

**TOWN OF BROOKLYN  
NOTICE OF PUBLIC HEARING  
ALCOHOL CONTROL ORDINANCE**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will hold a public hearing on the Alcohol Control proposed ordinance on Monday, January 11th, 2010 at 7:00PM at the Town Hall. The proposed ordinance in detail is available for inspection on the outside bulletin board at the Town Hall.

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.*

***Roseann Meixelsperger, Town Clerk***

**TOWN OF BROOKLYN**

January 11, 2010\_Public Hearing on the Alcohol Control Proposed Ordinance  
Approved by the Town Board March 8, 2010

The Public Hearing on the Proposed Alcohol Control Proposed Ordinance was called to order at 7:00 PM on Monday, January 11, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors John Davis, Jr. and Cheryl Rezabek, Treasurer Amy Ross and Clerk Roseann Meixelsperger. Citizens present were Scott Sowl. The Clerk read the open meeting notice.

**Alcohol Control Ordinance.**

Town Chair Belanus announced that a quorum is present consisting of himself and both Supervisors. Chair pointed out that the ordinance is a “boiler plate” form from WI Towns Association that our Town’s Attorney has reviewed after the Board modified the hour to be opened are 400 hours per calendar year. Citizen input was received from Scott.

Motion by Rezabek to close the hearing. Second by Davis. Motion carried unanimously.

**Meeting adjourned at 7:29 pm.**

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, January 11th, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

1. Call to order
2. Notice of meeting
3. Minutes of December 14th regular board meeting approval
4. Pay bills
5. Treasurer's report and Clerk's reconciliation
6. Town Budget: Review 2009 and 2010 budget to actual. Pay for Salt in our Shed. Discussion / Possible Action
7. Road Report: Discussion / Possible Action
8. Driveway, field road permits (if any). Joint Driveway agreements, if any. Discussion / Possible Action
9. Recycling Center: Recycling Center committee report. Discussion / Possible Action
10. Fire/EMS District Reports (if any) Discuss appointment of new Evansville Fire Representative due to Jim Topels' resignation. Discussion / Possible Action.
11. Town Hall Rental – Review of current fee and discussion on increasing fee. Review of new Town Hall rental documentation draft Discussion / Possible Action
12. Driveway, Field Road Compliance issues (if any)
13. Cemeteries – Discussion / Possible Action
14. Planning Commission – A. Commission Report (non-action items). B. Land division – if any. C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
15. Informational (non-action) items, if any
16. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

**Roseann Meixelsperger,**  
Town Clerk

**TOWN OF BROOKLYN**

January 11, 2010 Meeting Minutes

Approved by the Town Board February 8<sup>th</sup>, 2010

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, January 11, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Rezabek to approve the minutes from the December 14<sup>th</sup> with two corrections. Second by Davis. Motion carried unanimously.

**Bills.** Clerk stated that Treasurer’s 2009 Property Tax settlements and a few tax overpayments are in the bills to be paid. Motion by Rezabek to approve/pay the bills as presented for \$946,964.16. Second by Davis. Motion carried unanimously. Comment by Chair to post the Tax Settlements on the bulletin boards and web site.

**Treasurer’s Report and Clerk’s Reconciliation.**

Cash in Checking Account	\$ 700,132.68
Equipment Fund	92,595.72
Smart Growth Fund	9,799.90
Brooklyn Fire Building Fund	86,624.94
Recycle Center Equipment	5,000.43

**Total** **\$894,153.67**

Motion by Rezabek to accept the report. Second by Davis. Motion carried unanimously.

**Town Budget:** Board will purchase salt in the amount of 82.62 tons of salt at \$72/ton from Green County for a total of \$5,948.64, plus any labor and equipment charges for delivery. Agenda for February allocation of \$17,000 for the equipment fund that was not allocated in December of 2009. The other budgeted \$17,000 will be allocated later in the year.

**Road Report:** Davis stated that the Elmer Road Bridge is terrible. It was too late in the year during construction Fall/Winter 2009 to tar it, and there’s about a 6” drop as the gravel is settling. It will not be completed until Spring. Patrolman has placed warning signs. Chair will complain to Engineer. Snow plowing – Two citizens commented – one positive, one negative about plowing quality and plowing on Holidays.

**Driveways, field road permits (if any):** None

**Recycling Center:**

Bob Strous, Jr. reported to the Board that the Committee is advertising for two Recycling Center Assistants.

At their last meeting, they also reviewed the Recycling Ordinance, and are planning on removing

section 5.5 regarding title to deposited materials passing to the Town.

Board will discuss the revised ordinance at the February 8<sup>th</sup> meeting and set a Recycling Ordinance hearing date for the future.

Backhoe is now back at the Recycling Center after repairs, and should help with the compacting of trash to reduce hauling charges.

**Fire EMS District Reports:** John Marx, our Brooklyn Town representative on the Brooklyn Fire District, was present to discuss a new approach on a disaster trailer/supplies. Mark O'Brian, Brooklyn District Chair, is looking at getting a used military trailer and Homeland Security would furnish supplies. Goal is to house 15-20 people. Looking for a maximum of \$300 from each municipality. Board discussion ensued. Chair will contact Green County Emergency Management to determine if funds would be available for a disaster trailer and/or supplies. Board will agenda for action in February.

Evansville – Chair has not found a volunteer for that vacated spot yet, but is still looking for volunteers. John Marx volunteered to attend Evansville Fire's next few meetings starting with February 2<sup>nd</sup>. Jim Topel, our resigning Volunteer for Evansville Fire, submitted his binder of meeting minutes and other helpful info for the Board to pass on to his successor. Stipend of \$25 per monthly meeting is paid to the Volunteer. The Board thanks Jim Topel for his excellent past service.

**Driveway, Field road Compliance issues (if any):** None

**Cemeteries:** None

**Town Hall Rental** – Discussion of fee structure - Raise fees for residents to \$80 + \$40/deposit, Non-Resident \$150 & \$75/deposit). Motion by Davis to raise fees as stated above effective immediately. Second by Rezabek. Motion carried unanimously.

Clerk will revise draft town hall rental regulations and checklist for action in February.

**Planning Commission.** Chairman Kramer stated they are putting together some ideas on Woodland Preservation.

**Informational Items:** Chair requested Board consider attending Board of Review training. Clerk will post notice of Special Training Meeting for training date selected. Citizen complaint received about rising property taxes. Board will post tax settlements and the Town Levy on the bulletin boards and web site. Clerk has completed the Alliant Energy Community Grant for the Liberty Pole Hill Park revitalization project – requesting \$9,000. Chair signed our application,

**Adjournment:** Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously. Meeting adjourned at 9:20 PM.

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, February 8th, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

17. Call to order
18. Notice of meeting
19. Minutes of January 11th regular board meeting approval
20. Pay bills
21. Treasurer's report and Clerk's reconciliation
22. Town Budget: Review 2010 budget to actual. Discussion / Possible Action
23. Road Report: Discussion / Possible Action
24. Driveway, field road permits (if any). Joint Driveway agreements, if any. Discussion / Possible Action
25. Recycling Center: Recycling Center committee report. Discussion / Possible Action
26. Comprehensive Recycling and Solid Waste Disposal Ordinance with companion Resolutions. Discussion and review of second draft from Recycling Committee with revisions suggested by the Town's attorney. Discussion / Possible Action.
27. Fire/EMS District Reports (if any) Discuss appointment of new Evansville Fire Representative due to Jim Topels' resignation. Discussion / Possible Action.
28. Town Hall Rental – Review of new Town Hall rental documentation second draft Discussion / Possible Action
29. Senior Center in Evansville. Nancy Greve-Shannon will talk about the new Senior Center. Discussion / Possible Action
30. Driveway, Field Road Compliance issues (if any)
31. Cemeteries – Discussion / Possible Action
32. Planning Commission – A. Commission Report (non-action items). B. Land division – if any. C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
33. Informational (non-action) items, if any
34. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

**Roseann Meixelsperger,**  
Town Clerk

## **TOWN OF BROOKLYN**

February 8, 2010 Meeting Minutes

**Approved by the Town Board March 8, 2010**The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, February 8, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Davis to approve the minutes from the January 11th. Second by Rezabek. Motion carried unanimously.

**Bills.** Motion by Davis to approve/pay the bills as presented for \$23,249.21. Second by Rezabek. Motion carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account	\$ 382,450.92
Equipment Fund	92,611.46
Smart Growth Fund	9,801.57
Brooklyn Fire Building Fund	86,639.66
Recycle Center Equipment	5,001.28
<b>Total</b>	<b>\$576,504.89</b>

Motion by Davis to accept the report. Second by Rezabek. Motion carried unanimously.

**Town Budget:** Board reviewed the budget items.

**Community and Senior Center in Evansville** – Janis Ringhand presented a video on Creekside Place, which is one block south of the VFW in Evansville. Brochures were distributed to the Board. Building will have a Community room, kitchen, craft classes, woodworking shop, and other facilities. This Center will have the ability to have multiple activities happening simultaneously. Presently have one room at the school for the Senior Center, and cannot access this room in the evening. Long term hope is to add a swimming pool. Goal is to have a shovel in the ground in the Spring.

**Road Report:** Discussion on lack of gravel on Elmer Rd. Bridge. Police reported theft of sign on Elmer Rd.

**Driveways, field road permits (if any):** Wunderlich driveway was reviewed by J Davis and B Smith.

**Recycling Center:** Jim Scrivner presented the 2009 Annual Recycling report and a 2010 action plan/to do list. Board reviewed the reports. Comment that revenues were up 9% from 2008, but expenses were also up 32% largely due to increased volume of trash & switch to weekly hauling of trash.

**Comprehensive Recycling and Solid Waste Disposal Ordinance with companion Resolutions:** Review of second draft by Board. Motion by Davis to approve the Comprehensive Recycling and Solid Waste Disposal Ordinance 0208 - 2010. Second by Rezabek. Motion carried unanimously.

Companion resolutions to above ordinance are:  
020810A regarding facility hours and usage rules

020810B regards listing of required recyclables, acceptable trash and prohibited materials, complying with WI recycling law. Exhibit 1 accompanies this resolution 080810C Fee structure for disposal of acceptable items

Motion by Davis to adopt the companion resolutions 020810A thru 020810C. Second by Rezabek. Motion carried unanimously.

The ordinance will now proceed to the hearing at 7:00 p.m. March 8<sup>th</sup>.

**Fire EMS District Reports:** Chair is still talking with people interested in being an Evansville Fire District representative for the Town. Chair checked with Green County on emergency trailers – no grants are currently available.

Agenda next month to discuss the \$300 for the emergency trailer at Brooklyn Fire.

**Town Hall Rental** – Second draft of the Application Form for Rental of Town of Brooklyn Hall which details regulations and has a checklist was presented by the Clark. Motion by Rezabek to approve the forms. Second by Davis. Motion carried.

**Driveway, Field road Compliance issues (if any):** None

**Cemeteries:** None

**Planning Commission.** Chairman Kramer reported that Barney Easterday and Pat McNeely's terms are expiring in April. Neither one was at the meeting this evening. Board will agenda reappointment of Barney and Pat for March 8<sup>th</sup> meeting.

**Informational Items:** Green County FSA office notified us about acreage in our Town enrolled in the Conservation Reserve Program (CRP) to control all weeds, insects, pests and other undesirable species to the extent necessary. Cleveland's Hall and Blacksmith Shop located at N7302 County Trunk Highway X is listed in the National and State Register of Historic Places. We were notified that the state will not be applying for federal aid to recover from the snowstorm on Dec 8-10. Flood fighting Operations course is being offered by the WI Div of Emergency Management. Treasurer reported two resident comments – one volunteer for Evansville Fire and one comment on Town of Brooklyn holding the line on spending.

**Adjournment:** Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously. Meeting adjourned at 8:45 PM.

**TOWN OF BROOKLYN  
NOTICE OF SPECIAL TOWN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Friday, February 12, 2010 at the Comfort Inn in Mineral Point WI at 7:00 a.m. with adjournment at 4:15 p.m. to discuss and act on the following:

- 35. Call to order
- 36. Notice of meeting
- 37. Attend Wisconsin Towns Association Board of Review training Discussion / Possible Action
- 38. Informational (non-action) items, if any
- 39. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.*

*Roseann Meixelsperger, Town Clerk*

## **TOWN OF BROOKLYN**

February 12, 2010 Special Meeting Minutes

Approved by the Town Board March 8, 2010

The special meeting of the Town Board of Supervisors was called to order at 7:00 A.M. on Friday, February 12th, 2010 at the Wisconsin Towns Association Board of Review training held at the Comfort Inn, 1345 Business Park Rd., Mineral Point, WI 53565. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek, John Davis, Jr. and Clerk Roseann Meixelsperger.

The Clerk read the open meeting notice.

Board of Review training was conducted by the Wisconsin Towns Association

### **Adjournment**

Motion by Rezabek to adjourn. Second by Davis. Motion carried unanimously.

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, March 8th, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

40. Call to order
41. Notice of meeting
42. Minutes of January 11th Public Hearing on the Alcohol Control Proposed ordinance, February 8<sup>th</sup> regular board meeting, and February 12<sup>th</sup> Special Board Meeting approvals
43. Pay bills
44. Treasurer's report and Clerk's reconciliation
45. Town Budget: Review 2010 budget to actual. Discussion / Possible Action
46. Road Report: Carol Santules – signage on Yarwood Road Discussion / Possible Action
47. Driveway, field road permits (if any). Mike Crisman substantially complete approval. Joint Driveway agreements, if any. Discussion / Possible Action
48. Friends of Liberty Pole Hill Park – Steve Westphal speaking on behalf of FLPHP progress to date and future plans. Discussion / Possible Action
49. Well Water Testing Program – Cara Partar will discuss this project with adjoining municipality. Discussion / Possible Action
50. Recycling Center companion Resolutions to the Comprehensive Recycling and Solid Waste Disposal Ordinance. Resolution #020810A regarding facility hours and usage rules. Resolution #020810B regards listing of required recyclables, acceptable trash and prohibited materials, complying with WI recycling law. Exhibit 1 accompanies this resolution. Resolution #080810C Fee structure for disposal of acceptable items. Discussion / Possible Action
51. Recycling Center: Recycling Center committee report. Discussion / Possible Action
52. Open Book – Set dates for Open Book with Gardiner Appraisal Service
53. Fire/EMS District Reports (if any) Discuss appointment of new Evansville Fire Representative due to Jim Topels' resignation. Discussion and possible action on \$300 for Brooklyn Fire Emergency trailer. Discussion / Possible Action.
54. Driveway, Field Road Compliance issues (if any)
55. Cemeteries – Discussion / Possible Action
56. Resolution to re-appoint Barney Easterday and Pat McNeely to another term on the Planning Commission.
57. Planning Commission – A. Commission Report (non-action items). B. Land division – if any. C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
58. Informational (non-action) items, if any
59. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

Town Clerk

**Roseann Meixelsperger,**

**TOWN OF BROOKLYN**

March 8, 2010 Meeting Minutes

Approved by the Town Board April 12, 2010

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, March 8, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Rezabek to approve the Jan 11<sup>th</sup> with corrections, Feb 8<sup>th</sup> and Feb 12<sup>th</sup> Special Meeting Minutes. Second by Davis. Motion carried unanimously.

**Bills.** Hold the check for Green County until salt billing labeled Grant County is resolved. Clarify Public Road \$1,688.11 and Materials at \$2,230.98 which roads were maintained. Motion by Rezabek to approve/pay the bills as presented for \$521,934.64. Second by Davis. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account	\$ 210,807.48
Equipment Fund	92,624.40
Smart Growth Fund	9,802.94
Brooklyn Fire Building Fund	86,651.76
Recycle Center Equipment	5,001.98

**Total** **\$404,888.56**

Motion by Rezabek to accept the report. Second by Davis. Motion carried unanimously.

**Town Budget:** Reviewed by the Board

**Road Report:** Carol and Kevin Santules request signage on Yarwood Road stating there is no outlet or to state it's a dead end. Jane Allerton who resides on Yarwood Road was also present. There is a rough road sign, but it's very low and not very visible. Discussion of a safety issue due to a blind hill. Board stated it will not be able to place the sign until Spring when there's a thaw. Motion by Davis to order a dead end or no outlet sign on western portion of Yarwood Road. Second by Rezabek. Motion carried unanimously.

Ongoing bridge problem on Elmer Road. Some signs were stolen.

Richard Horn came to speak on the poor condition of Trow Road. Although traffic counts are not high on Trow Road, the agricultural use of the road should be considered. The road condition is terrible. Davis stated to redo that road you'd have to grind it and overlay the road. Milk trucks are on that road daily which continues to degrade the roads.

The road is one mile long, it's in low spots, and water is seeping up thru the roadway. The road tour will occur the first week of May. Chair stated they would take a hard look at Trow Road when they perform their road tour, and they will have engineers with them when they take the tour. Another similar road was improved with wedging. Mr. Horn also complimented the Town Patrolman on the road trimming and snow plowing.

**Driveways, field road permits (if any):** Mike and Janet Crisman presented their substantially

complete form to the Board. Davis moved to grant a driveway permit on HWY X. Second by Rezabek. Motion carried unanimously. Chair signed the Green County form.

**Well Water Testing Program:** Cara Carper from UW-Extension is looking for two adjacent towns to test the well water to ensure it is safe. She has reserved a Lab date of Tuesday, April 27<sup>th</sup>. Homeowner Package costs \$42, Triazine Screen \$27; Metals Package \$42; All Three Tests \$103. Recommended well water testing is every 18 months. A letter will go out to the residents signed by the Board (Town pays postage); Bob Strous Jr. volunteered to collect bottles and store them the Town Hall refrigerator for UW-Extension pickup to take to Stevens Point. Motion by Rezabek that the Town of Brooklyn volunteers to be a participant in the Green County Drinking Water Testing Program. Second by Davis. Motion carried unanimously.

**Friends of Liberty Pole Hill Park:** Steve Westphal read the Friends goals for Memorial Day flag rising at the Park. Energy options were discussed - Solar options were investigated, but after cost analysis, the Friends decided it was cost prohibitive. An analysis was provided to the Board of the 10 years projected energy costs for both electrical and solar. Motion by Belanus at Liberty Pole Hill to install a 45 foot flag pole with a single light for the flag, a 22 foot driveway post for use as a parking lot light that will be a halogen on a motion sensor so it's not continuously on, engage the services of Alliant Energy to install power at the Park and in addition, the surrounding nearby neighbors will be notified of the construction and if they have concerns the neighbors will notify the Board Chair. Second by Davis. Motion carried unanimously.

**Recycling Center:** Jim Scrivner stated the Committee has conducted the Employee search, conducted background screening, and has three candidates they will recommend for the Recycling Center Assistant. Bob Strous, Jr. stated the Committee will recommend their best candidates – would like to have two people on call. Motion by Rezabek to accept the recommendations from the Recycling Committee for their two Recycling Center Assistants. Second by Davis. Motion carried unanimously.

**Fire EMS District Reports:** Chair recommends John Binversie to represent the Town of Brooklyn at Evansville Fire and fill Jim Topels' position. Motion by Belanus to appoint John by Resolution 03-08-10E to Evansville Fire for one year. Second by Davis. Motion carried unanimously. John Marx had attended Evansville's March 2<sup>nd</sup> meeting interim to John Binversie appointment. Started a discussion of increasing Evansville's run charge from \$250 a car to \$500 per car for motor vehicle accidents. Tabled the motion to compare to other municipalities. Also looking to increase charge for downed power lines. Adopted a payment plan process for people to pay their fees over time. John Marx next began a discussion for the Brooklyn Fire emergency trailer. They are further investigating options for emergency management supplies. The Red Cross Trailer

is out, Federal Property was searched, and options are still being explored. Requests the Board authorize up to \$300 on the final solution. Motion by Rezabek to authorize John to propose to Brooklyn Fire to spend up to \$300 for emergency supplies for the Brooklyn Fire Department. Second by Davis. Motion carried unanimously.

**Driveway, Field road Compliance issues (if any):** None

**Cemeteries:** None

**Planning Commission.** Chairman Kramer reported that there is no new business to report this

evening. Barney is retiring, and will stay on the commission until a replacement is found. Volunteers will be recruited for the next two months. Ad will be published in the local papers. Motion by Rezabek to adopt Resolution 03-08-10 to Pat Mc Neeley and Bernard Easterday to the Planning Commission for three year terms. Second by Davis. Motion carried unanimously.

**Informational Items:** Open Book will be scheduled Tuesday April 20<sup>th</sup> from 4pm to 6pm. Board of Review will be Wed May 12<sup>th</sup>. The Annual Meeting will be April 13<sup>th</sup>. The Road Tour will be May 5<sup>th</sup>. Noxious Weeds posting will be before May 15<sup>th</sup>. Employee has requested direct deposit. Board will offer direct deposit to all employees.

**Adjournment:** Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously. Meeting adjourned at 10 PM.

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, April 12th, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

60. Call to order
61. Notice of meeting
62. Minutes of March 8th Public Hearing on the Comprehensive Recycling and Solid Waste Disposal Ordinance, and March 8<sup>th</sup> regular board meeting approvals
63. Pay bills
64. Treasurer's report and Clerk's reconciliation
65. Town Budget: Review 2010 budget to actual. Discussion / Possible Action
66. Road Report: Discussion / Possible Action
67. Driveway, field road permits (if any). Joint Driveway agreements, if any. Discussion / Possible Action
68. Friends of Liberty Pole Hill Park – Steve Westphal speaking on behalf of FLPHP progress to date and future plans. Discussion / Possible Action
69. Well Water Testing Program – Review status of project Discussion / Possible Action
70. Comprehensive Recycling and Solid Waste Disposal Ordinance adoption (roll call vote) Discussion / Action
71. Recycling Center: Recycling Center committee report. Discussion / Possible Action
72. Cleaning Service rate increase request: Discussion / Possible Action
73. Fire/EMS District Reports (if any) Discussion / Possible Action.
74. Driveway, Field Road Compliance issues (if any)
75. Cemeteries – Discussion / Possible Action
76. Review potential candidates for Planning Commission. Discussion / Possible Action
77. Planning Commission – A. Commission Report (non-action items). B. Land division – if any. C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
78. Informational (non-action) items, if any
79. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

**Roseann Meixelsperger, Town Clerk**

**TOWN OF BROOKLYN**

April 12, 2010 Meeting Minutes

Approved by the Town Board May 10, 2010

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, April 12, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Rezabek to approve the March 8<sup>th</sup> Public Hearing on the Comprehensive Recycling and Solid Waste Disposal and the March 8<sup>th</sup> Regular Board Meeting with corrections. Second by Davis. Motion carried unanimously.

**Bills.** Motion by Rezabek to approve/pay the bills as presented for \$62,441.88. Second by Davis. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account	\$ 168,144.43
Equipment Fund	92,640.56
Smart Growth Fund	9,804.65
Brooklyn Fire Building Fund	86,666.88
Recycle Center Equipment	5,002.85

**Total** **\$362,259.37**

Discussion by Board to consider CD's for better interest earnings than are currently earned in the WI State Pool. Treasurer will investigate investment options and report findings to the Board in May for possible action. Motion by Davis to accept the report. Second by Rezabek. Motion carried unanimously.

**Town Budget:** Discussion and review by the Board of the budget to actual report.

**Road Report:** Trow Road has gotten smoother. Ongoing issue with Elmer Road that will be addressed as soon as they have warmer weather to complete the work.

**Driveways, field road permits (if any):**

1) D.C.A.F approval requested by Dean Brewer and Jerry Brewer (father). Approval would be with conditions (culvert). Applicant Dean Brewer is not the owner of the property at this time. Board cannot issue a driveway permit to non-owner of the property. Applicant will appear at the May meeting with proof of ownership for the DCAF.

2) D.C.A.F. approval requested by Robert J. Corn on Horan Road. \$1,800 (\$300 permit fee, \$1,500 deposit) presented by Robert Corn. Motion by Davis to grant a DCAF for Robert J. Corn on Horan Rd. Second by Rezabek. Motion carried unanimously.

3) D.C.A.F. approval for a joint driveway requested by Curt Gilkes on HWY 92. Gilkes presented a joint driveway agreement between the former owner of his property and the other joint driveway owner (Lane). Board requests joint driveway agreement between

Gilkes and other joint driveway owner (Lane). Town of Brooklyn Model of a joint driveway agreement drafted by the Town's Attorney provided to Gilkes.

**Well Water Testing Program:** Update on drinking well water testing by Cara Carper from UW-Extension in conjunction with Decatur & Spring Grove for homeowners to test their well water to ensure it is safe. The test cost is the local landowner's responsibility. Lab date of Tuesday, April 27<sup>th</sup>. UW-Extension will provide the transportation of the bottles to Stevens Point for testing. Homeowner Package costs \$42, Triazine Screen \$27; Metals Package \$42; All Three Tests \$103. Recommended well water testing is every 18 months. A letter will go out to the residents (Town pays postage); bottles will be collected and kept in the Town Hall refrigerator for pickup to take to Stevens Point. Bob Strous and John Marx have volunteered to distribute and/or gather the bottles for collection. Board directed Clerk to place the information on the Town website.

**Friends of Liberty Pole Hill Park:** Steve Westphal provided the Board with a list of people surrounding the Park who were contacted regarding the lighting of the flag and parking lot – all comments were favorable. The holes for the flag and light pole have been dug by Alliant Energy, who also offered to set the poles. Poles will arrive in the next 2 or 3 weeks. Flag poles will have internal wiring if at a future date; the lighting could be added at the top of the pole. Alliant Grant in the amount of \$2,000 for the Park revitalization was received, which can be used for anything except electrical.

**Recycling Center:** No Report

**Comprehensive Recycling and Solid Waste Disposal Ordinance adoption.** Motion by Rezabek to adopt the ordinance. Second by Davis. Roll call vote – Rezabek – aye. Belanus – aye. Davis – aye. Motion carried unanimously.

**Cleaning Service rate increase request.** Board would like more time placed in maintenance of the building vs. a rate increase. Chair and Clerk will meet with Maintenance Person to consider other options – defining monthly/quarterly/semi-annual duties.

**Fire EMS District Reports:** John Biversie reported on Evansville Fire meeting – Multi-Vehicle billing policy was installed that states ...the user fee will be charged to each party involved. Reduced User Fee Agreement – updated agreement for special circumstance users, which will include the amended user fee and the payment terms of the bill @ \$500 per vehicle. Brief Equipment discussion from Chief Halvensleben – Maintenance on their newest truck is becoming an issue – mostly electronic in nature.

**Driveway, Field road Compliance issues (if any):** None

**Cemeteries:** None

**Planning Commission.** Chairman Kramer requested that Bernard Easterday and Patricia McNeeley be sworn in. Clerk swore in both members of the Planning Commission.

**Informational Items:** Meeting date reminders - Open Book is scheduled on Tuesday April 20<sup>th</sup> from 4pm to 6pm. Board of Review will be Wed May 12<sup>th</sup> 6PM to adjournment. The Annual Meeting is

April 13<sup>th</sup> at 7:30 PM. The Road Tour will be May 5<sup>th</sup> at 4:45pm. Noxious Weeds posting will be before May 15<sup>th</sup>. Liquor licenses will be on May and June's agendas.

**Adjournment:** Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously. Meeting adjourned at 10 PM.

# ANNUAL TOWN MEETING

NOTICE IS HEREBY GIVEN That the Annual Town Meeting for the Town of Brooklyn, Green County, for the transaction of business as is by law required or permitted to be transacted at such meeting, will be held at the

BROOKLYN TOWN HALL

400 Main Street

Brooklyn

on TUESDAY, APRIL 13, 2010 at 7:30 PM

Roseann Meixelsperger

**Town Clerk**

TOWN OF BROOKLYN

April 13, 2010 Annual Meeting Minutes

**Not yet approved by the Town Board**

The annual town meeting was called to order at 7:30 PM on Wednesday, April 13, 2010 at the Town Hall in Brooklyn.

7 Residents attended the meeting.

Town Chair Ted Belanus called the meeting to order at 7:30 PM. All joined in the Pledge of Allegiance.

**Minutes.** Motion by Easterday, to approve the minutes from April 15, 2009. Second by Davis (Shirley). Motion carried unanimously.

**Open Floor.** Chairman asked for issues from the Citizens. None were stated.

**Town Overview** by Chairman Ted Belanus:

Belanus reviewed the Budget Comparison 2009 to 2010. Our levy in 2009 (payable in 2010) is \$330,115. The Town held the levy to a 1.7% increase from 2008 (payable in 2009) levy of \$324,500.

2010 Fiscal Graphs were reviewed. Where does your property tax go? 50.67% to School Districts, 27.8% Other County Taxes, 13.26% Town Taxes, 7.38% Technical Colleges, 0.84% State Tax, 0.04% Managed Forest Land, 0.01% Special Assessment

Where does the Town of Brooklyn's Money Come From? Taxes 60.02%, Intergovernmental 21.78%, Grants 6.87%, Cash carry over and transfers 7.27%, public charges 2.96%, miscellaneous 1.09%.

Where is the Town of Brooklyn's Money Spent? Highway 57.85%, Public Safety 19.09%, General Government 9.91%, Other 7.69%, Sanitation 5.09%, and Planning 0.22%

Discussion on roadwork in the Town. John Davis stated the Town of Union lets out their roadwork to Rock County, noting that Town of Union has about half the road miles that the Town of Brooklyn has. Belanus stated the Town of Brooklyn is committed to maintaining our own roads. Costs continue to rise, while governmental funding of road construction and maintenance is declining. Compliment received from Bernard Easterday that the snow plowing quality between Town of Brooklyn and Town of Oregon is very noticeable. Salt costs are at \$73/ton plus freight and labor to pickup the salt and deliver to our Town.

Recycling Center has been improved in traffic flow, our Recycling Committee has done a wonderful job. Comment from Sharon George on nail pickup at the Center as she had a nail in her tire a couple of months ago. Village of Brooklyn oil waste sharing is occurring, and Village citizens can take their white goods to our Recycling Center. Clean Sweep with Green County was conducted at our Town Hall in 2009. We also take tires, fluorescent lights, but we do not take antifreeze.

Revitalization of Liberty Pole Hill Park by a group of citizens that has Civil War recruitment center will be realized with a flag raising Memorial Day 2010.

**Adjournment** Motion by Davis to adjourn. Second by Easterday. Motion carried unanimously. Meeting adjourned at 7:55 PM.

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Wednesday, May 5th, 2010 at 4:45 PM at the Town Hall to discuss and act on the following:

- 80. Call to order
- 81. Notice of meeting
- 82. Approve Joint Driveway DCAF for Curt Gilkes. Discussion / Possible Action
- 83. Town Board Road Tour. Discussion / Possible action
- 84. Informational (non-action) items, if any
- 85. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the “tentative” agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

*Roseann Meixelsperger, Town Clerk*

## **TOWN OF BROOKLYN**

May 5, 2010 Special Meeting Minutes

Approved by the Town Board May 10, 2010

The special meeting of the Town Board of Supervisors was called to order at 4:45 PM on Wednesday, May 5th, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., and Clerk Roseann Meixelsperger.

The Clerk read the open meeting notice.

The Joint Driveway Construction Application Form (DCAF) for Curt Gilkes was discussed and reviewed, noting the Deed Restriction recorded by the Gilkes (Kurt and Julie), and the Lanes (Charles and Erica). Motion by Davis to approve the Joint Driveway DCAF. Second by Rezabek. Motion carried unanimously.

The Town Board with the Town Patrolman and Green County Highway Commission representative then left the Town Hall to perform the Town Board Road Tour.

The Town Board reconvened at the Town Hall in open session at xx:xx PM.

### **Adjournment**

Motion by Rezabek to adjourn. Second by Davis. Motion carried unanimously.

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, May 10<sup>th</sup>, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

86. Call to order
87. Notice of meeting
88. Minutes of May 5<sup>th</sup> Special board meeting and April 12<sup>th</sup> regular board meeting approvals
89. Pay bills
90. Treasurer's report and Clerk's reconciliation
91. Treasurer's Report on Fund Movement to CD's and other investment options. Discussion / Possible Action
92. Town Budget: Review 2010 budget to actual. Discussion / Possible Action
93. Road Report: Review of Board Road Tour road condition, recommendations for repair, letting work out to bid. Discussion / Possible Action
94. Driveway, field road permits (if any). Joint Driveway agreements, if any. Discussion / Possible Action
95. Friends of Liberty Pole Hill Park – Steve Westphal speaking on behalf of FLPHP Memorial Day celebration agenda and other plans. Discussion / Possible Action
96. Well Water Testing Program – Review status of project Discussion / Possible Action
97. Recycling Center: Recycling Center committee report including \$7,758.87 2010 recycling grant award. Discussion / Possible Action
98. Fire/EMS District Reports (if any) Discussion / Possible Action.
99. Board of Review: Ordinance to appoint Alternate Members for Board of Review. Board of Review is on May 12<sup>th</sup> from 6 PM until adjournment. Discussion / Action
100. Liquor License Applications: Review applications from Franklin Grove and Brooklyn Sportsman's Club. Discussion / Possible Action
101. Web Site: Proposal received from Town Web Design. Discussion / Possible Action
102. Weed Commissioner: Annual noxious weeds notice posted in April, 2010. Notice from organic farmer re: herbicide or insecticide spraying notice request. Gypsy Moth aerial spraying information. Discussion / Possible Action
103. Costco: Representative presentation on membership benefits. Discussion / Possible Action
104. Driveway, Field Road Compliance issues (if any)
105. Cemeteries – Discussion / Possible Action
106. Review potential candidates for Planning Commission. Discussion / Possible Action
107. Planning Commission – A. Commission Report (non-action items). B. Land division – if any. C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
108. Informational (non-action) items, if any
109. Adjournment

**Note:** Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.

**Roseann Meixelsperger, Town Clerk**

**TOWN OF BROOKLYN**

May 10, 2010 Meeting Minutes

**Approved by the Town Board June 14, 2010**

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, April 12, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisor Cheryl Rezabek, Treasurer Amy Ross, and Clerk Roseann Meixelsperger. Absent was Supervisor John Davis, Jr. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Rezabek to approve the May 5<sup>th</sup> Special Meeting Minutes and the April 12<sup>th</sup> Regular Meeting Minutes. Second by Belanus. Motion carried unanimously.

**Bills.** Motion by Rezabek to approve/pay the bills as presented for \$10,153.66. Second by Belanus. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account	\$168,549.84
Equipment Fund	92,656.26
Smart Growth Fund	9,806.31
Brooklyn Fire Building Fund	86,681.57
Recycle Center Equipment	5,003.70

**Total** **\$330,697.68**

**Treasurer's Report on Fund Movement to CD's and other investment options.**

Treasurer presented three bank's (Middleton Community Bank branch in Brooklyn, First Banking Center in Albany, and Union Bank in Brooklyn) Certificate of Deposit terms and rates to the Board, as the Investment Pool is not performing to the Board's requirements. Due to uncertain times, Board chooses to lock in a one year CD at Union Bank (had best rate). Motion by Rezabek to direct the Treasurer to move the Equipment Fund, Recycle Center Fund, and \$70,000 from the Fire Fund to the Union Bank to achieve the highest rate possible on a one year CD. Second by Belanus. Motion carried.

**Town Budget:** Discussion and review by the Board of the budget to actual report.

**Road Report:** Road Tour of May 5<sup>th</sup> Board recommendations. Board is considering wedging, crack sealing, and seal coating on roads rated as in most need of repair.

Glenway - .72 miles for wedging, crack sealing and seal coating

Amidon – 2.23 miles for wedging and crack sealing.

Zweifel – 1.98 miles for wedging, crack sealing and seal coating

Benson – 2.52 miles for wedging and crack sealing

Smith – 2.52 miles for wedging and crack sealing

Legler – 2.25 miles for crack sealing

Brooklyn-Albany East - (Cty E to Trow Rd) 1.41 miles seal coat and wedging

Freidig Rd (off 92 going South) – wedging

Mortensen Rd East on lower swampy area – wedging

Motion by Rezabek to go out for bid for road repair on Glenway, Amidon, Zweifel, Benson, Smith, Legler, Brooklyn-Albany East, Freidig and Mortensen Rd. Second by Belanus. Motion carried unanimously.

**Driveways, field road permits (if any):** Jerry and Dean Brewer appeared to update Board on status of title change. Brewers' met with Planning tonight, and Jerry Brewer (the Father) is applying for the driveway DCAF. Jerry and Diane Brewer are the land owners. Prime Land form is signed off by Planning (no prime land). Single Family Dwelling has been signed and witnessed. Dean Brewer (the Son) is the applicant. Dean Brewer submitted payment of \$1,500 to the Board (\$300/DCAF, \$1,500 deposit until driveway is complete). Motion by Rezabek to approve the Driveway DCAF for Jerry Brewer as the owner and Dean Brewer as the applicant on Kelly Road. Second by Belanus. Motion carried unanimously.

**Friends of Liberty Pole Hill Park:** Meixelsperger reported that Memorial Day Celebration is on track. Electrical has been brought to the site, area is trenched, flag pole has arrived and will be set along with the light pole in time for the Memorial Day Celebration on Monday, May 31<sup>st</sup> from 2-4 PM. Special thanks to Brian Smith for providing the trencher as the Friends would've been hand digging without him.

**Well Water Testing Program:** About 38 bottles went out! All are invited to an Education presentation at our Town Hall on Thursday, May 27<sup>th</sup> from 10:30 AM to Noon. This program will be repeated at 6:30-8:00 pm at the Spring Grove Town Hall. Thanks to all who participated.

**Recycling Center:** No Committee Members present. Clerk stated that the Town has received a recycling grant from the WI Department of Natural Resources in the amount of \$7,758.87 that will be received by June 1, 2010.

**Fire EMS District Reports:** Jon Binversie reported on Evansville Fire District. One Fire Call Appeal by Volunteer doing clean-up work in a cemetery on HWY 59 was reduced. Chief Report: All Fire hydrants will be GPS mapped for the 911 center to know where the closest hydrant is to a fire call. Farm accident practice is schedule for Sept 11 at Worthington Tractor parts. Fire Dept will file an appeal for property water run-off as they have a holding pond.

**Board of Review:** Motion by Rezabek to adopt Ordinance 05-10-10 to Appoint alternate members for Board of Review. Our Alternates are Amy Ross, Melinda Carr, James Topel, David Hall and John Marx. Second by Belanus. Motion carried.

**Liquor License Applications:** Franklin Grove applied for a new Class B liquor license. Business is not open at this date. Burgeweger will return in June when business is open to finalize the license application. Board requested Burgeweger provide a Health Inspection certificate and to view the premises prior to granting the liquor license. Board also requested Burgeweger to define the area where the liquor will be sold and consumed.

Brooklyn Sportsman's Club applied for a renewal of their Class "B" beer license. Motion by Belanus to approve the renewal of the Alcohol Beverage License for the upcoming year. Second by Rezabek. Motion carried unanimously.

**Web Site:** Clerk reported on Town Web Design proposal. Main difference is the calendar that is available on their site. Cost of moving to site in terms of Clerk's time, noticing Town People of new site ( many are actively using the site), moving documents, etc., and other concerns resulted in Clerk recommending the Town's web site remain with the Department of Administration. Board concurs.

**Weed Commissioner:** Rezabek stated Gypsy Moth planes were flying in Dane County today. Notice

of noxious weeds was posted in April. Organic grower requested notice of any spraying. No other issues to date.

**Costco:** Kathy Eckenrod provided refreshments and an info packet on the Membership Warehouse Club. Memberships are guaranteed. All items that you purchase are guaranteed to your satisfaction or your money will be refunded. No action taken at this meeting.

**Driveway, Field road Compliance issues (if any):** Chair Belanus stated that Road Inspector John Davis, Jr. advised Chair that the Gilkes joint driveway being developed on HWY 92 is not meeting the 10% grade as Gilkes had affirmed it would during the special Town Meeting on May 5<sup>th</sup> when his Joint Driveway was approved. A neighbor, Steve Westphal, owns the property to the East, and is concerned about the way the water is being diverted to his property thru the culvert by the joint driveway. Chair requested the neighbors talk with each other about possible solutions.

**Cemeteries:** No report

**Planning Commission.** Chairman Kramer stated a property on Smith Road is owned by the Baaken's, who have a survey dated May, 1972 that was prior to the ordinance. It's never been divided. Baaken's are attempting to divide the property, and have two lots with For Sales signs on them. Were selling in the past as one parcel with two houses on it. The Realtor is claiming the lots can be split. Every recorded survey has to go thru Planning Commission - cannot go direct to Green County without going to Planning Commission first.

**Informational Items:** Clerk stated she was approached by a local 4-H Club, the Brooklyn Mighty Mites, that have been in Brooklyn over 30 years, and are outgrowing their current meeting place. They are asking to use the Brooklyn Town Hall for monthly meetings. The local 4-H clubs are self-supporting so there is no money coming from the State or National 4-H. They want to stay in the Brooklyn area, but cannot afford the \$80 meeting fee. After some discussion, Board directed Clerk to place this item on June's agenda.

**Adjournment: Motion by Rezabek to adjourn. Second by Belanus. Motion carried. Adjourned at 9:20 PM**

**TOWN OF BROOKLYN  
NOTICE OF SPECIAL TOWN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Thursday, May 20th 2010 at the Brooklyn Town Hall at 4:00 p.m. to discuss and act on the following:

- 110. Call to order
- 111. Notice of meeting
- 112. Purchase of Town Patrol Vehicle Discussion / Possible Action
- 113. Informational (non-action) items, if any
- 114. Adjournment

***Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.***  
***Roseann Meixelsperger, Town Clerk***

**TOWN OF BROOKLYN**

May 20, 2010 Special Meeting Minutes

Approved by the Town Board June 14, 2010

The special meeting of the Town Board of Supervisors was called to order at 4:00 PM on Thursday, May 20th, 2010 at the Town Hall. In attendance were Chairman Ted Belanus and Supervisor John Davis, Jr.. Absent were Supervisor Cheryl Rezabek, Treasurer Amy Ross, and Clerk Roseann Meixelsperger.

The Chair read the open meeting notice.

The purchase of a Town Patrol Vehicle – 1995 Chevy Van was discussed and reviewed. Motion by Davis to purchase the 1995 Chevy Van in the amount of \$2,000. Second by Belanus. Motion carried unanimously.

**Adjournment**

Motion by Davis to adjourn. Second by Belanus. Motion carried unanimously.

**TOWN OF BROOKLYN  
NOTICE OF SPECIAL TOWN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Wednesday, June 9th 2010 at the Brooklyn Town Hall at 5:00 p.m. to discuss and act on the following:

- 115. Call to order
- 116. Notice of meeting
- 117. Bid Openings of Town Roadwork
- 118. Informational (non-action) items, if any
- 119. Adjournment

***Note: Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.***  
***Roseann Meixelsperger, Town Clerk***

## **TOWN OF BROOKLYN**

June 9, 2010 Special Meeting Minutes

Approved by the Town Board June 14, 2010

The special meeting of the Town Board of Supervisors was called to order at 5:00 PM on Wednesday, June 9th, 2010 at the Town Hall. In attendance were Chair Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., and Clerk Roseann Meixelsperger. Absent was Treasurer Amy Ross.

The Clerk read the open meeting notice.

Sealed roadwork bids were received from Payne & Dolan, Inc, Bartelt Enterprises, Inc., Fahrner Asphalt Sealers, LLC, and a sealed roadwork estimate was received from Green County Highway Department.

The Chair opened the sealed bids and estimate and read them by type of work proposed (Wedging, Crack Sealing and/or Seal Coating) for each road requested (Amidon, Benson, Brooklyn-Albany, Freidig, Glenway, Mortensen, Sandy Hook and Zweifel) and read each proposal aloud. Discussion on each proposal ensued. The Chair stated that this special meeting was solely for the purpose of receiving the sealed bids/estimate, and that the work would be awarded at the regular Monthly Board Meeting scheduled for Monday, June 14<sup>th</sup> at 7:30 p.m.

### **Adjournment**

Motion by Rezabek to adjourn. Second by Davis. Motion carried unanimously.

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, June 14th, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

120. Call to order
121. Notice of meeting
122. Minutes of May 20<sup>th</sup> and June 9<sup>th</sup> Special board meetings and May 10th regular board meeting approvals
123. Pay bills
124. Treasurer's report and Clerk's reconciliation
125. Treasurer's Report on Fund Movement to CD's and other investment options.  
Discussion / Possible Action
126. Town Budget: Review 2010 budget to actual. Discussion / Possible Action
127. Road Report: Review of road work bid contracts. Discussion / Possible Action
128. Road Work Bid Awards: Awarding of bids on town roads per 2010 Town Roadwork Notice to Bidders and specifications from bids received at Special Town Meeting on June 9th. Discussion / Action
129. Sale of Town Tires to Town Supervisor. Presentation from John Davis Jr. on purchase of town tires. Discussion / Possible Action
130. Driveway, field road permits (if any). Joint Driveway agreements, if any. Discussion / Possible Action
131. Friends of Liberty Pole Hill Park: Possible presentation Discussion / Possible Action
132. Well Water Testing Program: Comments on project Discussion / Possible Action
133. Recycling Center: Recycling Center committee report. Discussion / Possible Action
134. Fire/EMS District Reports (if any) Brooklyn Fire Department notice of FEMA Regional Radio Grant receipt. One grant requirement is our Towns' NIMS compliance. Discussion / Possible Action.
135. NIMS Compliance (National Incident Management System): Review of Board requirements for compliance. Discussion / Possible Action
136. Liquor License Application: Review applications from Franklin Grove and River Bends. Discussion / Possible Action
137. Driveway, Field Road Compliance issues (if any)
138. Cemeteries: Discussion / Possible Action
139. Review potential candidates for Planning Commission: Discussion / Possible Action
140. Planning Commission: A. Commission Report (non-action items). B. Land division – if any. C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
141. Informational (non-action) items, if any
142. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

**Roseann Meixelsperger, Town Clerk**

**TOWN OF BROOKLYN**

June 14, 2010 Meeting Minutes

Approved by the Town Board July 12, 2010

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, June 14, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Rezabek to approve the May 10 Regular Meeting Minutes and the May 20<sup>th</sup> and June 9<sup>th</sup> Special Meeting Minutes. Second by Davis. Motion carried unanimously.

**Bills.** Motion by Davis to approve/pay the bills as presented for \$39,431.73. Second by Rezabek. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account	\$138,514.78
Equipment Fund	11.00
Smart Growth Fund	9,808.11
Brooklyn Fire Building Fund	16,692.95
Recycle Center Equipment	0.59

**Total** **\$165,027.43**

Clerk requested CD's be included on the Cash Summary next month. Motion by Rezabek to accept the Treasurer's Cash Summary and Clerk's Reconciliation with a caveat that next month the report needs to include the Equipment Fund, Brooklyn Fire Building Fund, and Recycle Center CD balances. Second by Davis. Motion carried unanimously.

**Treasurer's Report on Fund Movement to CD's and other investment options.**

Treasurer provided packet from Union Bank/Bank of Brooklyn with details on the CD's. The LGIP (local Government Investment Pool) fund movement requested by the Treasurer was to zero out the accounts, which hasn't occurred yet. Ross will continue to follow up on this. Interest on the CD's will accrue at the end of the year.

**Town Budget:** Discussion and review by the Board with a focus on the highway segment of the budget to actual report.

**Road Report:** No report.

**Road Work Bid Awards:**

**Bartelt Enterprises, Inc.:**

Glenway - crack sealing = \$2,824.80. Requested certificate of insurance prior to Commencing roadwork.

**Fahrner Asphalt Sealers, Inc.:**

Brooklyn-Albany East - Seal Coating = \$14,415  
Zweifel - Seal Coating = \$23,400

Discussion with Fahrner Asphalt Sealers, LLC guarantee – response was one year. Specific question on what they would use as aggregate – response was pea gravel. Schedule was the next question – Board would like the work done prior to Labor Day. Rep stated difficult to predict exact schedule, suggested that the Town put that schedule requirement into the award.

Green County Highway Department:

Amidon Road – Paver Patch = \$43,534 and Crack Sealing = \$5,620 for a Total of \$49,154

Benson Road - Paver Patch = \$1,800 and Crack Sealing = \$5,487 for a Total of \$ 7,287

Brooklyn-Albany Road – Paver Patch = \$3,825 for a Total of \$3,825

Glenway Road – Paver Patch = \$600 for a Total of \$600

Legler Road – Crack Seal - \$4,661 for a Total of \$4,661

Mortensen Road – Paver Patch - \$2,550 for a Total of \$2,550

Smith Road – Paver Patch - \$1,725 and Crack Sealing - \$5,517 for a Total of \$7,242

Zweifel Road - Paver Patch - \$4,500 and Crack Sealing - \$6.992 for a Total of \$11,492

Motion by Belanus to award all work to Green County Highway Department, except seal coating Glenway, and except wedging or crack sealing Freidig. In addition, will award crack sealing on Glenway to Bartelt Enterprises, Inc., and Seal Coating on Brooklyn-Albany and Zweifel Roads to Fahrner Asphalt Sealers, LLC. Second by Rezabek. Motion carried unanimously.

**Sale of Town Tires to Town Supervisor:** James Watkins Auto Salvage, Inc. purchased the tires today, June 14<sup>th</sup>, in the amount of \$200.00 for four (4) 16 truck tires. Supervisor stated he was approving of the sale.

**Driveways, field road permits (if any):**

Kurt W Gilkes - Motion by Davis to grant Kurt Gilkes a driveway permit as substantially complete for his residence on HWY 92 next to Chuck Lane. Second by Rezabek. Motion carried unanimously.

Jerry Brewer - Motion by Davis to grant Jerry Brewer on CTY Road C a driveway permit. Second by Rezabek. Motion carried unanimously.

Catherine Wunderlich – Motion by Davis to refund the road deposit to Catherine Wunderlich on Legler Rd. Second by Rezabek. Motion carried unanimously.

Mike Crisman. Motion by Davis to refund the road deposit to Mike Crisman on HWY X. Second by Rezabek. Motion carried unanimously.

**Friends of Liberty Pole Hill Park:** Meixelsperger reported the Memorial Day Celebration was well attended by approximately 200 people, including Rep. Brett Davis and Sen. Jon Erpenbach. Erpenbach

presented a Wisconsin State Flag to our Chair. Three television stations – ABC, NBC, and CBS were present and aired the Park Rededication. An event photo book was presented to the Board from the Friends.

William Frauchiger of Troop 50 in Oregon presented his eagle project for Liberty Pole Hill Park – 4 picnic benches with carriage bolts, pressure treated and weather sealed. The benches will be placed in a cement pad, bolted and chained to deter vandalism. Frauchiger will raise the money for this project, at no cost to our taxpayers. The Board thanked Will for his presentation, which will next be presented to the Friends.

**Well Water Testing Program:** The Education presentation at our Town Hall on Thursday, May 27<sup>th</sup> from 10:30 AM to Noon was well attended by approximately 50 people.

**Recycling Center:** No Committee Members present. Rezabek updated the Board on the work day with the new Assistants and other matters.

**Fire EMS District Reports:**

Evansville Fire Department. John Marx provided the June 10, 2010 meeting notes

Brooklyn Fire Department – Chief Mortensen sent a letter to our Chair on May 26, 2010 stating they had been awarded a Regional Radio Grant from FEMA up to \$45,454.54. This will be matched 20% of \$11,363.64 from their funds to cover their share, for a total of \$56,818.18. To receive the grant, their governing municipalities have to be NIMS (National Incident Management System) compliant.

**NIMS Compliance (National Incident Management System):** Board requirements for compliance were reviewed by the Clerk. Green County Emergency Management states that in townships the Chair, 1<sup>st</sup>, 2<sup>nd</sup> Supervisors, Clerk and Treasurer should have NIMS 700 and ICS 100 and 200. The Chair has ICS 200 and NIMS 700, the rest do not have the required coursework. The Clerk will report to the Board at the July regular meeting the time needed to take the courses, and their availability on line or in a classroom. The Chair stated that the Town of Brooklyn Board will be NIMS compliant in 2010, and suggested the Board may want to meet at the Town Hall to take the courses and gain compliance.

**Liquor License Applications:** Franklin Grove has notified the Board via e-mail that her intention is to appear at the July meeting, as her business is not open at this date.

River Bends represented by Ron Miller appeared, but did not present a liquor license application. Statement by the Board that Mr. Miller is delinquent on his taxes, and until those are current, a license cannot be issued. Miller stated he is planning on investing in his place, but will not do so without a guarantee of a license. Miller acknowledged that he is delinquent on his taxes, and is working to become current. Miller stated that he intended to sue the Town, and each Board member individually for depriving him of his livelihood.

**Driveway, Field road Compliance issues (if any):** No report

**Cemeteries:** No report

**Review potential candidates for Planning Commission:** There are two candidates – Murphy and Carr. Motion by Belanus to nominate Melinda Carr for Barney Easterday's position. Second by

Rezabek. Motion carried unanimously.

**Planning Commission.** Chairman Kramer stated final approval for land division for Jerry Brewer. Survey provided to Board. Checked for Prime Land, Single Family Dwelling – all is in compliance. Motion by Davis to grant the split of 5.02 acres from Jerry Brewer to Dean Brewer. Second by Rezabek. Motion carried unanimously.

**Informational Items:** Rezabek reported a weed issue as our Weed Commission. Need to start process – parcel is on King Road. Clerk will prepare a certified letter on Wednesday, June 16<sup>th</sup> to the property owner. Rezabek also stated the Town logo to be updated with an American flag for use on our Town vehicles, website, etc. was sent to WI Dept of Administration, but she hasn't heard back yet. Davis noted Hometown Herald did not publish any follow up info on Liberty Pole Hill Park Memorial Day event, and the Herald is our Town's official newspaper. Clerk noted that the AIDS network will be biking for their 8<sup>th</sup> annual fund raiser on August 1<sup>st</sup> thru some of our Town Roads. Peace Methodist Church located on County Rd. C has merged with the Albany United Methodist Church – not certain if this will have an impact on the cemetery at Peace. Chair provided legal opinion on condominium issue in our Town.

**Adjournment:** *Motion by Davis to adjourn. Second by Rezabek. Motion carried. Adjourned at 9:40 PM*

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, July 12th, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

143. Call to order
144. Notice of meeting
145. Minutes of June 14th regular board meeting approvals
146. Pay bills
147. Treasurer's report and Clerk's reconciliation with CD's listed
148. Town Budget: Review 2010 budget to actual. Discussion / Possible Action
149. Road Report: Discussion / Possible Action
150. Road Inspectors: Brian Smith and John Davis, Jr. reappointment resolution.  
Discussion / Possible Action
151. Driveway, field road permits (if any). Franklin Grove driveway application. Joint Driveway agreements, if any. Discussion / Possible Action
152. Friends of Liberty Pole Hill Park: Discussion / Possible Action
153. Recycling Center: Recycling Center committee report. Discussion / Possible Action
154. Fire/EMS District Reports (if any) Discussion / Possible Action.
155. NIMS Compliance (National Incident Management System): Review of Board requirements for compliance. Discussion / Possible Action
156. Liquor License Application: Review application from Franklin Grove. Discussion / Possible Action
157. Town Logo: Update of current logo to include flag representing Liberty Pole Hill Park and other possible updates. Discussion / Possible Action
158. Weed Commissioner: Report on noxious weeds compliance issues. Discussion / Possible Action
159. Driveway, Field Road Compliance issues (if any)
160. Cemeteries: Discussion / Possible Action
161. Klitzman (Tim and Laurie) CSM in Section 22 on Elmer Rd approval request.  
Discussion / Possible Action
162. Planning Commission: A. Commission Report (non-action items). B. Land division – if any. C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
163. Informational (non-action) items, if any
164. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

**Roseann Meixelsperger, Town Clerk**

**TOWN OF BROOKLYN**

July 12, 2010 Meeting Minutes

Approved by the Town Board August 9, 2010

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, July 12, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Rezabek to approve the June 14 Regular Meeting minutes. Second by Davis. Motion carried unanimously.

**Bills.** Motion by Rezabek to approve/pay the bills as presented for \$17,836.36. Second by Davis. Motion carried unanimously.

**Treasurer's Report and Clerk's Reconciliation.**

Cash in Checking Account	\$102,952.22
Equipment Fund	11.00
Equipment Fund CD 11993	92,656.26
Smart Growth Fund	9,809.90
Brooklyn Fire Building Fund	16,696.00
Brooklyn Fire Building Fund CD 11994	70,000.00
Recycle Center Equipment	0.59
Recycle Center Equipment CD 11992	5,003.70

**Total** **\$297,129.67**

Motion by Davis to accept the Treasurer's Cash Summary and Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

**Town Budget:** Discussion and review by the Board with a focus on the highway segment of the budget to actual report.

**Road Report:** Crack filling and wedging (Green County work) is 50% complete. Bartelt has completed seal coating Glenway. Fahrner has been notified by Brian Smith, Town Patrolman, that the roads are ready for seal coating. Chair has lent a weed spraying equipment with a 20 foot hose to use on Town Roads, primarily using Round Up. Rezabek reminded Board that Organic Farm cannot be sprayed – Patrolman has letter that farm sends annually.

**Road Inspectors:** Motion by Rezabek to approve the resolution 7-12-10 to reappoint Brian Smith and John Davis, Jr. as Town Road Inspectors for a one year term. Second by Belanus. Note that John Davis, Jr. abstained from voting. Motion carried.

**Driveways, field road permits (if any):** Cathy Burgeweger of Franklin Grove requested a driveway permit with an ingress on County X and an egress on County C. As an older historical blacksmith shop, the prior driveway was on the Corner of X and C, which is no

longer allowed. Driveway will be moved further north on County X to comply with current requirements. Motion by Davis to grant Cathy Burgeweger a DCAF for the Attica business named Franklin Grove. Second by Rezabek. Motion carried.

**Friends of Liberty Pole Hill Park:** Meixelsperger reported Friends will meet on July 21<sup>st</sup> at the Brooklyn Family Restaurant at 5:30 pm to discuss story board, park sign, progress of Eagle project, and potential donation of Jug Prairie swing set from Larry Arndt, and other issues as arise. Board requests Clerk to check with insurance carrier on park recreational equipment liability issues, and report back to the Board in August.

**Recycling Center:** No Committee Members present.

**Fire EMS District Reports:** Evansville Fire Department. John Binversie reported that Chief Halvensleben will contact Water & Light regarding reduction of charges, as letter from EW&L is unclear as to criteria used. Numerous fire calls over the 4<sup>th</sup> of July Weekend in the City.

**NIMS Compliance (National Incident Management System):** Green County Emergency Management states that in townships the Chair, 1<sup>st</sup>, 2<sup>nd</sup> Supervisors, Clerk and Treasurer should have NIMS 700 and ICS 100 and 200. The Chair has ICS 200 and NIMS 700, the rest do not have the required coursework. The Board will hold a special meeting on Wednesday, July 21<sup>st</sup>, at 7 PM to begin training. Place to be determined.

**Liquor License Applications:** Franklin Grove has notified the Board via e-mail that her intention is to appear at the August meeting, as her business is not open at this date.

**Town Logo:** Alex Wahlberg, a local graphic artist, provided several drafts of revised Town Logo with the Liberty Pole Hill flag incorporated into the logo design. Supervisor Rezabek provided a concept of a flag in the background of the current town log. Board requested Wahlberg to revise one of the logo's they preferred and present it at the August board meeting for approval and adoption as our new Town Logo.

**Weed Commissioner:** Rezabek stated the former "Fish Farm" on Freidig Road took five (5) hours to mow, and the HWY 104 and King Road property took three (3) hours. Bills have been issued at \$140 per hour for the mechanical cut of the noxious weeds.

**Driveway, Field road Compliance issues (if any):** No report

**Cemeteries:** No report

**Klitzman (Tim and Laurie) CSM in Section 22 on Elmer Rd approval request:** Planning Commission approved the 8.78 acre land split of Kay Flood's property on Elmer Road at this evening's meeting per Chair Kramer. Board cautioned Klitzman that as they begin working on a driveway, they will have to go thru the process according to

our driveway ordinance. Chair Kramer stated the house would not be involving any prime land, and that they have signed the Single Family Dwelling statement. This is the first split of five (5) that Mrs. Flood would be allowed – all recommended to go. Property will be assigned a new parcel number when it's recorded. Motion by Davis to grant a split to Tim and Laurie Klitzman off of Kay Flood's

Farm on Elmer Road. Second by Rezabek. Motion carried.

**Planning Commission.** Chairman Kramer stated there was no further action for the Board this evening other than the Klitzman CSM which has been acted upon. Clerk issued the Oath of Office to new Planning Commission Member, Melinda Carr.

**Informational Items:** Clerk submitted changes to Brooklyn/Oregon Home Pages per Board and Committee members requests: Change Recycling Center open times to 8 AM, not 9AM; Note we're charging \$2/bag, not \$1.75; Remove phone #455-2045 from Recycling Center (former Employee #); and add Liberty Pole Hill Park to listings.

**Adjournment:** *Motion by Davis to adjourn. Second by Rezabek. Motion carried. Adjourned at 8:45 PM*

## **TOWN OF BROOKLYN**

July 21<sup>st</sup>, 2010 Special Meeting Minutes

Approved by the Town Board August 9, 2010

The special meeting of the Town Board of Supervisors was called to order at 7:00 PM on Wednesday, July 21<sup>st</sup>, 2010 at the Brooklyn EMS Building, W Main Street, Brooklyn WI. In attendance were Chairman Ted Belanus and Supervisor John Davis, Jr., Supervisor Cheryl Rezabek, Treasurer Amy Ross, and Clerk Roseann Meixelsperger.

The Clerk read the open meeting notice.

Training via distance learning of the Emergency Management Institute FEMA Course IS-00100.a "Introduction to the Incident Command System, ICS-100" was taken by all present

### **Adjournment**

Motion by Davis to adjourn at 9:00 PM. Second by Rezabek. Motion carried unanimously.

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, August 9th, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

165. Call to order
166. Notice of meeting
167. Minutes of July 12th regular and July 21<sup>st</sup> special board meeting approvals
168. Pay bills
169. Treasurer's report and Clerk's reconciliation
170. Town Budget: Review 2010 budget to actual. Discussion / Possible Action
171. Road Report: Elmer Rd ditch repair. Discussion / Possible Action
172. Driveway, field road permits (if any). Franklin Grove driveway application. Joint Driveway agreements, if any. Discussion / Possible Action
173. Friends of Liberty Pole Hill Park: Request of Friends to become a Town Parks Committee. Discussion / Possible Action
174. Liberty Pole Hill Park: Request of VFW sponsoring on orienteering course for the Boy Scouts to camp at the Park September 10<sup>th</sup> and 11<sup>th</sup>. Request to build a fire pit, then cover it back up, using their "Leave no Trace" policy from Richard Bergemann, SR Vice Commander, VFW Post 10272
175. Recycling Center: Recycling Center committee report. Discussion / Possible Action
176. Fire/EMS District Reports (if any) Discussion / Possible Action.
177. NIMS Compliance (National Incident Management System): Review of Board requirements for compliance and current status of training. Discussion / Possible Action
178. Liquor License Application: Review application from Franklin Grove for a liquor and beer license. Discussion / Possible Action
179. Town Logo: Update of current logo with updates requested at July board meeting of Alex Wahlberg. Discussion / Possible Action
180. Weed Commissioner: Report on noxious weeds compliance issues. Discussion / Possible Action
181. Online Data backup: Request from Clerk to consider WI Municipal Clerk Associations' recommendation of an online backup product for our Town's records that are currently on the Town's computer. Discussion / Possible Action
182. Driveway, Field Road Compliance issues (if any)
183. Cemeteries: Discussion / Possible Action
184. Planning Commission: A. Commission Report (non-action items). B. Land division – Delores Kamm. C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
185. Informational (non-action) items, if any
186. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

**Roseann Meixelsperger, Town Clerk**

**TOWN OF BROOKLYN**

August 9, 2010 Meeting Minutes

Approved by the Town Board September 13, 2010

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, August 9, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Rezabek to approve the July 12<sup>th</sup> Regular and July 21<sup>st</sup> Special Meeting minutes. Second by Davis. Motion carried unanimously.

**Bills.** Green County Highway Commission – Project Number 1343 – Benson Rd. – hold payment until work is redone in the amount of \$48,063.12. Motion by Davis to approve/pay the bills as presented for \$20,403.58. Second by Rezabek. Motion carried unanimously.

**Treasurer’s Report and Clerk’s Reconciliation.**

Cash in Checking Account	\$117,077.26
Equipment Fund	0.00 Account Closed
Equipment Fund CD 11993	92,667.26
Smart Growth Fund	9,811.71
Brooklyn Fire Building Fund	16,699.09
Brooklyn Fire Building Fund CD 11994	70,000.00
Recycle Center Equipment	0.00 Account Closed
Recycle Center Equipment CD 11992	5,004.29

**Total** **\$311,259.61**

Motion by Davis to accept the Treasurer’s Cash Summary and Clerk’s Reconciliation. Second by Rezabek. Motion carried unanimously.

**Town Budget:** Discussion and review by the Board with a focus on the highway segment of the budget to actual report.

**Road Report:** Elmer Road ditch repair. Chair provided photos taken by Town Patrolman of the farm runoff into the ditch requiring repair. Patrolman repaired what he could; Green County Highway Commission was called in to complete the repairs at a cost of approximately \$2,000.

**Driveways, field road permits (if any):** Cathy Burgweger of Franklin Grove stated that per Board request her driveway has been modified further north to comply with current requirements. Davis stated that he had inspected the road, and it is in compliance. Motion by Davis to grant Cathy Burgweger a DCAF for the Attica business Franklin Grove. Second by Rezabek. Motion carried unanimously.

**Friends of Liberty Pole Hill Park:** Patti Westphal asked the Friends be considered as a Park Committee. The larger group of Friends of Liberty Pole will continue fundraising – next project is another raffle. Would like to use the grant money that the Town received from Alliant Energy Foundation to pour a slab for the Park Pavilion. Euchre parties will continue on the second Saturday of

each month. The Committee will propose a budget that does not include the electric bill until after the first year payment commitment by the Friends. Grants will continue to be applied for by the Friends. Jim Scrivner cautioned the group on the Open Meeting laws, publishing agendas, etc. Cheryl Rezabek requested a mission statement from the group. Discussion ensued - Cheryl questioned if an official Town Committee can conduct fund raisers? Research into these questions is needed. Chair will agenda for next time the use of the Town Hall for euchre parties at no charge, and to continue the discussion with more information.

**Request to use Liberty Pole Hill Park by VFW sponsoring Boy Scouts:** Rich Bergeman not present. No action taken.

**Recycling Center:** Jim Scrivner presented six month numbers with comparisons to 2008 and 2009 – which are favorable.

Belanus reviewed the Recycling Committee's report, and the Board stated they are in favor of the recommendations therein. A handout will be given to all parties this weekend at the Recycling Center with the new e-waste information, and a sign will be posted. Scrivner all stated the Committee intends to put up a privacy fence with the Recycling Assistant's help. Motion by Rezabek to adopt the recommendation from the Recycling committee to collect and charge for electronic waste that is no longer allowed in the land fill @ \$0.50/pound or a minimum charge of \$1 and all three of their recommendations. Committee is authorized to purchase any equipment needed to implement this policy. Second by Davis. Motion carried.

Two resolutions will need to be revised to incorporate the e-waste policies. Motion by Belanus to adopt amendments to Resolution 020810B. Second by Rezabek. Motion carried.

Motion by Belanus to adopt amendments to Resolution 020810C. Second by Davis. Motion carried.

**Fire EMS District Reports:** No reports

**NIMS Compliance (National Incident Management System):** The Board completed and each member successfully passed the NIMS 100.e course that was held on Wednesday, July 21<sup>st</sup> at the Brooklyn Fire Station. Next training will be on 9/21 at the Brooklyn Fire Station at 6:30 pm. Special meeting notice required.

**Liquor License Applications:** Board reviewed proof of successful completion of the Responsible Beverage Service Course Completion Certificate. Treasurer verified that all taxes are current. Motion by Belanus to award the liquor license and beer license to Franklin Grove Etc. LLC and Operator's license for Cathlene C. Burgweger. Second by Davis. Motion carried.

**Town Logo:** Alex Wahlberg updated the logo from last months' meeting request. Alex presented several samples. Alex will provide the electronic formats of the selected logos to Rezabek for use on the web site, letterhead, future town sign, town vehicles, and other uses as appropriate. Chair thanked Wahlberg for his work on the new Town Logo. Motion by Davis to accept the log as the official Town of Brooklyn logo. Second by Rezabek. Motion carried unanimously.

**Weed Commissioner:** Rezabek stated we need to research the Owner of property on HWY 104 and King Road as the owner on record billed called the Clerk claiming they no longer have title to the property. Clerk is directed to research the owner and send out a new bill. Rezabek will give a

presentation on Wednesday, 8/25<sup>th</sup>, at 7:30 pm at the Justice Center for WI Towns Association.

**Online Data Backup:** Clerk provided an article from the WI Municipal Clerks Association that recommended this backup program. Motion by Belanus to pay \$55 annually for the Carbonite backup program. Second by Davis. Motion carried unanimously.

**Driveway, Field road Compliance issues (if any):** No report

**Cemeteries:** No report

**Planning Commission.** Chairman Kramer stated final approval for land division for Dolores Kamm in Section 5 was given tonight. Survey provided to Board. Will include all of the buildings – Mrs. Kamm is not selling the property; she is setting up the property for her heirs. Checked for Prime Land, Single Family Dwelling – all is in compliance. Mrs. Kamm paid \$200 for the split to the Treasurer. Motion by Davis to grant split of 8.03 acres to Dolores Kamm on Mortensen Rd. Second by Rezabek. Motion carried unanimously.

**Informational Items:** Treasurer reported that she received a notice from Green County the dog licensing will be assumed by our Treasurer for the remainder of the year.

**Adjournment:** *Motion by Davis to adjourn. Second by Rezabek. Motion carried. Adjourned at 9:15 PM*

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, September 13th, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

187. Call to order
188. Notice of meeting
189. Minutes of August 9th regular meeting approval
190. Pay bills – Note: County roadwork still not complete
191. Treasurer’s report and Clerk’s reconciliation
192. Town Budget: Review 2010 budget to actual. Discussion / Possible Action
193. Road Report: Road car counts. County Road Work not complete. Discussion / Possible Action
194. Driveway, field road permits (if any). Joint Driveway agreements, if any. Discussion / Possible Action
195. Friends of Liberty Pole Hill Park: Request of Friends for pavilion site selection for concrete pouring to accommodate a 20x30 pavilion. Request of friends to waive the Town Hall rental fee for the 2<sup>nd</sup> Saturday of each month September thru April 2011 Euchre fund raising card parties. Swing set donation from Larry Arndt for the Park. Discussion / Possible Action
196. Recycling Center: Recycling Center committee report. Discussion / Possible Action
197. Fire/EMS District Reports (if any) Discussion / Possible Action.
198. NIMS Compliance (National Incident Management System): Review of Board requirements for compliance and current status of training. Discussion / Possible Action
199. Liquor License Application: Review application from Franklin Grove an operator’s license for Reggie Wisdom. Discussion / Possible Action
200. Weed Commissioner: Report on noxious weeds compliance issues. Discussion / Possible Action
201. Driveway, Field Road Compliance issues (if any)
202. Cemeteries: Discussion / Possible Action
203. Planning Commission: A. Commission Report (non-action items). B. Land division – if any C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
204. Informational (non-action) items, if any. Lay out upcoming budget meetings for October and November special meetings. Third Monday in November (11/15) is the date mandated by state statutes for the budget hearing and the town levy and transportation expenditures.
205. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the “tentative” agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

**Roseann Meixelsperger, Town Clerk**

**TOWN OF BROOKLYN**

September 13, 2010 Meeting Minutes

Approved by the Town Board October 11 2010

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, September 13, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Rezabek to approve the August 9th regular meeting minutes. Second by Davis. Motion carried unanimously.

**Bills.** Green County Highway Commission – Only a partial payment of \$20,000 for the roadwork is approved. Motion by Davis to approve/pay the bills as presented for \$93,446.71. Second by Rezabek. Motion carried unanimously.

**Treasurer’s Report and Clerk’s Reconciliation.**

Cash in Checking Account	\$210,927.97
Equipment Fund CD 11993	92,667.26
Smart Growth Fund	9,813.56
Brooklyn Fire Building Fund	16,702.23
Brooklyn Fire Building Fund CD 11994	70,000.00
Recycle Center Equipment CD 11992	5,004.29

**Total** **\$405,115.31**

Motion by Davis to accept the Treasurer’s Cash Summary and Clerk’s Reconciliation. Second by Rezabek. Motion carried unanimously.

**Town Budget:** Discussion and review by the Board with a focus on the highway segment of the budget to actual report.

**Road Report:** Car counts: 800 – 1,000 cars per day on Amidon Road. 200 cars per day on Yarwood and King Road. Damage: obscene writing and sign post cutting on Sandy Hook Road. Wind storms knocked a number of trees down that have been cleared by our Town Patrolman.

**Driveways, field road permits (if any):** None

**Friends of Liberty Pole Hill Park:** Patti Westphal and Alex Wahlberg were present. Alex presented a proposed park sign design that incorporates the new town logo. Patti stated the Friends are getting a stone worker to use fieldstone on the posts and to build up an enclosure. The sign dimensions are 3-1/2’ high x 9’ wide. It would be placed to be viewed from HWY 92 and Amidon Roads.

Park Pavilion site plans were provided to the Board for review. Discussion of site near trees by the old roadbed to keep it as level as possible for handicapped accessibility and shaded. Friends contacted Building Inspector and were advised no permit to pour the 24 x 32 concrete pad was needed. Board requested Friends contact Green County Zoning to

confirm there are no County permits needed prior to pouring the pad. Motion by Davis to approve the site selection for the 24 x 32 cement pad for a future park pavilion on Liberty Pole Hill east of the flag

pole. Second by Rezabek. Motion carried unanimously.

Friends are conducting a \$1,000 cash raffle, sponsored by Brooklyn Sportsman's Club who has a raffle license.

Friends request Board to waive hall rental fee as the Hall is being used for the euchre parties, and all proceeds are being turned over to the Town for Park purposes. Patti presented \$300 in cash to the Town Treasurer from these card parties. Motion by Davis to waive hall rental fees for the second Saturday of each month from September thru April 2011 for Liberty Pole Hill Park fund raising purposes. Second by Rezabek. Motion carried unanimously.

Swing set donation by Larry Arndt of the original Jug Prairie School swing set. Seats will be updated from wood to vinyl. Insurance carrier has been contacted and stated the Park is covered by our current insurance. Their main concern on liability is park slides, which are not planned for the park. Motion by Davis to accept the donated swing set from Larry Arndt modified to comply with our insurance liability. Second by Rezabek. Motion carried unanimously.

**Recycling Center:** Last weekend was a working weekend with the Town's Recycling Assistant's and Committee members. Light bulbs were packed, and the Committee will talk with Veolia about recycling agreement on the bulbs and similar waste.

**Fire EMS District Reports:** John Binversie reported on Evansville Fire. Department has submitted a DNR \$10,000 50/50 grant for new gear and supplies. Storm water and drainage charge that had been in dispute was reduced by \$500. Various events are planned – children's smoke training, spaghetti dinner. Funds will go towards purchasing a thermal camera.

Belleville Fire will have their annual meeting on September 27<sup>th</sup> at Borland's 7 PM. Will agenda as a special meeting for the Board to attend.

**NIMS Compliance (National Incident Management System):** Next training for course NIMS 200 will be on 9/21 at the Brooklyn Fire Station at 6:30 pm. Special meeting notice required.

**Liquor License Applications:** No action taken as applicant for the Operator's License did not appear.

**Weed Commissioner:** Rezabek stated there are no new issues.

**Driveway, Field road Compliance issues (if any):** No report

**Cemeteries:** No report

**Planning Commission.** Chairman Kramer stated the Commission has been working on the Woodland ordinance/resolution. The Commission also reviewed the Use Value Assessment of Farm Land and will keep the binder here at the Town Hall for reference.

**Informational Items:** Working budget meetings are scheduled for October 12<sup>th</sup> at 6:30 PM and October 26<sup>th</sup> at 6:30 PM. The Budget 2011 hearing will be November 15<sup>th</sup> at 7:00 PM, followed by the Town meeting of the Electors to accept the levy and adopt the highway expenditures, followed by a Town Board meeting to adopt the 2011 budget. Levy limit worksheet from the Department of Revenue should be available in early October.

***Adjournment: Motion by Rezabek to adjourn. Second by Davis. Motion carried. Adjourned at 8:50 PM***

**TOWN OF BROOKLYN  
NOTICE OF SPECIAL TOWN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, September 21st 2010 at the Brooklyn Town Hall, 400 West Main Street, Brooklyn WI 53521 at 6:30 p.m. to discuss and act on the following:

This special meeting is being conducted for a National Incident Management training session.

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.*

*Roseann Meixelsperger, Town Clerk*

*Posted: 09/14/10*

***Revised Place of Meeting and reposted: 09/20/10***

## **TOWN OF BROOKLYN**

September 21, 2010 Special Meeting Minutes  
Not Yet Approved by the Town Board

The special meeting of the Town Board of Supervisors was called to order at 6:00 P.M. on Tuesday, September 21st, 2010 at the Brooklyn Town Hall for NIMS (National Incident Management Training). In attendance were Supervisor Cheryl Rezabek and Treasurer Amy Ross. Absent were Chairman Ted Belanus, Supervisor John Davis, Jr. and Clerk Roseann Meixelsperger. Supervisor Rezabek read the open meeting notice.

NIMS 200 training on-line was successfully completed by those present. There were no actionable items on the agenda, and no action other than training was taken.

### **Adjournment**

Training adjourned at approximately 8:30 P.M.

***NOTE: QUORUM NOT PRESENT – MINUTES NOT REQUIRED***

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, September 27th, 2010 at 7:00 PM at Borland's in Belleville WI 53508 to discuss and act on the following:

- 206. Call to order
- 207. Notice of meeting
- 208. 2011 Belleville Fire Department Budget review and approval. Discussion / Possible Action
- 209. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.*

**Roseann Meixelsperger, Town Clerk**

**Posted: 09/14/10**

## **TOWN OF BROOKLYN**

September 27, 2010 Special Meeting Minutes

Approved by the Town Board November 8, 2010

The special meeting of the Town Board of Supervisors was called to order at 8:00 P.M. on Monday, September 27th, 2010 at Borland's in Belleville WI 53508 to discuss and act on the Belleville Fire 2011 budget review and approval.

In attendance were Chairman Ted Belanus and Supervisor John Davis, Jr. Absent were Supervisor Cheryl Rezabek, Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Chair read the open meeting notice.

Discussion on Belleville Fire Brooklyn Town portion of the levy. Motion by Davis to accept the 2011 Belleville Fire budget. Second by Belanus. Roll call vote taken – two ayes. Motion carried unanimously.

### **Adjournment**

Motion by Davis to adjourn. Second by Belanus. Motion carried unanimously.  
*Meeting adjourned.*

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, October 11th, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

210. Call to order
211. Notice of meeting
212. Minutes of September 13th regular meeting approval
213. Pay bills
214. Treasurer's report and Clerk's reconciliation
215. Town Budget: Review 2010 budget to actual. Discussion / Possible Action
216. Road Report: Discussion / Possible Action
217. Driveway, field road permits (if any). Joint Driveway agreements, if any.  
Discussion / Possible Action
218. Friends of Liberty Pole Hill Park: Update on current fund raising and community activities. Discussion / Possible Action
219. Recycling Center: Recycling Center committee report. Discussion / Possible Action
220. Fire/EMS District Reports (if any) Discussion / Possible Action.
221. NIMS Compliance (National Incident Management System): Review of Board current status of training. Discussion / Possible Action
222. Liquor License Application: Review application from Franklin Grove an operator's license for Reggie Wisdom. Discussion / Possible Action
223. Clerk and Treasurer change from elected to appointed positions: Review of requirements to change these positions to appointed positions. Discussion / Possible Action
224. Driveway, Field Road Compliance issues (if any)
225. Cemeteries: Discussion / Possible Action
226. Planning Commission: A. Commission Report (non-action items). B. Land division – if any C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
227. Informational (non-action) items, if any. Discuss upcoming budget meetings for October on 10/12 and 10/26 and November 15<sup>th</sup> budget hearing and meeting of Town Electors to set levy and highway expenditures special meetings.
228. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

**Roseann Meixelsperger, Town Clerk**

## TOWN OF BROOKLYN

October 11, 2010 Regular Meeting Minutes

Approved by the Town Board November 8, 2010

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, October 11, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Davis to approve the September 13th regular meeting minutes. Second by Rezabek. Motion carried unanimously.

**Bills.** Motion by Davis to pay the bills for October as revised by holding back \$20,000 to Green County Highway Commission for revised total bills paid in the amount of \$64,624.90. Second by Rezabek. Motion carried unanimously.

### Treasurer's Report and Clerk's Reconciliation

Checking account	\$210,827.31
Equipment fund	\$ 0.00 Account Closed
Equipment Fund CD 11993	\$ 92,667.26
Smart Growth Fund	\$ 9,815.40
Brooklyn Fire Building Fund	\$ 16,705.35
Brooklyn Fire Building Fund CD 11994	\$ 70,000.00
Recycle Center Equipment	\$ 0.00 Closed
Recycle Center Equipment CD	\$ 5,004.29
Total	\$315,019.61

Motion by Davis to accept the Treasurer's Cash Summary and Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

**Town Budget:** Discussion and review by the Board with a focus on the highway segment of the budget to actual report.

**Road Report:** Trees down. This weekend several sign posts were spray painted. Town residents are asked to be aware of this activity and alert the authorities if this type of activity is observed. Car counts are requested on Trow Rd.

**Driveways, field road permits (if any):** None

**Friends of Liberty Pole Hill Park:** Roseann Meixelsperger submitted \$72 from the Saturday night euchre card party and reported fund raising is going well. Thanks to the Board for the use of the Town Hall.

**Recycling Center:** No report

**Fire EMS District Reports:** No report

**NIMS Compliance (National Incident Management System):** Course 200 was taken on September 21st by Cheryl Rezabek and Amy Ross. Ross has passed her test. Rezabek, Davis, and Meixelsperger need to take the NIMS 200 test and pass it.

**Liquor License Application:** Clerk stated that all Operator License requirements have been met by Reginna Wisdom for her license at Franklin Grove. Motion by Rezabek to approve the Operator's license for Reginna Wisdom 2010-05 for the period ending June 30, 2011. Second by Davis. Motion carried unanimously.

**Clerk and Treasurer Change from elected to appointed position.** Board requests the Clerk and Treasurer to submit a brief summary of their duties and a rough estimate of the time that is required to accomplish the duties. Ads will be placed for both positions. Nomination papers need to be submitted in January, 2011. Forms are available via a link in our web site or by calling the Town Hall and requesting the forms. Review salary change statutes.

**Driveway, Field road Compliance issues (if any):** No report

**Cemeteries:** No report

**Planning Commission.** Shirley Davis stated the Commission had a presentation this evening by David Hall on Forest Management Guidelines in preparation of the Woodland preservation ordinance.

**Informational Items:** Look at Election Worker pay. Budget Meeting – Need to know what County Road Dept owes us for TRIP, Bridge, and Matching Funds. Go into detail on Clerk Treasurer Positions. Bring in benefit rates for 2011. Bring in details on highway expenditures to date.

**Adjournment:** Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously.

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, October 12th, 2009 at 7:00 PM at the Belleville EMS Building located at 480 River Street, Belleville WI 53508 to discuss and act on the following:

- 229. Call to order
- 230. Notice of meeting
- 231. 2011 Belleville EMS Department Budget review and approval. Discussion / Possible Action
- 232. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.*

**Roseann Meixelsperger**, Town Clerk

**Posted: 09/30/10**

**TOWN OF BROOKLYN**

October 12, 2010 Special Meeting Minutes

Approved by the Town Board November 8, 2010

The special meeting of the Town Board of Supervisors was called to order at 9:00 PM on Tuesday, October 12, 2010 at the Belleville EMS Building in Belleville WI. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek, John Davis, Jr. and Clerk Roseann Meixelsperger. Absent was Treasurer Amy Ross. The Chair read the open meeting notice.

Discussion on Belleville EMS Brooklyn Town portion of the levy. Motion by Davis to accept the 2011 Belleville EMS Budget. Second by Rezabek. Roll call vote on Belleville EMS 2011 Budget. Three ayes. Motion Carried unanimously.

**Adjournment Motion** by Davis to adjourn. Second by Rezabek. Motion carried unanimously. Meeting adjourned.

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, October 26th, 2010 at 6:30 PM at the Town Hall to discuss and act on the following:

- 233. Call to order
- 234. Notice of meeting
- 235. Minutes of October 12, 2010 Special budget working session Meeting approval
- 236. 2010/2011 Budget working session Discussion / Possible Action
- 237. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.*

**Roseann Meixelsperger**, Town Clerk

**Posted: 09/14/10**

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, October 26th, 2010 at 6:30 PM at the Town Hall to discuss and act on the following:

- 238. Call to order
- 239. Notice of meeting
- 240. Minutes of October 12, 2010 Special budget working session Meeting approval
- 241. 2010/2011 Budget working session Discussion / Possible Action
- 242. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.*

**Roseann Meixelsperger, Town Clerk**

**Posted: 09/14/10TOWN OF BROOKLYN**

**NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Tuesday, October 26th, 2010 at 6:30 PM at the Town Hall to discuss and act on the following:

- 243. Call to order
- 244. Notice of meeting
- 245. Minutes of October 12, 2010 Special budget working session Meeting approval
- 246. 2010/2011 Budget working session Discussion / Possible Action
- 247. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items.*

**Roseann Meixelsperger, Town Clerk**

**Posted: 09/14/10**

**TOWN OF BROOKLYN**

October 26, 2010 Special Meeting Minutes

Approved by the Town Board November 8, 2010

The special meeting of the Town Board of Supervisors was called to order at 6:30 PM on Tuesday, October 26th, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., and Clerk Roseann Meixelsperger. Absent was Treasurer Amy Ross. The Chair read the open meeting notice.

Budget working session commenced for fiscal 2011.

**Adjournment Motion** by Rezabek to adjourn. Second by Davis. Motion carried unanimously. Meeting adjourned.

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, November 8th, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

248. Call to order
249. Notice of meeting
250. Minutes of October 11th regular meeting, and September 21<sup>st</sup>, September 27<sup>th</sup>, October 12<sup>th</sup> and 26<sup>th</sup> special meeting approvals
251. Pay bills
252. Treasurer's report and Clerk's reconciliation
253. Town Budget: Review 2010 budget to actual. Discussion / Possible Action
254. Road Report: Discussion / Possible Action
255. Driveway, field road permits (if any). Joint Driveway agreements, if any. Discussion / Possible Action
256. Friends of Liberty Pole Hill Park: Discussion / Possible Action
257. Recycling Center: Recycling Center committee report. Discussion / Possible Action
258. Fire/EMS District Reports (if any) Discussion / Possible Action.
259. Evansville Emergency Ambulance Service Contract: Review of 2011 intergovernmental emergency ambulance service contract with charge of \$20 per resident. Discussion / Possible Action
260. NIMS Compliance (National Incident Management System): Review of Board current status of training. Discussion / Possible Action
261. Clerk resignation and status of temporary replacement prior to April 2011 election. Discussion / Possible Action
262. Green County Treasurer agreement to collect property taxes. Discussion / Possible Action
263. Dog License Fee – Consider increase in current fees from \$4/neutered or spayed dog and \$9/unneutered or unsprayed dog. Discussion / Possible Action
264. Driveway, Field Road Compliance issues (if any)
265. Cemeteries: Discussion / Possible Action
266. Planning Commission: A. Commission Report (non-action items). B. Land division – if any C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
267. Informational (non-action) items, if any. Discuss November 15<sup>th</sup> budget hearing and meeting of Town Electors to set levy and highway expenditures special meetings.
268. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

**Roseann Meixelsperger, Town Clerk**

## TOWN OF BROOKLYN

November 8th, 2010 Regular Meeting Minutes  
Not Yet Approved by the Town Board

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, November 8th, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., and Treasurer Amy Ross. Absent was Clerk Roseann Meixelsperger. The Treasurer read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Correction of October 11<sup>th</sup> minutes in Road Report to change car counts request from Horan Rd to Trow Rd. Motion by Davis to approve the corrected October 11<sup>th</sup> regular meeting, and the September 27<sup>th</sup>, October 12<sup>th</sup> and October 26<sup>th</sup> special meeting minutes. Second by Rezabek. Motion carried unanimously.

**Bills.** Motion by Davis to pay the bills for November in the amount of \$30,018.66. Second by Rezabek. Motion carried unanimously.

### Treasurer's Report and Clerk's Reconciliation

Checking account	\$100,310.91
Equipment Fund CD 11993	\$ 92,667.26
Smart Growth Fund	\$ 9,817.25
Brooklyn Fire Building Fund	\$ 16,708.49
Brooklyn Fire Building Fund CD 11994	\$ 70,000.00
Recycle Center Equipment CD	\$ 5,004.29
Total	\$294,508.20

Motion by Davis to accept the Treasurer's Cash Summary and Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

**Town Budget:** Discussion and review by the Board with a focus on the highway segment of the budget to actual report.

**Road Report:** No report

**Driveways, field road permits (if any):** Town Patrolman submitted Driveway permit and site review checklist indicating "totally complete" for Dean and Michelle Brewer of N7798 Kelly Road. Motion by Davis to accept the Brewer driveway as totally complete and to refund the \$1,500 driveway deposit to the Brewers'. Second by Rezabek. Motion carried.

**Friends of Liberty Pole Hill Park:** No report

**Recycling Center:** No report

**Fire EMS District Reports:** Evansville Fire – John Binversie reported that there were no fire call appeals. DNR Grant was approved for \$4,000 for use on equipment purchases. Spaghetti Dinner fund raiser had excellent attendance. Fire Fighter calendar distribution went well, with people still sending in checks. Question on not receiving budget payment from Brooklyn Township. Invoice copies provided.

**Evansville Emergency Ambulance Service Contract with charge of \$20 per resident:** Board reviewed contract. Motion by Rezabek to approve the Evansville Emergency Ambulance Service 2011 Contract at \$20 charge per resident. Second by Davis. Motion carried.

**NIMS Compliance (National Incident Management System):** Discussion on status of training.

**Clerk resignation and status of temporary replacement prior to April 2011 election:** Board reviewed the Clerks' resignation letter and summary of duties that included an estimate of the time that is required to accomplish the duties. Discussion of current applications based on the Help Wanted Ads and postings. Board will notice a separate closed session to conduct Acting Clerk interviews on December 13<sup>th</sup> at 7 PM here at the Town Hall prior to the regular monthly meeting.

**Green County Treasurer agreement to collect property taxes.** Amy Ross, Treasurer, presented the agreement. Cost is \$0.85 per collected parcel for a period of one year beginning November 15, 2010 and ending November 14, 2011. Taxpayers will be notified in December and January by the County of this new process once accepted and effective. Ross also stated that the Tax Bond for the Treasurer will not be renewed if Green County performs the tax collection services.

Motion by Rezabek to accept the Green County Treasurer agreement to collect property taxes for a term of one year. Second by Davis. Motion carried.

**Dog License Fee:** Amy Ross, Treasurer, stated our current fees are \$4/neutered or spayed dog and \$9/unneutered or unspayed dog. Suggests increasing fees to \$6 and \$11 respectively. Board directs Clerk to agenda this item in December with a resolution to increase the dog licensing fee to \$6/neutered or spayed dog and \$11/unneutered or unspayed dog.

**Driveway, Field road Compliance issues (if any):** No report

**Cemeteries:** No report

**Planning Commission:** Chairman Kramer stated there were no new updates for the Board.

**Informational Items:** No report

**Adjournment:** Motion by Davis to adjourn. Second by Rezabek. Motion carried unanimously.

## **TOWN OF BROOKLYN**

November 15, 2010 Public Hearing on the Proposed 2011 Budget  
Not Yet Approved by the Town Board

### **PUBLIC HEARING**

The Public Hearing on the Proposed 2011 Budget was called to order at 7:00 PM on Monday, November 15, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisor John Davis, Jr. and Cheryl Rezabek, Clerk Roseann Meixelsperger and Citizen Robert Strous, Jr... The Clerk read the open meeting notice.

2011 Public Budget Hearing Chair Belanus detailed the revenues and expenses for the fiscal year 2010 budget and estimated year-end actual. Key Revenue points: Budget continues to utilize the carryover from the prior year. The levy has been stated in compliance with the WI Department of Revenue allowed in the amount of 344,374.

Board felt that in tight times it wasn't proper to raise it any more than exactly needed, in the amount of \$344,374, a 3.4% increase from 2010.

On the expense side, Highway budget in 2010 was set at \$318,200. We are projecting expenses of \$341,790, and requesting a cap of \$350,000 to allow for any unplanned expenses that may be required or additional salt, should the weather be severe. Davis stated that dependent upon the weather, we may not need as much snow plowing and salting, but that remains to be seen. Davis also commented that the 1996 plow truck has been on service for 16 years now. The Town has a set aside fund when they need to replace the truck. The Board in 2009 did not set aside \$17,000 into the equipment set aside fund, which results in 2010 setting aside \$34,000. In 2011, project a set aside of \$17,000 in 2010 in the Equipment Fund.

The Recycling Center and Public Safety (Fire and EMS) is mainly level to last year, no major changes projected.

General Government expenses have gone down – most categories here were trimmed.

Public budget hearing adjourned by Chair Belanus at 7:30 pm

### **SPECIAL TOWN MEETING OF THE ELECTORS**

Motion by Strous to approve the total 2011 highway expenditures in the amount of \$341,790 with a cap of \$350,000. Second by Meixelsperger. Motion carried unanimously.

Motion by Strous to approve the 2010 Town Tax Levy in the amount of \$344,374. Second by Meixelsperger. Motion carried unanimously.

Meeting adjourned by Chair Belanus at 7:35 pm

### **OPEN MEETING OF THE TOWN BOARD TO ADOPT THE 2011 BUDGET**

Motion by Rezabek to adopt the 2011 budget general levy at \$344,374, total highway budget in the amount of \$344,374, with a total budget of \$555,390. Additional motion by Rezabek to adopt the cap of \$350,000 for the highway budget. Second by Davis.

Roll call vote: Rezabek Aye

Belanus Aye

Davis Aye

Motion to adjourn by Rezabek. Second by Davis. Meeting adjourned at 7:40 pm

**TOWN OF BROOKLYN  
NOTICE OF SPECIAL OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in closed session on Monday, December 13th, 2010 at 7:00 PM at the Town Hall to discuss and act on the following:

- 269. Call to order
- 270. Notice of meeting
- 271. Closed Session per Wis. Stat. Sec. 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation date of any public employee or candidate over which the Board has jurisdiction or exercises responsibility including, but not limited to Clerk position.
- 272. Reconvene to open session.
- 273. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

**Roseann Meixelsperger, Town Clerk**

**TOWN OF BROOKLYN**

December 13, 2010 Closed Meeting Minutes

Approved by the Town Board January 10<sup>th</sup>, 2011

The special meeting of the Town Board of Supervisors was called to order at 7:00 PM on Monday, December 13, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisor Cheryl Rezabek, Treasurer Amy Ross, and Clerk Roseann Meixelsperger. Absent was Supervisor John Davis, Jr. The Clerk read the open meeting notice.

**Closed Session.** Motion by Belanus to enter Closed Session per Wis. Stat. Sec. 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee or candidate over which the Board has jurisdiction or exercises responsibility including, but not limited to, Clerk position. Second by Rezabek. Clerk and Treasurer were asked to leave the meeting. Candidate Melinda Carr remained for the Acting Clerk position interview.

**Reconvene to Open Session.** Motion by Belanus to reconvene to open session. Second by Rezabek. Roll call vote two ayes, zero nays. Motion carried. Belanus stated the action taken was to accept the candidate for Acting Clerk, Melinda Carr.

**Adjournment: Motion by Rezabek to adjourn. Second by Belanus. Motion carried.**  
**Adjourned at 7:29 PM**

**TOWN OF BROOKLYN  
NOTICE OF OPEN MEETING**

Notice is hereby given that the Town Board of Supervisors of the Town of Brooklyn, Green County, WI will meet in open session on Monday, December 13th, 2010 at 7:30 PM at the Town Hall to discuss and act on the following:

- 274. Call to order
- 275. Notice of meeting
- 276. Minutes of November 8<sup>th</sup> regular meeting approval.
- 277. Pay bills
- 278. Treasurer's report and Clerk's reconciliation
- 279. Town Budget: Review 2010 budget to actual. Discussion / Possible Action
- 280. Road Report: Discussion / Possible Action
- 281. Driveway, field road permits (if any). Joint Driveway agreements, if any.  
Discussion / Possible Action
- 282. Friends of Liberty Pole Hill Park: Discussion / Possible Action
- 283. Recycling Center: Recycling Center committee report. Review of Waste Management's public records request on Town's current refuse removal and recycling agreement. Discussion / Possible Action
- 284. Gardiner Appraisal Service assessor agreement: Review proposed agreement for fiscal 2011. Discussion / Possible Action
- 285. American Red Cross Shelter Agreement: Review proposed agreement to provide the Town Hall as an emergency shelter area on a temporary basis. Discussion / Possible Action
- 286. Fire/EMS District Reports (if any) Discussion / Possible Action.
- 287. Transfer of funds: Per 2010 budget, transfer \$15,000 from the Fire Fund into the General Fund. Transfer \$5,000 from the General Fund into the Recycling Tractor Set Aside Fund. Transfer \$34,000 from the General Fund into the Capital Equipment Replacement Fund.
- 288. NIMS Compliance (National Incident Management System): Review of Board current status of training. Discussion / Possible Action
- 289. Acting Clerk appointment until the Spring, April 5, 2011 election. Appoint an Acting Clerk to perform Clerk duties until the Spring, April 5<sup>th</sup> 2011 election and newly elected Clerk assumption of Clerk duties. After appointment, swear in new Acting Clerk.  
Discussion / Action
- 290. Dog License Fee: Resolution to increase current dog license fees from \$4/neutered or spayed dog and \$9/unneutered or unspayed dog to \$6/neutered or spayed dog and \$11/unneutered or unspayed dog. Discussion / Action
- 291. Town Logo: Consider modified logo for documents per logo designer submission, Alex Wahlberg. Discussion / Possible Action
- 292. Driveway, Field Road Compliance issues (if any)
- 293. Cemeteries: Discussion / Possible Action
- 294. Planning Commission: A. Commission Report (non-action items). B. Land division – if any C. Single Family Dwelling Policy Statements – if any. D. Prime Land Preservation Approval Applications – if any. Discussion / Possible Action
- 295. Informational (non-action) items, if any.
- 296. Adjournment

**Note:** *Public comments may be taken, but will be limited to 5 minutes. No action will be taken on non-agenda items. What is printed in the newspaper is the "tentative" agenda and the final agenda will appear at the three posting places at least 24 hours prior to the meeting. Town of Brooklyn official posting places are: Brooklyn Town Hall, Brooklyn Recycling Center, and the Attica Garage.*

**Roseann Meixelsperger, Town Clerk**

**TOWN OF BROOKLYN**

December 13, 2010 Meeting Minutes

Approved by the Town Board January 10<sup>th</sup>, 2011

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, December 13, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisor Cheryl Rezabek, Treasurer Amy Ross, and Clerk Roseann Meixelsperger. Absent was Supervisor John Davis, Jr. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Rezabek to approve the November 8th regular meeting minutes. Second by Belanus. Motion carried unanimously.

**Bills.** Motion by Rezabek to pay the bills for December for total bills paid in the amount of \$33,711.24. Second by Belanus. Motion carried unanimously.

**Treasurer’s Report and Clerk’s Reconciliation.**

Checking account	\$100,591.94
Equipment Fund CD 11993	\$ 92,667.26
Smart Growth Fund	\$ 9,819.03
Brooklyn Fire Building Fund	\$ 16,711.53
Brooklyn Fire Building Fund CD 11994	\$ 70,000.00
Recycle Center Equipment CD	\$ 5,004.29

**Total** **\$294,794.05**

Motion by Rezabek to accept the Treasurer’s Cash Summary and Clerk’s Reconciliation. Second by Belanus. Motion carried unanimously.

**Town Budget:** Discussion and review by the Board with a focus on the highway segment of the budget to actual report.

**Road Report:** Snow blizzard. New truck transmission and linkage is shot. The Oshkosh the hydraulic cylinder broke on the wing plow. Can now use only the V-blade. Will have the cylinder welded as soon as possible.

**Driveways, field road permits (if any):** Field road permit requested, County permit attached, culvert will be 30-35’ x 18” with metal end walls. County HWY X, about a mile down from Behnke Rd, where there is an easement on the Lewis/Tosman line. Motion by Rezabek to approve a field road access for the DNR to be given access off of County HWY X. No fee is to be charged. Second by Belanus. Motion carried.

**Friends of Liberty Pole Hill Park:** Cash raffle is sponsored by the Sportsman’s Club, not the Town of Brooklyn.

**Recycling Center:** Jim Scrivner provided the 2010 Recycling Center Action Plan/To Do List. #12 Used oil filters & absorbent – state law changes 1/1/10 and it will no longer be acceptable to place these items in the trash. Info Insert on Electronic waste and confidentiality of information will be provided to all citizens with their property bills. An

Info handout on the disposal of used oil, oil filters, oil absorbent, anti-freeze will be provided to all residents who come to the recycling center, and on the web site. John will be spending some time to better organize the office & shed. Discussion on expanding the summer hours for the Center. Board expressed support for this concept. Stated John Franklin's evaluation was completed and submitted to the Clerk for his personnel file. Place on next month's agenda compensation action item.

**Gardiner Appraisal Service assessor agreement:** Proposed agreement for fiscal 2011 was compared to 2010. Motion by Rezabek to accept the 2011 contact at an annual fee of \$5,695. Second by Belanus. Motion carried.

**American Red Cross Shelter Agreement:** Review proposed agreement to provide the Town Hall as an emergency shelter area on a temporary basis. Table for further review. Clerk directed to place this item on January agenda.

**Fire EMS District Reports:** None

**Transfer of funds:** Motion by Rezabek to transfer \$15,000 from the Fire Fund into the General Fund; Transfer \$5,000 from the General Fund into the Recycling Tractor Set Aside Fund, and transfer \$34,000 from the General Fund into the Capital Equipment Replacement Fund. Second by Belanus. Motion carried

**NIMS Compliance (National Incident Management System):** Review of Board current status of training.

**Acting Clerk appointment until the Spring, April 5, 2011 election.** Motion by Belanus to accept Melinda Carr as the Acting Clerk appointment until the Spring, April 5, 2011 election. Second by Rezabek. Motion carried. Acting Clerk was sworn in by the resigning Clerk.

**Dog License Fee:** Motion by Rezabek to adopt the resolution of the Town Board of the Town of Brooklyn WI on Notice of Dog Licensing Fees that Neutered or Spayed Dogs will be \$6 and Unneutered or Unspayed Dogs will be \$11. Second by Belanus. Motion carries.

**Town Logo:** Discussion on submitted modified logo for documents per Alex Wahlberg's submission. No action taken.

**Driveway, Field road Compliance issues (if any):** No report

**Cemeteries:** No report

**Planning Commission.** Chairman Kramer stated there was no report on actionable items.

**Informational Items:** None

**Adjournment: Motion by Rezabek to adjourn. Second by Belanus. Motion carried.**  
**Adjourned at 8:50 PM**