion carried unanimously.

**Bills.** Motion by C. Rezabek to approve the bills for \$13,892.51. Second by ~~C. Rezabek~~. Motion carried  
-T. DAVIS

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$349337.56  
State Pool - Equipment Fund: \$ 25.99  
Smart Growth Fund: \$ 8,205.37                      Grand Total: 357,568.92

Motion by Rezabek to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Davis. Motion carried unanimously.

**Roads.**

**Mortensen Road.** The roadwork start date is June 23. Motion by Hanson to approve move of Ted Belanus' field road at no fee. Second by Davis. Carried unanimously. Motion by Hanson to approve move of William Legler's field road to accommodate the reconstruction of Mortensen Road at no fee. Second by Rezabek. Carried unanimously.

**Behnke Road.** Repaving road: Analysis of bid from Payne & Dolan showed that even without the gravel difference, Payne & Dolan is only 2.3% over the MSA estimate. Jim Scrivner recommends that the Board return Green County's estimate unopened as per TRIP Grant rules.

Motion by Davis to accept the bid from Payne & Dolan for Behnke Road's paving and curb & gutter and to return the County estimate unopened. Second by Rezabek. Motion carried unanimously.

Five private culverts needed. Motion by Davis to have owners buy the culverts and end walls and have the Town install them. Second by Rezabek. Motion carried unanimously.

**Crack Sealing.** Motion by Rezabek to accept bid from Crack Filling Service Corp. for rout and seal and spot seal for \$24,000. Second by Davis. Motion carried unanimously.

**Driveway Permits.**

Leanne Hardy. King Road. Motion by Hanson to approve. No culvert required. Second by Rezabek. Motion carried unanimously.

**Draft of Planning Commission Ordinance.** Discussion of the proposed ordinance.

**Recycling Report.** The person who has been vandalizing the center has been caught and is being referred to juvenile court.

**Safety Committee.** Evansville Fire Department Town Board quorum not possible for any June meeting of the Fire Dept. board. Clerk will contact Ferguson.

**Audit of financial records.** Discussion of timetable and proposal request.

[Motion by Rezabek to extend meeting past 10:30pm. Second by Davis. Motion carried unanimously.]

**Planning Commission.** One land division.

Leanne Hardy and Jerry Elmer. Section 15: 40 acre parcel split to 2 - 20acre parcels. Motion by Rezabek to approve. Second by Davis. Motion carried unanimously.

**Treasurer's and Clerk's duties:** Follett will sort, organize, and 'list' Scrivner's files that are now at the Town Hall.

**Town Board Structure of command:** Motion by Hanson that in absence of the town chairman, the 1<sup>st</sup> supervisor would take over chair responsibilities for all functions of the Town of Brooklyn. Second by Davis. Motion carried unanimously.

**Assessing employee hazards.** The town is mandated to identify hazards that could be encountered by town employees and to come up with a mitigation plan. Hanson said he will stay aware of what Green County is doing as our hazards will be similar to their hazards and we could copy their plan.

**Liquor / Operators / Cigarette Licenses.**

Brooklyn Sportsmans Club, Janis Ringhand, Agent: Motion by Davis to approve license for Class 'B' beer. Second by Rezabek. Motion carried unanimously. Motion by Rezabek to approve the following operators: Pamela Hady, Dan Aeschliman, and Scott Sowl. Second by Davis. Motion carried unanimously.

Ronald G. Miller (River Bends Bar): Motion by Davis to approve licenses for Class 'B' beer, 'Class B' liquor, and cigarettes. Second by Rezabek. Motion carried unanimously. Motion by Rezabek to approve the following operators: Doris Miller, Cheryl Miller, Stanfanie Long, and Carl DiMartino. Second by Davis. Motion carried unanimously.

**Non-action items.** Jug Prairie cemetery does not have enough money available for entire mowing season. Add to July agenda.

Rezabek moved to adjourn at 11:20pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judv Follett. Town Clerk

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, July 14, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

### Revised:

1. Call to order
2. Notice of meeting
3. Minutes of 6/9 Town Board meeting
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Roads – Behnke; Mortensen; Freidig; 2003 roadwork
7. Review draft of ordinance for creation of Planning Commission
8. Recycling Report & Issues
9. Safety Report - Representative reports (if any)
10. Reports on cost/procedures involved in an audit of Town's financial records
11. Driveway, fieldroad permits (if any); Permitting procedures
12. Planning Commission - a. Commission Report, b. Land divisions (if any)
13. ~~Treasurer / Clerk Job Responsibilities~~
14. Assessing Employee Hazards-Mandated
- \* 15. Jug Prairie Cemetery
16. Concerns of the Board
17. Informational (*non-action*) items, if any - *free on Benson*
18. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett,  
Town Clerk

*7/13/03*

## Town of Brooklyn

### July 14, 2003 Meeting Minutes

Not yet approved by the Board.

The July 2003 regular monthly meeting was held on Monday, July 14, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross and Clerk Judy Follett. Several residents were also present.

Chairman Hanson called the meeting to order at 7:30PM. The Clerk read the Public Notice.

**Minutes of June 9, 2003.** Motion by J. Davis to approve with 1 correction (name for motion/2<sup>nd</sup> on bills). Second by C. Rezabek. Motion carried unanimously.

**Motion by Hanson to approve Budget Resolution No. 1-2003** to move the following funds to the Recycle Center Expense Line: \$1000 from Assessor Expense; \$115.30 from General Insurance; \$500 from Sundry Expense. Second by Rezabek. Discussion of Green Valley Disposal charges. Motion carried unanimously.

**Bills.** Motion by C. Rezabek to approve the bills for \$19,260.39. Second by J. Davis. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**  
Cash in Checking Account:           \$343,830.62

State Pool - Equipment Fund: \$ 26.02  
Smart Growth Fund: \$ 8,213.41 Grand Total: 352,070.05

Motion by Rezabek to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Davis. Motion carried unanimously.

#### **Roads.**

**Behnke Road.** Ditch work by County is complete and 5 private culverts have been installed. The work on the bridge will begin on August 4 and be completed by Sept. 12. Sykes Construction will do the work. Brian Smith will coordinate the paving work with Payne and Dolan.

**Mortensen Road.** Verizon is very late getting their work done and it is causing problems for the construction company. Weather not cooperative. A number of residents have complained because of loss of their ornamental plants in the right-of-way. There has been 1 request for compensation. Discussion of erosion control.

**Freidig Road.** West end damaged by Verizon boring under the road. The Lancaster firm will fix the 'hump' in the road.

**Crack Filling** will be done at the end of September.

**Draft of Planning Commission Ordinance.** Discussion of the proposed ordinance. Public Hearing to be August 11<sup>th</sup> at 7:00pm (before regular monthly meeting).

**Recycling Report.** Financial report by A. Ross.  
C. Rezabek stated she was unhappy about Waste Management's pamphlet showing a picture of the Town Hall.

**Safety Committee. Evansville Fire Department.** H. Hanson reported that he met with Evansville's mayor and asked about a needs assessment regarding the land purchase. The Mayor will bring the issue up at a city council meeting. C. Rezabek will contact Mayor Ringhand. Hanson will contact the Town's representative, Alan Ferguson.

**Brooklyn Fire Department.** The FD wants to move ahead with the building plans. There would be a 20-year payment period.

**Audit of Town's financial records.** Motion by Hanson to have request for proposal as presented (with minor adjustments as necessary) be released. Second by Davis. Motion carried unanimously.

#### **Driveway Permits.**

**J. Koehler.** Krause Road. Motion by Davis to approve. 18 x 30 culvert with endwalls required. Bank must be cut back and brush to the North must be removed. Second by Rezabek. Motion carried unanimously.

**Anthony Bruska.** Horan Road. Motion by Davis to approve reapplication. Culvert not required. Second by Rezabek. Motion carried unanimously.

**Assessing employee hazards.** The town is mandated to identify hazards that could be encountered by town employees and to come up with a mitigation plan. No update.

**Jug Prairie Cemetery.** Request by Gerry Richardson that the Town budget money in 2004 for the cemetery.

**Planning Commission.** One land division.

**Rose Horan estate.** Section 26. There are 3 divisions (plus remainder) allowed. This is the 1<sup>st</sup> division. Motion by Rezabek to approve Planning Commissions recommended division. Second by Davis. Motion carried unanimously.

**Driveway permitting procedures.** J. Davis stated that as part of his job of delivering mail, he sees many driveways that are not in compliance with the Town's ordinance. He reported that Mt. Pleasant gives permits after completion of the driveway. Davis will compile a list of approved driveways not in compliance with the ordinance.

[Motion by Rezabek to extend meeting past 10:30pm. Second by Davis. Motion carried unanimously.]

#### **Concern of the Board.**

Complaint of tree blocking the intersection of Benson Road and Amidon Road. Follett will contact Brian Smith to check out and he will call Hanson.

Liberty Pole Park: The park is no longer an option for the County to erect a tower.

Davis moved to adjourn at 10:50pm. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk



## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, July 28, 2003 at 7:30pm at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following:

Revised Agenda:

1. Driveway/Fieldroad Permits for Keith Roeslein
2. Mortensen Road construction and right-of-way issues
3. Adjournment

Judy Follett  
Town Clerk

7-27-03

### **Town of Brooklyn**

#### **July 28, 2003 Meeting Minutes**

Not yet approved by the Board.

The special meeting was held on Monday, July 28, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Clerk Judy Follett, Jim Scrivner (Town representative overseeing Mortensen Rd. reconstruction), Mike Statz of MSA (engineering firm overseeing Mortensen Rd. reconstruction), Town Patrolman Brian Smith, and residents Luke and Lisa Thompson.

Chairman Hanson called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

#### **Two Field road permits.**

Keith Roeslein. County Hwy. C. There are 4 lots and will share driveways. (No residences planned yet). Motion by Davis to approve the 2 field road access permits. 18 x 30 culverts with endwalls required. Second by Rezabek. Motion carried unanimously.

#### **Mortensen Road.**

Detailed status report from Jim Scrivner.

Gravel has been laid – Tuesday, 7/29, they will pulverize.

Rock near Freidig Road intersection – must clear and grub closer to the right-of-way line than previously planned.

Numerous landowner complaints regarding multiple issues.

Drainage issue near Art & Jody Legler has been resolved. Will berm on yard side.

Mobilization charges discussed.

West end clear and grub near Luke and Lisa Thompson residence: Scrivner reported that at the Public Informational Meeting, MSA's Mike Statz and Thompson talked about saving as many trees as possible in the right-of-way. Today MSA, Scrivner, Brian Smith, and road contractor feel that they need to clear the trees. Issues are: 1. Drainage; 2. Adequate clear zone (10' from edge of roadway); 3. Tree overhang on road (damage to vehicles); 4. Consistency of road.

MSA suggested a berm could be built to help hide the road from the Thompson residence.

The Thompson's are not agreeable to cutting the trees down. They have rescinded the temporary construction easement they had previously signed.

Mike Statz, MSA: After the road grading was done, MSA felt that the drainage was not good and also noted the problem with the trees overhanging the road. MSA called Thompson at that time to discuss the trees. At this time

assume 4 rods of right-of-way'.

If road drainage not adequate, water will seep into the subgravel of the road; freezing and thawing will start to break up the road.

Luke Thompson stated that there are 92 trees from 4 ½ to 79 inches around and many flowering bushes. He will agree to 100% removal of trees from Legler Road to the crossdrain culvert about 300' from Legler Road. From the crossdrain eastward, he will agree with the removal of 1 to 2 trees.

Statz (MSA) explained that in the right-of-way area going up the hill, they would like about 75% cleared. Two large oak trees will be saved.

Luke Thompson stated that his research shows that a 4-rod road is a presumed assumption that can be refuted. If there is a legal way to keep the trees, he will pursue it. One suggestion he had was for the town to build drains below the road surface.

Jim Scrivner also pointed out the issue of obstructions in the clear zone. This year in Dodge County a property owner and a town were held accountable for a road traffic fatality because both were aware of road obstructions in the clear zone.

John Davis stated that he has always been aware of the town's right-of-way...even when farming crops in right-of-way. Cheryl Rezabek stated that she thinks the Town should work so the trees on the hill are saved. She stated that the Town only wants the right-of-way now that construction is being done.

Herb Hanson stated that there is TRIP-D funding for this road and federal/state DOT guidelines must be followed or we may not get the money. Scrivner explained that an engineering statement stating the road is up to DOT standards must be sent & accepted by the state before we receive our funding.

It was stated that if this situation would cause construction work to be halted, it would cause a new set of problems. Mike Statz explained that drainage is usually a 4 to 1 slope till outside the clear zone. It would be acceptable for the cut section to have a 2 ½ to 1 slope.

Hanson stated that he feels the Board must make a decision tonight.

Motion by Davis to have a 2 ½ to 1 slope; this is the least damage we can do and to take out the least amount of trees to achieve that effect. Second by Hanson.

Discussion: Berm – must still decide where it would be (outside the right-of-way) and the impact on the trees.

Roll call vote:

H. Hanson	Aye
C. Rezabek	Nay
J. Davis	Aye

Motion passes with 2 aye and 1 nay.

Davis moved to adjourn at 9:10pm. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors and the Town Planning Commission of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, August 5, 2003 at 7:30pm at the Monticello American Legion Hall with Board/Planning Commission members from Exeter, Mt. Pleasant, and Monticello to discuss and act on the following:

1. Comprehensive Planning (specific demographics of Towns/Village in attendance)
2. Adjournment

Judy Follett  
Town Clerk

8/2/03

## **NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, August 11, 2003 at 7:00PM at the Brooklyn Town Hall, Brooklyn, WI to discuss and act on the following matters:

1. Call to order
2. Notice of Hearing
3. Planning Commission Ordinance
4. Adjournment

Judy Follett, Town Clerk

Posted: 8/2/03

### **Town of Brooklyn**

#### **August 11, 2003 Meeting Minutes – PUBLIC HEARING**

Not yet approved by the Board.

The public hearing on the Plan Commission Ordinance was held on Monday, August 11, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett. The Planning Commission and a few residents were also present.

Chairman Hanson called the hearing to order at 7:00PM. The Clerk read the Public Notice.

C. Rezabek explained the proposed ordinance.

#### Opinions expressed:

There should be no alternate member; make the commission 7 members, and that 'provides' the alternate. The entire Town Board, rather than only the Town Chair, should appoint the Plan Commission members. The Planning Commission members should vote for the chair/vice-chair of the commission.

Rezabek moved to close the public hearing at 7:35pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, August 11, 2003 at approximately 7:30PM (Immediately following the 7:00pm Public Hearing on the Planning Commission Ordinance) at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of 7/14 & 7/28 Town Board meetings
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Roads – Behnke; Mortensen
7. Ordinance for creation of Planning Commission

9. Safety Report - Representative reports (if any)
10. Report on proposed audit of Town's financial records
11. Driveway, fieldroad permits (if any)
12. Planning Commission - a. Commission Report, b. Land divisions (if any)
13. Report on 8/5/03 Comprehensive Planning meeting
14. Assessing Employee Hazards-Mandated
15. Concerns of the Board
16. Informational (*non-action*) items, if any
17. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett,  
Town Clerk

8/3/03

## Town of Brooklyn August 11, 2003 Meeting Minutes

Not yet approved by the Board.

The August 2003 regular monthly meeting was held on Monday, August 11, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett. Several residents were also present.

Chairman Hanson called the meeting to order at 7:40PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Minutes of July 14 and 28, 2003.** Motion by C. Rezabek to approve. Second by J. Davis. Motion carried unanimously.

**Bills.** Motion by J. Davis to approve the bills for \$47,144.78. Second by C. Rezabek. Motion carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$469,451.67	
State Pool - Equipment Fund:	\$ 26.05	
Smart Growth Fund:	\$ 8,221.45	Grand Total: 477,699.17

Motion by Rezabek to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Davis. Motion carried unanimously.

### **Roads.**

#### **Behnke Road.**

Bridge project: As of 8/11, the diversion channel is built, the bridge is out, and there is some excavation to do yet.  
Paving project: No date set for paving by Payne and Dolan. Wolf paving will pave over the bridge.

**Mortensen Road.** Blacktopping completed today. Section markers and gravel will be finished next week. Two drives were landscaped over - this will be corrected. Brown residence - drive will be widened to accommodate school bus turn around. Lane residence - tree stumps on 'to-do' list; there is a possibility of Verizon lines under it. Art Legler residence - ditch fixed and bermed. Thompson residence - trees were removed. At the east end of the project, trees were trimmed.

Payne and Dolan trucks damaged Freidig Road.

Thieding bill should be received next month.

J. Scrivner will notify the post office & write letters to residents about moving the mailboxes and the requirements of the postal service.

Hanson stated that he was notified by the Brotherhood of Electrical Workers regarding the wage rates for Verizon workers. Hanson reported that the Verizon work was not part of our project and is not a Town issue.

**Freidig Road.** West end damaged by Verizon boring under the road. Green County 'rolled' to correct problem and it seems to be okay.

**Recycling Report.** Financial report prepared by A. Ross.

**Audit of Town's financial records.** Bid was let 1 week after last month's Board meeting and responses are due back on August 18<sup>th</sup>.

**Driveway Permits.** No applications. There are 9 planned divisions on Glenway and Alpine that will share driveways. J. Davis discussed driveways in violation of the ordinance – specific driveways include: 708 King Road – slope problem; LeAnn Hardy – turn-arounds not wide enough; Chad Wallish – Horan Road – slope problems and trees close to driveway. J. Davis will draft letter to send to property owners.

**Safety Committee. Evansville Fire Department.** Report from Alan Ferguson regarding purchase of property (including house and small shed). Assessed value \$108,600. New appraisal by owner - \$120,000. Fire dept. appraisal stated lot only value is 30,000 to 40,000. The June meeting with municipalities was for discussion only. The Fire Department can make an offer on it's own. There is a verbal agreement with the City of Evansville that would give the FD an alley for parking (for some land) – question of whether there would be 8 or 15 to 16 spaces available. At the July FD meeting, it was decided to go through with the purchase, but there is no commitment to building on the site. The FD has funds set aside for the purchase (\$60,000 to \$80,000 in user fees by year end) and payment would be complete in 5 years with no hit to the budget. Closing would be in early January. The house on the lot is in the historical district but is generally not considered old enough to be of interest. This could delay the destruction of the house for 1 year.

**Planning Commission.** No land divisions.

**Comprehensive Planning meeting on August 5, 2003.**

Explained how comprehensive planning will look when complete.  
Facts on the Town of Brooklyn  
Public Participation Plan

**Ordinance for Creation of Planning Commission.** Changes to draft: Town Board will appoint members. The Plan Commission members will vote for the Plan Commission Chair.

Motion by J. Davis to approve Ordinance #08-11-03 Town of Brooklyn Plan Commission Ordinance as amended.  
Second by C. Rezabek. Vote by roll call: Hanson – Aye; Rezabek – Aye; Davis – Aye.  
Motion passes unanimously.

**Concern of the Board.**

Property tax freeze and impact on municipalities.

The DNR purchased property off the Sugar River, north of Attica, between Hwy C and Hwy X.

Rezabek moved to adjourn at 9:15pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, September 8, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

REVISED:

1. Call to order
2. Notice of meeting
3. Minutes of 8/11 Public Hearing and Town Board meeting
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Telephone service options
7. Roads – Behnke; Mortensen
8. Recycling Report & Issues
9. Safety Report - Representative reports (if any)
10. Report on proposed audit of Town's financial records

11. Driveway, fieldroad permits (if any)
12. Enforcement - Driveway ordinance compliance issues
13. Planning Commission - a. Commission Report, b. Land divisions (if any)
14. Review and adapt a Public Participation Plan for Comprehensive Planning
15. Concerns of the Board
16. Informational (*non-action*) items, if any
17. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett,  
Town Clerk

9/6/03

## **Town of Brooklyn**

### **September 8, 2003 Meeting Minutes**

Not yet approved by the Board.

The September 2003 regular monthly meeting was held on Monday, September 8, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. Several residents were also present.

Chairman Hanson called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Minutes of August 11, 2003 Public Hearing and Town Board Meeting.** Motion by J. Davis to approve. Second by C. Rezabek. Motion carried unanimously.

#### **Roads.**

##### **Behnke Road.**

Bridge project: The box culvert is installed, riprap is in, the channel has been changed upstream and complies with the DNR regulations, and the diversion channel has been closed off. Wolf Paving will pave over the bridge. Payne and Dolan have made an offer to pave over the bridge for the same cost as Wolf. (The Town has no say in this matter.)

Paving project: Curb and Gutter due to start Friday, 9/12. Ditching complete. Cross culverts and private culverts are installed.

Issue: Contractor would like to rent the Town's chipper. Our truck is used with the chipper. Could use state rate for charges. Question of whether Brian Smith would do the work. If Brian does the work, the Board agreed to pay him the federal wage rate, as this is a TRIP project.

**Mortensen Road.** Roadwork is complete. Issue: Stump cluster in front of Lane residence – Brian Smith will take care of this. Issues for Thieding (contractor): Bad spot of asphalt in front of Abella residence; dip in same area; Road damage by Wingra in Mortensen/Freidig area; Tree service truck still sitting here; Ditch near Belanus residence must be cleaned up.

The damage caused by Payne and Dolan trucks on shoulder of Freidig Road has been fixed.

##### \$235,966.04 Original Bid

\$223,637.28 Cost if no additional work had been requested by the Town

\$ 11,000.00 Additional clearing and grouting

\$ 1,260.00 Ditching rework

\$ 628.00 Pulled and reset culvert

\$ 5,000.00 Berm

\$ 1,900.00 Gravel refinishing

\$243,425.28 Total Billing from Thieding. (At this time we will short pay the bill by \$20,000.)

\$ 12,500 MSA – project plan

\$ 10,000 MSA – project supervision

\$ 3,500 Miscellaneous

\$269,000 TOTAL PROJECT – Approximate Cost

The TRIP\_D Grant is 48.6% of this total amount. (The original approved cost was \$373,286.)

Motion by C. Rezabek to accept Jim Scrivner's letter to be transmitted with the check to Thieding. Second by J. Davis. Motion carried unanimously.

**Bills.** Motion by Hanson to authorize the addition of #33 to the bills for payment of \$20,000 to James Thieding Construction. This is the balance due them. Payment would be made upon acceptance and approval of Jim Scrivner and MSA that all work is complete. Second by Rezabek. Motion carried unanimously.

Motion by Rezabek to approve the bills as amended for \$375,936.76. Second by Davis. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$397,269.43  
State Pool - Equipment Fund: \$ 26.05 approx.  
Smart Growth Fund: \$ 8,220.62 approx.

Motion by Davis to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

**Telephone Service Options.** Motion by Hanson to switch phone service plan from Excel to Verizon Easy Savings Plan. Second by Davis. Motion carried unanimously. Amy Ross will purchase a Sam's Club telephone calling card for Town use.

**Recycling Report.** Financial report prepared by A. Ross. Broken windows have been replaced. There is a court ordered restitution for the damage that was done. Hanson will check into Town liability for community service work done for the Town. The Town Board will agree to this if the County will assume the liability.

**Safety Committee.** No report.

**Audit of Town's financial records.** Motion by Rezabek to go with Johnson Block for a one year audit for \$4000 with qualification that funds can be moved from the Highway budget lines. Second by Davis. Motion carried unanimously. Motion by Rezabek to authorize Clerk Judy Follett to sign the contract with Johnson Block. Second by Davis. Motion carried unanimously.

**Driveway Permits.**

John and Caitilin Stolle. Highway 92. Field road access. No culvert required. B. Smith recommends approval. Motion by Davis to approve. Second by Rezabek. Motion carried unanimously.

**Enforcement for non-compliant driveways.** Leann Hardy – J. Davis will call Priority Builders, they will make sure the drive is corrected.

Motion by Rezabek to have Davis finalize his letter and to notify the landowners out of compliance and to use the 60 day timeframe – or to give a reason why this can not be met and to give a proposed timeline. Second by Hanson. Motion carried unanimously.

**Planning Commission.** No land divisions. The Planning Commission recommends approval of the Public Participation Plan drafted by Southwest Regional Planning.

Discussion of Marvin and Marge Eith's proposed division of 40 acres: Buyers want to use the land for a dog training facility. Planning Commission stated that this is not consistent with our Land Use Plan, but they do not oppose – the vote was 4 ayes, 1 nay, and 1 abstention. All Plan Commission members would oppose a grooming/breeding/boarder facility. Issue: Barking dogs. There would be 12 to 16 dogs at one time.

Motion by Rezabek to approve the application requiring the County Public Hearing with the stipulation adopted by the Planning Commission. Second by Davis. Motion carried unanimously.

**Public Participation Plan.** Motion by Davis to adopt the Public Participation Plan as presented by the Planning Commission. Second by Rezabek. Motion carried unanimously.

**Concern of the Board.**

The WI Towns Association now endorses Rural Mutual Insurance.

WISLR – We will get help from a resident to get this completed.

DNR Presentation on water management – Hanson felt it was more of a threat rather than a presentation

Cheryl Rezabek will get town logo put on a CD or diskette.

Joint Municipality meeting on 9/25 at 7:00pm. Village of Brooklyn will host meeting and plan agenda.

Follett should set up dates for budget sessions and prepare a preliminary plan. Hanson will ask Brian Smith for his needs list.

Albany School District will have an election on Oct. 21, 2003.

Rezabek moved to adjourn at 10:30pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **NOTICE OF OPEN MEETINGS**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session at the following times and places to discuss and act on the following:

### **Belleville Fire Department**

Meeting: Monday, September 29, 2003 7:00PM  
Place: Borlands Restaurant, Belleville

1. Call to order
2. Belleville Fire Dept. 2004 budget meeting
3. Adjournment

### **Belleville EMS Association**

Meeting: Tuesday, October 14, 2003  
Place: ZafOle's, 1019 River Street, Belleville  
Social Hour: 6:00pm  
Dinner: 7:00pm  
Meeting: 7:45pm  
(RSVP 424-1419 by 10/6/03)

1. Call to order
2. EMS Annual Meeting / 2004 Budget
3. Adjournment

Judy Follett  
Town Clerk

9/27/03

## **Town of Brooklyn**

Sept. 29, 2003 and October 1, 2003 Meeting Minutes

~~September 29, 2003 Meeting Minutes~~

Not yet approved by the Board.

### **Belleville Fire Department 2004 Budget Meeting**

The special meeting was held on Monday, September 29, 2003 at Borlands Restaurant in Belleville. In attendance were Chairman Herb Hanson, Supervisor John Davis, Clerk Judy Follett, and Town Representative Garth Langhammer.



Chairman Hanson called the meeting to order at 8:10PM.

A budget of \$104,100 was presented, after discussion the fire district reduced it to \$99,000 (keeping it the same as the 2003 budget). Motion by Davis to accept the proposed budget of \$99,000. Second by Hanson. Motion carried unanimously.

Davis moved to adjourn at 8:17pm. Second by Hanson. Motion carried.

Respectfully submitted,  
Judy Follett, Town Clerk

### **October 1, 2003 Meeting Minutes**

Not yet approved by the Board.

The special meeting to approve a driveway application was held on Wednesday, October 1, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett. Also attending was Eric Nelson, agent for Mary Crescio.

Chairman Hanson called the meeting to order at 7:30PM.

Driveway application permit for Mary Crescio, Eric Nelson, Agent – Sandy Hook Road.

Brian Smith recommends approval with no culvert.

Motion by Rezabek to approve driveway application for Mary Crescio, Eric Nelson, Agent.

Second by Davis. Motion carried unanimously.

Payment was accepted for driveway permit and also for special meeting charge.

Rezabek moved to adjourn at 8:00pm. Second by Davis. Motion carried.

Respectfully submitted,  
Judy Follett, Town Clerk

## ***TOWN OF BROOKLYN, GREEN COUNTY, WI***

400 Main Street  
Brooklyn, WI 53521  
455-6411

### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors and the Town Planning Commission of the Town of Brooklyn, Green County, WI will meet in open session on Thursday, October 9, 2003 at 7:30pm at Belleville High School, 635 W. Church Street, Belleville, WI to discuss and act on the following:

1. Comprehensive Planning – Community Visioning Session
2. Adjournment

Judy Follett  
Town Clerk

9/27/03

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, October 13, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of Sept. 8, 29 and Oct. 1 Town Board meetings
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Roads – Behnke; Mortensen; 2003 roadwork; 2004 TRIP Application
7. Recycling Report & Issues (Community Service issue)
8. Safety Report - Representative reports (if any)
9. Election Report
10. Audit update on Town's financial records
11. Driveway, fieldroad permits (if any)
12. Enforcement - Driveway ordinance compliance issues
13. Planning Commission - a. Commission Report, b. Land divisions (if any)  
c. Questionnaire input
14. Review/Adopt Green County's Emergency Mgt. Mitigation Plan
15. Review clerk's initial budget proposal & set dates for budget deliberations
16. Newsletter items
17. Concerns of the Board
18. Informational (*non-action*) items, if any
19. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett,  
Town Clerk

*Judy Follett 10/10/03*

### Town of Brooklyn

#### October 13, 2003 Meeting Minutes

~~Not yet approved by the Board.~~

The October 2003 regular monthly meeting was held on Monday, October 13, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. A few residents were also present.

Chairman Hanson called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Minutes of September 9, 29, and October 1, 2003 Town Board Meetings.** Motion by C. Rezabek to approve. Second by J. Davis. Motion carried unanimously.

**Bills.** Motion by Rezabek to approve the bills as presented for \$36,982.60. Second by Davis. Motion carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$159,940.98  
State Pool - Equipment Fund: \$ 26.06  
Smart Growth Fund: \$ 8,227.65

Motion by Rezabek to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Davis. Motion carried unanimously.

### **Roads.**

**Behnke Road.** Road was paved completely by Payne & Dolan. Shouldering needs to be done yet.

**2003 Roadwork.** Crack filling is complete. Per Hanson, crack fill process seems very good. Some areas are up ½ inch from the road. The work is guaranteed. Once the shouldering is done on Behnke Road, all 2003 roadwork will be complete.

**2004 TRIP Grant Application.** The application will be for the west end of Zweifel Road.

**Recycling Report.** Financial report prepared by A. Ross.

**Safety Committee.** Evansville Fire Department: Kendall Schneider is the new president. The 2004 budget increased by 1.56% to \$214,725. The Brooklyn portion is \$3090.13.

Belleville Fire Dept.: There was no increase in budget as a total.

Brooklyn Fire Dept.: \$1.5 million building loan for 20-year period discussed. Hanson wants the F.D. to give a full presentation to all municipal boards.

**Election Report.** The Albany School District referendum will be on October 21, 2003.

**Audit of Town's financial records.** Contract has been signed and some papers have been given to Johnson Block.

### **Driveway Permits.**

Doug Pearson. Highway C. Field road access upgrade to driveway. Motion by Rezabek to approve permit application from fieldroad access to driveway with amendment of adding a 20' turnout at the North edge of the woods and another turnout between the 2<sup>nd</sup> turnout and the home site. Second by Davis. No fee as upgrade is within one year. Motion carried unanimously.

Jeff Groenier and Scott Cox – Joint driveway application. Amidon Road and Highway 104. Field road access upgrade to driveway. (Outside of one year.) Motion by Davis to approve the permit for Groenier (Lot 1) and Cox (Lot 2) as a shared driveway off Amidon pursuant to plan presented. CSM 3313 Lot 1 and 3313 Lot 2. Second by Rezabek. Motion carried unanimously.

**Enforcement for non-compliant driveways.** In letter, J. Davis should state the section of the ordinance that is not in compliance. Problems: Mortensen Road – no turnouts in one driveway; Horan Road – grade problem, 15-16% slope; King Road – no erosion control (full culvert).

**Emergency Management Mitigation Plan.** Per Hanson, some errors but okay in total; no substantive value-much is boilerplate. Motion by Rezabek to accept the Green County Emergency Management Mitigation Plan including giving H. Hanson permission to contact Keith Engwell about our concerns. Second by Davis. Motion carried unanimously.

**Budget 2004** – Clerk to set up work sessions and have preliminary budget for Board.

**Town Newsletter** items include Comprehensive Planning, Roadwork update, Web site, Driveway ordinance review, Recycling, Burglary/Safety, Audit, Fire district issues, Budget hearing.

**Planning Commission.** No land divisions. The Commission is working on the Issues and Opportunities questionnaire. Next month – appointment of members/terms.

**\*\*Motion by Rezabek to extend meeting past 10:30pm. Second by Davis. Motion carried unanimously\*\***

### **Concern of the Board.**

Transmission lines proposed between Brooklyn and Belleville. The map shows it going north of Alpine Road. Recertification of mileage and projects due to the State. Nordbrock wants to increase his greenhouse business. Assessment penalties.

Rezabek moved to adjourn at 10:47pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **Town of Brooklyn**

### October 14, 2003 Meeting Minutes

**The October 14, 2003 Belleville EMS Budget meeting** was held at Zaf Oles in Belleville. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Clerk Judy Follett and Town Representative Garth Langhammer.

Chairman Hanson called the meeting to order at 8:47pm.

Total EMS budget: 78,750.00. Total levy: 37,187.50. Town of Brooklyn portion of levy is 364.40.

From proposed budget, the vehicle replacement fund was reduced by \$1000.

The transport rate will be increased: Resident: \$150 to \$175 and Non-resident: \$300 to \$350.

Motion by Rezabek to accept the motion of the Belleville, Montrose, Exeter EMS Association District, which was a levy of \$37,187.50. Second by Davis. Motion carried unanimously.

Rezabek moved to adjourn the meeting at 9:07pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

## **OPEN MEETING NOTICES**

THE TOWN BOARD WILL MEET IN OPEN SESSION ON  
THURSDAY, OCTOBER 23, 2003 AT 6:30PM AND ON  
TUESDAY, NOVEMBER 4, 2003 AT 6:30 PM  
AT THE BROOKLYN TOWN HALL, BROOKLYN WISCONSIN TO  
DISCUSS AND ACT ON THE FOLLOWING:

1. BUDGET WORKING SESSION

## **Town of Brooklyn**

### October 27 & November 4, 2003 Meeting Minutes

**The October 27, 2003 Budget working meeting** was held at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett.

Chairman Hanson called the meeting to order at 6:30PM.

#### **BUDGET 2004**

Proposed budget was discussed line by line. The next budget meeting will be 11/4/03.

**The November 4, 2003 Budget working meeting** was held at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett.

Chairman Hanson called the meeting to order at 7:10PM.

**BUDGET 2004**

Amounts were agreed upon for each line of the budget.  
Budget summary was prepared.

**Proposed roadwork:**

1.5miles of Zweifel Road (Kelly Road to Sandy Hook Road)- grind and repave.  
Sealcoating East end of Mortensen Road - 1.4 miles.  
Amidon Road - 2.23 miles needs wedging and sealcoating.

Public Hearing will be on November 20<sup>th</sup> at 8:00pm.

**2003 Roadwork** bills to pay: Motion by Rezabek to pay James Thieding Construction \$21,960. This is the \$20,000 that we withheld from the initial payment and \$1,960 per instructions and direction of MSA. Second by Davis. Motion carried unanimously.

Davis moved to adjourn the meeting. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, November 10, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of Oct. 13, 14, 27 and Nov. 4 Town Board meetings
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Roads - Behnke; Mortensen; 2003 roadwork; 2004 TRIP Application
7. Hire consultant engineer for Yarwood Road Bridge replacement
8. Recycling Report & Issues
9. Safety Report - Representative reports (if any)
10. Election Report
11. Audit update on Town's financial records
12. Assessor Contract
13. Newsletter
14. Driveway, fieldroad permits (if any)
15. Enforcement - Driveway ordinance compliance issues
16. Planning Commission - a. Commission Report, b. Land divisions (if any)
17. Budget Update
18. Concerns of the Board
19. Informational (*non-action*) items, if any
20. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett,  
Town Clerk

11-6-03

## Town of Brooklyn

### November 10, 2003 Meeting Minutes

Not yet approved by the Board.

The November 2003 regular monthly meeting was held on Monday, November 10, 2003 at the Town Hall in Brooklyn.

In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. A few residents were also present.

Chairman Hanson called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Minutes of October 13, 14, 27, and November 4, 2003 Town Board Meetings.** Motion by C. Rezabek to approve. Second by J. Davis. Motion carried unanimously.

#### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$144,638.34
State Pool - Equipment Fund:	\$ 26.08
Smart Growth Fund:	\$ 8,234.29

Motion by Rezabek to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Davis. Motion carried unanimously.

#### **Roads.**

**Mortensen Road.** Report by Jim Scrivner.

Issues remaining:

Kamm's field fence that was located in the right-of-way: During the 'clean & grub', the fence was removed, but the materials were not given to the Kamm's. Scrivner estimated that the fence had 1/2 life remaining. Estimated cost to replace the fence material is \$134.89. Motion by Davis to designate a check to Kamms for \$134.89 for the material for the fence. The letter to accompany the check to be written by Jim Scrivner. Second by Rezabek. Motion carried unanimously. This amount to be added to tonight's bills.

Luke Thompson property: 1- Thompson told Scrivner that there was a field access road just east of his driveway that is no longer there due to the road work. Scrivner believes that the new driveway was built over the old field access road and recommends 'no deal'.

2- During construction, the field access road that was at the corner of Mortensen Road and Legler Road was moved a short ways East. MSA and Thompson agreed upon this at the public hearing before construction began.

3- The culvert under the driveway is off center and Thompson would like the 4' side of the culvert extended and graveled. Scrivner stated that the culvert was placed correctly to be engineered for proper water flow. Because it is a 36' culvert, and with the slope/grade of the property, to be centered in the drive, one side would have to be dug so deep in the ground with the other end higher that it would not work.

4- The fire number sign - along with the post, are gone.

Motion by Hanson to pay for a new post and fire number at a cost of \$45 and to make a temporary sign until the new sign arrives. Second by Davis. Motion carried unanimously. Amount (to Green Co. Zoning) to be added to tonight's bills.

Motion by Rezabek that we only recognize the main paved driveway and the field road access that was constructed from the engineering of Mortensen Road and that we not grant the field access at the corner or just east of the driveway. Second by Davis. Motion carried unanimously.

Motion by Davis to leave the culvert under the paved driveway as is, because it was engineered based on an engineering report, and not grant an extension of the culvert. Second by Rezabek. Further discussion: Question as to who was expected to pay for the extension, etc. Hanson stated that if the culvert had been put in without an engineer's

benefit, he would feel differently, but this was installed following the engineer's design, so should stay as is for proper hydraulics. Scrivner stated that Thompson would do something about the culvert. Rezabek stated that if he alters the culvert, he would need to prove to the Town that his way is more correct/better engineered than what is there. Motion carried unanimously.

**Behnke Road.** An engineer's letter stating that the road is good for 10 years, etc. has not yet been received from Payne & Dolan. This letter is required by the state before it will disburse the TRIP funds. Scrivner recommends that we withhold payment to Payne & Dolan until the letter is received. The bill for the extra gravel has not yet come. 790 tons of additional gravel was needed. Only 80 tons of that additional amount was due to undercut a soft base. The rest of the gravel was due to an incorrect calculation for shouldering by Payne & Dolan. They stated that the requirements changed because of the way the ditches were cleaned. (Brian Smith reported to Scrivner that the ditch work was moderate.) Scrivner told Payne & Dolan that the Town let a lump sum bid-which means no extra payments except for the undercutting required due to the unknown soft base. The bill for the 80 tons of gravel should be @ \$6.90 for a total of \$552. Motion by Hanson to not pay Payne & Dolan for the Behnke Road bill until this situation is resolved, and that this was a bid project and to authorize only the 80 tons of gravel over bid amount. Second by Rezabek. Motion carried unanimously. Scrivner will talk to Payne & Dolan tomorrow (and will let them know a meeting is scheduled on 11/20).

**Behnke Road Bridge.** The bridge did not pass the first stress test done by destructive measures. (Cylinders, from each concrete pouring, are made and cured – then tested.) A second, non-destructive, test called the 'Swiss Test' was done. The results needed to be at least 3500 psi. All cylinders achieved a 4400 psi rating. A second destructive test was done to satisfaction.

**2004 TRIP Grant.** \$22,016 was approved for the west end of Zweifel Road (1.5 mi.).

**Bills.** Motion by Hanson to pay the bills, including #33 and #34 added tonight, with bill to Payne and Dolan to be withheld until an Engineering Letter is received. Second by Davis. Motion carried unanimously.

Motion by Rezabek to pass Budget Resolution #2-2003: That the sum of \$13,671.77 be transferred from the Highway Construction Line to:

- That the sum of \$833.50 be transferred to the Assessor Expense Line.
- That the sum of \$100 be transferred to the Bldg. Inspector Expense Line.
- That the sum of \$4,000 be transferred to the Town Board Expense Line.
- That the sum of \$2500 be transferred to the Culvert Expense Line.
- That the sum of \$5120.30 be transferred to the Capital Equipment Expense Line.
- That the sum of \$353.40 be transferred to the Hwy. Workers Comp. Ins. Expense Line.
- That the sum of \$100 be transferred to the Parks/Recreation Expense Line
- That the sum of \$300 be transferred to the Planning Commission Expense Line.
- That the sum of \$364.57 be transferred to the Fire Dues Payout Expense Line.

Second by Davis. Motion carried unanimously.

**Consultant Engineer for the Yarwood Road Bridge Replacement.** Hanson informed the Board that the County could take over the hiring of the engineering firm at no cost to the Town. Motion by Davis to designate the County to hire an engineering consultant for the Yarwood Road bridge replacement. Second by Rezabek. Motion carried unanimously.

**Recycling Report.** Financial report prepared by A. Ross. October receipts were \$594.50.

**Safety Committee.** Brooklyn Fire Dept.: Hanson has told the Town representative that he wants the F.D. to give a full report on the building issues.

**Election Report.** There were 52 voters at the Albany School District referendum election held on October 21, 2003.

**Audit of Town's financial records.** Follett and Ross are working with the Auditors to get them the reports they need. Follett will ask them to have a presentation for the December meeting.

**Assessor Contract.** Per Gardiner Appraisal, our current assessor, there is a change in state law regarding the revaluation of some undeveloped land and he has offered a 2004 contract for \$1200 to do this additional work. Hanson questioned as to whether the law has already been passed, and if not, if it will pass. Will have as an agenda item in December for further discussion.

**Town Newsletter.** Rezabek stated the items to be included in the newsletter. Hanson stated that there has been

another offer to help with the newsletter. Ross stated that we should include a notice that property tax bills can now be paid by credit card. Ross will email Sharon George.

#### **Driveway Permits.**

Bruce and Kim Halverson. Zweifel Road. Brian Smith recommends approval. Motion by Davis to approve permit application, culvert required. Second by Rezabek. Motion carried unanimously.

**Enforcement for non-compliant driveways.** Problems: Mortensen Road – property owner will get fixed. Horan Road – grade problem will be fixed within the 1-year timeframe of permit.

#### **Planning Commission.** Two land divisions.

Anita Bergeland – King Road. 5.3 acres to be split from a 58.7-acre parcel. No further divisions allowed on this parcel. Commission recommends approval. Motion by Davis to approve land division per CSM (not yet recorded) dated 10/2/03, map #03-03-1416. Second by Rezabek. Motion carried unanimously.

Keith Elmer for Rose Horan Estate – Horan Road. 40-acre parcel. This is the second division out of 3 allowed on original parcel. Commission recommends approval. Motion by Rezabek to approve land division per CSM (not yet recorded), map #03-1417. Second by Davis. Motion carried unanimously.

Kurt and Amy Nordbrock-County Hwy. C plan to ask the County for a variance. They have a variance today for a 10,000 sq. foot greenhouse. They plan to apply for an additional 26,000 square feet. Over 99% of their business is wholesale. Nordbrock does most deliveries. The Planning Commission has no objection to variance application. Motion by Rezabek to endorse the 'Town Review of County Application for a Public Hearing' for Kurt and Amy Nordbrock. Second by Davis. Motion carried unanimously.

Plan Commission Elections: Chair: Jim Kramer; Vice Chair: Shirley Davis; Secretary: Pat McNeely.

Kramer gave a report on the County Public Hearing for Bruce Halverson – dog-training business. Variance was granted with about 8 or 9 restrictions including: work with DNR, separate septic system for dog waste, train dogs only 6 days/week (not Sunday), Kramer thought that the shooting was limited to 3 days per week from 10am to 5pm, needs proof of liability insurance for the Bd. of Adjustments, no shows/seminars, 24 dogs maximum at 1 time, and random inspections by Board of Adjustment.

#### **Budget Update:** Levy is \$282,053.

Due to lateness of TRIP grants coming in, a loan may be needed to pay bills in December and January. Follett will estimate an amount needed and Ross will find out the number of days between a loan application and receipt of the money.

#### **Concerns of the Board.**

Rezabek attended a Website training class.  
Comprehensive Planning meeting on 11/13.  
Green County WTA Meeting on 11/19.  
Budget Hearing on 11/20.  
Paser Reporter Training on 11/18.

Rezabek moved to adjourn at 10:30pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **Snow plowing reduced**

Published Friday, November 21, 2003 10:59:25 AM Central Time

**By Linda Wyeth**

Times Correspondent

MONROE -- A little-noticed provision in the state budget debated in the heat of this past summer has the potential to snarl traffic and make state highways more hazardous during the winter driving season, according to Green and Lafayette County highway officials.

Those officials learned during a meeting Tuesday with Wisconsin Department of Transportation representatives that service levels for snow clearing on state highways would have to scaled back this winter due to the state budget cuts. Now, they say, all they can do is hope for another mild winter with most snow falling during weekday daytime hours. WisDOT confirmed the cuts through a press release Thursday.

Dick Marti, Green County highway department patrol superintendent, said school districts stand to be most greatly affected. The state divides the highways into five classifications, with Class 1



...while the lower classes are less-traveled two-lane roads.

In Green County, most state roads are in the Class 4 and 5 categories, including most portions of Wisconsin 11, 81, 39, 69 and 59. On those highways, which used to be plowed and salted between 4 a.m. and 10 p.m., the plows will have to be off the roads by 6 p.m.

Lafayette County Highway Commissioner Tom Bohnenkamp said only the interstates will continue to have 24-hour snow-clearing services. For Lafayette County, this means U.S. 151, a

higher-volume four-lane highway, will no longer be serviced 24 hours a day. Snow plowing will be restricted on weekdays to between 4 a.m. and 10 p.m. Service on other, less-traveled two-lane Lafayette County state highways will be on the same schedule as state roads in Green County.

Service hours will be even more restricted on holidays and weekends for Green and Lafayette County's state roads, including U.S. 151. Plows will only be out for eight hours a day, from 8 a.m. till 4 p.m.

State Sen. Jon Erpenbach, D-Middleton, said he tried to no avail last summer to get the

Republican-dominated Legislature to restore the funding for winter snow removal on state highways. "We've found ways to add new roads but no way to pay for the maintenance of even the old roads. And now we've put everyone who uses our highways at risk," he said.

Marti said the county highway department is particularly concerned about late-afternoon and evening snowstorms that could affect school districts' co-curricular, after-school activities. "What about kids going to basketball games and band concerts?" he said.

Erpenbach echoed those concerns. "Your child is at a Friday night away high school basketball game and it unexpectedly starts to snow around 7 p.m. Until this year, you would feel confident that your child would arrive home safely because the state highway would be cleared for the ride home. Not this winter. Now even a minor snowfall could turn some of those state highways into death traps," he said.

Another concern, he noted, is that some counties may have to reduce snowplow operator positions, meaning more miles to be cleared per driver. This would reduce winter service further because it will take longer to clear highways.

#### **Public Hearing to discuss:**

#### **Proposed 2004 Budget**

This Public Hearing was held on Thursday, November 20, 2003 at the Town Hall in Brooklyn. Thirteen people were in attendance.

Chairman Herb Hanson called the hearing to order at 8:00PM. The notice was read by the clerk. All joined in the Pledge of Allegiance.

Chairman Hanson gave an explanation of the budget detail (by line).

Hanson stated that State Shared Revenue, 3.1% of the proposed budget receipts, is 27.6% less than last year. Highway aids stay at the same dollar amount as last year (this amount is 13.4% of the proposed budget receipts).

#### Proposed roadwork for 2004:

Zweifel Road – 1.5miles grind and repave. A TRIP grant of \$22,016 has been received for this project.

East Mortensen Road – 1.4 miles of sealcoat

Amidon Road – 2.23 of sealcoat; 1250 feet of wedging (near Hwy. 104)

#### Proposed Other Funding:

Brooklyn Fire/EMS Building – Set aside \$25,000 in a separate fund. Fire/EMS has proposed a \$1.5 million structure.

Capital Equipment Fund – A new truck was purchased in 2003. Set aside \$10,000 to renew this fund.

#### Grants:

Behnke Road Bridge: Federal project funded 80% by Federal gov. , 10% by County, 10% by Town

Behnke Road: \$17,471 due from roadwork this past year

Mortensen Road: Approximately \$130,734 due from roadwork this past year

Proposed budget includes a \$4,000 (estimated) recycling grant.

#### Question/Answer Session:

Jim Scrivner: Suggestion to keep mill rate the same instead of levy. Gary Splitter: Future problems if levy stays the same and State aids are further reduced. Scrivner stated that there is a 5-year life left on the Town tractor and at \$10,000 per year, only \$40,000 will accumulate – short of what will be needed. Scrivner suggested that \$16,000 per year be set aside.

Chairman Hanson closed the public hearing at 9:20PM.

### **Town of Brooklyn**

**November 20, 2003 Minutes**

## Special Town Meeting of the Electors of the Town of Brooklyn

The Special Town Meeting was called to order by Herb Hanson immediately following the public hearing.

Motion by Jim Scrivner to set the tax levy of \$294,000. Second by Randy Risch. Discussion: The increased amount of money from the proposed budget intended to go to the Capital Equipment Fund and Brooklyn Fire Building Fund. Motion carried unanimously on a voice vote.

Motion by Gary Splitter to approve the total highway expenses of \$319,300 for the year 2004. Second by Brian Smith. No discussion. Motion carried unanimously on a voice vote.

Motion by John Davis to adjourn the Special Town Meeting. Second by Brian Smith. Carried unanimously.

## Town Board Meeting

This open meeting of the Town Board of Supervisors was called to order by Chairman Herb Hanson at 9:40pm.

### Town Budget:

Motion by C. Rezabek to increase the original proposed levy by \$11,947; \$5000 to go to Brooklyn Fire Building Fund and \$6947 to go to the Capital Equipment Fund. Second by J. Davis. Motion carried unanimously.

Motion by John Davis to adopt the 2004 Town Budget as presented and amended. Highway Expenditures of \$319,300 and the Property Tax Levy of \$294,000. Second by C. Rezabek. Motion carried unanimously.

### Bills:

Motion by C. Rezabek to pay:

Sharon George - \$160.95 for the newsletter postage.

Econoprint - \$89.70 for the newsletter copying.

Second by J. Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

Rezabek moved to adjourn at 9:50PM. Second by Davis. Carried unanimously.

## FINAL ESTIMATE OF JANUARY 1, 2003 POPULATION

The final estimate of the January 1, 2003 population for the TOWN OF BROOKLYN in GREEN County is 961.

Approximately 697 of the estimated population for the TOWN OF BROOKLYN are of voting age. This approximation is a courtesy estimate that helps you comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the 2000 Census proportion of persons age 18 and over to the final January 1 estimate.



Volunteers take a break during a brush-clearing Sunday at the Brooklyn Community Center.

# Volunteers work to restore Brooklyn State Wildlife Area

By Bill Livick  
UNC reporter

The year's first blast of frigid arctic air that blew into the area last week was not enough to chill the enthusiasm of Dan Wallace, Grettel Dentine and Peter Shaheen, who spent about four hours working on a hilltop prairie in the Brooklyn State Wildlife Area.

The three are core members of a volunteer group for the Ice Age National Scenic Trail who have been working in the wildlife area to restore it to a more natural state. Their efforts include such labor-intensive activities as removing invasive species and man-made trash, and making firebreaks through the area so that the Wisconsin Department of Natural Resources (DNR), the agency responsible for overseeing the wildlife area, can use fire to manage the land.

Wallace, a lead volunteer organizer, has worked on the Ice Age Trail and adjacent natural areas for the last 15 years.

Wallace started by helping with the Ice Age Trail, which led to an understanding of prairies and landscapes. The DNR has let the National Ice Age Trail organization put a trail tread on the Brooklyn Wildlife Area.

"We have taken care of that trail tread and identified problems in the neighboring landscapes and ecosystems," Wallace said.

Wallace and others work for the DNR as volunteers from the Ice Age Trail organization. They help the DNR manage the land.

Wallace organizes about 30 workdays a year in the 3,000-acre wildlife area, as well as on neighboring privately-owned properties. He says there's a group of about six or eight core volunteers, and another 30 people who occasionally participate.

"I work out here for two reasons," Wallace said. "I enjoy

being out in nature and working to restore the land, and I also like being with this group of good people. It's wonderful to work with people who care about the land, and who are helpful and understand that the land does need some of these reparations."

That includes not only Ice Age Trail volunteers, Wallace said, but also neighboring property owners such as Wayne and Beverly Young and Herb Blaser, who have land next to the wildlife area along County Highway D, west of the village of Belleville. The volunteer group has a cooperative agreement with the neighbors to help restore some of the natural areas on their property that are near the Ice Age Trail. It's an arrangement that meets the interests of both parties.

"Their work is truly remarkable," said Beverly Young. She said Wallace contacted her, offering to help restore "our little goat prairie," a dry prairie high on a sandstone bluff overlooking the countryside around Belleville.

"I went up to the goat prairie and saw how much they had done in the last few weeks," Young said. "They're restoring not only our goat prairie but an adjacent area, which I think is state land. There was quite a bit of tall blue grass that I hadn't seen before, and they're preparing the edges of the property for a burn."

## Wildlife Area

The Brooklyn State Wildlife Area is located about halfway between the villages of Brooklyn and Belleville, eight miles south of the village of Oregon. The area is dissected by the Dane and Green county line, and contains natural wetlands, wet and dry prairies, oak savannas and hilly woodlands. Five miles of the Ice Age Trail traverses the area, and Story Creek flows through from north to south. There are more than 10 miles of trails for hiking and cross country skiing. The area is also a popular place for hunters and naturalists.

Wallace, a physicist at the Synchrotron Radiation Center on Schneider Road, said there's been visible progress over the 15 years that he's been working in the wildlife area, but it's a continuing effort to prevent "backslide."

Wallace said there has been very little management of much of the property for a long time, and invasive species are growing and spreading.

"Every year you've got a new load of seeds that are distributed by birds," he explained. "So basically, we have to be looking at the long-term picture, and sometimes we have to be a little more aggressive than I would like to be. I don't like cutting down a tree, but sometimes you have to make a nice prairie."

Wallace said there is a need to get back to natural landscape management tools like fire.

"Fire can be used very safely and effectively to help take care of some of the invasives and make these landscapes closer to what they had been for probably the last 8,000 years before modern development," Wallace said.

Dentine, associate dean of research at the UW-Madison School of Agriculture, said she discovered the area 10 years ago when she went on a hike sponsored by the Ice Age Trail group. She's been involved in clean up and restoration projects ever since.

"We have workdays a couple of times a month, and I try to make it when I can," she said. "It's a terrific resource with various natural communities, including wetlands and dry prairies and forests, with lots of wildlife. It's a wonderful place to enjoy, and it isn't very developed so that

you can spend time here and feel that you're alone with nature."

She hopes people will discover the beauty of the area and encourages them to get involved: "There's an annual Mother's Day hike and people are welcome to come. Usually there's lots of flowers and birds to enjoy."

Young, who along with her husband owns 120 acres in the area, says Wallace is knowledgeable and has a knack for inspiring others.

He's also tactful in handling problem situations, she said, recalling trouble she had when some people on all terrain vehicles trespassed on her land and damaged a fragile hillside. Wallace managed to track down the perpetrators and explain the damage they'd done, and got them to agree to replant the hillside.

"It's amazing the way Dan works with other people," Young said. "He sort of gathers people and shares his philosophy and his value system about the prairie, and it's rather contagious. He makes friends for prairies."

# TOWN OF BROOKLYN NEWSLETTER

W997 Hwy. 92  
Brooklyn, WI. 53521

November 2003



**Town Planning Commission News:** Our town is currently working with the Southwestern Wisconsin Regional Planning Commission to update our town use plans to meet the state mandated Smart Growth Law. Imagine twenty years in our future, what would you like to see as you drive on our roads. Your thoughts and wishes are important. The next meeting is at Belleville High School at 7:30 p.m.

If you miss this date, visit our local planning commission at the town hall, second Monday of the month, 7:30 p.m. You will be granted time to speak. The current committee is Jim Kramer with Shirley Davis, Pat McNeely, Burdell Trow, Barney Easterday and Ted Blanus. An additional person, replacing Dave Batker, will be appointed soon. Other meetings in future are planned too. You are welcome to attend the monthly meeting with the town board too, second Monday of the month at 7:30 p.m. You will have an opportunity to ask questions. Become involved in your neighborhood and town.

**Neighborhood Watch Works:** Victims of an opportunistic burglar reported information of loss to authorities and neighbors. Arousing their attention, the neighbors assisted the county investigators in apprehending the suspect. Riding with the authorities, the suspect identified the reported residences that he entered. Thanks to good neighbors, these crimes were solved.

**Roads:** Thanks goes to your authorization of continuing the ten-year plan to upgrade the town roads with financial assistance from a state DOT Grant. The west end of Mortensen Road was completely re-engineered and rebuilt. Brooklyn is the only town in Green County that has applied for this aid. The entire stretch of Behnke Road was ditched, ground and repaved from another DOT Grant (approx. \$13,000). Under the federal bridge replacement program (80% funded), Behnke's bridge was replaced. Today, this road is completely brand new from Cnty. X to Sandy Hook Road. Attention was given to Amidon, Legler and Alpine Roads too, approximately \$24,000 was spent on crack filling these roads. (The town of Oregon maintains the east-end of Alpine). Please drive careful on our roads and slow down.

**Fire Districts:** The town pays into four different Fire and EMS districts. The Brooklyn Fire & EMS District recently purchased five acres of land, across from our town hall. In addition to their purchase price (shared by all district municipalities), the town must come up with several thousand dollars to extend water and sewer lines to the property. This cost is exclusively ours! The construction of their new structure will have a major impact on the town's property taxes in the coming twenty years! If public hearings happen, take time to attend to obtain factual, first hand information. More information will come when available.

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, December 8, 2003 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of Nov. 10 & 20, 2003 meetings
4. Pay bills
5. Treasurer's report and clerk's reconciliation / 2004 Budget Report
6. Adopt resolution for Bridge Loan for 2003 expenses - *Not Needed*
7. Roads - Behnke and Mortensen
8. Recycling Report & Issues
9. Safety Report - Representative reports (if any)
10. Audit update on Town's financial records
11. Assessor Contract
12. Newsletter
13. Driveway, fieldroad permits (if any) & Compliance issues
14. Planning Commission - a. Commission Report, b. Comprehensive Planning, c. Land divisions, d. Dec. 17 public hearing in Monroe
15. Concerns of the Board
16. Informational (non-action) items, if any
17. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett,  
Town Clerk

12/6/03

### Town of Brooklyn

#### December 8, 2003 Meeting Minutes

~~Not yet approved by the Board.~~

The December 2003 regular monthly meeting was held on Monday, December 8, 2003 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, Clerk Judy Follett and Town employee Brian Smith. One resident was also present.

Chairman Hanson called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Minutes of November 10 Town Board Meeting and November 20, 2003 Budget Hearing, Special Town Meeting, and Town Board Meeting.** Motion by C. Rezabek to approve the minutes. Second by J. Davis. Motion carried unanimously.

**Bills.** Motion by H. Hanson to approve Budget Resolution No. 3-2003: To transfer the sum of \$500 from the highway Maintenance Expense Line to the Equipment Maintenance Expense Line, and to transfer the sum of \$426 from the Town Building Expense Line to the EMS Protection Expense Line. Second by J. Davis. Motion on resolution carried unanimously.

Motion by Rezabek to approve the bills for payment. Second by Davis. Discussion: Brian Smith's 1/9/04 paycheck (#8 on the bills, with no corresponding dollar amount) is due to him before the January meeting. If no special meeting is held before that time, he will be paid his current salary. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$125,922.07
State Pool - Equipment Fund:	\$ 26.10
Smart Growth Fund:	\$ 8,241.07

Motion by Rezabek to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Davis. Motion carried unanimously.

**2003 Mill rate for property taxes payable in 2004.** The local (town only) mill rate increased by .6%

**Bridge Loan for 2003 expenses.** Not needed at this time.

**Roads.**

**Behnke Road.** An engineer's letter stating that the road is good for 10 years, etc. was received from Payne & Dolan by fax to Jim Scrivner today, 12/8/03. (This letter is required by the state before it will disburse the TRIP funds.) Treasurer Amy Ross will now pay the bill to Payne & Dolan (approved at the November meeting).

**Mortensen Road.** The TRIP-D reimbursement request has been submitted to the WI Dept. of Transportation and Green County. Per Hanson, some submitted bills were rejected, but the percentage of the total was increased to 50%. It is still subject to further DOT review.

Luke Thompson property: Per Thompson, he had 3 field accesses and 1 driveway when the Mortensen Road project began.

The field road access at Mortensen and Legler Road: In the MSA engineer's diary, it was noted that this access was discussed with Thompson at the Public Information meeting - MSA stated that this access was unsafe and received agreement with Thompson that the access be moved east on Mortensen Road.

Thompson states that this new entrance is placed so that one is forced to enter a very marshy area. MSA has said that this area was not listed as marsh ground. (Supr. John Davis stated that this is a wet area.)

One issue - one is unable to get to the land at the corner of Mortensen and Legler from this new access because the land is separated off by the marshy land.

A second access was half way up to his driveway - this access was not discussed at the Public Information meeting. Per Brian Smith, full-grown trees were across the access.

Driveway to residence. Thompson is unhappy with the placement of the culvert - especially the west end - the culvert was not centered under his driveway. Also, entrance to drive was cut off when road was widened, which Thompson states is why he needs the field access located east of his driveway.

A third field access is approximately 20' east (length is questionable) of the driveway. No culvert was ever at that entrance and there is no traffic pattern over the access. This entrance was not discussed at the public information meeting. Hanson stated that the town board at the time of his driveway permit believed that this access was negated when the driveway was installed. Thompson disagrees.

Brian Smith will ask Jeff Wunschel from Green County if it is possible to get an extension for the culvert on the west side of the driveway.

Motion by J. Davis to have the Town pay 50% of the project to extend the culvert on the west end of the driveway. Second by Rezabek. Discussion: If the culvert extension would be too close to the surface, it is not recommended. Rezabek: If extension is not possible, she would like to hear other alternatives. Also, (from motion) 50% of what costs? Brian Smith: a 4' culvert would be about \$40; the necessary gravel would bring the total to about \$100.

Thompson has no problem contributing \$50.

Brian Smith will ask Jeff Wunschel to also look at the field access that is east of the driveway to check out options. It is a problem if the 2 entrances are too close together.

J. Davis retracted his motion.

**Recycling Report.** Financial report prepared by A. Ross. Hanson suggested that we investigate the current value received for recycled material and to also call other haulers to check out their fees.

**Audit of Town's financial records.** We have preliminary results. Rezabek, Ross, and Follett will meet to discuss. This will be added to the agenda for the 12/15/03 meeting.

**Assessor Contract.** Motion by Rezabek to sign the 2004 revaluation contract with Gardiner Appraisal Service for \$1200 for the revaluation and possible reclassification of eligible forestland, wasteland, and undeveloped land. Second by Davis. Motion carried unanimously.

**Driveway Permits.** No permit applications and no compliance issues.

Pat and Richard Heller are not able to install a culvert in their driveway (it will not fit). The Town required one with their original permit. Motion by Hanson that the culvert requirement for the Heller's be removed. Brian Smith has inspected the drive and states that a culvert should not have been required. Second by Davis. Motion carried unanimously. Clerk will send a letter stating the above motion to the Hellers.

**Planning Commission.** Report by Jim Kramer. No land divisions.

The Commission will have interviews for the open position in January.

There will be a Green County Zoning public hearing on December 17, 2003 in Monroe.

**Comprehensive Planning:** The Commission has completed a draft of the visioning statement. It is close to the original land use plan of the Town of Brooklyn. The Commission and the Town Board will meet 12/11/03 (at the Belleville Middle School) with the SW Regional Planning Commission to finalize the vision statement.

**Concerns of the Board.**

\*Rezabek is waiting until after the holidays to resume work on a town website.

\*County has offered to cut brush for labor cost only. Brian Smith thinks it is a good deal in that it will save use of the town equipment, but the town must pay for 3 county employees for this work – 2 cutting and 1 flagman.

\*The Yarwood Road Bridge consultant is MSA.

\*The County will plow snow the same hours as the state contract.

\*Evaluation process for Brian Smith will be on 12/15/03.

Rezabek moved to adjourn at 10:30pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

**BUDGET SUMMARY FOR THE TOWN OF BROOKLYN**

	Current-Year Budget 2003	Estimated Actual 2003	Budget 2004	% CHANGE to Budget	% CHANGE to Actual
<b>BALANCE JANUARY 1</b>					
BROOKLYN FIRE BLDG. FUND	0	0	0		
SMART GROWTH FUND	8,131	8,152	8,242		
RESERVED FOR CAPITAL EQUIPMENT	62,175	54,292	26		
UNRESERVED	211,981	237,557	(20,389)		
	<u>282,287</u>	<u>300,001</u>	<u>(12,121)</u>		
<b>REVENUES:</b>					
TAXES: GENERAL LEVY	283,775		282,053	-0.61%	
INTERGOVERNMENTAL REVENUES	309,825		277,832		
LICENSES AND PERMITS	5,820		6,120		
PUBLIC CHARGES FOR SERVICES	7,900		7,000		
MISCELLANEOUS	3,300		5,100		
TOTAL REVENUES	<u>610,620</u>	<u>423,513</u>	<u>578,105</u>	-5.32%	36.50%
TOTAL REVENUE & BEGINNING CASH	892,907	723,514	565,984		

**EXPENDITURES:**

GENERAL GOVERNMENT	49,700		66,905	
PUBLIC SAFETY	56,440		63,126	
TOTAL HIGHWAY	664,236		319,300	
CAPITAL EQUIPMENT	67,000		0	
SANITATION	12,900		13,331	
PARK / HALL MOWING			650	
PLANNING	2,500		4,900	
DEBT SERVICE	3,000		0	
OTHER FINANCING USES	1,000		37,700	
<b>TOTAL EXPENDITURES</b>	<b>856,776</b>	<b>735,635</b>	<b>505,912</b>	<b>-40.95% -31.23%</b>

**FUND BALANCES 12/31**

BROOKLYN FIRE BLDG. FUND	0	0	25,000
SMART GROWTH FUND	8,131	8,242	5,042
RESERVE FOR CAPITAL EQUIPMENT	8,000	26	10,030
TARGETED UNRESERVED	20,000	(20,389)	20,000
	<b>36,131</b>	<b>(12,121)</b>	<b>60,072</b>

**TOTAL EXPENDITURE & RESERVE**                      892,907      723,514      565,984

**TOWN OF BROOKLYN  
2004 PROPOSED BUDGET**

**RECEIPTS**

BUDGET CATEGORY	ACTUAL 2002	BUDGET 2003	12 mos. Estimated			
			Actual 2003	BUDGET 2004		
R1 PROPERTY TAX LEVY	281,775	283,775	283,775	282,053		48.8%
R2 STATE TRUST FUND	0		0			
<b>R3 **TOTAL TAXES</b>	<b>281,775</b>	<b>283,775</b>	<b>283,775</b>	<b>282,053</b>		<b>48.8%</b>
R4 STATE SHARED REV.	24,468	24,712	24,712	17,884	27.6% Decrease from last year	3.1%
R5 STATE FIRE DUES	1,870	2,000	2,364	4,000	In/Out - No effect on Town Levy	0.7%
R6 STATE HWY AIDS	74,745	77,727	77,727	77,727	Same as last year	13.4%
R7 RECYCLING GRANTS	6,474	2,500	6,479	4,000	Estimate	0.7%
R8 DNR AID in lieu of tax pymt	1,102	0	1,515	0	Amt. Is in the tax levy line	0.0%
R9 OTHER GOVT. REV.	5,158	0	651	0		0.0%
R10 MATCHING FUNDS	4,000	4,000	4,000	4,000	Always 4,000 (We pay in 2K to get	0.7%
R11 TRIP FUNDS		198,886	0	170,221	130,734+17,471+22,016	29.4%
R12 DOT & GREEN CO. FUNDS		0	135	0	Bridge Aid not until 2005	0.0%
<b>R13 **TOTAL INTERGOV.</b>	<b>117,817</b>	<b>309,825</b>	<b>117,583</b>	<b>277,832</b>		<b>48.1%</b>
R14 LIQUOR LICENSES	220	220	215	220	No increase in license fees	0.0%
R15 DOG LICENSE TAX/PYMT	0	100	0	0		0.0%
R16 FEES: DRIVEWAY/LAND DIV	6,725	4,500	3,625	4,000	Estimate	0.7%
R17 BUILDING PERMIT FEES	1,586	1,000	1,970	1,900	Estimate	0.3%
<b>R18 **TOTAL LIC. / PERMIT</b>	<b>8,531</b>	<b>5,820</b>	<b>5,810</b>	<b>6,120</b>		<b>1.1%</b>
R19 PVT CULVERT	in R16	900	2,744	2,000	Estimate	0.3%
R20 RECYCLING CENTER	7,666	7,000	5,700	5,000	Less due to WasteMgt pickup	0.9%



R21	**PUBLIC CHARGES	7,666	7,900	8,444	7,000		1.2%
R22	INTEREST INCOME	6,782	2,500	4,231	2,500	Less money, Less Int %	0.4%
R23	RENT	100	100	120	100		0.0%
R24	TAX OVERPAYMENTS	538	500	2,853	2,500	In/Out - No effect on Town Levy	0.4%
R25	MISC	2,860	200	697	0		0.0%
R26	**TOTAL MISC REVENUE	10,280	3,300	7,901	5,100		0.9%
R27	***TOTAL RECEIPTS	426,069	610,620	423,513	578,105		100.0%

EXPENSES		Estimated				% of Bottom Line	
		ACTUAL	2003	ACTUAL	2004		
		2002	BUDGET	2003	BUDGET		
MISC GENERAL GOV		▲ Incls audit					
E1	TOWN BOARD	14,529	14,500	17,600	20,000	Need more due to Comprehensive Plan mtgs	4.0%
E2	ATTORNEY		2,000	1,257	2,000	Same as 2003 budget	0.4%
E3	CLERK	14,316	14,500	14,500	14,500	Same as 2003 budget	2.9%
E4	ELECTIONS	1,976	1,500	1,489	2,200	4 elections & Training	0.4%
E5	TREASURER	5,650	5,700	5,500	5,700	Same as 2003 budget	1.1%
E6	ASSESSOR & Mfg. Assmt. Fee	21,444	5,500	5,334	7,000	Reg.contr.& new law reval & \$5.88 State Mfg. Fee	1.4%
E7	TOWN BUILDINGS	5,225	5,400	3,295	4,800	Need Refrigerator / WEB site set up	0.9%
E8	OFFICE EQUIPMENT		0	0	0		0.0%
E9	TOWN GENERAL INSURANCE	184	300	185	205	Budget increase of 10%	0.0%
E10	BUILDING INSPECTOR	300	300	400	500		0.1%
E11	WATER/SEWER LINES ACROSS PROPERTY		0		10,000	Per village law, we will be billed this fee (approx amt)	2.0%
E12	**TOTAL GENERAL GOV.	63,623	49,700	49,560	66,905		13.2%
E13	FIRE PROTECTION	42,934	43,340	43,885	47,815	Levies rec'd from 4 districts	9.5%
E14	EMS PROTECTION	10,512	11,100	12,206	11,311	Levies rec'd from 4 districts	2.2%
E15	FIRE DUES	1,870	2,000	2,364	4,000	In/Out - No effect on Town Levy	0.8%
E16	**TOTAL PUBLIC SAFETY	55,316	56,440	58,455	63,126		12.5%
E17	HWY MAINTENANCE	20,993	45,000	40,000	45,000	Same budget	8.9%
E18	HWY CONSTRUCTION	47,662	548,886	431,429	200,000	Same budget (except for 2003 - Mortensen Rd. aml.)	39.5%
E19	HWY INS. (Wkr. Comp & Operating)	2,598	4,000	4,353	4,800	Budget increase of 10%	0.9%
E20	HWY LABOR(Unemp Comp& Health)	48,429	55,000	50,000	55,000	Health Ins: Incr 144.10/mo (1729/yr) /Same budget as last yr	10.9%
E21	RETIREMENT ACCT - TOWN	1,668	1,850	1,843	2,000	Estimate (.4% increase if Town % remains the same)	0.4%
E22	EQUIP. MAINTENANCE	6,657	8,000	9,000	10,000	Estimate	2.0%
E23	PVT CULVERT/DRIVE	1,003	1,500	3,266	2,500	Estimate	0.5%
E24		129,008	664,236	539,891	319,300		63.1%
E25	CAPITAL EQUIP EXPENSES	4,800	67,000	72,120	0	None planned for 2004	
E26	CAPITAL DEBT SERVICE	0	3,000	0	0		
		4,800	70,000	72,120	0		
E27	**TOTAL HIGHWAY	133,808	734,236	612,011	319,300		63.1%
E28	RECYCLING CENTER	6,601	9,500	7,250	10,000	Tire pickup?? / Oil collection	2.0%
E29	RECYCLING LABOR	3,331	3,400	3,331	3,331		0.7%
E30	**TOTAL SANITATION	9,931	12,900	10,581	13,331		2.6%
E31	TRUST FUND	0	0	0	0		
E32	**TOTAL TRUST DEBT SERVICE	0	0	0	0		
E33	PARKS & REC.	507	500	575	650	Mowing the Hall lawn & Liberty Hill	0.1%
E34	**TOTAL PARKS/REC.	507	500	575	650		0.1%
E35	COMPREHENSIVE PLANNING				1,600	Due Green County	0.3%
E36	PLANNING COMMISSION	790	2,000	1,600	3,300	Comp Planning - Extra mtgs/mileage	0.7%
E37	**TOTAL PLANNING	790	2,000	1,600	4,900		1.0%

E38	SUNDRY EXPENSES	18	500	0	200	Estimate	0.0%
E39	TAX OVERPYMTS.	538	500	2,853	2,500	In/Out - No effect on Town Levy	0.5%
E40	UNANTICIPATED EXPENSES		0	0	0		0.0%
E41	CAP. EQ. REPLACEMENT FUND	10,000	0	0	10,000	Zeroed out in 2003 due to truck purchase	2.0%
E42	SMART GROWTH FUND	0	0	0	0		0.0%
E43	BROOKLYN FIRE BLDG. FUND				25,000	Good Planning for future	4.9%
E44	**OTHER FINANCE USES	10,556	1,000	2,853	37,700		7.5%
E45	****TOTAL EXPENSES	274,532	856,776	735,635	505,912		100.0%

## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, December 15, 2003 at 7:00PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Luke Thompson: driveway & field accesses
4. Town Audit Preliminary Results
5. Pay bills

At approximately 8:00pm

6. Closed session for purposes of employee performance evaluation and determination of compensation as permitted under Statute 19.85(1) c) which states that . . . "A closed session may be held for any of the following purposes: . . . considering . . . compensation or performance evaluation data of any public employee over which the governmental body . . . exercises responsibility." *- Roll call vote*
7. Reconvene in open session immediately following the closed session (approximately 9:00pm)
8. Summary of decisions made in closed session
9. Adjournment

Judy Follett  
Town Clerk

*12/13/03*

### Town of Brooklyn

#### December 15, 2003 Meeting Minutes

~~Meeting of the Board~~

This special meeting was held on Monday, December 15, 2003 at the Town Hall in Brooklyn.

In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, Clerk Judy Follett and Town employee Brian Smith. Resident Luke Thompson was also present.

Chairman Hanson called the meeting to order at 7:00PM. The Clerk read the Public Notice.

#### **Luke Thompson property.**

Driveway to residence. Thompson is unhappy with the placement of the culvert – especially the west end – the culvert was not centered under his driveway. Brian Smith reported that Jeff Wunschel of the Green County Highway Department stated that it would be okay for a 4-ft. extension to be placed on the west end of the culvert. It would not have an impact on the east end of the culvert. The extension, sand, gravel, and County labor would amount to about \$225 (County estimate). A 40-ft. culvert with a 34-ft. surface would be needed. The current ordinance is for a maximum 34-ft. culvert, but the Board could allow the 40-ft. culvert.

A field access located approximately 25-ft. east of the driveway would not have an impact on the driveway per Jeff Wunschel. No culvert was ever at that entrance, but one is needed now due to the deeper ditch. This entrance was not discussed at the Mortensen Road public information meeting. The Town Board was unaware of this field access.

Jeff Wunschel also looked at the field access west of the driveway. He stated that this access looked fine.

After much discussion, Herb Hanson stated that he was willing to support an action that would have the Town pay the \$225 for the driveway extension but not for the necessary culvert and installation for the east end field access.

Thompson stated that he wants the 3 Mortensen Road accesses to his 27-acre parcel that he had before the Mortensen Road construction. Supr. John Davis asked Thompson if he wanted the Town to pick up all costs. Thompson responded with a yes.

To bring final resolution to this situation, Hanson stated he would like to draft a letter to be signed by both the Town Board and the Thompson's that 1.) The Town will recognize the easternmost field access (new permit); but the installation of that access will be at the owner's expense (culvert is required) and 2.) For the driveway, the Town will pay for and install a 4-ft. culvert extension, band, move wings, and necessary gravel. With these 2 things, this situation is a done deal.

Luke Thompson stated that he is not prepared to sign off on anything.  
Both the Town Board and Thompson agree that they cannot agree.

**Audit of Town Financial Records.** Rezabek, Ross, and Follett will set up a meeting with Johnson Block and see if they can present their findings at the January meeting.

**Bills.** Motion by Rezabek to pay Bruce's Radio - \$150.40 for two-way radio. Second by Davis. Motion carried unanimously.

**Employee Annual Performance Review**

At 8:30, motion by Rezabek to move to closed session for purposes of employee performance evaluation and determination of compensation as permitted under Statute 19.85(1) c) which states that . . . "A closed session may be held for any of the following purposes: . . . considering . . . compensation or performance evaluation data of any public employee over which the governmental body . . . exercises responsibility." Second by Davis. Roll Call Vote: Hanson-Aye, Rezabek-Aye, Davis-Aye. Motion passed unanimously.

After reconvening in open session, the following motion was made by Davis: Brian Smith's hourly pay will remain the same; the Town will pay the \$0.83 hourly (\$144.10 per month) increase in health insurance and the .4% increase in retirement. Second by Rezabek. Motion carried unanimously.

Rezabek moved to adjourn the meeting. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

# Sales tax helps county

**Green County** expects the new sales tax to bring in about \$1.3 million by the end of this year.

By Brian Gray  
of the Times

MONROE — After almost a year Green County's sales tax is having a positive impact for local residents, according to county finance director Rhonda Hunter.

The one-half percent sales tax went into effect Jan. 1. The county board approved the tax to generate money it could put toward its general fund.

Hunter said it was difficult to predict how much money the tax would generate for the county this year, but conservative estimates put the figure at about \$1.3 million. The county had collected \$1.2 million through October.

That money makes a big difference, she said.

"If we didn't have the sales tax, the county would have been forced to make cuts which would have affected a lot of people," Hunter said.

About \$666,000 of the sales tax was used to reduce the county tax levy from about \$10.6 million to \$9.9 million. Each municipality received some of the tax to help keep taxes down, she said. The amount of money sent back to the municipalities is based on a formula that considers equalized value rates and actual land assessments.

The breakdown of how much municipalities received is:

- Adams township, \$10,984;
- Albany township, \$18,842;
- Brooklyn township, \$26,299;
- Cadiz township, \$16,982;
- Clarno township, \$19,006;
- Decatur township, \$34,219;
- Exeter township, \$37,359;
- Jefferson township, \$21,191;
- Jordan township, \$12,840;
- Monroe township, \$25,649;
- Mount Pleasant, \$12,558;
- New Glarus township, \$30,890;
- Spring Grove, \$18,255;
- Sylvester township, \$23,659;
- Washington township, \$14,969;

- Albany, \$14,792;
- Belleville, \$2,680
- Brooklyn, \$7,573
- Browntown, \$3,443;
- Monticello, \$19,354;
- New Glarus, \$40,588
- Brodhead, \$42,892; and,
- Monroe, \$191,883.

The rest of the money collected from the tax was set aside as sort of a "rainy day fund" to help cover any unexpected projects which may arise in the future. Hunter said the plan makes sense because the county needs to have money available in the case of an emergency. The Green County Board will determine what the money is spent for next year.

The state mandates a county tax can only be one-half percent and used to reduce property tax levies. The tax can be repealed if the time comes when it's no longer needed.

Local merchants collect the tax along with state taxes and keep one-half percent of the tax collected for themselves. The state keeps 1.75 percent and the county receives the balance. So for every \$100,000 in sales tax, \$500 would go to merchants, \$1,750 to the state and \$97,750 to the county.

Hunter said she hasn't heard any complaints from either businesses or consumers about the county tax.

"I personally don't find myself going someplace else because of the tax," Hunter said.

Dave Bergey, a salesman at the Charles Dearth dealership in Monroe, said people haven't been deterred from buying vehicles because of the sales tax increase.

"I really haven't heard any complaints about it," he said.

John Folk, a salesman at Alphorn Ford-Lincoln-Mercury in Monroe, agreed he hasn't seen any change in vehicle purchases because of the tax. He pointed out other counties nearby also have a half percent sales tax. And, he said, car sales are only taxed extra according to where the buyer lives. A resident of a county which charges a sales tax must pay the tax regardless of where he purchases a vehicle.

Lafayette County, which began a half percent tax a year before Green County, collected about \$417,000 this year so far. Treasurer Becky Taylor said the money was used to reduce the county tax levy.

The Monroe Times Thursday Dec 23

Dec 11 - 2003

# Two bid on VHF project

The radio advisory and law enforcement committees will meet with the firms Jan. 14 to continue negotiations before picking one and asking the county board to decide whether to upgrade its current system or switch to 800 MHz.

By Matthew Butler  
of the Times

MONROE — The Green County Law Enforcement Committee received two bid proposals from companies interested in upgrading the county's VHF conventional radio system.

General Communications, Madison, and Chicago-based M/A Com submitted proposals after meeting with radio project consultant Duane Willborn and touring the county's radio tower sites. M/A Com also submitted a \$4.2 million proposal last year for an 800 megahertz trunking system.

The VHF bid amounts will not be released until the radio advisory and law enforcement committees meet Jan. 14 to negotiate with both bid companies.

Law enforcement committee chairman Dave Rufenacht says the advisory committee has been extremely thorough in explaining the parameters of the VHF project to the interested companies and General Communications and M/A Com representatives were very impressed.

A third company, Motorola, was interested in the VHF project but pulled its proposal after the radio advisory committee was unwilling to accept changes Motorola proposed to the VHF radio project's format.

"We weren't willing to follow their format," Rufenacht said. "We listed the specifications we wanted rather than what they wanted. If we came up with what our needs are,

than have an outside company tell us what we need."

Motorola representatives said in a letter the proposed VHF technical design has numerous advantages over the 800 MHz proposal.

Motorola believes the VHF system would provide greater coverage than an 800 MHz system and said

users would be able to communicate from more places throughout the county. Law enforcement, ambulance and fire officials would also be able to continue using their current VHF radios rather than upgrade to completely new equipment, they'd be able to obtain radio equipment from multiple manufacturers and the county would be qualified to receive more grant money, the letter said.

Rufenacht hopes the advisory and law enforcement committees will decide by the end of Jan. 14 meeting which company it recommends the county use for the VHF project. The committees will then submit the proposal to the Green County board.

He said it will be up to the Green County board to decide whether the county will continue with VHF or switch to an 800 MHz system.

Rufenacht is upbeat about the prospect of Green County finally having a new or newer radio system after more than seven years of studying the current VHF conventional radio system.

"Everybody's excited thinking a year from now we could have a radio in place," Rufenacht said.

Analysis studies by Willborn and emergency officials determined the current radio system, which is more than 30 years old, does not provide full coverage, leaving law enforcement and other users without communication during emergencies.