

Dear Local Official:

The Demographic Services Center's preliminary estimate of the January 1, 2005 population for the TOWN OF BROOKLYN in GREEN County is 1,010. This represents a change of 66 persons (6.99 percent) since the 2000 Census.

Wisconsin's total population is estimated at 5,580,000 which is a change of 216,285 persons and 4.03 percent.

Following is a summary of the data we used in estimating your population:

	2000 Census Count	2005 Preliminary Estimate
2000 U.S. Census Count	944	
January 1 Estimate		1,010
Motor vehicles registered	727	905
Percent of vehicles in State	0.017	0.020
Income tax filers	599	605
Percent of filers in State	0.018	0.018
Filers plus dependents	835	840
Percent of Filers plus dependents in State	0.018	0.018
Income tax returns	389	393
Percent of income tax returns in State	0.017	0.017
Institutional Population	0	0

In addition, in response to our housing survey that we sent in February, your municipality reported a net change of 11 housing units for calendar year 2004. (If we did not receive a survey from you, we estimated your change in housing stock or used other sources.)

Approximately 745 of the estimated population for the TOWN OF BROOKLYN are of voting age. This approximation is a courtesy estimate that helps you comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons over 18 to the preliminary January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population.

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, January 10, 2005 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Adjourn to closed session for:
  - 1.)discussion on employee compensation as permitted under Statute 19.85(1)(c)
4. Reconvene in open session at approximately 7:40 pm
5. Take action, if any, on issues discussed in closed session
6. Minutes of December board meetings
7. Pay bills
8. Treasurer's report and clerk's reconciliation
9. Mortensen Road – Claim for restitution
10. Mortensen Road – Decision to hire a surveyor
11. Yarwood Road Bridge update
12. ETZ – Extra territorial zoning discussion (re: Village of Brooklyn)
13. Recycling Report & Issues
14. Election Report
15. Safety Report - Representative reports (if any)
16. Driveway, fieldroad permits (if any) & Compliance issues
17. Planning Commission - a. Commission Report, b. Land divisions
  - c. Comprehensive Planning

18. Concerns of the Board
19. Informational (non-action) items, if any
20. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett, Town Clerk

*Judy Follett*  
1-8-05

## **Town of Brooklyn**

### **January 10, 2005 Meeting Minutes**

~~Not yet approved by the Town Board.~~

The January 2005 regular monthly meeting was held on Monday, January 10, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. A few residents were also present.

Chairman Hanson called the meeting to order at 7:30PM. The Clerk read the Public Notice.

Motion by Davis to move to closed session as permitted under WI State Statute 19.85 (1)(c) for discussion on employee compensation. Second by Rezabek. Roll call vote: Hanson-Aye, Rezabek-Aye, Davis-Aye. Motion carried on a roll-call vote.

Motion by Rezabek at 7:45 pm to adjourn out of closed session and reconvene in open session. Second by Davis. Motion carried unanimously.

Results from closed session - compensation package for Brian Smith - Brian Smith was unable to attend tonight's meeting due to tonight's bad weather forecast and the possibility of working during the night. Brian told Chairman Hanson that he is happy working for the Town and he feels that the Town has always dealt fairly with him. Hanson reported that part of Brian's compensation package was decided upon during the December meeting. The Town will pay the entire medical insurance, which increased \$543.60 this year. The Town will also pay the increased percentage of Brian's retirement, 0.4%, for a total of 6.7%. Brian continues to pay 3.5% of his gross earnings.

Brian has received no increase in salary for 2 years.

Motion by Rezabek to increase the wage for Brian Smith from \$14.05/hour to \$14.25/hour as of 1/10/05. This amounts to approximately \$416/year. Second by Davis. Discussion: The approximate total increase of compensation is \$1078. Motion carried unanimously.

**Meeting Minutes:** December 13, 2004. Motion by Rezabek to approve minutes. Second by Davis. Motion carried unanimously.

**Bills.** Motion by Rezabek to approve/pay the bills as presented - amount to be finalized after B. Smith's new wage is calculated. Second by Davis. Motion carried unanimously.

#### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$614,915.57
State Pool - Equipment Fund:	\$ 17,042.45
Smart Growth Fund:	\$ 8,357.05
Brk. Fire Building Fund:	\$ 30,048.40

Motion by Davis to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

**Mortensen Road.** Motion by Rezabek to allow Chairman Hanson be granted authority to work with the legal firm of Hazelbaker and Assoc. and to hire Grenlie and Assoc. as surveyor to deal with the right-of-way issues on the Luke and Lisa Thompson property on Mortensen Road. Second by Davis. Motion carried unanimously.

**Yarwood Road Bridge.** After the bridge is inspected for asbestos, it should be ready for repair.

**ETZ - Extra territorial zoning discussions with Village.** No meeting dates set. The meetings will probably not take place until the Village sand nit issue is resolved

**Recycling Report.** Financial report presented. Bob Strous is working to set up oil and tire recycling. The Board would like to thank Gerry Schulz for working on Christmas Day and New Year's Day.

**Safety Report:** Brooklyn - There are USDA loans available at fixed low rates that should be investigated for the Brooklyn Fire Building. At this time the Village Police Dept. will not be located in the new fire building.

Evansville – The Fire Dept. received a FEMA grant for \$44,631 (90/10 grant) that will be for equipment including self-contained breathing apparatus, portable lights, turnout gear, and helmets, etc. The corrected levy amount is \$3117.12. A Polaris 6x6 has been purchased.

**Driveway Permit Applications.** No new applications.

**Driveway Compliance Issues.**

Harvancik – Mortensen Road. The evergreens growing along the driveway are now up to the edge of the drive. The trees do not need to be cut – they need to be trimmed to allow for the 6 feet of clearance required on each side. Davis will ~~contact Harvancik.~~ *report to the Board in Feb.*

Union Bank and Trust – Highway 92. The property is owned by Dan Nevel. An 8x10 building has been added to the site. They are adding on to the tower for the Green County Sheriff's Department. The Board is concerned over safety. One cannot see when exiting the driveway to the North. The driveway was installed & okayed for used for agriculture purposes – all other use required flagmen on the highway. A Green County police vehicle was on the scene when the building was installed, but there were no flagmen.

**Planning Commission Report by Jim Kramer.**

Land division. Motion by Rezabek to approve the land division for Marty Zweifel and Tom Alisankus/Karla Baumgartner between Lot 1 and Lot 2 on the land located at Smith and Elmer Roads (Southeast corner) as recommended by the Planning Commission. Second by Davis. Motion carried unanimously.

Planning Commission "Open House" for Comprehensive Planning will be January 29<sup>th</sup> from 9:00am to 2:00pm. A Planning commission member will be available to answer questions and receive and record public comments.

**Concerns of the Board:** The UW Extension will examine water quality in the town. Residents may drop off samples at the Town Hall on January 29, 2005 from 9:00am to 2:00pm. The results will be returned on January 31<sup>st</sup> and there will be a public education session on water quality on February 28, 2005.

There is no candidate for Town Chair for the April election. If no one wins a write-in vote, the Board and Clerk will appoint someone.

Rezabek moved to adjourn at 10:06pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## ***TOWN OF BROOKLYN***

### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Wednesday, January 26, 2005 at 7:00PM at the Brooklyn Fire & EMS Station, 104 S. Rutland St, Brooklyn to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Discussion/Decision on funding for proposed new Fire & EMS Facility
4. Discussion/Decision on construction of the proposed new Fire & EMS Facility
5. Discussion/Decision on hiring of an architect firm to spec and design the proposed new Fire & EMS facility

*6. Adjournment*

Judy Follett, Town Clerk

*1-23-05*

# Town of Brooklyn

## Meeting minutes January 26, 2005

At 7:22PM on Wednesday January 26, 2005 Chairman Hanson called a special meeting of the Brooklyn Town Board to order. Clerk J. Follett had notified Hanson that the meeting had been properly posted at the customary places in the Town of Brooklyn. Present at the meeting were Supervisors Davis and Rezabek and Gary Splitter (Brooklyn's representative to the Brooklyn Fire/EMS district).

An explanation of the loan (a 4.5%/annum, 30 year fixed USDA instrument) process was presented by the district board to attending municipal boards (which included the Village of Brooklyn and the Towns of Oregon, Rutland and Union). An explanation of the cost estimates for the facility was provided. Since there was disagreement over how much should be authorized for construction and borrowing, the district board motioned for the municipal boards to caucus to discuss the issue and come back to the table with figures the individual boards could support.

**M/S/P Rezabek/Davis: To authorized the Brooklyn EMS/Fire district to borrow up to 1.8 million dollars for the construction of a new facility and the proceeds from the sale of the existing building to be applied to the outstanding loan balance.**

**DISCUSSION:** The Town of Brooklyn was willing to authorize a larger amount than Rutland and the Village of Brooklyn because:

1. We have been planning on this expenditure for the past two budget cycles and the amount the town has budgeted was very close to the annual **initial** levy.
2. The town recognizes that the population of our community/district is getting larger, not smaller. Therefore, the need for a new, larger facility is evident.
3. Since the population is getting larger, and the number of new homes are increasing, the base to support a new facility will increase over time and there by reducing the levy against current landowners..
4. The district has informed the Town of Brooklyn that they are experiencing recruiting problems and that is, in part, due to the existing facility.
5. There is a previously demonstrated need to erect a new facility and each year that we have languished in discussion, the cost of the structure has gone up.
6. The sense of the board was the proposal was in the best interest of the residents of the Town.

The motion, as presented passed on a voice vote of 2-1, with Chairman Hanson being the sole no vote.

The Brooklyn Town Board was not called upon to take action on either of the two other agenda items (construction of the proposed facility) or hiring a architect firm to spec and design the facility).

M/S/P Rezabek/ Davis: At 11:05PM to adjourn.

Respectfully submitted,

Herb Hanson, Chair

### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI and the Town of Brooklyn Planning Commission will meet in open session with the Southwest Regional Planning Commission on Monday, January 31, 2005 at 8:30PM at the American Legion Hall, Monticello, WI to discuss and act on the following:

1. Call to order
2. Review and discuss the elements of the Town's Comprehensive Planning/Smart Growth Plan
3. Adjournment

Judy Follett

1-29-05

# ***TOWN OF BROOKLYN***

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, February 14, 2005 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order REVISED
2. Notice of meeting
5. Minutes of January board meetings
6. Pay bills
7. Treasurer's report and clerk's reconciliation
8. Mortensen Road – Claim for restitution
9. Yarwood Road Bridge update
10. Adopt Resolution for Yarwood Road Bridge Project
11. ETZ – Extra territorial zoning discussion (re: Village of Brooklyn)
12. Recycling Report & Issues
13. Election Report / Election Pay
14. Safety Report - Representative reports (if any)
15. New facility for Brooklyn Fire & EMS
16. Resolution: USDA 4.5% (30 yr.) Loan for Brooklyn Fire/EMS facility
17. Belleville Fire/EMS possible amendment to Agreement
18. Driveway, fieldroad permits (if any) & Compliance issues
19. Swann Road, Attica / Albertson property
20. Proposed zoning ordinance changes & effect on the Town of Brooklyn
21. Planning Commission - a. Commission Report, b. Land divisions  
c. Comprehensive Planning
22. Concerns of the Board
23. Informational (non-action) items, if any
24. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett, Town Clerk

### **Town of Brooklyn**

#### **February 14, 2005 Meeting Minutes**

Not yet approved by the Town Board.

The February 2005 regular monthly meeting was held on Monday, February 14, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. A few residents were also present.

Chairman Hanson called the meeting to order at 7:30PM. The Clerk read the Public Notice.

**Meeting Minutes:** January 10 and 26, 2005. Motion by Rezabek to approve minutes with correction to 1/10/05 minutes on sentence regarding driveway compliance (Davis to report back to Board in Feb.) Second by Davis. Motion carried unanimously.

**Bills.** Motion by Davis to approve/pay the bills as presented for \$285,349.82. Second by Rezabek. Motion carried unanimously.

#### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$438,809.39
State Pool - Equipment Fund:	\$ 17,072.92
Smart Growth Fund:	\$ 8,371.99
Brk. Fire Building Fund:	\$ 30,102.13

Motion by Rezabek to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Davis. Motion carried unanimously.

**Mortensen Road.** Claim for Restitution. Motion by Rezabek to authorize the Town Chairman to incur additional legal expenses of \$2000 (over original \$1500), to include the cost of the survey. Second by Davis. Motion carried unanimously.

**Yarwood Road Bridge.** Resolution. Motion by Hanson to approve the Yarwood Road Bridge Project Resolution. (See attached.) Second by Rezabek. Motion carried unanimously.

ETZ – No update.

**Recycling Report.** Resident Bob Strous will make a presentation on oil and tire recycling at the March meeting. Amy Ross presented the recycling income report.

**Election.** Motion by Davis to adopt Resolution 02-14-05 – Election Day Pay. Pay will be \$7.10/hr; \$15 for taking ballots to Monroe; and \$15 for taking school board results to the schools. Mileage paid at current IRS rate. Second by Rezabek. Motion carried unanimously.

**Safety Report:** Brooklyn - The USDA loan paperwork must be completed by 3/31/05 or the interest rate goes up. The Resolution was not yet prepared by the lawyer the Fire District has hired for this process. There is another Fire/EMS District meeting on 2/16/05.

There is a Belleville Fire & EMS District meeting on 2/15/05 to review the district agreement.

**Driveway Permit Applications.**

Rick Bartow and Barbara Bartow Woehrl. Yarwood Road – 642' east of Hwy. E. Lot 1 of 1100 and part of lot 2 on CSM 328. Motion by Davis to approve – driveway must conform to current ordinance, a culvert is already installed. Second by Rezabek. Motion carried unanimously.

**Driveway Compliance Issues.**

Harvancik – Mortensen Road. There are about 6 evergreen trees growing along the driveway that are now up to the edge of the drive. The trees do not need to be cut down– they need to be trimmed to allow for the 6 feet of clearance required on each side. Davis will send a letter in April informing Harvancik the trees must be trimmed.

**Swann Road, Attica.** Albertson property/Hasse Surveying. Concerning abandonment of road right-of-way and rededication to correct the road to the original survey. Motion by Hanson that the Town of Brooklyn abandon that portion of Swann Street formerly known as Wisconsin Street and accept O.L.1 as Swann Street providing this is approved by Green County Zoning and Corporation Council. Second by Rezabek. Motion carried unanimously.

**Green County Zoning.** Interpretation of the Green County current zoning code:

- 1- Only 1 house per parcel
- 2- Shared driveway by only 3 parties; driveway can only be as wide as it is deep.

**Planning Commission Report by Jim Kramer.** No land divisions.

Kramer asked the Board questions to help define some Comprehensive Planning (Smart Growth) element questions.

Motion by Rezabek to extend meeting past 10:30pm. Second by Davis. Motion carried unanimously.

**Concerns of the Board:**

Price of salt was \$46.50/ton; after 1/14/05, the cost is now \$49/ton.

Newsletter. Mail before election on April 5, 2005. News items include Comprehensive Planning, State Voter Registration, April election, Fire Station update, Spring burning, Burn barrels illegal, Noxious weeds.

Rezabek moved to adjourn at 10:50pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

RESOLUTION

The Wisconsin Department of Transportation, hereinafter called the State, has prepared a "State/Municipal Agreement for a Highway Improvement Project," hereinafter called the Agreement, for the bridge replacement project, Project ID 5716-00-03/74, in the Town of Brooklyn on Yarwood Road, hereinafter called the Project.

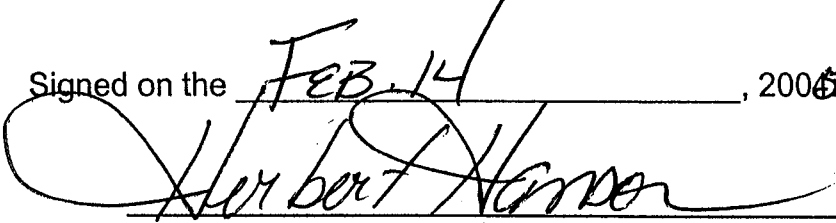
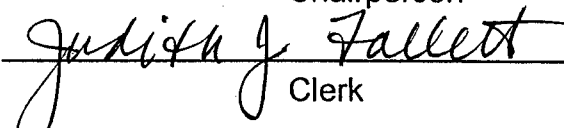
This Agreement provides for an estimated cost for the Project of \$190,000. Federal or State funds will provide for 80% of the estimated Preliminary Engineering and Construction cost, or \$152,000. Green County and the Town of Brooklyn will be responsible for the remaining 20% of the estimated Preliminary Engineering and Construction cost, or \$38,000, to be shared equally at an estimated cost of \$19,000.

This Agreement also provides for the non-participating costs listed under Item 4, and for the non-State or Federal responsibilities listed under Item 8.

The State will bill Green County for both the Green County and the Town of Brooklyn share of the Project costs, based on actual costs for the Project. Green County will make the payments to the State. Green County will then bill the Town of Brooklyn for 20% of the Project costs. The Town will request reimbursement from Green County for the County's equal share the following year.

Green County and the Town of Brooklyn will share responsibilities equally for all non-participating costs listed under Item 4. The Town of Brooklyn will be responsible for all non-State or Federal responsibilities under Item 8.

This resolution by the Town of Brooklyn authorizes Green County to sign the Agreement, but the Town of Brooklyn accepts the responsibilities described within.

Signed on the FEB. 14, 2005  
  
Chairperson  
  
Clerk

I:\Users\Stacy\Project Agreements\Yarwood Road resolution.doc

### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, February 15, 2005 at 8:00PM at the Belleville EMS Building, Belleville, WI to discuss and act on the following:

1. Call to order
2. Belleville Fire District – discussion of changes in the district by-laws (to include possible loss of voting rights) / possible vote on decision
3. Adjournment

Judy Follett  
Town Clerk

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI and the Town of Brooklyn Planning Commission will meet in open session with the Southwest Regional Planning Commission on Monday, February 28, 2005 at 7:30PM at the Brooklyn Town Hall to discuss and act on the following:

1. Call to order
2. Review and discuss the elements of the Town's Comprehensive Planning/Smart Growth Plan
3. Adjournment

2-26-05

Judy Follett  
Town Clerk

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, March 14, 2005 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
5. Minutes of February board meetings
6. Pay bills
7. Treasurer's report and clerk's reconciliation
8. Joint meeting with Plan Commission & Green Co. Zoning
9. Administrator re: Swann Road ROW issues – possible action to correct
10. Mortensen Road – Claim for restitution update
11. Attica Cemetery Assoc.: Presentation for financial assistance in 2006
12. Yarwood Road Bridge update
13. Recycling Report & Issues to include report on oil and tire collection
14. Election Report
15. Safety Report - Representative reports (if any)
  - Proposed changes to Belleville Fire/EMS agreement (action)
  - Brooklyn Fire/EMS facility & USDA 4.5% loan - loan resolution (action)
16. Driveway, fieldroad permits (if any) & Compliance issues
17. Planning Commission - a. Commission Report, b. Land divisions
  - c. Comprehensive Planning
18. Annual Meeting
19. Newsletter
20. Government Day in Monroe
21. Concerns of the Board
22. Informational (non-action) items, if any
23. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett, Town Clerk



# Town of Brooklyn

## March 14, 2005 Meeting Minutes

~~Not a copy of the original minutes.~~

The March 2005 regular monthly meeting was held on Monday, March 14, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Herb Hanson, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. A few residents were also present.

Chairman Hanson called the meeting to order at 7:30PM. The Clerk read the Public Notice.

**Meeting Minutes:** February 14, 2005. Motion by Rezabek to approve minutes. Second by Davis. Motion carried unanimously. There are no minutes from the Belleville Fire Mtg. as the Board did not convene.

**Bills.** Motion by Rezabek to approve/pay the bills as presented for \$35,816.83. Second by Davis. Motion carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$276,230.34
State Pool - Equipment Fund:	\$ 17,102.89
Smart Growth Fund:	\$ 8,386.69
Brk. Fire Building Fund:	\$ 30,154.98

Motion by Davis to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

**Mortensen Road.** Clerk will have certain pages of road plans copied for Thompson.

**Attica Cemetery.** Wilbur McCreedy and Cynthia Bagley presented information on the Attica Cemetery and are requesting funds in the amount of \$300 to \$500 per year beginning in 2006. They will come back before the Board in September with a more complete financial statement. Funds are needed for mowing and stone repair.

**Joint meeting of Board with Planning Commission and Green County Zoning Administrator.** Discussion of issues:

The number of houses on an individual parcel. The current interpretation of the law is for only one principal building per lot.

The county will be introducing laws to control storage containers.

The county is developing standards for private drives.

There was discussion of setbacks in unincorporated areas like Attica.

The Town must be sure that we include our plans in our "Comprehensive Plan" (Smart Growth Plan). The County Comprehensive Plan will include all 16 town plans.

The county zoning commission never refers to "tax parcels".

Swann Road in Attica – move the right-of-way, not the physical road.

The Planning Commission and the County Zoning Administrator left the Town Board Mtg. to further discuss issues including Swann Road.

**Recycling Report.** Resident Bob Strous presented his proposal for tire and used oil recycling. Used tires: Recommended Watertown Tire Recyclers LLC. No contract is necessary. Once we have a truckload of approximately 50 tires we would call them and schedule a pickup. Tires must be sorted by size and those with rims must be separated. There would be a charge for residents from \$1.50 for a rimless passenger tire to \$25 for a rimless large tractor tire. A large tractor tire with a rim would be \$50.

Used Oil: most communities in the area provide this service. The storage tank must be placed in a concrete confinement structure large enough to hold the volume of the tank should a leak occur. The price for a concrete structure would be approximately \$775 for a 550 gal. unit to \$1075 for a 1000 gal. unit. The storage tank would need a screening device to filter out junk. The tank would need to be locked when the recycling center is closed.

Supr. Davis questioned how much of a need there is for waste oil. He suggested putting a survey at the recycling center and in the newsletter, and possibly at the election.

Motion by Rezabek that the Town begin the tire recycling program. Jerry Schulz should clean the area inside the shed, post prices at the site and inside his office. The program should begin on 4/2/05 and that we should adopt the price structure in Bob Strous' proposal. Second by Davis. Motion carried unanimously.

**Election.** Spring Election is April 5, 2005.

**Safety Report:** Evansville Fire Dept. – Jim Topel reported that self-contained breathing apparatus have been ordered.

Belleville Fire Dept. – H. Hanson attended the Belleville meeting. The changes the Town of Brooklyn wanted were included in the changes. There is still a question of the number of votes for each municipality.

Brooklyn Fire Dept. – The Town Board completed the Southwest Wisconsin Regional Planning Commission questionnaire for the USDA loan for the new facility. Motion by Rezabek that we approve and send the completed form to SWWRPC for the USDA loan for the Brooklyn Fire Station. Second by Davis. Motion carried unanimously.

**Planning Commission Report by Jim Kramer.**

Motion by Rezabek to approve the conditional use and variance request for Cathlene Cryor Burgweger, N7302 County Hwy X, Attica for restoration and commercial use of the building. Second by Davis. Motion carried unanimously.

Motion by Rezabek to accept the sale and redrawing of the residential lot of Randy Wienke, W486 Amidon Road. No additional land division is created by this action. Second by Davis. Motion carried unanimously.

Swann Road: Motion by Rezabek that the Town of Brooklyn hereby discontinues and vacates that portion of Wisconsin and Liberty Street now known as Swann Street and hereby accept the dedication of Swann Street as shown on CSM that identifies 300 feet of Swann Street and bottom reference is Drawing C:\Drawings\csms\05004.dwg. Second by Davis. Motion carried unanimously.  
Once the CSM is recorded all the small lots will disappear.

Comprehensive Planning – There will be a meeting on April 14, 2005 at the Exeter Town Hall at 8:30 pm to continue the review of Comprehensive Planning.

**Driveway / Field Road Permit Applications.**

Bill Legler. Mortensen Road field access— about 288' east of W1788, on North side of road. Motion by Davis to approve with 30x18 culvert and bank must be cut back at roadway (5% in ROW). Second by Rezabek. Motion carried unanimously.

**Driveway Compliance Issues.**

Davis reported that the Mt. Pleasant ordinance approves driveways after they are installed. A permit is only issued if the driveway passes the ordinance. The owner has 90 days to complete the driveway and 30 days to seed it.

**The Annual Meeting is April 12, 2005 at 8:00pm.**

**Concerns of the Board:**

Local Government Day in Monroe is April 11.

Rezabek moved to adjourn at 10:32pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, March 15, 2005 at 8:00PM at the Belleville Area EMS Building, Belleville, WI to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Discussion and possible vote on the following items in the Belleville Fire & EMS Agreement:
  4. Change of wording from Township to Town
  5. District Board representation to be proportional rather than equal as determined by the District Board
  6. Election & Appointment of President, Vice-President, Secretary, & Treasurer
  7. Voting rights of Secretary and/or Treasurer
  8. Duties of Treasurer
  9. Audit requirements
  10. Emergency & Truck/Building Funds – how they will be funded
  11. Change to Capital Budget voting – proportional or equal
  12. Clarification of title and ownership of equipment
  13. Adjournment

Judy Follett, Town Clerk

2-26-05

# BROOKLYN FIRE AND EMS DEPARTMENTS

Dear residents and/or property owners of the Brooklyn Fire and EMS Protection District:

***This will be the only fundraiser mailing you will be receiving from the Brooklyn Fire & EMS in 2005!***  
Brooklyn Fire and EMS departments are joining forces for all fundraiser events this year. All of the money raised will be split equally between Fire and EMS departments, unless you specify that you want your donation to go to either the fire or the EMS department.

Brooklyn Fire and EMS will be holding its annual Card Party and Fundraiser on April 9 at 8 PM at the Brooklyn Community Center. There will be a friendly round-robin of Euchre, and, new this year, a Texas Hold 'Em tournament. Refreshments will also be provided at the conclusion of the card games.

Enclosed are two tickets that will enter you in the drawing for door prizes, entry into the Euchre tournament and the lunch after the tournaments. The price of each ticket is \$4.00 and larger donations are appreciated. There will be an additional \$5.00 fee to participate in the Texas Hold 'Em tournament and prizes will be awarded to the individuals with the most chips at the end of the tournament.

The funds raised will be used for a variety of purposes such as upgrading equipment, providing training and public education, and addressing other future needs of the Fire and EMS departments, including helping to furnish the interior of the new station once it has been completed. All uses of the money raised results in Brooklyn Fire and EMS being better equipped to help serve you in your time of need. Your donations are, and continue to be, an integral part in helping us to serve you. We are very appreciative of the generous support you have shown us in the past, and we hope that your tradition of generosity continues.

Also enclosed is a Brooklyn Personal Property Form. Please take the time to complete it and return it to us. This will enable us to update the information in our computer that we carry on the squad, which helps us serve you and your property better. If you completed a form last year and there have been no changes, you can disregard this form.

**IF "OCCUPANT" WAS LISTED ON YOUR MAILING LABEL, PLEASE FILL OUT THE FORM AND RETURN IT TO US. WE MAY NOT HAVE THE RIGHT INFORMATION FOR THIS PROPERTY LOCATION.**

In 2004, the Brooklyn Fire Department responded to 160 emergencies, including fires, automobile accidents, and medical emergencies, while the Brooklyn EMS responded to 152 medical emergencies. Both Brooklyn Fire and EMS are staffed entirely by volunteers.

We are always looking for dedicated, honest and hard working individuals for our service. Daytime help for both services is especially needed. By becoming a member of Brooklyn Fire or EMS, you will experience the reward of serving your community in a very special way. Training and equipment is provided and no previous firefighting or EMS experience is required. If you are interested in becoming a volunteer firefighter, first responder, or EMT, please contact Fire Chief, Philip Mortensen (455-4252) or EMS Director, Garth Langhammer (455-1409), or the fire station (455-3812) for more information.

# BROOKLYN FIRE AND EMS PROTECTION DISTRICT

## **New FIRE AND EMS FACILITY UPDATE:**

Last year the building committee, along with some of the board members toured seven fire and/or EMS facilities. They were to look at different ways that stations were laid out and any other items that should or should not be incorporated into the new facility. Many items were seen and comments of how things worked or didn't were gathered. Pictures and notes were taken to review. Different types of heating systems have been looked at and will be discussed with the architect in the near future. Sizes of bays, classrooms, kitchens, storage areas and office space were also noted.

Late in 2004, we became aware of a federal loan that the fire and EMS department may qualify for. It is under the USDA Rural Development Program. Under this program, the District is able to get a fixed interest rate loan of 4.5% or less for 30 years. At the January 26, 2005 District board meeting, all municipalities voted in favor of the District Board to go ahead with a loan of \$1,500,000 for the construction of the new facility. The sale of the old facility is to be used to increase the amount of money available for the new facility. At this time we are approximately 75% done with the loan application and are anticipating to be completed in April. A construction loan has been approved from the Bank of Brooklyn for the construction costs. Strand and Associates architectural firm has been awarded the contract for the project after attorney approval.

What does this mean to you as residents and property owners? The facility is going to be approximately 18,000 square feet with 10 bays, office spaces, storage areas for equipment, records and supplies bathrooms and shower facilities and a decontamination room.. It will also have adequate meeting and training areas. There is a planned area for a lounge and sleeping quarters for members to use while on duty. This should help improve response times and help with recruitment of members in order to keep our service a volunteer service. The construction time line is to start construction in the fall of 2005 and completed in the summer of 2006.

There is a cost involved for this and the cost to each municipality varies due to the amount of area that we cover in each township or village. The estimated cost to the taxpayer per \$100,000 valuation in the Township of Brooklyn is \$26.00, Village of Brooklyn is \$56.00, Township of Oregon is \$2.80, Township of Rutland is \$16.00, and the Township of Union is less than 10 cents. You should be made aware that as the population and the valuation of the municipalities increases, that your cost per \$100,000 valuation will decrease.

We hope this information is useful

Brooklyn Fire and EMS Protection District

# Please Vote April 5<sup>th</sup> at the Brooklyn Town Hall

*Vote for: Theodore Belanus      Town Board Chair (write-in candidate)*  
*Cheryl Rezabek                      Town Board Supervisor #1*  
*John H. Davis, Jr.                    Town Board Supervisor #2*

For twelve years, Brooklyn voters have elected a slate of candidates pledged to protect Brooklyn's Land Division Ordinance. It is this ordinance which keeps Brooklyn looking beautiful, while our neighboring towns become a jigsaw of unsightly subdivisions. You can see the difference when you drive Hwy 92 to Belleville.

It is **IMPORTANT** to remember that a majority vote of the Town Board originally created our Ordinance; a majority vote could also alter or revoke the ordinance. These candidates are committed to protect the Ordinance, in a reasonable and responsible manner.

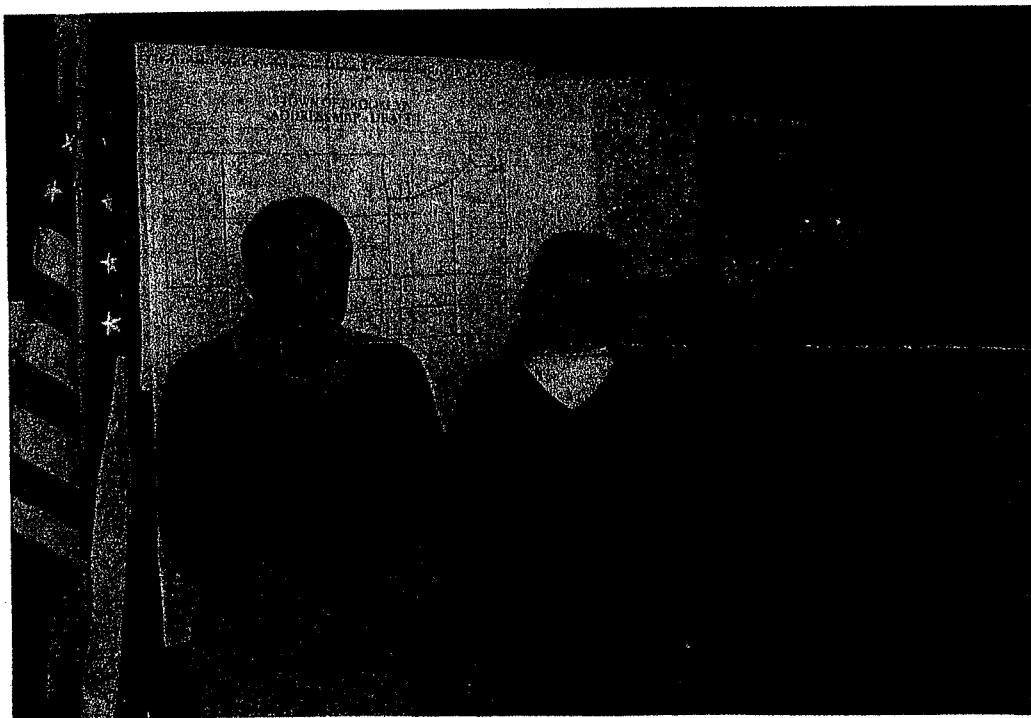
During the next two years, Brooklyn will be revisiting and restating our Land Division Ordinance due to the state comprehensive planning law, known as Smart Growth. These candidates are committed to doing this.

In addition, they are committed to continuing the success of recent town boards in aggressively seeking and obtaining state road assistance grants, for our town roads. Several years ago, \$200,000 was obtained to redo Mortenson Road. More recently, grant funds have been obtained to redo Zweifel Road. Such efforts mean that these funds do not have to come out of our local levy.

Ted, Cheryl and John, as seen on the reverse of this flyer, bring a wide variety of experience to the voters of the Town of Brooklyn. They pledge to work as hard as they can to deal with the important issues facing our town: comprehensive planning, uncertainties relating to state aids, segregated funding of road aids and the possible erosion of town lands through annexation by adjacent villages. Ted, Cheryl and John recognize these complexities and are prepared to well serve the Town of Brooklyn.

Because Ted is conducting a write-in-vote candidate for Town Board Chair, a reminder notice will be sent to all voters about a week before the election with a sample ballot and instructions.

**They ask for your support and your vote on April 5, 2005.**



*Authorized and paid for by Ted Belanus,*

*Cheryl Rezabek*

*John H. Davis, Jr. Brooklyn, WI*

**Thank you!**

Write-in candidate for Town Board Chair

## **Theodore Belanus**

N9253 Freidig Road, Brooklyn, WI (608) 455-1221

*\*Town of Brooklyn resident since 1980*

*\*Member of the Town of Brooklyn Planning Committee for past 2 ½ years*

*If elected I will:*

- 1. Look at town issues from all perspectives*
- 2. Manage town services in an efficient, business like manner.*
- 3. Support land use planning and other policies, which will preserve the town's rural character and resources.*

*Background:*

- I grew up on a family farm in North Dakota.*
- I received an Economics degree from the University of North Dakota.*
- I served with the 199<sup>th</sup> Light Infantry Brigade in Vietnam*
- I established and managed several construction related businesses in the southern Wisconsin area over the past 35 years.*

*I am presently retired and living in the Town of Brooklyn with my wife, Judy and sons, Jay, Neil, and Luke.*

## **Cheryl Rezabek**

W1350 King Rd., Brooklyn, WI 455-1617

*Current town Board Supervisor #1*

*I grew up in Oregon and graduated from the UW Madison in 1984. I am on the town election Board. I am a lifetime member of the Brooklyn Sportsman's club and play in the Bell Choir at Brooklyn's Community Methodist Church.*

*I worked for the DNR for 20 years as a Forest Health Specialist, Resource Planner and Field Supervisor for foresters, wildlife biologists and state parks. I currently manage the Focus on Energy program for the Wisconsin Division of Energy.*

*My husband, Bob and I have lived in the town for 10 years. We live in the "solar and wind powered" house. We offer information about these clean energy technologies. Over 300 people have toured our home.*

## **John H. Davis, Jr.**

N9132 Benson Road, Brooklyn, WI 455-202

*Current town Board Supervisor #2*

- I am a 53- year-old, life long farmer.*
- I have lived in the Town of Brooklyn since 1962.*
- Vietnam era, Air National Guard veteran*
- My wife Shirley and I have been married for 30 years.*
- We have three grown children. Currently I farm with my wife and two sons.*
- To supplement my farm income, I am a rural mail carrier RR1. Brooklyn*

*As a life long farmer, I recognize the need for land use planning and the importance of looking at all sides of this issue. Shirley has been active with the Town of Brooklyn's Planning Committee and continues to keep me informed on current issues.*

# **TOWN OF BROOKLYN**

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, April 11, 2005 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order Revised
2. Notice of meeting
3. Minutes of March board meetings
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Mechanic St./Swann Rd. ROW & Vacating issues-possible action
7. Yarwood Road Bridge Project
8. Recycling Report, Results of survey about need to recycle used oil
9. Election Report
10. Safety Report - Representative reports (if any)
  - Review/Sign new Belleville Fire/EMS agreement (action)
  - Review & act upon proposed Evansville EMS agreement (action)
  - Brooklyn Fire/EMS joint resolution (action)
  - Appointment of district representatives by new board chair
11. Driveway, fieldroad permits (if any) & Compliance issues
12. Driveway, fieldroad ordinance changes - keep for next month
13. Ditchline at Benson and Amidon Roads
14. Fenceline issue - Benson Road
15. Planning Commission - a. Commission Report, b. Land divisions
  - c. Comprehensive Planning, d. Filling vacancy
16. Annual Meeting
17. Newsletter
18. Government Day in Monroe
19. Concerns of the Board
20. Informational (non-action) items, if any
21. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett, Town Clerk



4-9-05

### **Town of Brooklyn**

#### **April 11, 2005 Meeting Minutes**

~~Not yet approved by the Town Board.~~

The April 2005 regular monthly meeting was held on Monday, April 11, 2005 at the Town Hall in Brooklyn. In attendance were new Chairman Ted Belanus, returning Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. A few residents were also present.

Chairman Belanus called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Meeting Minutes:** March 14, 2005. Motion by Rezabek to approve minutes with correction to Swann Street motion under Planning Commission Report - Clerk should add CSM identifying 300 feet of Swann Street and add bottom reference of C:\Drawings\csms\05004.dwg. Second by Davis. Motion carried unanimously.

**Bills.** Motion by Davis to approve/pay the bills as presented for \$45,608.67. Second by Rezabek. Motion carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account: \$274,674.84  
State Pool - Equipment Fund: \$ 17,138.39  
Smart Growth Fund: \$ 8,404.10  
Brk. Fire Building Fund: \$ 30,217.57

Motion by Rezabek to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

Motion by Rezabek to approve the Bank Resolution by Corporation for new authorized signers of the Town bank account – to add Ted Belanus and to remove Herb Hanson and to retain Judy Follett to sign as clerk. Second by Davis. Motion carried unanimously.

**Swann Street in Attica.** Wayne Albertson Jr. was at the meeting. He told the Board that the Swann Street right-of-way is 8 feet from his residence and he was requesting that the Town vacate 100 feet of road. He stated that the public has access to his front lawn for parking or turning around at the dead end. Per Jim Kramer, Planning Commission Chair, vacating the road would be permissible as far as our ordinance is concerned. Motion by Rezabek to table discussion until the next monthly board meeting on May 9<sup>th</sup> to give the Board time to discuss situation with our attorney and to get more background on other vacate/abandonment issues. Second by Davis. Discussion: Chair Belanus will contact attorney and will also talk to Barney Easterday about his request to have the town abandon the public road that goes up to his home. (His request was denied.) Motion carried unanimously.

**Yarwood Road Bridge Project.** Herb Hanson reported, that while he was still town chairman, he had authorized Green County to net the bridge to prevent swallows from nesting. If the swallows had nested, this would have delayed the project. The cost of the netting will be approximately \$1000.

**Recycling Report.** Resident Bob Strous reported on the results of the 'Used Oil' survey. Of the 114 surveys completed, 84 responded yes when asked if they would use an oil recycling facility, 28 responded no, 2 were blank. I am attaching Bob's report to these minutes. Supr. Davis asked Bob to pursue the use of the Village of Brooklyn's facility before we spend any money. Bob suggested that the Village could possibly move their facility to the Town's recycle center. Brian Smith suggested that we collect used oil in a drum to get an idea of how much used oil would be collected. He would then take the filled drum to the village for recycling. Insurance concerns should also be researched. Bob will also look into oil filter recycling.

**Election.** The Spring Election was April 5, 2005. We had 205 voters. Ted Belanus is the new chairman. Returning to the same positions are 1<sup>st</sup> Supr. Cheryl Rezabek, 2<sup>nd</sup> Supr. John Davis, Treasurer Amy Ross, and Clerk Judy Follett. After people voted, they were asked to register for the statewide voter registration that will be required in 2006.

### **Safety Report:**

Evansville Fire District – Jim Topel reported on purchases from the \$40,000 - 90/10 grant.  
Evansville EMS agreement – motion by Rezabek to approve the Evansville EMS contract for 1/1/2005-12/31/2005. Second by Davis. Motion carried unanimously.

Brooklyn Fire District – The USDA loan has not yet been signed. The new rate is 4.25% for a 30-year loan. Phil Mortensen is working through issues holding up the process for getting the loan.

Belleville Fire District – The Board reviewed the final version of the new agreement. Many of the changes that were to be made in the final version were not made. Belanus will contact Terry Kringle.

Motion by Ted Belanus to reappoint the following town Fire/EMS representatives:

Brooklyn – Gary Splitter  
Belleville – Garth Langhammer  
Evansville – Jim Topel  
Second by Davis. Motion carried unanimously.

### **Driveway / Field Road Permit Applications.**

No driveway or field road permit applications.

### **Driveway Compliance Issues.**

Harvancik – Mortensen Road. After re-reading the ordinance that applies to this driveway, Davis stated that this driveway is in compliance. The ordinance reads that there must be 24' of clearance. It does not state that there must be 6' of clearance on each side as the new ordinance mandates.

**Driveway, field road ordinance changes.** Davis stated that he would like to see the ordinance changed so that a driveway must be installed before a permit is approved. This would ensure compliance with the ordinance. Rezabek will work on a first draft of the change for the next meeting.

**Ditch line at Benson and Amidon Roads.** Per Brian Smith, there is one foot of cow manure in the ditch again. From



the snowmelt and the manure pack, the ditch has filled in. The landowner put up boards, 'planking it', but there is a gap in the boards. After the town had the ditch cleaned last fall, the owner was told he must keep the ditch clean. The Town will write a letter to the landowner documenting all action. Rezabek will talk to the DNR to find out our legal statutory authority and will work on drafting the letter. Motion by Belanus to authorize 1<sup>st</sup> Supervisor Rezabek to include in the letter all actions already taken, include action that owner must take to clean out the ditch and prevent future problems, and give owner a time frame for corrective action. Second by Davis. Motion carried unanimously.

**Fence line issue on Benson Road.** Dan & Peggy Smith and Jeff & Dayna Klehfoth own adjoining properties. Smiths want to erect a fence on the lot line to keep their dogs on their own property. Klehfoths do not want a fence. They want to plant a wide section of tall prairie grass. The boundary line is not an issue. Chapter 90 of the WI State Statutes sets out rules regarding fences. Supr. Davis stated that if either property is used for farming or grazing, a fence is required and that the cost is half and half for erecting and maintaining. Smiths rent their land for farming and Klehfoth has his land in CRP. Klehfoth stated that he felt the issue is more complicated than that and that he does not want a fence and does not want to pay for it. The Smiths and Klehfoths were given copies of the UW Extension Fact Sheet on 'Fences in Agricultural Areas'. Belanus suggested that they read the fact sheet and try to resolve the situation themselves.

**Planning Commission Report by Jim Kramer.**

Comprehensive Planning – There will be a meeting on April 14, 2005 at the Exeter Town Hall at 8:30 pm to continue the review of Comprehensive Planning.

Kramer reported that there are 2 people interested on the vacancy in the Planning Commission due to Ted Belanus moving to the Town Board Chair position. The applicants have been asked to write a letter to the Commission and the next step is an interview before making a recommendation to the Town Board.

**The Annual Meeting is April 12, 2005 at 8:00pm.**

**Newsletter.** Cheryl Rezabek is working on the next issue. News items include fire district news update, election results, burn barrels, comprehensive planning.

**Government Day in Monroe.** Ted Belanus attended. 1- New County Radio system is now active. Town must reprogram Brian's radio. 2-Large road culverts must be 36" or greater for reimbursement program. 3-New road sign manual should be ordered.

**Concerns of the Board:** Schedule Road Tour.

Rezabek moved to adjourn at 10:40pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,

Judy Follett, Town Clerk

## Town of Brooklyn – Waste Oil Recycling Survey Results

On Saturday, April 2, 2005 and Tuesday, April 5, 2005 citizens of the town of Brooklyn had the opportunity to complete a survey on their potential utilization of a waste oil recycling facility being considered in the town. The survey was not conducted at the town transfer (recycling) center and the spring election polling station. This survey was not conducted "scientifically" and the results can be used as a general indication of citizen interest only. Nevertheless, the results do appear to be compelling:

Of 114 surveys completed:

84 responded with Yes when asked if they would use an oil recycling facility.

28 responded No.

2 surveys were blank.

Of the 84 that replied Yes, 58 indicated an estimated number of gallons they thought they would recycle in a year. The estimates ranged from ½ gal. to 100 gal./year, with an average of approximately 14 gallons per year each. Several larger estimates came from residents that may operate large machinery that generates a significant amount of waste oil (e.g. 30 to 100 gallons per year).

Of the 84 surveys responding Yes, the following comments were added:

- I would support a facility
- PLEASE!
- Vegetable Oil?

- Good idea, Thanks!
- Good idea.
- Long overdue!
- Great idea. I need this.

Of the 28 surveys responding No, the following comments were added:

- I always go to quick lube.
- No use for this service.
- Good program. Boys use my oil on Farm.

Of the 2 blank surveys, the following comment was added:

- I would use cardboard recycling.

A question was raised about the opportunity to join our waste oil recycling effort with the Village of Brooklyn. Bob Anderson of the Public Works office said he was willing to discuss some cooperative effort. The Village has a curb pickup program, and their waste oil tank is not accessible on the weekend. If the town wants to pursue this further, it may offer an opportunity to provide the service with minimal cost to the town, but accessibility on Saturdays may be an issue.

## ANNUAL TOWN MEETING

NOTICE IS HEREBY GIVEN That the Annual Town Meeting for the Town of Brooklyn, Green County, for the transaction of business as is by law required or permitted to be transacted at such meeting, will be held at the

**BROOKLYN TOWN HALL**

**400 Main Street, Brooklyn**

**on TUESDAY, APRIL 12, 2005 at 8:00PM.**

Judy Follett

Town Clerk

### Town of Brooklyn

#### **April 12, 2005 Annual Meeting Minutes**

NOT YET APPROVED BY THE TOWN

The Annual Town Meeting was held on Tuesday, April 12, 2005 at the Town Hall in Brooklyn.

Fifteen residents attended the meeting.

Outgoing Town Chairman Herb Hanson called the meeting to order at 8:00PM. All joined in the Pledge of Allegiance.

**Minutes from last year's annual town meeting:** Motion by Shirley Davis to waive the reading aloud of the minutes. Second by Cheryl Rezabek. Motion carried with 12 yes votes, 0 no votes, 3 abstaining.

Motion by Bob Strous to accept the minutes from the 2004 Annual Town Meeting. Second by Jackie Splitter. Motion carried with 15 yes votes.

**Town Financial Report:** Motion by Karen Hanson to accept the annual financial report for 2004. Second by Shirley Davis. Discussion: These are not audited numbers. Motion carried with 14 yes votes (1 abstaining).

#### **Town Overview:**

13 new residences in Town in 2004. The average value is \$236,000.

The Town's Comprehensive Plan should be completed by the end of 2005.

Zweifel Road: The County replaced culverts in 2004 and the Town will be reimbursed 50% of this cost. The road will be ground and repaved in 2005 with an approximate \$21,000 TRIP grant reimbursement.

Yarwood Road Bridge: Scheduled to be replaced in 2005 under the Federal 80/10/10 reimbursement program.

Brooklyn Fire/EMS (Representative is Gary Splitter): Owner municipalities have agreed to the construction of a \$1.5 million facility across from the Town Hall. The sale of the existing building will be used for construction above and beyond the \$1.5 million.

Discussion of proportionate voting – not currently used by the Brooklyn Fire/EMS District. Also discussion of run charges for the fire department – not currently charged by Brooklyn Fire.

Belleville/Exeter/Montrose Fire District (Representative is Garth Langhammer): This district has a new agreement in place using proportionate voting.

Evansville Fire District (Representative is Jim Topel): There are no significant changes to the fire district.

Recycling: The Board voted in March to begin collecting tires. There will be a user's fee, which will cover the costs associated with collection and removal from the town's recycling center.

At the Spring election there was a questionnaire written by Bob Strous relating to the town establishing a waste oil collection station. If this happens, the town will need to spend money for the necessary tanks etc.

Development:

New cement plant in pit on Cty Hwy E, just south of State Hwy 92.

New interpretation of old county code: One lot = one residence.

Supervisor Rezabek is working to develop a town web site.

Supervisor Davis has taken on the job of making certain that driveways are installed per our current ordinance.

Claim against the Town: A claim has been filed with the Town relating to the reconstruction of the West end of Mortensen Road. The town board has retained counsel.

Other Discussion:

Trash falling out of garbage trucks on Benson Road. Suggestions to call Consumer Protection Agency, County Sheriff (Littering or Injurious substance on roadway). Bag all trash that goes into recycling center dumpsters.

Town cemeteries have asked for funding.

Supervisors Davis and Rezabek thanked Herb Hanson for his years of service to the town and presented him with a plaque.

Motion by C. Rezabek to adjourn the Annual Meeting at 9:45. Second by J. Davis. Motion carried unanimously with 15 yes votes.

Respectfully submitted,  
Judy Follett  
Town Clerk

## ANNUAL MEETING - 2005

	NAME	ADDRESS	RESIDENT?
1-	JUDY FOLLETT	W1834 MORTENSEN RD	YES
2	Shirley DAVIS	N9132 Benson Rd	Yes
3	John Davis	" "	yes
4	HERB HANSON	W997 Hwy 92	"
5	KAREN HANSON	W997 Hwy 92	yes
6	CHERYL REZABEK	W1350 King Rd.	yes
7	Robert Strauc Jr	"	"

8	Orrie Krause	W 301 Elmer Rd	yes
9	TED BELANUS	N 9253 FREEDOM RD	yes
10	Amy Ross	W 1249 Hwy C	yes
11	Cathy Burquener	N 8010 Sandy Hook Rd	yes
12	Bary Spetter	W 1845 Alpine Rd	yes
13	Judith Spetter	W 1545 Alpine Rd	yes
14	James Tapel	N 7767 State Rd 104	yes
15	Garth Langhammer	W 2140 Behnke Rd	yes

### NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI and the Town of Brooklyn Planning Commission will meet in open session with the Southwest Regional Planning Commission on Thursday, April 14, 2005 at 8:30PM at the Exeter Town Hall located in Dayton, WI to discuss and act on the following:

1. Call to order
2. Review and discuss the elements of the Town's Comprehensive Planning/Smart Growth Plan
3. Adjournment

3-26-05

Judy Follett  
Town Clerk

### OPEN BOOK AND BOARD OF REVIEW

**OPEN BOOK:** Wednesday, April 20, 2005 6:30pm to 8:30pm

Notice is hereby given that the **BOARD OF REVIEW** for the Town of Brooklyn shall hold its first meeting on Wednesday, May 11, 2005 from 6:30 until adjournment (minimum of 2 hrs.) at the Brooklyn Town Hall, 400 Main Street, Brooklyn, WI.

Please be advised of the following requirements to appear before the Board of Review and procedural requirements if appearing before the Board:

No person shall be allowed before the Board of Review, to testify to the Board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view such property.

After the first meeting of the Board of Review and before the final adjournment, no person who is scheduled to appear before the board of review may contact, or provide information to, a member of the board about that person's objection except at a session of the Board.

No person may appear before the Board of Review, testify to the Board by telephone or contest the amount of any assessment unless, at least 48 hours before the first meeting of the Board or at least 48 hours before the objection is allowed because the person has been granted a

waiver of the 48-hour notice of an intent to file a written objection by appearing before the Board during the first two hours of the meeting and showing good cause for failure to meet the 48-hour notice requirement and files a written objection, that the person provides to the clerk of the Board of Review notice as to whether the person will ask for removal of any board members and if so which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

No person may appear before the board of review, testify to the Board by telephone or object to a valuation, if that valuation was made by the assessor or the objector using the income method of valuation, unless the person supplies to the assessor all of the information about income and expenses, as specified in the manual under s.73.03 (2a) of the Wis. Statutes, that the assessor requests. The municipality or county shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35(1) of Wis. Statutes.

The Board shall hear upon oath, by telephone, all ill or disabled persons who present to the Board a letter from a physician, surgeon or osteopath that confirms their illness of disability. No other persons may testify by telephone.

Judy Follett, Town Clerk

## ***TOWN OF BROOKLYN***

### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Thursday, April 21, 2005 at 5:00PM beginning at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Inspection tour of town roads (the Board will travel to inspect town roads)
4. Adjournment

Judy Follett,  
Town Clerk

4-19-05

## ***TOWN OF BROOKLYN***

### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, May 9, 2005 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of April board meetings
4. Pay bills

Revised

6. Swann Rd. report & review of discontinuance & other possible action
7. Yarwood Road Bridge Project
8. 2005 Road Projects
9. Possible replacement of Town route/chip truck
10. Recycling Report
11. Safety Report - Representative reports (if any)
  - Belleville Fire/EMS agreement
  - Brooklyn Fire/EMS joint resolution (action)
12. Driveway, fieldroad permits (if any) & Compliance issues
13. Driveway, fieldroad ordinance review with possible action
14. Ditchline at Benson and Amidon Roads - update
15. Planning Commission - a. Commission Report, b. Land divisions
  - c. Comprehensive Planning, d. Filling vacancy
16. Report on Town Assoc. Meeting of 4/21/05
17. Board of Review – scheduled for 5/11/05
18. Housing Development by Charles Teeter in the Village of Brooklyn
19. Newsletter
20. Concerns of the Board
21. Informational (non-action) items, if any
22. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett, Town Clerk

5-17-05

## Town of Brooklyn

### May 9, 2005 Meeting Minutes

~~Not yet approved by the Town Board.~~

The May 2005 regular monthly meeting was held on Monday, May 9, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. One resident was also present.

Chairman Belanus called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Meeting Minutes:** April 11, 2005. Motion by Rezabek to approve minutes. Second by Davis. Motion carried unanimously.

**Bills.** Motion by Rezabek to approve/pay the bills as presented for \$16,443.36. Second by Davis. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$255,693.30
State Pool - Equipment Fund:	\$ 17,176.01
Smart Growth Fund:	\$ 8,422.55
Brk. Fire Building Fund:	\$ 30,283.89

Motion by Davis to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Davis. Motion carried unanimously.

**Swann Street in Attica.** During the Town Board Spring road tour, it was discovered that the length of Swann Street is .07 mile less than what is recorded in the town records. The CSM recently done has the correct mileage. Discussion of Wayne Albertson Jr.'s request for the town to discontinue 100' of Swann Street: The process starts with a resolution for a hearing; notice of hearing requirements-class 3 publication notice and notice to owners. Applicant is to pay for the cost of the publication per WI Statute 82.10(4)(b).

- 1-Discontinuation of 1<sup>st</sup> portion of road – March board meeting
- 2-Discontinuation of 100' of road (requested in Albertson's letter)
- 3-Accepting new-dedicated road per the recent CSM

Final minutes of this "Highway Order" must be given to the Register of Deeds for recording and also given to the County Highway Department.

Motion by Rezabek to have the Chairman draft a resolution for adjustments to be made to Swann Street and that he notify the applicant of the process and the probable costs. Second by Davis. Motion carried unanimously.

**Yarwood Road Bridge Project.** Bid letting will be May 10, 2005; 9am; Dept. of Transportation – Hill Farms. Brian Smith told the Board that the Elmer Road Bridge is starting to deteriorate. Belanus will proceed with the paperwork for repair/replacement of the Elmer Road Bridge.

**2005 Road Projects:**

Amidon Road – No work in 2005, file paperwork for a STP project for 2007 to 2009.

Zweifel Road – West end – TRIP project to be done by the County

The Clerk will prepare a bid packet for the following roads:

**Benson Road - Yarwood Road to King Road**

1/2 mile of 2" hot mix Overlay

**Benson Road - North end**

Crack Seal

**Brooklyn-Albany Road - West (.5 mi.) and Middle Sections (.6 mi.)**

Wedge in low areas

**Elmer Road - East (2 mi.) and West (1 mi.)**

Crack Seal and limited wedging

**Freidig Road - Sandy Hood Road to Mortensen Road**

Wedge and Crack Seal

**King Road - West end (1.71 miles)**

Wedge

**Smith Road - Yarwood Road to Amidon Road (1.02 miles)**

Wedge

Backup list of roads:

King Road –East: Limited Wedging

King Road – Middle:

Krause Road: Wedge in 2 places

Legler: North & South

Trow Road

Yarwood Road-East: Minor wedging (Wait until the bridge is complete)

Zweifel Road: East end

**Replacement of Town route/chip truck:** At today's gas prices, the current truck takes \$187.83 in gas every 3 days. Also, the boards in the truck are rotting. The Federal Surplus has a 1990 Chevy pickup 3x3 with 90,000 miles for \$2200 that Brian Smith recommends the town purchase. Motion by Davis to purchase the 1990 Chevy Crew Cab truck for \$2200 from the Federal Surplus Supply and charge to the Highway Maintenance budget line. Second by Rezabek. Motion carried unanimously.

**Recycling Report.** Resident Bob Strous talked the Nadine Walston, the Village of Brooklyn president. She seemed very receptive to working together. She will have to talk to their public works department. Paul Bartelt could use the waste oil, but he wants it in small amounts (i.e. 55 gal. drum). He suggested that residents could drop it off at the shop on Hwy. E. The Board was concerned about endorsing a private enterprise. The Board will wait to see what response they get from the Village.

**Summer Hours:** Motion by Rezabek to move hours to Saturdays 9am to 2pm and Tuesdays 6pm to 8pm – effective May 28, 2005 to August 30, 2005. Second by Davis. Motion carried unanimously.

**Safety Report:**

Brooklyn Fire District – No update. Rezabek will call Phil Mortensen.

Belleville Fire District – Belanus signed the corrected agreement.

**Driveway / Field Road Permit Applications.**

Donovan Bartelt – Field road: Yarwood Road. Motion by Davis to approve a field road access off gravel part of Yarwood Road. No culvert needed. Second by Rezabek. Motion carried unanimously.

**Driveway, field road ordinance changes.** Rezabek will bring a draft to the June meeting.

Motion by Rezabek to continue the meeting past 10:30pm. Second-Davis. Motion carried unanimously.

**Ditch line at Benson and Amidon Roads.** Landowner has a contract with Green County Land Conservation for improvements. Todd Jenson will tell the landowner that if the ditch fills up, it will be up to the landowner to dig it out at his own expense.

**Planning Commission Report by Jim Kramer.**

One land division: Dennis Murphy – Yarwood Road. Motion by Davis to approve the land division for Dennis Murphy for 6.09 acres directly east of the creek, as recommended by the Planning Commission. Second by Rezabek. Motion carried unanimously.

Planning Commission vacancy – a notice will be put in the newsletter.

**Wisconsin Towns Association Meeting of 4/21/05.** 1-New code on large-scale livestock operations. 2-New law regarding roads: Any change to undeeded roadway will require a legal description.

Housing development by Charles Teeter. This land is located in the Village. No action.

Town Newsletter – Rezabek working with Cathy Burgweger.

**Concerns of the Board:**

Green County Zoning Public Hearing on 5/18/05, 7:30pm

Co. Board of Adjustments Hearing – Cathy Cryor Burgweger , 5/25/05, 8pm – Historic Blacksmith shop in Attica

Board Chairman wants future discussion about having a lawyer on retainer

Rezabek moved to adjourn at 11:20pm. Second by Davis. Motion carried unanimously.

Respectfully Submitted, Judy Follett - Town Clerk

**NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Thursday, June 9, 2005 at 5:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Open Roadwork bids / possible discussion
3. Adjournment

6-4-05

Judy Follett  
Town Clerk

Judy

**Town of Brooklyn**

**June 9, 2005 Meeting Minutes**

~~Not yet approved by the Town Board.~~

This special meeting was held on Thursday, June 9, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Clerk Judy Follett, and Patrolman Brian Smith. Also present were representatives from Green County Highway Department and Wolf Paving.

Chairman Belanus called the meeting to order at 5:30PM. The Clerk read the Public Notice.

Bids were due by June 9, 2005 at 5:30PM

Bids were received from the following:

Crack Filling Service, Corp.

Bartelt Enterprises, Inc.

Green County Highway Department

Payne and Dolan, Inc.

(Wolf Paving representative came to the meeting at 5:35PM. A bid was not accepted from them.)

Chairman Belanus opened and read the bids.

Roadwork awards will be made at the regular monthly meeting, June 13, 2005. The meeting begins at 7:30PM.

Rezabek moved to adjourn at 5:50pm. Second by Davis. Motion carried unanimously.

**TOWN OF BROOKLYN**

**NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, June 13, 2005 at 7:30PM at the Town Hall to discuss and act on the following:



1. Call to order
2. Notice of meeting
3. Minutes of May 9 and June 9, 2005 board meetings
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Road bids and awards / 2005 road work
7. Roads – Grant Applications and General information discussion
8. Swann Rd. Resolution and Discussion
9. Yarwood Road Bridge and Elmer Road Bridge
10. Disposal of old Town route truck
11. Recycling Report
12. Safety Report - Representative reports (if any)
13. Brooklyn Fire/EMS joint resolution (action) – new building loan
14. Driveway, fieldroad permits (if any) & Compliance issues
15. Driveway, fieldroad ordinance review with possible action
16. Ditch line at Benson and Amidon Roads – update
17. Liquor License Application – Brooklyn Sportsman's Club and R. Miller- River Bends Bar
18. Bartender Licenses
19. Cigarette License – R. Miller-River Bends Bar
20. Planning Commission - a. Commission Report, b. Land divisions  
c. Comprehensive Planning, d. Filling vacancy
21. Report on Wis. Town Assoc. Meeting of 5/25/05
22. Newsletter
23. Concerns of the Board
24. Informational (non-action) items, if any
25. Adjournment

6-04-05

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett, Town Clerk

## **Town of Brooklyn**

### **June 13, 2005 Meeting Minutes**

~~Not yet approved by the Town Board.~~

The June 2005 regular monthly meeting was held on Monday, June 13, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, Clerk Judy Follett and Patrolman Brian Smith. One resident was also present. Chairman Belanus called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Meeting Minutes:** May 9 and June 9, 2005. Motion by Rezabek to approve minutes. Second by Davis. Motion carried unanimously.

**Bills.** Motion by Davis to approve/pay the bills as presented for \$19,226.40. Second by Rezabek. Motion carried unanimously.

#### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$246,139.14
State Pool - Equipment Fund:	\$ 17,218.18
Smart Growth Fund:	\$ 8,443.23
Brk. Fire Building Fund:	\$ 30,358.25

Motion by Davis to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

#### **Road Bids.**

**Crack Sealing** – Motion by Rezabek to accept the bid from Crack Filling Service Corp. – Benson Road \$500; Elmer Road \$8,500; and Freidig Road \$3,000 for a total of \$12,000. Second by Davis. Motion carried unanimously.

**Wedge repair** – Motion by Davis to accept the estimate from the Green County Highway Dept. – Brooklyn-Albany

for an estimated total of \$38,752. Second by Rezabek.

Discussion: Supr. Rezabek stated that the bid from Payne and Dolan was an estimate, not the requested lump-sum bid and we have had to pay an extra amount to them in the past. She added that they could have been eliminated from the bidding process as they turned in an estimate instead of a lump-sum bid.

Motion carried unanimously.

Overlay – Motion by Rezabek to accept the “option” estimate from Green County Highway Dept. Benson Road – 2 ½ inches compacted to 2 inches \$16,389; Smith Road – 2 inches compacted to 1 ½ inches \$25,930 for an estimated total of \$42,319. Second by Davis. Motion carried unanimously.

**Roads.** The description for the Zweifel Road TRIP project has been changed to pulverizing and hot mix.

The application for the STP grant has been submitted for the entire length of Amidon Road for a grind and repave. The project cost would be approximately \$1.8 million, with the Town portion being \$362,000. The County Highway Dept. told Chairman Belanus that the cost of doing the road on our own would be approximately \$242,000 to \$250,000. If awarded, we do not need to accept the grant.

The County did a ‘car count’ of Sandy Hook Road. Approximately 400 to 500 cars travel Sandy Hook Road daily. To be a “collector” road, there must be 800 cars traveling the road per day. There is a 50-50 chance that the County may take over Sandy Hook Road (no swap).

The Town may be audited on their TRIP road records.

**Swann Street in Attica.** Motion by Rezabek to adopt the Resolution to Discontinue Swann Street and to include the Conveyance of property for Swann Street and have a Public Hearing on August 8, 2005 at 7:00pm. Second by Davis. Roll call vote: Rezabek – Aye; Belanus – Aye; Davis – Aye. Motion carried unanimously. The Resolution is adopted.

**Elmer Road Bridge.** Bridge replacement paperwork has been turned in. It will be about 3 months before approval status. Construction would be in 2009. Total cost would be approximately \$48,000.

**Yarwood Road Bridge Project.** Winning bid was \$140,000 by Concrete Structures, Inc. Preconstruction meeting will be June 16, 2005 at 10:30am. Work timeline is mid-July to mid-September.

**Disposal of Town route truck:** Motion by Davis to dispose of the truck for bid of \$500. Truck will be sold “as is”. Second by Rezabek. Motion carried unanimously.

**Recycling Report.** Bob Strous has not heard back from the Village regarding the oil recycling. Also, not many tires have been turned in at the Recycling Center. We will ask Gerry to keep track of the tire revenue separately.

#### **Safety Report:**

Brooklyn Fire District – The paperwork for the building loan has cleared. We should be receiving a resolution that the Town Board must adopt.

#### **Driveway / Field Road Permit Applications.**

Lewis Cory – Driveway: Horan Road, 300’ West of W1037 Horan Road. Motion by Davis to approve. 30x18 culvert with endwalls required. Second by Rezabek. Motion carried unanimously.

Lewis Cory – Field road: Horan Road, 550’ West of W1037 Horan Road. Motion by Davis to approve. 30x18 culvert with endwalls required. Second by Rezabek. Motion carried unanimously.

**Driveway, field road ordinance changes.** Rezabek presented a draft for the Board to review over the next month – to be discussed at the July meeting.

**Ditch line at Benson and Amidon Roads.** A culvert has been installed but there is still some fill in the ditch.

#### **Liquor, Cigarette, and Bartender Licenses.**

Brooklyn Sportsman’s Club. Motion by Davis to grant a Class B Beer License to the Brooklyn Sportsman’s Club, Janis Ringhand, Agent. Second by Belanus. Motion carried unanimously.

Ronald G. Miller. Motion by Rezabek to grant a Cigarette, Class B Beer and Class B Liquor License to Ronald Miller, River Bends Bar. Second by Davis. Motion carried unanimously.

Operator Licenses. Motion by Rezabek to approve Bartender / Operator licenses to Scott Sowl, Dan Aeschliman, Pamela Hady, and Georgia Olson (Brooklyn Sportsman’s Club) and Doris Miller and Carl DiMartino (River Bends). Second by Davis. Motion carried unanimously.

**Planning Commission Report by Jim Kramer.**

No land divisions.

Motion by Davis to approve another 3-year term on the Planning Commission for Jim Kramer and Burdell Trow. Second by Rezabek. Motion carried unanimously.

Southwest Regional Planning Meeting on Wednesday 6/15 at 7:00pm at the Town Hall.

Commission Vacancy: Kramer will send out letters to 2 people who expressed interest (Jim Topel and Cathy Burgweger). Interested persons should send a letter to Jim Kramer.

Wisconsin Towns Association Meeting of 5/25/05. Ted Belanus is on the TRIP Committee. Discussion on the status of Smart Growth.

Town Newsletter – The newsletter will be delayed.

Concerns of the Board: The Town has received a summons on the Mortensen Road lawsuit. The Town's attorney is moving forward. The Town's Insurance Company has been informed.

Rezabek will investigate TICON for Internet service for the Town.

Rezabek moved to adjourn at 10:00pm. Second by Davis. Motion carried unanimously.

***TOWN OF BROOKLYN***  
**NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, July 11, 2005 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of June board meeting
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Bridge and Road Reports
7. Swann Rd. Report
8. Recycling Report
9. Safety Report - Representative reports (if any)
10. Brooklyn Fire/EMS joint resolution (action) – new building loan
11. Bartenders/Operators Licenses
12. Driveway, fieldroad permits (if any) & Compliance issues
13. Driveway, fieldroad ordinance review with possible action
14. Planning Commission - a. Commission Report, b. Land divisions  
c. Comprehensive Planning, d. Filling vacancy
15. Newsletter
16. Concerns of the Board
17. Informational (non-action) items, if any
18. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett, Town Clerk

**Town of Brooklyn**  
**July 11, 2005 Meeting Minutes**

Not yet approved by the Town Board.

The July 2005 regular monthly meeting was held on Monday, July 11, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk

7-6-05

Chairman Belanus called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Meeting Minutes:** June 13, 2005. Motion by Davis to approve minutes. Second by Rezabek. Motion carried unanimously.

**Bills.** Motion by Rezabek to approve/pay the bills as presented for \$9,219.09. Second by Davis. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$230,682.66
State Pool - Equipment Fund:	\$ 17,260.15
Smart Growth Fund:	\$ 8,463.81
Brk. Fire Building Fund:	\$ 30,432.25

Motion by Rezabek to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Davis. Motion carried unanimously.

**Roads.**

Yarwood Road Bridge – Work has begun and is on track to be completed by the middle of August.

Zweifel Road – Culverts are installed. Contract with Green County for grind and overlay has been signed.

**Swann Street in Attica.** The Green Co. Sheriff's Dept has delivered the necessary summons. The Public Hearing will be on August 8, 2005 at 7:00pm.

**Recycling Report.** Financial report received. There is no information on the number of tires received. When Amy gets this information from Jerry, she will type it in the "notes" field on her financial report. Supr. Rezabek said she would make a poster on tire recycling for posting at the Recycle Center, so that residents are aware that this service is available.

**Safety Report:**

Albany Fire Department – A letter was received requesting the Town to pass an ordinance approving a \$400 fire call fee for motor vehicle accidents in the Albany Fire District. The Town Board stated that we are not an owner of the Albany Fire Dept. and that no action should be taken on the Town's part. The Clerk will call the Albany Fire Chief to discuss this with him.

Brooklyn Fire District – No update. Belanus will call Phil Mortensen about the resolution for the new building loan.

**Bartender License.** Motion by Rezabek to approve Bartender / Operator license to Stefanie Long (River Bends). Second by Davis. Motion carried unanimously.

**Land Division.** Bill Legler – 'Lot 1' Mortensen Road – 21 acres. Motion by Davis to approve the land division for Bill Legler as recommended by the Planning Commission. Second by Rezabek. Motion carried unanimously.

**Driveway / Field Road Permit Applications.** None

**Driveway Compliance Issues.** None.

**Driveway, field road ordinance changes.** Discussion of draft of new ordinance.

**Planning Commission Report by Jim Kramer.**

See land division above.

Jim went through the changes to the proposed Comprehensive Plan that he will give to SW Regional Planning.

Vacancy – No update. Jim hopes to hold interviews in August or September.

**Town Newsletter** – No update.

**Concerns of the Board:**

Rezabek received a call from someone concerned about the sanitary conditions at River Bends Bar. Rezabek will check to see if the Town would be liable for anything because of the liquor license issued by the Town.

Town Website. Rezabek is investigating options for sites and service.

Belanus received a complaint from a trucking company because their truck was stopped by County Sheriff's Dept. for not taking the shortest route on Town roads. The company will send a letter to the Town proposing a route and requesting approval.

Davis moved to adjourn at 9:25pm. Second by Rezabek. Motion carried unanimously.

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, August 1, 2005 at 7:00PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Brooklyn Fire/EMS Building Loan – Consideration of final loan documents & decision on size of USDA loan
3. Loan Resolution
4. Adjournment

Judy Follett  
Town Clerk

7-30-05

### **Town of Brooklyn**

#### August 1, 2005 Meeting Minutes

~~Not yet approved by the Town Board.~~

This special meeting was held on Monday, August 1, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett. Chairman Belanus called the meeting to order at 7:00PM. The Clerk read the Public Notice.

The agenda for this meeting was regarding the Brooklyn Fire / EMS District.

The Town of Brooklyn approved a preliminary building loan amount of \$1.8 million on January 26, 2005. The vote tonight is to approve either a \$1.5 or \$1.6 million USDA loan. Motion by Davis to approve the Brooklyn Fire/EMS building USDA loan for \$1.6 million. Second by Rezabek. Discussion: First payment is due six months after the "doors are open". The building should be completed by August 2006. Motion carried unanimously.

Amendment to Brooklyn Fire/EMS District Agreement.

Motion by Rezabek to approve an amendment to the Brooklyn Fire/EMS District Agreement as stated on page 1 of the agreement and that the Town Board approve Exhibit 1 as amended and restated in the Brooklyn Fire/EMS District Agreement with the addition that the Fire/EMS Commission (formally the Board) consider an amendment for the weighted voting of the Commission members – under Article 4 - and the addition of run charges in the billing section – Article 5, Fiscal and Budget. Second by Davis. Motion carried unanimously.

Davis moved to adjourn at 7:35pm. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

## **TOWN OF BROOKLYN**

### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, August 8, 2005 immediately following the Public Hearing on Swann Street discontinuance & conveyance scheduled for 7:00PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of July 11 and August 1, 2005 board meetings

5. Treasurer's report and clerk's reconciliation
6. Bridge and Road Reports
7. Swann Street – Discontinuance of Public Way / Conveyance of Public Way
8. Town Buildings – Repairs needed: New roof for hall/garage; Painting of buildings; Revision to front entrance, possible porch --- INPUT BY RESIDENTS IS REQUESTED
9. Budget discussions / Possible resolution to move budgeted funds
10. Recycling Report
11. Statewide Voter Registration "Memo of Understanding" with County
12. Safety Report - Representative reports (if any)
13. Brooklyn Fire/EMS – new building loan
14. Driveway, fieldroad permits (if any) & Compliance issues
15. Driveway, fieldroad ordinance review with possible action
16. Planning Commission - a. Commission Report, b. Land divisions  
c. Comprehensive Planning, d. Filling vacancy
17. SW Regional Planning – Discussion/Possible action on draft of Comprehensive Plan
18. Newsletter
19. Town Web site
20. Concerns of the Board
21. Informational (non-action) items, if any
22. Adjournment

7-30-05

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett, Town Clerk

## **Town of Brooklyn**

### **August 8, 2005 Public Hearing Minutes**

~~Not yet approved by the Town Board.~~

Public Hearing regarding Swann Street Discontinuance and Conveyance back per new CSM.

This Public Hearing was held on Monday, August 8, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Clerk Judy Follett and Patrolman Brian Smith. Also attending were Herb Hanson and Wayne Albertson Jr.

Chairman Belanus opened the public hearing at 7:00PM.

The resolution to have a public hearing was passed on June 13, 2005. This resolution was posted on June 18, 2005 at the Town Hall, the Recycle Center, and River Bends Bar. It was also published in the Albany Vision Newspaper on July 13, July 20, and July 27, 2005.

The following people were served notice of the hearing by the Green County Sheriff's Department: Wayne Albertson Jr. and Kay Keehn.

It was explained that the current layout of Swann Street would be discontinued and conveyed back to the Town of Brooklyn per the new CSM done by Hasse Surveying – if it is passed by the Board during the open meeting tonight.

There were no comments from those attending the meeting.

Davis moved to adjourn the hearing at 7:08pm. Second by Rezabek. Motion carried unanimously. Hearing was adjourned.

Respectfully submitted,  
Judy Follett  
Town Clerk

# **Town of Brooklyn**

## **August 8, 2005 Meeting Minutes**

Not yet approved by the Town Board.

The August 2005 regular monthly meeting was held on Monday, August 8, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, Clerk Judy Follett and Patrolman Brian Smith. A few residents were also present.

Chairman Belanus called the meeting to order after the public hearing ended at 7:09PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Meeting Minutes:** July 11 and August 1, 2005. Motion by Rezabek to approve minutes. Second by Davis. Motion carried unanimously.

**Bills.** Motion by Rezabek to approve/pay the bills as presented for \$148,221.29. Second by Davis. Motion carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$362,465.51
State Pool - Equipment Fund:	\$ 17,306.37
Smart Growth Fund:	\$ 8,486.47
Brk. Fire Building Fund:	\$ 30,513.74

Motion by Davis to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

### **Roads.**

Yarwood Road Bridge – Concrete has been poured. The approach asphalt and side rails have yet to be done.  
2005 Road Work – The County plans to be here in early September.

**Swann Street in Attica.** Motion by Rezabek that the Town of Brooklyn adopt the Resolution for the Discontinuance of a Public Way (she read attached description into the record) and there be a Conveyance of a Public Way to the Town of Brooklyn to establish Swann Street as described in the resolution and the corresponding CSM as per Wis. Stats 60.80.

Second by Davis. No discussion. Roll Call vote: Belanus – Aye; Rezabek – Aye; Davis – Aye. Motion carried on a unanimous vote.

**Repair of Town Buildings:** The metal roof on the hall/garage is almost solid rust and is leaking in places. Belanus reported approximate repair prices of

\$1,850 - Fritz Barn Painting - for washing and painting with a rust resistant paint – 1 yr. warranty  
\$6,000 – Smelzer Paint – Clean, caulk, prime, Mule hide coating – 5 yr. Warranty  
\$20,000 – Bert's Roofing – Remove panels; add new insulation, OSB plywood, rubber membrane roof – 20 yr. warr.  
\$20,000 to 27,000 – Ed Lindsay – Galvanized aluminum; or painted galvanized aluminum; or fancier panels with seamless style and no exposed screws. Add 2,000 for a front porch.

Painting hall/garage and salt shed.

Fritz Barn Painting – \$2280 for Hall/Garage - Wash, prime, paint. \$2060 for salt shed. Does not include overhead doors on either building.

Smelzer Painting - \$4,287 for Hall/Garage – same as above, \$3,880 for salt shed. This includes overhead doors for both buildings.

Painting would not be done until next spring.

**Budget.** There are high salt and fuel bills this year. Motion by Rezabek to move \$15,000 from the Highway Construction Line to the Highway Maintenance Line. Second by Davis. Motion carried unanimously.

Repair of the roof was not included in the budget. Discussion on what lines to adjust to fund the building repairs. Important to stay within the commercial code. Make sure the repairs last.

**Brooklyn Fire/EMS new building.** Phil Mortensen made a presentation to the board about new fire/EMS building. The municipalities approved a \$1.6 million USDA loan at 4.125% interest, fixed for 30 years. In September bids will be requested. Awards to be made about six weeks after receipt of bids. Plans are to have the facility completed by August 2006. The first USDA payment would be due 6 months after completion of facility. The land will be paid off in 2006. The proceeds of the sale of the old fire station will go towards the new building loan.

The Town of Brooklyn board would like to see user fees charged – Phil said this can be instituted through the section "Duties of Commission" – Article F. The Town Board also wants proportional voting instituted. The USDA must now approve all changes in the Agreement, but Phil did not think that a voting change would be a problem for the

**Evansville Fire District.** Jim Topel reported that a rescue squad vehicle has been ordered, with a delivery date of late next summer or early fall. It will hold 10+ people. It is part of the 20-year vehicle rotation plan and replaces an ambulance.

**Driveway / Field Road Permit Applications.**

Richard Dahlman. Zweifel Road just east of Kelly Road. Motion by Davis to grant a field road permit. A 30' x 18" arch culvert with end walls required. Second by Rezabek. Motion carried unanimously.

Alistar & Melinda Carr. Mortensen Road just west of Ebben property. Motion by Davis to grant a driveway permit. A 30' x 18" culvert with endwalls required. Second by Rezabek. Motion carried unanimously.

**Driveway Compliance Issues.**

Smith Road – Landowner paved driveway only 11' wide (ordinance is 12'). Davis will send a letter of non-compliance.

Yarwood Road – The 30' culvert is made up of 1-20' and 2-5' culverts that are not clamped together. Gravel is now in the culvert. Culvert must be made operable. Davis will send a letter.

Legler Road – 600' to 800' driveway – there are no turnouts once you reach the trees, but owner has 1 year from application to complete.

**Planning Commission report by Jim Kramer.**

**Land Division.** Tom Liebert – Legler Road. Motion by Davis to grant a land division to Tom Liebert per the CSM presented to Board, as recommended by the Planning Commission. Second by Rezabek. Motion carried unanimously.

Vacancy on commission – Kramer sent letters to Jim Topel and Cathy Bergweger asking them to send a letter of introduction.

Ron Nieman of the SW Regional Planning Commission brought back the latest changes to the Comprehensive Plan. The Town Plan Commission will check out the changes, and if everything is okay, Kramer will present the Comprehensive Plan to the Town Board at the September meeting. A public hearing would be required 30 days after adoption. SW Regional Planning will help with needed ordinances after Plan approval.

**Recycling Report.** Financial report received. Discussion about the fire at the Watertown tire recycler. This was our chosen tire recycler, but there are others in the area.

**Statewide Voter Registration “Memo of Understanding” with Green County.** Motion by Rezabek to adopt the Memo of Understanding between the Town of Brooklyn and Green County for the voter registration system. Second by Davis. Motion carried unanimously.

**Driveway, field road ordinance changes.** Discussion of how we would notify people of new ordinance, as this is a big change. The Planning Commission and Green County Zoning must be notified of the new ordinance. Send postcards to local surveyors; notify known realtors who live in the Town. Clerk will check requirements for public hearing, postings, and publication. The Board will study the latest draft & discuss in September. The Board agreed that a lawyer should review the new ordinance before it is adopted.

**Town Newsletter.** Cathy Bergweger will have more time to type the newsletter later this month.

**Town Website.** Rezabek talked to the Wis. Dept. of Admin. (DOA) about a town website. It is \$100 to set up a website (software is provided), and \$50/month to host the site. The Town would have to sign a service agreement, but it is not a long-term agreement. Sixty days notice is needed to cancel. The DOA sets up, but someone from the Town must do the rest. Motion by Davis to start the development of a website with the Wi. Dept. of Administration. Second by Rezabek. Motion carried unanimously. Rezabek noted that the Town does not need Internet service; she or the clerk could maintain the site from their home computers.

**Concerns of the Board:**

Mortensen Road Lawsuit - A survey was done on the Thompson property.

Belanus will work to get required specifications for a new metal roof (to put out a bid document).

Rezabek moved to adjourn at 10:21pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk



## NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, August 29, 2005 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Town web site
3. Adjournment

Judy Follett  
Town Clerk



8-27-05

### Town of Brooklyn

#### August 29, 2005 Meeting Minutes

~~Not yet approved by the Town Board.~~

This special meeting was held on Monday, August 29, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisor Cheryl Rezabek and Clerk Judy Follett.

Chairman Belanus called the meeting to order at 7:30pm.

Town of Brooklyn Website.

The Site will be the State's local government application and will be set up by the State. Cheryl will be the main contact.

Need:

Top Banner and Side Banner

Want digital photos of the Town (possibly Peace Church, Attica Community Ctr.)

Home page content

Use information from the Smart Growth Plan

The State will do a mock-up test site, which we will be able to edit.

Left side: Board / Depts. / Staff etc.

Right side: Quick Links – Green Co. / Wis. Towns Assoc. / School Districts / Village of Brooklyn / Featured events

Post agendas and minutes from Town and from Fire/EMS districts

Belanus moved to adjourn at 7:55pm. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

## **TOWN OF BROOKLYN**

### NOTICE OF OPEN MEETING

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, September 12, 2005 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order

- 3. Minutes of August 8 & 29, 2005 board meetings
- 4. Pay bills
- 5. Treasurer's report and clerk's reconciliation
- 6. Town Cemeteries – Request for funds in 2006 budget
- 7. Bridge and Road Reports / Discussion / 2006 Matching Funds / Future T.R.I.P.
- 8. Town Buildings – Repairs needed: New roof for hall/garage; Painting of buildings; Revision to front entrance, possible porch
- 9. Budget discussions / Possible resolution to move budgeted funds
- 10. Recycling Report
- 11. Fire/EMS District Reports
- 12. Driveway, fieldroad permits (if any) & Compliance issues
- 13. Driveway, fieldroad ordinance draft: Review with possible action
- 14. Planning Commission - a. Commission Report, b. Land divisions  
c. Comprehensive Planning, d. Filling vacancy
- 15. Comprehensive Land Use Plan Presentation
- 16. Town Web site
- 17. Concerns of the Board
- 18. Informational (non-action) items, if any
- 19. Adjournment

*Ahamark contract*

*9-2-05  
9-10-05*

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett, Town Clerk

**Town of Brooklyn**

**September 12, 2005 Meeting Minutes**

*Not yet approved by the Town Board.*

The September 2005 regular monthly meeting was held on Monday, September 12, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. A number of residents were also present.

Chairman Belanus called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Meeting Minutes:** August 8, 2005 public hearing and board meeting and Aug. 29, 2005 board meeting: Motion by Rezabek to approve minutes. Second by Davis. Motion carried unanimously.

**Bills.** Motion by Rezabek to approve/pay the bills as presented except for the Grenlie Surveying invoice, which should be sent to Rural Insurance for payment. Also, clerk should check into FEMA reimbursement for tornado cleanup by town employees for the Town of Dunn. Total of bills is \$27,857.20. Second by Davis. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$305,515.10
State Pool - Equipment Fund:	\$ 17,356.37
Smart Growth Fund:	\$ 8,510.99
Brk. Fire Building Fund:	\$ 30,601.89

Motion by Davis to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

**Town Cemeteries.** Representatives from the Jug Prairie Cemetery, Attica Cemetery, and Peace Church Cemetery came before the Town Board explaining their finances and requesting funding for the 2006 budget.

**Bridges and Roads.**

Green County Highway Dept. work is underway and should be completed in about 2 weeks. The crack fill service will begin when the County has completed their work.

Zweifel Road should be paved today.

The Town now has 42.5 miles of road.

For 2006 matching funds, the following roads were chosen: Elmer Road (E to Smith Rd.) limited wedge & seal coat, Horan Road (Hwy C to E) wedge & seal coat. and Freidig Road (Mortensen Rd to Hwy 97) wedge

Future TRIP Application: Sandy Hook Road or Freidig Road.

Belanus will talk to Dallas Cecil as to what the County is thinking to do about Sandy Hook Road.

**Repair of Town Buildings:** The metal roof on the hall/garage is almost solid rust and is leaking in places. Belanus reported approximate repair prices of :

\$1,850 - Fritz Barn Painting - for washing and painting with a rust resistant paint - 1 yr. warranty

\$6,000 - Smelzer Paint - Clean, caulk, prime, Mule hide coating - 5 yr. Warranty

\$20,000 - Bert's Roofing - Remove panels; add new insulation, OSB plywood, rubber membrane roof - 20 yr. warr.

\$20,000 to 27,000 - Varco Pruden metal panels / installation by Ed Lindsay Construction - Painted KXL metal panel, 24 gauge, and matching trim. 20 year warranty. Tear off old panels and trim (town must dispose of this), replace with 24 gauge panels, 4" insulation, new gasket material, and gutters. Material approximately \$14,000; Labor approximately \$9000.

Belanus suggested reroofing the garage side of the building now and caulking over the hall - and reroof the hall next spring. It was noted that the price of steel could increase from now till next spring.

In discussion, the Board all liked the metal roof. Belanus and Rezabek would like a porch added, Davis had no opinion on the porch. If a porch is added, because it is outside the building, it would not require the building to be brought up to current commercial code.

Motion by Davis to re-roof only the maintenance shed using the Varco Pruden metal panels, gutters, insulation, gaskets, and vent stacks and to give Chairman Belanus authority to negotiate a contract with Varco Pruden and Ed Lindsay Construction, not to exceed \$14,500. Funds to be charged to the General Government Budget Expense Lines. Second by Rezabek. Motion carried unanimously.

**Recycling Report.** Financial report received. YTD receipts are \$5,416.08. No update on oil recycling.

#### **Fire / EMS District Reports.**

Town resident and former Town Chair Jim Scrivner plans to meet with Brooklyn Fire Chief Phil Mortensen on "cost containment" of the new fire/EMS building.

The USDA has granted the loan for the new Brooklyn Fire/EMS building.

The Brooklyn Fire Department has received a \$38,000 grant for a power generator.

#### **Driveway / Field Road Permit Applications.**

Robert Suddeth. Highway 92. Field road to joint driveway. The joint driveway contract must be revised.

Joel Schriever. Alpine Road. Field Road. This is an existing field road so no permit application is required. Brian Smith has stated that the field road meets the ordinance sight requirements.

#### **Driveway Compliance Issues.** Davis sent letters to the following:

Wickus - Smith Road - Landowner paved driveway only 10' 10" wide (ordinance is 12').

Bartow - Yarwood Road - The 30' culvert is made up of 1-20' and 2-5' culverts that are not clamped together. Gravel is now in the culvert. Culvert must be made operable.

Wathers - Legler Road - 600' to 800' driveway - there are no turnouts, (the application shows 2) and there are only big rocks once past the incline.

**Driveway Ordinance draft.** Davis reported that WTA Attorney Harnish stated that the ordinance should not state that the driveway must be completed before permit is given. He suggested that the driveway inspection be part of the occupancy permitting process.

Driveway must have rough gravel before the building permit and driveway must be complete before the occupancy permit.

#### **Planning Commission report by Jim Kramer.**

##### **Land Divisions.**

David Elmer. Five divisions allowed - this is the first division (10 acres). Motion by Rezabek to approve the land division as recommended by the Planning Commission. Section 14; SE corner. Second by Davis. Motion carried unanimously.

Carol Sather. 20 acres (Lot 1). Set back lot - 68' of road frontage. Motion by Rezabek to approve the land division as recommended by the Planning Commission. Section 4. Second by Davis. Motion carried unanimously.

**Comprehensive Plan.** Kramer reported that there are a few insignificant errors in the printed plan that the Commission decided to ignore. Kramer presented a Resolution recommending the Town of Brooklyn Comprehensive Plan to the Town of Brooklyn Town Board. See attached. The Board must now schedule a public hearing. Motion by Rezabek to accept the Resolution from the Planning Commission. Second by Davis. Motion carried unanimously.

Vacancy on commission – An application letter has been received from Cathy Bergweger. The application process will stay open until the end of September.

**Town Website.** The domain "Brooklyn" has been taken. We will use " www.TN.TownofBrooklyn.wi.gov" Motion by Rezabek to extend the meeting past 10:30pm. Second by Davis. Motion carried unanimously.

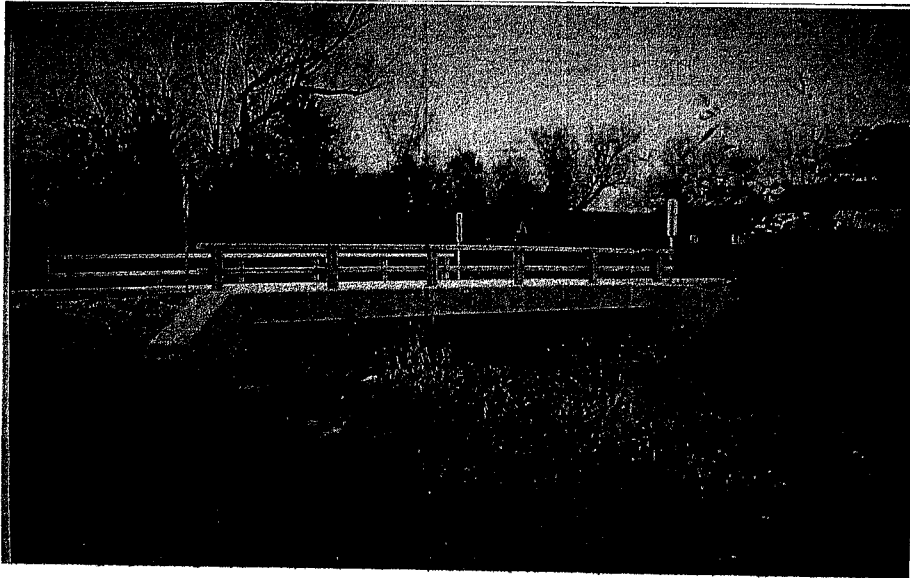
**Concerns of the Board:**

Perspective buyer for land in the Town drives a semi truck he wants to park at the residence. Belanus will call Dallas Cecil and WTA to see if this would be a violation of our posted road weight limits.

Belanus will talk to Brian Smith about the Town buying him a cell phone/service.

Rezabek moved to adjourn at 10:50pm. Second by Davis. Motion carried unanimously.

Respectfully submitted, Judy Follett, Town Clerk



New Bridge  
Farwood  
Road

## ***TOWN OF BROOKLYN, GREEN COUNTY, WI***

400 Main Street  
Brooklyn, WI 53521  
455-6411

*Revised*

### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, September 19, 2005 at 7:00PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Driveway Permit Applications
3. Town of Dunn – Tornado cleanup by town employees
4. Pick date for Public Hearing – Comprehensive "Smart Growth" Plan
5. Review/Discuss Town Hall/Garage Building Repairs
6. Sandy Hook Road -Discussion of possible future action
8. Adjournment

*7. Town Posting Locations*

Judy Follett  
Town Clerk

9/17/05

**Resolution Recommending the Town of Brooklyn Comprehensive Plan to the Town of Brooklyn Town Board**

**WHEREAS, the Town of Brooklyn planning commission has worked with the Southwestern Wisconsin Regional Planning Commission to prepare a comprehensive plan under Wis. State Stats. 66.1001;**

**WHEREAS, the Town of Brooklyn plan commission has prepared a comprehensive plan containing the nine required elements;**

**WHEREAS, the Town of Brooklyn plan commission by majority vote hereby recommends the Town of Brooklyn Comprehensive Plan to the Town of Brooklyn Board;**

**WHEREAS, the Town of Brooklyn Board will hold a public hearing on said plan.**

**NOW THEREFORE BE IT RESOLVED, the Town Plan Commission of the Town of Brooklyn officially recommends the Town of Brooklyn Comprehensive Plan to the Town of Brooklyn Board.**

Dated this 12TH day of SEPTEMBER, 2005.

Approved

  
Town Plan Commission Chairman

**Town of Brooklyn**

**September 19, 2005 Meeting Minutes**

~~Not yet approved by the Town Board.~~

This special meeting was held on September 19, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett. Chairman Belanus called the meeting to order at 7:00PM. The Clerk read the Public Notice.

**Driveway / Field Road Permit Applications.**

**Robert Suddeth.** Highway 92. Field road to joint driveway. Mr. Suddeth did not attend the meeting. In violation of our ordinance, this agreement is already registered with the County, (but has not yet been approved by the Town Board). There must be an amendment to say document is rejected by the Town and registered incorrectly. The board wants the joint driveway agreement to state clearly: Town will not take over this joint driveway, Town will not maintain, Town will not arbitrate disputes, and Town will assume no liability issues on the joint driveway.

Rezabek suggested that Suddeth send each board member a copy of proposed final agreement, accept comments from the board, and then at the regular October, passage will be somewhat of a sure thing.

**Public Hearing on Comprehensive Plan – November 16<sup>th</sup>, 7:00pm.**

**Repair of Town Buildings:**

20-year warranty on roof is for material only – cracking & fading – it does not include leaks. Leaks are a result of labor/installation. Linsley will give the Town a 10-year warranty on leakage and defects on installation.

The town must take care of building permits, HVAC stacks, and disposal of old sheet metal. The worst situation for a change order would be that the insulation is shot and would need to be completely replaced.

We will also need to replace 2' wide panels by the front garage doors that are rusted.

At the December meeting, the Board will discuss ordering the panels for the Hall. Belanus things that Varco Pruden will engineer the porch.

**Sandy Hood Road.** Belanus talked to Dallas Cecil at Green County. Belanus reported that Dallas Cecil seems to think that there is a chance that the County would consider taking Sandy Hook Road outright. Possible problems: Setbacks – Many homes are very close to the road, road would need to be engineered to County standards, and the impact on homeowners. Rezabek stated that she does not agree with all the engineering statements – i.e. the need for big ditches which causes trees to be cut down, especially if there is no water issue.

Town posting location: Suggestion for new locations –  
Peace Church

A. Keehn's tractor repair shop - Belanus will talk to Keehn.

Rezabek moved to adjourn at 8:13pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session at the following time and place to discuss and act on the following:

### **Belleville Fire Department Annual Budget Mtg.**

Meeting: Monday, September 26, 2005 7:00PM

Place: Schwoegler's Sugar River Lanes, 807 River St., Belleville

Dinner at 7:00 – Meeting to follow.

1. Call to order
2. Belleville Fire Dept. 2006 budget
3. Adjournment

9-23-05

## **Town of Brooklyn**

September 26, 2005 Meeting Minutes

**The September 26, 2005 Belleville Fire District Budget meeting** was held at the Schwoegler Lanes in Belleville. In attendance were Chairman Ted Belanus, and Supervisors Cheryl Rezabek and John Davis.

Chairman Belanus called the meeting to order.

Total budget: 103,600.

Motion by Rezabek to accept the 2006 Belleville, Montrose, Exeter Fire District budget with levy not to exceed \$600. Second by Davis. Motion carried unanimously.

Rezabek moved to adjourn the meeting. Second by Davis. Motion carried unanimously.

Minutes taken by Belanus.

Judy Follett  
Town Clerk

## **TOWN OF BROOKLYN**

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn,

Green County, WI will meet in open session on Monday, October 10, 2005 at 6:45PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of September 2005 board meetings
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Bridge and Road Reports / Town Road Plan / TRIP Issues
7. Town Building Repairs
8. 2005 and 2006 Budget discussions / B. Smith salary / Set mtgs. to work on 2006 budget
9. Recycling Report
10. Fire/EMS District Reports
11. Driveway, fieldroad permits (if any) & Compliance issues
12. R. Suddeth – Joint driveway agreement
13. Driveway, fieldroad ordinance draft: Review with possible action
14. Planning Commission - a. Commission Report, b. Land divisions  
c. Comprehensive Planning, d. Commission Vacancy
15. Town posting places
16. Town Web site
17. Concerns of the Board
18. Informational (non-action) items, if any
19. Adjournment

10-08-05

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett, Town Clerk

## **Town of Brooklyn**

### **October 10, 2005 Meeting Minutes**

~~Not yet approved by the Town Board.~~

The October 2005 regular monthly meeting was held on Monday, October 10, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. A few residents were also present.

Chairman Belanus called the meeting to order at 6:45PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Meeting Minutes:** Motion by Rezabek to approve minutes for the Sept. 12, 19, and 26, 2005 board meeting, with one correction-G. Langhammer was not in attendance at the 9/26 Belleville Fire budget meeting. Second by Davis. Motion carried unanimously.

**Bills.** Motion by Davis to approve/pay the bills as presented for \$29,408.04, adjusted for B. Smith's wage-back to old wage- until closed meeting discussions. Second by Rezabek. Motion carried unanimously.

#### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$292,620.13
State Pool - Equipment Fund:	\$ 17,406.73
Smart Growth Fund:	\$ 8,535.68
Brk. Fire Building Fund:	\$ 30,690.68

Motion by Davis to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

#### **Bridges and Roads.**

Yarwood Bridge is complete

Green County Highway Dept. work is almost complete. Shoulder gravel still needed on Zweifel Road

2006/2007 TRIP Grant Application: Sandy Hook Road – average daily traffic is 437 cars per day. Reconstruction would be a T2 category requiring 22' wide road with 4' shoulders to total 30' wide

The Town would apply for a grind and overlay resurfacing. Total amount would be \$170,000. Board would have an engineer check into the ditches along Sandy Hook Road to find out what would be required before any work would be bid. Work would be done in 2007.

#### 2-Year Road Plan:

2006 – Sealcoating: West end of Mortensen Road and Behnke Road

2007- Pave 3 miles of Sandy Hook Road; Sealcoat portion of Benson Road and portion of Amidon Road

**Repair of Town Buildings.** Rusted out front wall panels were replaced. When removing roof panels, repair crew discovered existing batting is bad. It was probably just a vapor barrier. They will tear out the old batting and replace with R19 – 6” batting. Basic cost is \$9915, \$400 for the front panels, and \$1600 for R19 batting for a total of \$11,915.

**2005/2006 Budget.** Brian Smith’s salary – Board will schedule a meeting on Wednesday 10/12 at 6:00pm and go into a closed session to discuss the salary issues.

2006 budget meetings will be 10/19 and 10/24 at 6:00pm.

**Fire / EMS District Reports.** Jim Topel reported that the Evansville Fire Dept has received a FEMA grant for \$42,000 and a DNR grant for \$4000. (90/10 grants) The grant commitment requires some prespending. The 2006 budget is an increase of 5.3%. Part of the increase is due to higher insurance. The user fee may increase from \$400 to \$500. The levy amount is not yet final.

The Belleville EMS budget meeting is 10/11/05. The Brooklyn Fire/EMS budget meeting is 10/12/05.

#### **Driveway / Field Road Permit Applications.**

Robert Suddeth. Highway 92. Field road to joint driveway. Motion by Rezabek to accept the joint driveway agreement presented 10/10/05 by Robert Suddeth contingent on his sending the Town a letter and a copy of the 2 new documents registered at Green County Register of Deeds. Second by Davis. Motion carried unanimously. Motion by Davis to change Suddeth’s field road (noted on original application) into a joint driveway within the 1-year time. Second by Rezabek. Motion carried unanimously.

Harold Abey Jr. Highway C – East end of his field. Field Road for farm entrance only (moving a field road) – this will never be a driveway. Motion by Davis to approve the new field road on Hwy C and abandoning the old field road in the center of the field on Hwy. C. 18”x30’ culvert with endwalls required. Second by Rezabek. Motion carried unanimously.

Tina Ziegler – Highway 92. Lot 2 of R. Suddeth development. Driveway will be 164’ long. Motion by Rezabek to approve the driveway permit. 18”x30’ arched culvert with end walls required and a copy of the notarized signed joint driveway agreement. Second by Davis. Motion carried unanimously.

Jeff and Rachel Grady – Highway 92. Lot 4 of R. Suddeth development. Motion by Rezabek to approve the driveway permit – csm 3888. 18”x30’ arched culvert with endwalls required and a copy of the notarized signed joint driveway agreement. Second by Davis. Motion carried unanimously.

#### **Driveway Compliance Issues.** Davis sent letters to the following and has had no response:

Bartow - Yarwood Road – The 30’ culvert is made up of 1-20’ and 2-5’ culverts that are not clamped together. Gravel is now in the culvert. Culvert must be made operable.

Wathers - Legler Road – 600’ to 800’ driveway – there are no turnouts, (the application shows 2) and there are only big rocks once past the incline.

Wickus - Smith Road – Landowner paved driveway only 10’ 10” wide (ordinance is 12’). Gravel has been added to make the width in compliance with the ordinance. (Board will consider this fixed.)

#### **Planning Commission report by Jim Kramer.**

Comprehensive Plan. The public hearing on the Comprehensive Plan is November 16, 2005 at 7:00pm. SW Regional Planning will be at the hearing to help answer questions.

Vacancy on commission – An application letter has been received from Cathy Bergweger and Jim Topel. Interviews will be conducted at the November meeting.

**Recycling Report.** Financial report received. 2006 grant was submitted by due date. Trash was dumped on a landowner’s property recently – it included 8 55-gal. drums, oval tanks, refrigerator, patio umbrella, and hoses. This was reported to the Green Co. Sheriff.

**Driveway Ordinance Review.** Davis was not able to contact the Town’s building inspector to discuss the idea of including driveway inspections to be part of the permit process.

Discussion of joint driveway agreements being tied to a land division where a joint agreement would be necessary. That way a buyer would see the agreement right away.



**Town posting places.** Auggie Keehn agreed (by telephone conversation) for a posting site at his shop in Attica.

**Town Website.** Rezabek is collecting digital photos and writing an introduction about the Town for the site's first screen.

**Concerns of the Board:**

Jim Topel reported that a dog killed some of his chickens. He is very concerned about this dog running at large as he has young children.

There are vehicles being stored on property on Hwy C and 104 – each are there on a temporary basis, but this is happening on a routine basis. If this is happening on a routine basis, the owner would need a conditional use permit. County Zoning should be contacted.

There was a drug bust on residence on Hwy. C. Renters live on this property.

Rezabek moved to adjourn at 9:40pm. Second by Davis. Motion carried unanimously.  
Respectfully submitted, Judy Follett, Town Clerk

## **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session at the following time and place to discuss and act on the following:

### **Belleville EMS Annual Budget Mtg.**

Meeting: Tuesday, October 11, 2005 7:00PM

Place: Belleville EMS Building, 480 River St., Belleville

Dinner at 7:00 – Meeting to follow at approximately 7:45pm.

10-08-05

1. Call to order
2. Belleville EMS 2006 budget
3. Adjournment

## **Town of Brooklyn**

### **October 11, 2005 Meeting Minutes**

**The October 11, 2005 Belleville EMS District Budget meeting** was held at the EMS Building in Belleville. In attendance were Chairman Ted Belanus, and Supervisors Cheryl Rezabek and John Davis and Town Representative Garth Langehammer.

Chairman Belanus called the meeting to order.

Total proposed budget: \$97,000.

Motion by Rezabek to accept the 2006 Belleville Area EMS District budget with billing rate increase. Second by Davis. Motion carried unanimously.

Rezabek moved to adjourn the meeting. Second by Davis. Motion carried unanimously.

Minutes taken by Belanus.

Judy Follett  
Town Clerk

TOWN OF BROOKLYN

NOTICE OF OPEN MEETINGS (2)

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn will meet in open session on Wednesday, October 12, 2005

at 6:00 PM at the Brooklyn Town Hall to discuss & act on the following:

1. Call to order
2. Notice of meeting
3. Adjourn to closed session for:  
Discussion of employee compensation as permitted by  
WI Statutes 19.85 (1)(c).
4. Reconvene in open session at approximately 6:50pm
5. Brooklyn Fire/EMS - Town representative
6. Adjournment

AT 7:00 pm at the Brooklyn Fire & EMS Station to discuss and act on the following:

1. Call to order
2. 2006 Budgets for Fire & EMS
3. Building Loan / New building
4. Financial Audit
5. Adjournment

Judy Follett  
Town Clerk

*Judy*

10/11/05 5:45 pm

## **Town of Brooklyn**

### **October 12, 2005 Meeting Minutes**

~~Not yet approved by the Town Board.~~

The October 12, 2005 special meeting was held on Wednesday, October 12, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett.

Chairman Belanus called the meeting to order at 6:00PM. The Clerk read the Public Notice.

Motion by Davis to move to closed session for discussion on employee compensation as permitted under Statute 19.85(1)(c). Second by Rezabek. Motion carried unanimously.

Motion by Rezabek to adjourn closed session. Second by Davis. Motion carried unanimously.

Motion by Belanus to immediately re-convene in open session at 6:54pm. Second by Davis. Motion carried unanimously.

Motion by Rezabek to increase Brian Smith's salary by \$2, from \$14.25 to \$16.25 beginning October 1, 2005 and for the budget process to include putting together a 3-year benefits package to present to B. Smith at his employee review. Second by Davis. Motion carried unanimously.

Town Representation to the Brooklyn Fire/EMS Commission. After brief discussion regarding the current representation, Davis moved to have Cheryl Rezabek be the new representative to the Brooklyn Fire & EMS Commission. Second by Belanus. Motion carried unanimously.

Davis moved to adjourn at 7:00pm. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **Town of Brooklyn**

### **October 19, 2005 Meeting Minutes**

~~Not yet approved by the Town Board.~~

This October 19, 2005 special meeting was held on Wednesday, October 19, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett.

Chairman Belanus called the meeting to order at 6:00PM. The Clerk read the Public Notice.

Brooklyn Fire/EMS. The 2006 Fire Budget is up by 11%. Included in the operating budget are some new building expenses such as sewer, phone, and computer hookups. New building bid requests were let last Thursday 10/13/05. The building bid is now at expected to be at about \$1.8 million.

The Commission has hired an audit firm – because of the USDA loan, they must have an audit each year. Rezabek was up against Mark O'Brien for commission president. O'Brien was re-elected on a 3-2 vote. The Commission has not done any formal investigation into starting run charges as they said they would at last year's budget meeting.

#### **2006 Budget work session.**

No capital purchases in the budget this year.

The road construction budget will be down this year.

The town building budget will increase this year to cover re-roofing the hall side of the building, painting all the buildings, and having a new "town hall" sign.

The Board worked through the expense side of the budget tonight.

Davis moved to adjourn at 9:05pm. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

# Town of Brooklyn

## October 24, 2005 Meeting Minutes

~~Not yet approved by the Town Board.~~

This October 24, 2005 special meeting was held on Monday, October 24, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett.

Chairman Belanus called the meeting to order at 6:00PM. The Clerk read the Public Notice.

**Brooklyn Fire/EMS.** Discussion of town representation for the Brooklyn Fire/EMS Commission.

Motion by Ted Belanus to appoint the 1<sup>st</sup> Supervisor, Cheryl Rezabek to be the Town Representative to the Brooklyn Fire/EMS Commission, with her backup (in order) to be Gary Splitter, Ted Belanus, and John Davis. Second by John Davis. Motion carried unanimously.

### **2006 Budget work session.**

The Board and Clerk completed the proposed 2006 budget.  
The public hearing will be November 21, 2005 at 8:00pm.

Rezabek moved to adjourn at 8:00pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

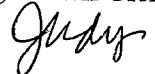
## **TOWN OF BROOKLYN**

### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, November 14, 2005 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of October 2005 board meetings
4. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Bridge and Road Reports
7. Town Building Repairs
8. 2006 Budget Hearing – Nov. 21, 2005 at 8pm
9. Recycling Report
10. Fire/EMS District Reports
11. Driveway, fieldroad permits (if any) & Compliance issues
12. Wayne Albertson – Joint driveway agreement
13. Driveway, fieldroad ordinance draft: Review with possible action
- \* 14. Brooklyn Sportmans Club – Request for "Class B" license for intoxicating liquor
15. Planning Commission - a. Commission Report, b. Land divisions  
c. Comprehensive Planning, d. Commission Vacancy
16. Public Hearing on Comprehensive Plan – Nov. 16, 2005 at 7pm
17. Town posting places – Resolution for new posting place in Attica
18. Town Web site
19. Newsletter update
20. Concerns of the Board
21. Informational (non-action) items, if any
22. Adjournment

Judy Follett, Town Clerk



\*Revised 11/12  
original 45

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

# Town of Brooklyn

## November 14, 2005 Meeting Minutes

~~Not yet approved by the Town Board.~~

The November 2005 regular monthly meeting was held on Monday, November 14, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. A few residents were also present.

Chairman Belanus called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Meeting Minutes:** Motion by Rezabek to approve minutes for the regular monthly meeting on October 10, and special meetings on October 11, 12, 19, and 24, 2005. Second by Davis. Motion carried unanimously.

**Bills.** An invoice for replacement of a culvert on Alpine Road should be taken out of the listed bills. This bill should be sent to the DNR. Rezabek will get a billing address for the clerk.

Motion by Rezabek to approve Budget Change Resolution No. 3-2005 changing the 2005 budget: Sum of \$1500 be transferred out of the Town Board expense line and transferred to the Town Building expense line AND that the sum of \$2100 be transferred out of the Highway Labor/Health Insurance expense line and transferred to the Highway Construction line. Second by Davis. Motion carried unanimously.

Motion by Rezabek to approve/pay the bills of \$168,580.17. (This amount does not include the bill to be sent to the DNR.) Second by Davis. Motion carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$285,082.67
State Pool - Equipment Fund:	\$ 17,461.07
Smart Growth Fund:	\$ 8,562.33
Brk. Fire Building Fund:	\$ 30,786.49

Motion by Davis to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

### **Bridges and Roads.**

All 2005 scheduled roadwork is complete.

Belanus will call Dallas Cecil about TRIP reimbursement on Zweifel Road.

**Repair of Town Buildings.** Belanus showed a sample of the old insulation/vapor barrier and panel taken off of the roof over the garage area. The insulation was probably about 1" and the vapor barrier was in very poor condition. The roof panel was quite rusted. The new insulation is 6" bat - R19 with a vapor barrier. Due to the black mold in the women's bathroom (Hall area), the panels over the vent stacks where water was coming in were also replaced.

**2006 Budget Hearing.** Monday, Nov. 21st at 8pm.

**Recycling Report.** Financial report received. An article on tire recycling and waste oil recycling was put in the newsletter.

**Fire / EMS District Reports.** Cheryl Rezabek will attend the Brooklyn Fire District Meeting on 11/16/05. Jim Topel reported that the Evansville Fire District user fees will be \$500 for 2006. He reported that the Fire District clerk does collections. Unpaid collections are put on property tax bills. 2005 collections are approximately \$34,000 and 2004 collections were \$23,000. Clerk salary is about \$10,000.

### **Driveway Compliance Issues.**

Bartow - Yarwood Road - Culvert is now operable, but the driveway is too narrow in places - 8 1/2 ft. wide.

Wathers - Legler Road - 600' to 800' driveway - there are not enough turnouts.

King Road - A temporary field access road for loggers is still being used. Davis will send a letter to the landowner.

### **Driveway / Field Road Permit Applications.**

Michael Hineline Behnke Road. Driveway will be 20' wide. Motion by Davis to grant upgrade from field road to driveway. Culvert already installed. Second by Rezabek. Motion carried unanimously.

More driveway permits approved after land divisions were approved - See Below.

**Driveway Ordinance Review.** Davis talked to our building inspector about having a driveway inspection be tied to an occupancy permit. The building inspector did not think that was possible per state statute. As this suggestion to tie the two together was at Tom Harnish's suggestion (WTA), Davis will investigate further.

**Brooklyn Sportsman's Club - Request for "Class B" intoxicating liquor license.** Ronald Miller still has the one

liquor license granted by the Town. This is good until June 30, 2006. Follett will check out reserve license. Rezabek will talk to Tim Mulhearn, the Safety DNR warden to ask his opinion and to find out if other clubs that sell to the public have a "Class B" intoxicating liquor license. She will also ask the Green County Sheriff if there is adequate coverage in the town if we would grant this license. The clerk will write a letter to the club's agent when we have the necessary information.

**Comprehensive Plan.** The public hearing on the Comprehensive Plan is November 16, 2005 at 7:00pm. Ron Niemann of Southwest Wis. Regional Planning Commission will be at the hearing to help answer questions.

**Town Posting Places.** Motion by Rezabek to approve Resolution #11-14-05. The legal posting places to be 1.) Brooklyn Town Hall, 2.) Brooklyn Recycling Center, and 3.) Attica Garage. (See attached.) Second by Davis. Motion carried unanimously. The Resolution #11-14-05 is adopted.

**Town Website.** Rezabek will take the town logo to a graphic artist to add color and to clean the lines.

**Town Newsletter.** A newsletter went out earlier this month.

**Concerns of the Board:**

John Davis- If Hall parking lot is re-paved, he would like to prohibit overnight parking of vehicles. Heavy vehicles would be detrimental to a newly paved lot. We would need an ordinance for this. It will need to be checked out if a Town ordinance could be enforced in the Village limits.

Ted Belanus will talk to Brian Smith about his personal cell phone being used for Town business. Because of the way cell phones are billed, we may purchase a phone to be used for town business rather than reimbursing him for usage.

Amy Ross attended a Treasurer's meeting. Tax bills will look the same.

Judy Follett and Elvina Patterson will attend an training class on statewide voter registration on 11/17.

**Land Divisions report by Jim Kramer.**

Motion by Davis to approve a division for David Elmer, as recommended by the Planning Commission. Section 14 – 20 acres on NW corner of property on King Road. This is the 2<sup>nd</sup> division of 5 allowed. Buyers are Charles and Jackie Kerns. Second by Rezabek. Motion carried unanimously.

Motion by Rezabek to approve a division for Nancy Elmer, as recommended by the Planning Commission. Two lots: Lot 1 is 13 acres and Lot 2 is 28.38 acres. Near Highways C and 104. Second by Davis.

Discussion: There will be a joint driveway needed for these lots.

Motion carried unanimously.

**More Driveway / Field Road Applications.**

Richard Gregg Legler Road. (Driveway will be 800' long). Motion by Davis to grant driveway permit. Two culverts already installed. Second by Rezabek. Motion carried unanimously.

Chuck and Jackie Kerns King Road, West of Benson Road. Motion by Davis to grant driveway permit. 30' arch culvert with endwalls required. Second by Rezabek. Motion carried unanimously.

Motion by Rezabek to approve the Declaration of Driveway Easement for Nancy J. Elmer for property described on survey map #05-1477 as Lot 1 and Lot 2. Second by Davis. Motion carried unanimously.

**Planning Commission Report** by Jim Kramer. Vacancy on commission: Cathy Cryor-Burgweger and Jim Topel were interviewed for the Planning Commission vacancy. The Planning Commission voted for Jim Topel to fill the vacancy and recommended this to the town board. Motion by Rezabek to accept the Planning Commission's recommendation to appoint Jim Topel to the Planning Commission. Second by Davis. Motion carried unanimously.

Rezabek moved to adjourn at 10:10pm. Second by Davis. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

## **Town of Brooklyn** November 21, 2005 Minutes

<b>Public Hearing to discuss:</b>	<b>Proposed 2006 Budget</b>
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This Public Hearing was held on Monday, November 21, 2005 at the Town Hall in Brooklyn. Ten people were in attendance, eight were residents.

Chairman Ted Belanus called the hearing to order at 8:00PM.

Chairman Belanus gave an explanation of the budget detail – stressing the bigger changes. An increased amount is in the Town Buildings line to cover the roof (and insulation) replacement, a new porch, paint, parking lot paving, and a new town sign. Highway Maintenance is increased to cover higher costs of fuel and salt. Highway Construction is down by 50% to \$100,000. Proposed levy is \$291,784. Town valuation increased about \$3 million this year.

There is a tax levy limit this year. Herb Hanson stated that decreasing the levy, as proposed, might hurt the town in the future.

Motion by Cheryl Rezabek to close the public hearing. Second by Cathy Burgweger. Motion carried by unanimous show of hands.

Chairman Belanus closed the public hearing at 8:50PM.

**Special Town Meeting of the Electors of the Town of Brooklyn**

The Special Town Meeting was called to order by Ted Belanus immediately following the public hearing at 8:50pm. Eight residents were in attendance. Belanus read the agenda items. Herb Hanson stated that the levy should be kept the same as last year. Suggested putting the increase in the cemetery line. Bob Strous thanked the board for a good job in reducing the levy. A discussion of the levy limit followed

Motion by Herb Hanson for the tax levy to be \$292,875. Motion failed due to lack of a second.

Motion by Cathy Burgweger to accept the proposed levy of \$291,784. Second by Bob Strous. Motion carried by a show of hands: 7 yes, 0 no, and 1 abstention.

Motion by Herb Hanson to approve the total highway expenses of \$280,500 for the year 2006. Second by Bob Strous. No discussion. Motion carried by a unanimous show of hands: 8 yes.

Motion by Judy Follett to adjourn the Special Town Meeting at 9:16. Second by John Davis. Carried: 7 yes, 1 no.

**Town Board Meeting**

This open meeting of the Town Board of Supervisors was called to order by Chairman Ted Belanus at 9:17pm.

**Town Budget:**

Motion by Cheryl Rezabek to adopt the 2006 Town Budget as presented, with total expenses of \$509,855, Highway Expenditures of \$280,500 and the Property Tax Levy of \$291,784. Second by John Davis. Motion carried unanimously.

Davis moved to adjourn at 9:20PM. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,  
Judy Follett  
Town Clerk

2006 BUDGET PUBLIC HEARING

	NAME	ADDRESS	RESIDENT
1	JUDY FOLLETT	W1834 Mortensen Rd	Yes
2	CHERYL REZABEK	W1350 KING Rd.	Yes
3	Robert Strous	W1350 King Rd.	Yes
4	John Davis	N9132 Beacon Rd	Yes
X	Gynthia Dwyer	Clinton, Ill	No
5	HERB HANSON	W9997 Hwy 92 Brooklyn	YES
6	Cathy Burgweger	N8010 Sand Hook Brooklyn	Yes
7	Ted Belanus	N9253 Arden Brooklyn	Yes

8 Ted Belanus was also at mtg.  
JK

8 Residents

1 No-resident

1 person did not sign in - not a resident

## **TOWN OF BROOKLYN**

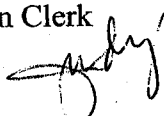
### **NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, December 12, 2005 at 7:30PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Comprehensive Plan Ordinance – Review with possible action
4. Minutes of November 2005 board meetings
5. Pay bills
5. Treasurer's report and clerk's reconciliation
6. Bridge and Road Reports
7. Town Building Repairs
8. Town Cemeteries
9. Election Report
10. Recycling Report
11. Fire/EMS District Reports
12. Discussion of possible joint mtg. with Town Board and Town Plan Commission with the Village of Brooklyn officials regarding future intergov. cooperation and future growth
13. Driveway, fieldroad permits (if any) & Compliance issues
14. Driveway, fieldroad ordinance draft: Review with possible action
15. Brooklyn Sportmans Club – Request for "Class B" license for intoxicating liquor
16. Planning Commission - a. Commission Report, b. Land divisions  
c. Comprehensive Planning
17. Town Web site
18. Newsletter update
19. Concerns of the Board
20. Informational (non-action) items, if any
21. Adjournment

Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.

Judy Follett, Town Clerk



12-10-05



## **Town of Brooklyn**

### **December 12, 2005 Meeting Minutes**

~~Not yet approved by the Town Board.~~

The December 2005 regular monthly meeting was held on Monday, December 12, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. A few residents were also present.

Chairman Belanus called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

**Comprehensive Plan Ordinance.** Motion by Rezabek to amend the Comprehensive Plan to include the 3 pages inserted by the Southwest Wis. Regional Planning Commission as required by the State of WI. Second by Davis. Motion carried unanimously.

Motion by Davis to adopt Ordinance #12-12-2005, The Town of Brooklyn Comprehensive Plan Ordinance. Second by Rezabek. Motion carried unanimously.

**Meeting Minutes.** Motion by Rezabek to approve minutes for the regular monthly meeting on November 14, and for the November 21<sup>st</sup> town board meeting that was part of the budget hearing and special town meeting. Second by Davis. Motion carried unanimously.

**Bills.** Motion by Davis to approve/adopt Budget Change Resolution #04-2005. Transfer of \$5,213 from the Highway Labor and Health Ins. Line to the Highway Construction Line. Second by Rezabek. Motion carried unanimously.

Motion by Rezabek to approve the December bills that total \$85,835.79 plus the Ekum bill, a paycheck for James Grunnet yet to be made, a payment for Brian Smith's overtime yet to be made, and for Brian Smith's January 6<sup>th</sup> paycheck which is due before the next regular meeting. Second by Davis. Motion carried unanimously.

#### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account:	\$ 86,993.13
State Pool - Equipment Fund:	\$ 34,535.83
Smart Growth Fund:	\$ 8,590.01
Brk. Fire Building Fund:	\$ 60,918.33

Motion by Davis to accept the Treasurer's Report and the Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

#### **Bridges and Roads.**

TRIP funds of \$17,962.26 were awarded for Sandy Hook Road for a 1.28-mile grind and repave (Hwy C. to Zweifel Rd.). The work will be scheduled for 2007. This amount should pay for half the hot mix.

The new truck needed a new clutch. Also, the truck's computer went down and the truck had to be towed to Janesville for repair. Broken wiring was found in the computer. The computer repair work was fixed under warranty.

Bjarne Mikkelson has quit working for the town. Brian Smith called James Grunnet about working part-time. Belanus checked on insurance liability. James will be working to plow snow on a part-time basis.

Road Sign Grant for pavement markings, reflectivity and larger letters etc. The board will not apply for a grant at this time. The minimum request is \$10,000.

Town Hall Parking Lot. Belanus talked to the Village of Brooklyn. As owners of the lot, we can install a sign stating there is no overnight parking.

#### **Repair of Town Buildings. No Update**

**Town Cemeteries.** Elmer Ross, Jerry Richardson, and Russ Elmer were at the meeting to discuss financial help from the Town Board for the cemeteries in the Town. Belanus will call the Green County unit of the WI Towns Association to see if cemetery maintenance can be a topic at a future meeting.

**Elections.** Judy Follett and Elvina Patterson attended a training class in Monroe regarding Voter Registration. Two voter registration forms were included with the tax bills.

## **Town of Brooklyn**

### **December 12, 2005 Meeting Minutes**

**Recycling Report.** Financial report received. Auburndale Recycling picked up 90 tires. Jerry Schulz is requesting a 3<sup>rd</sup> trash dumpster. Belanus will call Green Valley.

**Fire / EMS District Reports.**

Evansville Fire District: Jim Topel reported that the Evansville Fire District did approve the \$500 user fee. Motion by Davis to approve/adopt Town of Brooklyn Resolution #12-12-05, adopting by reference the Evansville \$500 user fee. *Second by Rezabek. Motion carried unanimously.* Topel reported that the Evansville Fire District is looking into putting on a building addition or building a new building in about 5 years.

Brooklyn Fire District: Daniels Construction Co. was hired to build the new fire building. There is a base bid and 1 alternate. The base bid is \$120,000 over budget. Negotiations are going on. Roland Arndt (Village of Brooklyn) suggested changes to HVAC that could reduce the cost by \$100,000.

**Planning Commission Report** by Jim Kramer. Jim will put the Comprehensive Plan summary map on the bulletin board in the Hall. There will be a joint town board and plan commission meeting with SWWRPC on 1/10/06 – 8:30 pm to discuss ordinance development.

**Possible joint meeting with Town Board, Plan Commission, and Village of Brooklyn.** Belanus talked to the Village President about a meeting to discuss future development and sharing of resources. Belanus will try to set up a meeting in late January or early February.

**Brooklyn Sportsman's Club** request for "Class B" liquor license – No update.

**Town Website.** No update.

**Town Newsletter.** Roseann Meixelsperger is available to help with the newsletter.

**Concerns of the Board:**

Mailboxes – if the blade of the snowplow hits a mailbox, the town is liable. If the mailbox falls due to flying snow, the town is not liable.

**Informational items:** The tax bills have been mailed out.

Davis moved to adjourn at 10:30pm. Second by Rezabek. Motion carried unanimously.

Respectfully submitted,  
Judy Follett, Town Clerk

**NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, December 20, 2005 at 7:00PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Town Policy issues
3. Driveway / Fieldroad Ordinance draft – Review & possible action
4. Set wage for new part time employee
5. Adjourn to closed session at approximately 8:30 for: 1.) Discussion on employee review & compensation as permitted under Statute 19.85(1)(c)
6. Reconvene into open session
7. Possible discussion/action as a result of closed session discussion
8. Adjournment

Judy Follett  
Town Clerk

*12-17-05*

# **Town of Brooklyn**

## **December 20, 2005 Meeting Minutes**

Not yet approved by the Town Board.

This special meeting was held on Tuesday, December 20, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, and Clerk Judy Follett  
Chairman Belanus called the meeting to order at 7:00PM. The Clerk read the Public Notice.

**Town Policy Issues:** Job Description for Town Patrolman  
Reports to: Town Chair or his designees

Responsible for: General road repair and inspections, Notify Board of town ordinance violations, Sign maintenance, Ditch mowing, Tree trimming, Driveway and field road inspections, Attend meetings/training sessions as designated by Town Chair, General building repair, Oversight and maintenance of town recycling center, Snow removal, Maintain inventory of salt, slag, and other road materials, Basic equipment maintenance, and Preventive equipment maintenance.

Authority: Negotiate and obtain proposals for equipment repair or replacement. Purchase of equipment parts and/or repair not to exceed \$500 per job. Authorize delivery of salt and other road materials as needed.

Communication: Timely communications with: Town residents, town board and officials, vendors, contractors, village, county, and state officials. In addition, patrolman will give his recommendations for hiring and firing of part-time employees. Will communicate regularly with Town Chair as designated by the Town Chair. Will notify town clerk of pending expenditures in a timely manner as designated by Town Chair. Prepare Paser Report for town board's road tour.

Supervision: Train and supervise all part-time employees up to and including 4 persons. Teach proper snow plowing procedures. Verify all employee hours. Submit timecards to town clerk. Supervise park maintenance and town hall and park mowing. Evaluate job performance of part-time employees.

Knowledge: Must have a current Commercial Drivers License (CDL), General mechanical and carpentry ability, Proper tool sharpening procedures, Ability to operate heavy machinery, Ability to negotiate with vendors, Proper road patching and snow plowing procedures, Ability to read and follow instructions, Knowledge of current town ordinances and resolutions.

Daily Duties: Inspect roads each day, Mow road sides, Remove brush, Replace and report downed signs, Patch roads as needed, Deliver and keep record of culverts, Plow snow, Spread salt or slag as needed, Winterize and perform preventive maintenance of equipment, Perform oversight and general maintenance at Recycle Center, Report road kill deer to the DNR and dispose of other road kill, Remove road obstructions (trees, stones, etc.), Keep garage and facilities in clean, organized, and working condition, Ditch roadways as needed or directed, Perform shouldering as needed, Contact town chair (or designee) for authorization of major repairs or replacement of equipment, Maintain a list of services rendered to town residents and other towns and villages for town reimbursement, Report road obstructions of private equipment, Driveway and field road inspections, Assume special duties such as class attendance, Other duties as determined by Town Chair.

Requirements: Experience driving large snowplow equipment, Ability to work long hours including nights and weekends under adverse conditions, Ability to lift and carry 100 pounds, Strong mechanical skills and knowledge, Experience operating a chain saw and mobile mechanical chipper.

XX

**Wage for new part-time employee.** Motion by Davis to pay James Grunnet \$14/hour to plow snow for the Town and \$10/hour when doing other tasks for the Town. Second by Rezabek. Motion carried unanimously.

**Driveway / Field Road Ordinance Draft dated 8/24/05.** No action tonight.

Motion by Rezabek to adjourn to closed session at 9:00pm for discussion on employee review and compensation as permitted under WI Statues 19.85(1)(c). Second by Davis. Roll call vote: Belanus-Aye, Rezabek-Aye, Davis-Aye. The clerk left the meeting at this time.

Motion by Rezabek to adjourn closed meeting and reconvene to open meeting. Second by Davis. Motion carried unanimously.

Motion by Davis to increase Brian Smith's pay rate by 50 cents per hour and to pay 100% of his retirement contribution. Second by Rezabek. Motion carried unanimously.

Motion by Rezabek to adjourn. Second by Davis. Motion carried unanimously.

Respectfully submitted, Judy Follett, Town Clerk

The December 2005 regular monthly meeting was held on Monday, December 12, 2005 at the Town Hall in Brooklyn. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Treasurer Amy Ross, and Clerk Judy Follett. A few residents were also present.

Chairman Belanus called the meeting to order at 7:30PM. The Clerk read the Public Notice. All joined in the Pledge of Allegiance.

Comprehensive Plan Ordinance. Motion by Rezabek to amend the Comprehensive Plan to include the 3 pages inserted by the Southwest Wis. Regional Planning Commission as required by the State of WI. Second by Davis. Motion carried unanimously.

Motion by Davis to adopt Ordinance #12-12-2005, The Town of Brooklyn Comprehensive Plan Ordinance. Second by Rezabek. Motion carried unanimously.

Meeting Minutes. Motion by Rezabek to approve minutes for the regular monthly meeting on November 14, and for the November 21st town board meeting that was part of the budget hearing and special town meeting. Second by Davis. Motion carried unanimously.

Bills. Motion by Davis to approve/adopt Budget Change Resolution #04-2005. Transfer of \$5,213 from the Highway Labor and Health Ins. Line to the Highway Construction Line. Second by Rezabek. Motion carried unanimously.

Motion by Rezabek to approve the December bills that total \$85,835.79 plus the Ekum bill, a paycheck for James Grunnet yet to be made, a payment for Brian Smith's overtime yet to be made, and for Brian Smith's January 6th paycheck which is due before the next regular meeting. Second by Davis. Motion carried unanimously.

Treasurer's Report and Clerk's Reconciliation.

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Bridges and Roads.

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Road Sign Grant for pavement markings, reflectivity and larger letters etc. The board will not apply for a grant at this time. The minimum request is \$10,000.

Town Hall Parking Lot. Belanus talked to the Village of Brooklyn. As owners of the lot, we can install a sign stating there is no overnight parking.

Repair of Town Buildings. No Update

Town Cemeteries. Elmer Ross, Jerry Richardson, and Russ Elmer were at the meeting to discuss financial help from the Town Board for the cemeteries in the Town. Belanus will call the Green County unit of the WI Towns Association to see if cemetery maintenance can be a topic at a future meeting.

Elections. Judy Follett and Elvina Patterson attended a training class in Monroe regarding Voter Registration. Two voter registration forms were included with the tax bills.

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Fire / EMS District Reports.

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Motion by Davis to approve/adopt Town of Brooklyn Resolution #12-12-05, adopting by reference the Evansville \$500 user fee. Second by Rezabek. Motion carried unanimously. Resolution adopted.

Topel reported that the Evansville Fire District is looking into putting on a building addition or building a new building in about 5 years.

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Respectfully submitted,  
Judy Follett, Town Clerk